

## Special General Committee Minutes

**Meeting Number: 12**  
**May 15, 2019, 9:00 AM - 4:00 PM**  
**Heintzman House**

Roll Call	Mayor Frank Scarpitti	Councillor Reid McAlpine
	Deputy Mayor Don Hamilton (arrived 11:15 AM)	Councillor Karen Rea
	Regional Councillor Jack Heath	Councillor Andrew Keyes
	Regional Councillor Joe Li (arrived 9:32 AM)	Councillor Amanda Collucci (arrived 9:30 AM)
	Regional Councillor Jim Jones	Councillor Khalid Usman
	Councillor Keith Irish	Councillor Isa Lee
	Councillor Alan Ho (arrived 11:25 AM)	
Staff	Andy Taylor, Chief Administrative Officer	Josh Machesney, Elections & Committee Coordinator
	Trinela Cane, Commissioner, Corporate Services	Asare Kester-Akrofi, Executive Coordinator to CAO
	Brenda Librecz, Commissioner of Community & Fire Services	Laura Gold, Council/Committee Coordinator
	Arvin Prasad, Commissioner Development Services	Andrea Berry, Senior Manager, Corporate Communications & Community Engagement
	Catherine Conrad, City Solicitor and Acting Director of Human Resources	Fred Rich, Manager, Strategy & Insurance Risk Management
	Joel Lustig, Treasurer	Chris Bird, Director, Building Standards
	Bryan Frois, Chief of Staff	Eddy Wu, Manager, Operations & Maintenance
	Kimberley Kitteringham, City Clerk	Mona Nazif, Manager, HR Client Services
	Nasir Kenea, Chief Information Officer	Stefanie Navascues, Deputy City Solicitor
	Dave Decker, Fire Chief	Diane Macklin, Director, Community Engagement, MPL
	Mary Creighton, Director of Recreation Services	Graham Seaman, Director, Asset Management & Sustainability
	Stephen Chait, Director of Economic Growth, Culture & Entrepreneurship	
	Biju Karumanchery, Director of Planning and Urban Design	

Morgan Jones, Director, Operations

Sara Tam, Manager, Business Planning & Innovation

## **1. CALL TO ORDER**

The Special General Committee Strategic Planning Session 3 meeting convened at the hour of 9:08 AM with Regional Councillor Jack Heath in the Chair.

Mayor Frank Scarpitti provided opening remarks and reviewed the meeting objectives:

- Validate the strategic issues/opportunities from the April 24 Strategic Planning Meeting;
- Review current strategy: mission, vision & current strategic goals;
- Refine strategic goals and metrics;
- Identify preliminary strategies and actions to achieve strategic goals;
- Establish next steps.

Mayor Scarpitti introduced Joanne Berry, Facilitator.

## **2. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

## **3. EDUCATION & TRAINING SESSION**

### **3.1 STRATEGIC PLANNING (FACILITATED DISCUSSION)**

Joanne Berry, Facilitator, began the Session by asking attendees to consider what were the most substantial takeaways from the previous Strategic Planning Session and to consider what should be the most important outcome from today's Strategic Planning Session.

The results from the SWOT Analysis conducted at the previous Strategic Planning Session were reviewed and discussed. Members of General Committee and Staff discussed the 9 Strategic Issues and Opportunities identified at the previous Session, and participated in a mapping exercise.

Members of General Committee and Staff participated in an exercise to review the City's Goal Statement and participants worked to identify Statement

nuances and the top 3-5 objectives and associated tactics stemming from the Goal Statement.

Participants discussed the 4 Pillars of the Strategic Plan and the outputs and outcomes associated with these Pillars. Staff and Members of Council participated in a group discussion about how the City can achieve the outputs and outcomes discussed.

Ms. Berry reviewed the next steps:

- consolidate information from planning sessions
- establish framework for public consultation
- conduct public consultation
- refinement of Markham's Strategic Plan

Mayor Frank Scarpitti provided closing remarks and thanked Members of Council and Staff for their dedicated participation in the Strategic Planning Process. He extended a special thank you to Joanne Berry and her team for facilitating the discussions.

#### **4. ADJOURNMENT**

The Special General Committee meeting Strategic Planning Session 3 adjourned at 3:58 PM.

Moved By Mayor Frank Scarpitti

Seconded By Councillor Keith Irish

1. That the May 15, 2019 Special General Committee Strategic Planning Session 3 be adjourned.

**Carried**