



Report to: General Committee

Meeting Date: April 23, 2019

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**SUBJECT:** Award of RFP 196-R-18 Supply and Delivery of Wheeled Curbside Green Bin Containers

**PREPARED BY:** Michael DiPasquale, Supervisor, Waste Mgmt., Ext. 3710  
Tony Casale, Senior Construction Buyer, Ext. 3190

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**RECOMMENDATION:**

1. That the report entitled “Award of RFP 196-R-18 Supply and Delivery of Wheeled Curbside Green Bin Containers” be received; and,
2. That the Contract for the supply and delivery of wheeled curbside green bin containers be awarded to the highest ranked / lowest priced bidder “Nova Products o/a Peninsula Plastics Ltd ” in the annual amount of \$112,731.76 inclusive of HST; and,
3. That the 2019 award amount of \$112,731.76 inclusive of HST be funded from Operating account number 770-773-4132 “Green Bins For Resale”; and,
4. That the remaining budget in the amount of \$17,268.24 be reported as part of the 2019 operating budget year-end variance and reduced from the 2020 Operating Budget; and,
5. That Staff be authorized to exercise the option to renew the contract for three (3) additional years (2020-2022) subject to the Consumer Price Index for Canada (“CPI”) (September to September) and Council approval of the 2020 to 2022 Operating budget as follows;
  - Year 1 (2020) \$112,731.76 (Incl. of HST) + CPI Index
  - Year 2 (2021) \$112,731.76 (Incl. of HST) + CPI Index
  - Year 3 (2022) \$112,731.76 (Incl. of HST) + CPI Index; and further,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**EXECUTIVE SUMMARY:**

Not Applicable

**PURPOSE:**

To obtain approval to award the contract for the annual supply and delivery of 8,200 wheeled curbside green bin containers.

**BACKGROUND:**

Curbside green bins are purchased for resale to City of Markham residents on a cost recovery basis. The green bins are sold at Markham’s four Community Recycling Depots and at Markham’s four major community centres. Green bins are also delivered to new residential developments at occupancy through the Developer. The green bins are sold to residents and the costs related to new residential development are charged to the subdivision agreement.

**BID INFORMATION**

Advertised	ETN
Bids closed on	November 27, 2018
Number picking up bid documents	3
Number responding to bid	3

**PROPOSAL EVALUATION**

The Evaluation Team was comprised of staff from Environmental Services with Procurement staff acting as the facilitator. The proposals were evaluated based on pre-established evaluation criteria as listed in the Request for Proposal: 25% qualifications and experience of the contractor; 35% technical specifications of the bin and 40% price, totaling 100%.

Contractor	Total Score (out of 100)	Rank Results
Nova Products	98.60	1

Note: Prices from the three bidders ranged from \$112,731.76 to \$151,783.18. As compared to the previous contract, this contract represents a reduction of 14%.

**OPTIONS/ DISCUSSION:**

Not Applicable

**FINANCIAL CONSIDERATIONS:**

Budget available and account #	\$ 130,000.00	770 773 4132 Green Bins For Resale
Less cost of award	\$ 112,731.76	Year 1 (2019)
Budget remaining	\$ 17,268.24	

\*The remaining budget in the amount of \$17,268.24 will be reported as part of the 2019 operating budget year-end variance and reduced from the 2020 Operating Budget.

**OPERATING BUDGET AND LIFECYCLE IMPACT:**

The 2020 operating budget will be reduced from \$130,000 to \$112,731.76 and then adjusted for any CPI escalation based on this award. There is no incremental life cycle study impact.

**ENVIRONMENTAL CONSIDERATIONS:**

The green bin is a fundamental waste management tool for Markham residents, which allows them to participate in the organic collection program. Organic separation and collection helps the City achieve its high waste diversion rate.

**HUMAN RESOURCES CONSIDERATIONS**

Not Applicable

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

The project goals are consistent with the Building Markham's Future Together strategic priority of providing a "Safe and Sustainable Community" through organic separation and collection programs.

**BUSINESS UNITS CONSULTED AND AFFECTED:**

The Finance department has been consulted and their comments have been incorporated.

**RECOMMENDED BY:**

Eddy Wu  
Acting Director, Environmental Services

Brenda Librecz  
Commissioner, Community & Fire  
Services

**ATTACHMENTS:**

Not Applicable