

Special General Committee Minutes

Meeting Number: 9
April 23, 2019, 9:30 AM - 12:00 PM
Canada Room

Roll Call Mayor Frank Scarpitti (arrived 10:09 AM) Councillor Reid McAlpine
Deputy Mayor Don Hamilton Councillor Karen Rea
Regional Councillor Jack Heath Councillor Andrew Keyes
Regional Councillor Joe Li (arrived 9:52 AM) Councillor Amanda Collucci
Councillor Khalid Usman (arrived 11:45 AM)
Regional Councillor Jim Jones Councillor Isa Lee
Councillor Keith Irish
Councillor Alan Ho

Staff Andy Taylor, Chief Administrative Officer Joel Lustig, Treasurer
Trinela Cane, Commissioner, Corporate Services Kimberley Kitteringham, City Clerk
Brenda Librecz, Commissioner of Community & Fire Services Martha Pettit, Deputy City Clerk
Arvin Prasad, Commissioner Development Services Josh Machesney, Elections & Committee Coordinator
Catherine Conrad, City Solicitor and Acting Director of Human Resources

1. CALL TO ORDER

The Special General Committee Training and Education Session convened at the hour of 9:40 AM with Regional Councillor Jack Heath in the Chair.

2. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3. EDUCATION & TRAINING SESSION

3.1 COUNCIL CODE OF CONDUCT TRAINING (16.23)

Trinela Cane, Commissioner, Corporate Services, introduced Charles Harnick, Q.C., from ADR Chambers Inc., Integrity Commissioner for the City of Markham, and Britt Parsons, J.D., Ombudsman, ADR Chambers Inc.

Mr. Harnick outlined the function of the City's Integrity Commissioner, what constitutes an investigable complaint by the City's Integrity Commissioner, the investigative process and the duty of confidentiality in the process, and the penalties that the Integrity Commission is legislated to recommend to Council if the Member of Council is found to have contravened the Code of Conduct.

Mr. Harnick discussed and answered questions related to sections of Markham City Council's Code of Conduct, including:

- Relations with Staff;
- Use of Social Media;
- Gifts & Benefits and reporting requirements;
- Improper use of influence;
- Use of City property, services and other resources;
- Confidentiality;

Mr. Harnick reviewed recent amendments to legislation relevant to Members of Council's duty to adhere to the Code of Conduct, including changes to the Municipal Conflict of Interest Act and the Municipal Freedom of Information and Protection of Privacy Act.

Kimberley Kitteringham, City Clerk, reminded Members of Council about the established Code of Conduct Investigation Protocol.

Members of Council asked questions about whether certain actions would hypothetically be in contravention of the Code of Conduct and asked for feedback from Mr. Harnick about how to best avoid situations that could potentially put them in contravention of the Code of Conduct.

Moved By Regional Councillor Jim Jones
Seconded By Councillor Amanda Collucci

1. That the presentation by Charles Harnick, Q.C. dated April 23, 2019, be received.

Carried

4. ADJOURNMENT

The Special General Committee Training and Education Session adjourned at 12:02 PM.

Moved By Regional Councillor Jim Jones

Seconded By Councillor Amanda Collucci

1. That the April 23, 2019 Special General Committee meeting be adjourned.

Carried