



**CYCLING AND PEDESTRIAN  
ADVISORY COMMITTEE**

**THURSDAY, FEBRUARY 21, 2019  
CIVIC CENTRE – CANADA ROOM**

**MINUTES**

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**Attendance**

**Committee:**

Peter Miasek, Vice Chair  
Bob Evans  
Paul Salvo  
Anthony Ko  
Daniel Yeung  
Steve Glassman  
Zain Khan  
Gerry Shaw

**Staff:**

Fion Ho, TDM Coordinator, Transportation  
David Porretta, Manager, Traffic Engineering  
Karen Ho Tom, Committee Clerk

**Agencies:**

Darryl Young, York Region

**Regrets:**

David Rawcliffe, Chair  
Deputy Mayor, Don Hamilton  
Councillor Alan Ho  
Elisabeth Tan  
Gordon Lawson  
Janet Jones  
Reena Mistry, YRDSB & YRCSB  
Barry Martin, Accessibility Advisory Committee

**Regrets:**

Loy Cheah, Senior Manager, Transportation

The Cycling and Pedestrian Advisory Committee convened at 7:10 p.m. with Peter Miasek, Vice-Chair presiding as acting Chair.

**1. DISCLOSURE OF INTEREST**

None disclosed.

**2. APPROVAL/MODIFICATIONS TO AGENDA**

An update item under 7.2 related to the active travel to school pilot, as well as the “Smart City Pilot” under 8.4 are added to the agenda.

**3. REVIEW OF STATUS OF CPAC WORK ITEMS**

None.

**4. MINUTES OF THE MARKHAM  
CYCLING & PEDESTRIAN ADVISORY  
COMMITTEE MEETING HELD ON December 13, 2018**

Moved by Bob Evans  
Seconded by Gerry Shaw

That the minutes from December 13, 2018 Cycling & Pedestrian Advisory Committee meeting was reviewed and approved.

**Carried**

**5. PERTINENT INFORMATION FROM GUEST SPEAKERS**

None.

**6. BUSINESS ARISING FROM LAST MEETING**

6.1 “Building the Cycling City” Book - Update

As discussed at the last meeting, Staff purchased copies of the “Building the Cycling City” book, and 2 copies are now available to CPAC member who wish to borrow.

6.2 Arterial Roads Widening Subcommittee Update

Steve Glassman, Chair of the Arterial Roads Widening Subcommittee, provided an update and mentioned that several meeting were held since December 2018 between the Subcommittee and City Staff to discuss possible next steps.

The Subcommittee proposed to hire an expert to review alternate views to road widenings and prepare a report on recommendations. In addition, the Subcommittee is seeking approximately \$5000 from the 2019 CPAC budget to complete the work, while asking York Region to commit to the remaining amount.

There were discussions regarding the proposal including its effectiveness and details on what the work would involve. It was suggested that the one-page scope of work be circulated for review and to be further discussed at the next meeting.

## **7. STANDING ITEMS & ONGOING PROJECTS**

### **7.1 City's Ongoing AT Project Updates**

Peter Miasek mentioned the recent discussions at Budget Committee meetings related to the John St. MUP project. It was noted that this is one of the first on-street cycling capital projects proposed in Markham with a \$4.7M budget request in 2019. It was approved by budget committee, but still needs final approval by Council in March.

Staff also provided updates of a number of AT projects including: bike-share feasibility study (phase 2), trail connection feasibility study, sidewalk completion program.

### **7.2 School Programs & Pilots - Update**

Peter provided an update on the active travel to school pilot where Phase 3 is now underway and various school council meetings were held. He highlighted that concerns with safety and traffic are the most common issues amongst different schools. There were discussions to consider more restrictive measures, such as a temporary road closure adjacent to the school during drop-off/pick-up hours, to achieve more effective results.

### **7.3 Active Transportation Master Plan (ATMP) - Updates**

Staff provided an update of the ATMP Study with a revised schedule that outlines key milestones including the three sessions of public/stakeholder consultation.

### **7.4 Reports to Council**

Staff presented an update of the upcoming reports to Council.

### **7.5 EA Updates**

No updates.

### **7.6 Markham Cycling Day**

No updates.

7.7 Cycling Gaps Committee Update

No updates.

**8. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS**

8.1 CPAC Information Session - Update

Staff provided an update of the Advisory Committee Information Session held on January 31 where the Chair, Vice-Chair and staff attended in person. It was noted that the CPAC table was well-visited. Staff also provided a status update of the re-appointment and new appointment of CPAC members. The interview process of new members and re-appointment will not occur until April/May. Staff will keep the Committee informed as it progresses.

8.2 2019 CPAC Budget & Business Plan

Staff presented the 2018 CPAC expense breakdown, as well as the 2019 proposed budget for Committee's review. It was suggested that the 2019 Business Plan be scheduled for the April 29 DSC Meeting.

8.3 Improving wayfinding on Rouge Valley Trail

This item is deferred to next meeting.

8.4 Any Other Business

Daniel Yeung discussed the "Smart Cities Pilot" article in Toronto Star where it talks about through the use of technology and data, it would improve sensors and traffic signals.

**9. AGENDA ITEMS FOR THE NEXT MEETING**

- Arterial Road Widening update
- 2019 Budget and Business Plan
- Improving Wayfinding on Rouge Valley Trail - deferred

**10. ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:05 PM.