

**FRIENDS OF THE MARKHAM MUSEUM BOARD MEETING**  
**Meeting No. 78**  
**Markham Museum, Mount Joy Staff Room**  
**January 9, 2019, 5:00 p.m.**

<b>In Attendance:</b>	<b>Regrets:</b>
Bill Crothers, Chair	Doug Worsley, Vice Chair
Wendy Kadlovski, Treasurer	Anisa Anwar
Lorne Smith	Sue Smitko
Athena Hurezeanu	Vivian Ng, Museum Youth Volunteer
Jill ten Cate	
Anna Masci	
	<i>Guests:</i>
<i>Ex Officio:</i>	Steven Chait, Director of Economic Growth,
Cathy Molloy, Museum Director	Culture and Entrepreneurship

**1. CALL TO ORDER AND OPENING REMARKS**

The meeting of the Friends of the Markham Museum Board was called to order at 5:07 p.m. with B. Crothers presiding as Chair.

**2. DECLARATIONS**

Nil.

**3. ADDITIONS/CHANGES TO THE AGENDA**

Moved By: L. Smith  
Seconded By: J. Cate

**THAT** the agenda for the January 9, 2019 meeting be approved as distributed.

**Carried. (3.1)**

**4. REGRETS**

D. Worsley, A. Anwar and S. Smitko sent their regrets.

**5. ADOPTION OF MINUTES OF MEETING**

Moved By: W. Kadlovski  
Seconded By: J. Cate

**THAT** the minutes of the Friends of the Markham Museum meeting on Nov 7, 2018 be approved as amended.

**Carried. (5.1)**

**6. BUSINESS ARISING FROM THE MINUTES**

Nil.

**7. NEW BUSINESS**

Nil.

**8. DIRECTOR'S REPORT**

C. Molloy spoke briefly about the draft 2019 Museum Business Plan. A final draft will be brought to the next meeting for Board review.

Moved by L. Smith  
Seconded by W. Kadlovski

**THAT** the Board receives the Director's report.

**Carried. (8.1)**

**9. TREASURER'S REPORT**

The bank balance as of the last report was \$72,803. A \$3000 transfer was made from the City for the book revenues collected less expenses paid on the Friends' behalf. W. Kadlovski will look into the status of the amount held by the City from the original book fund.

Moved by J. Cate  
Seconded by A. Masci

**THAT** the Board receives the Treasurer's report.

**Carried. (9.1)**

**10. YOUTH MEMBER REPORT**

Nil.

**11. COMMITTEE REPORTS**

a) Collections Committee: The committee submitted two reports (Attachments A and B).

Moved by L. Smith  
Seconded by J. Cate

**THAT** the Board accepts the Collections Committee's reports.

**Carried. (11.a.1)**

Moved by L. Smith  
Seconded by J. Cate

**THAT** the list of artifacts (Attachment C) from the Chapman House Main Floor, Spinning Wheels & Wool Winders, Sewing Machines and the Maxwell Cabin be approved for deaccession and submitted to the City of Markham for final approval.

**Carried. (11.a.2)**

Moved by L. Smith  
Seconded by J. Cate

**THAT** the list of artifacts (Attachment D) from the Chapman House Main Floor Cont'd, Furniture – Visible Storage (Batch # 1) be approved for deaccession and submitted to the City of Markham for final approval.

**Carried. (11.a.3)**

L. Smith complimented Museum curatorial staff for their thoroughness and professionalism throughout the entire artifact evaluation process.

- b) Development Committee: Working on two events. One is the movie and dinner night partnered with a local restaurant. Now looking at February. The second is an artisan sale/tea party on June 15. There will be a focus on textiles, pottery and metalwork.

Moved by W. Kadlovski  
Seconded by L. Smith

- c) Executive Committee: Has not met recently.
- d) Book Marketing Committee: Would like to send a set of books to each school in Markham with a cover letter from the Friends.

## 12. MARKHAM HISTORICAL SOCIETY REPORT

The next meeting will be on February 11, the AGM and show-and-tell. Other meetings March 18, April 8, and then May 13 will be pie night with guest Maureen Jennings, the author of Murdoch Mysteries.

## 13. OTHER BUSINESS

Nil.

## 14. NEXT MEETING

The Chair informed the Board that the next meeting would be held on February 6 at 5 p.m. in the Mount Joy Staff Room at Markham Museum.

## 15. ADJOURNMENT

Moved by: L. Smith  
Seconded by: W. Kadlovski

**THAT** the January 9, 2019 meeting of the Friends of the Markham Museum Board be adjourned.

**Carried. (15.1)**

Meeting adjourned 6:04 p.m.

## ATTACHMENT A

### COLLECTIONS MANAGEMENT BRIEF November 21, 2018

The Collections Management Committee met on November 21, 2018 for review of artifacts selected for deaccession from the collection of Markham Museum that will be presented to the City of Markham through the Friends of Markham Museum.

#### **Artifacts for Discussion:**

Members of the committee were presented by museum staff with a comprehensive list of artifacts from the Chapman House Main Floor, Spinning Wheels & Wool Winders, Sewing Machines and the Maxwell Cabin that are slated for deaccession (indicated by “NO” pass).

These assessed artifacts were discussed individually in detail by committee members and museum staff to ascertain that the items should be deaccessioned. The list also includes artifacts that are to remain within the collection.

**Approval:**

**Motion by Bill Crothers, seconded by Jill Ten Cate** that the list (attached) of artifacts for deaccession from the Chapman House Main Floor, Spinning Wheels & Wool Winders, Sewing Machines and the Maxwell Cabin be submitted to the Friends of the Markham Museum for further approval, with final submittal to the City of Markham. **Motion carried.**

**Closing comments:**

Thanks were expressed to the staff for the professional submittal of the archival material that was reviewed.

Collections Review will continue at our next meeting, scheduled for December 19, 2018.

**ATTACHMENT B**

COLLECTIONS MANAGEMENT BRIEF  
December 19, 2018

The Collections Management Committee met on December 19, 2018 for review of artifacts selected for deaccession from the collection of Markham Museum that will be presented to the City of Markham through the Friends of Markham Museum.

**Artifacts for Discussion:**

Members of the committee were presented by museum staff with a comprehensive list of artifacts from the Chapman House Main Floor Cont'd, Furniture – Visible Storage (Batch # 1) that are slated for deaccession (indicated by “NO” pass). These assessed artifacts were discussed individually in detail by committee members and museum staff to ascertain that the items should be deaccessioned. The list also includes artifacts that are to remain within the collection.

**Approval:**

**Motion by Jill Ten Cate, seconded by Ardy Reid** that the list (attached) of artifacts for deaccession from the Chapman House Main Floor Cont'd, Furniture – Visible Storage (Batch # 1) be submitted to the Friends of the Markham Museum for further approval, with final submittal to the City of Markham. **Motion carried.**

**Closing comments:**

Thanks were expressed to the staff for the professional submittal of the archival material that was reviewed.

Collections Review will continue at our next meeting, scheduled for January 16, 2019.

**ATTACHMENT C**



Attachment C -  
Batch 7 - November

**ATTACHMENT D**



Attachment D -  
Batch 8 - December