



**THIRD MEETING OF THE
2019 BUDGET COMMITTEE
COUNCIL CHAMBER, MARKHAM CIVIC CENTRE
JANUARY 25, 2019
9:00 AM**

MINUTES

Attendance:

<p>Members Present: Councillor Amanda Collucci, Budget Chief Councillor Andrew Keyes, Vice-Chair Deputy Mayor Don Hamilton Councillor Karen Rea Councillor Keith Irish Councillor Reid McAlpine Councillor Khalid Usman</p> <p>Guests: Regional Councillor Jim Jones</p> <p>Regrets: None</p>	<p>Staff Present: Andy Taylor, Chief Administrative Officer Trinela Cane, Commissioner of Corporate Services Brenda Librecz, Commissioner of Community & Fire Services Arvin Prasad, Commissioner of Development Services Catherine Conrad, City Solicitor Mary Creighton, Director of Recreation Dave Decker, Fire Chief Biju Karumanchery, Director, Planning & Urban Design Nasir Kenea, Chief Information Officer Brian Lee, Director of Engineering Joel Lustig, Treasurer Graham Seaman, Director of Sustainability Andrea Tang, Senior Manager of Financial Planning Jonathan Tate, Senior Business Analyst Veronica Siu, Senior Business Analyst Laura Gold, Council/Committee Coordinator</p>
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The Budget Committee convened at 9:04 a.m. with Councillor Amanda Collucci presiding as Chair.

1. Deputation

Norman Pemberton requested that winter washroom facilities be placed at Milne Dam Conservation Park to allow for residents to enjoy the park in the winter months.

Moved Councillor Karen Rea

Seconded by Councillor Reid McAplne

That the Budget Committee investigate the feasibility of having winterized washrooms/portable washrooms at Milne Dam Conservation Park and other parks.

Carried

2. Review of the Capital Budget

Development Services Commission (Continuation from the Last Meeting)

Engineering

Brian Lee, Director of Engineering was in attendance to answer questions regarding the Engineering Capital Budget Items.

item	Total Cost	Discussion
19030 – Active Transportation Awareness Program	\$86,500	<p>A Committee Member asked for background information on this item.</p> <p>Staff advised that this budget item is to promote the benefits of transit and other types of more sustainable transportation.</p>
19031 – Bike Sharing Implementation Plan	\$35,500	<p>A Committee Member suggested suggested running the bike sharing program through a public private partnership, noting an organization had already come forward with a business proposal which would not require funding from the City.</p> <p>Staff advised that the project is to develop criteria for an appropriate business model, bike station locations, equipment and technological requirements and operational impact for potential vendors to bid on the provision of this service.</p> <p>A Committee Member suggested that scooters should be included as part of the pilot project.</p> <p>Brian Lee, Director of Engineering was requested to bring back more information on this item.</p> <p>Moved by Councillor Karen Rea Seconded by Councillor Reid McAlpine</p> <p>That Capital Budget Item No. 19031 be deferred.</p>

Carried

19032 – Downstream Improvement (Design)	\$228,500	
19033 –Elgin Mills Road Environmental Condition Study	\$347,900	
19035 – Hwy 404 Midblock Crossing, N of 16 Avenue & Cachet Woods	\$10,894,800	
19036 – Intersection Improvements (Construction)	\$1,862,900	<p>A Committee Member requested an update on the traffic improvements made on Main Street Markham.</p> <p>An update on the traffic improvements made on Main Street Markham was provided. Last year the controllers of the streetlights were updated so that they can be synchronized. However, the City needs to better understand how traffic can be improved on local roads that intersect with regional intersections.</p> <p>A Committee Member advised that there had been requests from residents to install traffic signals at the intersections of 19th Avenue & Warden Avenue, and 19th Avenue and Hwy 48.</p> <p>The Committee suggested that staff work with York Region to better synchronize local traffic signals with Regional intersections.</p>
19037 – John Street Multi Use Pathway (Construction)	\$4,697,400	<p>A Committee Member requested that this item be deferred to a future meeting.</p> <p>Moved Councillor Keith Irish Seconded by Deputy Mayor Jack Heath</p> <p>That Capital Budget Item No. 19037 be deferred.</p> <p style="text-align: right;">Carried</p>
19038 – Markham Road Multi use Pathway Cross-Rides (Design)	\$59,100	
19039 – Sidewalk Program (Design)	\$452,000	
19041 – Markham Centre Trails EA for Areas 1,2 and 4	\$330,300	An overview of the trail plans was provided. Staff identified additional funds are required to conduct a detailed design for Phase 1, noting that a conceptual design was completed. A

		new request will be brought forward to a future Budget Committee meeting.
19042 – Miller Pond Site Preparation and Property Acquisition	\$14,330,000	<p>Committee asked for more information on this item.</p> <p>Staff advised that a storm water pond is required to support future urbanization of the area. The proposed road alignment was displayed to the Committee.</p> <p>The Committee asked that this item be deferred and that more background information on the item be provided at a future Budget Committee Meeting.</p> <p>Moved by Councillor Reid McAlpine Seconded by Deputy Mayor Don Hamilton</p> <p>That Capital Budget Item No. 19042 be deferred.</p> <p style="text-align: right;">Carried</p>
19043 - Municipal Inspection and Construction Guidelines Update	\$31,000	
19044 – North Markham Transportation Needs Assessment	\$577,200	A Committee Member requested that reversible lanes be looked at as an option when conducting future traffic studies.
19045 –Smart Commute Markham and Richmond Hill	\$76,300	A Committee Member suggested that metrics should be identified and measures to assess success of this program.
19046 –Staff Salary Recovery	\$733,200	
19047 - Stormwater Thermal Cooling Pilot Project	\$232,900	<p>A Committee Member inquired if this project could be funded jointly/in-partnership with other agencies.</p> <p>Staff advised that Markham has been a leader in environmental protection. External agencies do not provide direct funding; however they provide in-kind services.</p>
19048 – Streetlight Program (Construction)	\$1,762,900	
19049 –Streetlight Program (Design)	\$175,100	
19050 – Traffic Operational Improvements	\$88,900	

19051 – Traffic Safety Audit (City Wide)	\$175,400	<p>Committee asked for more information on this item.</p> <p>Staff advised that this project is to identify the types of collision based on incident records from the York Region Police. Improvement requirements and priorities to improve road safety will be identified upon completion of the study. Staff advised that majority of the safety issues are not due to design of the roads, but mostly due to driver behaviour. There will be a focus on educating residents on road safety. Some Committee Members suggested forming a taskforce to discuss road safety.</p>
19052		
19260		

Moved by Councillor Reid McAlpine

Seconded by Councillor Karen Rea

That the Budget Committee approve the Engineering Capital Budget Items (excluding Capital Budget Items 19031, 19037 and 19042).

Carried

Corporate Services Capital Budget Items

Information Technology Services

Nasir Kenea, Chief Information Officer answered questions regarding the Information Technology Services Items.

Item No.	Total Cost	Discussion
19053 – Finance Tax System Update	\$50,900	
19055 – Library Tablets	\$28,700	<p>A Committee Member inquired about the cost of the tablets and the type of tablets being purchased.</p> <p>Staff advised that these tablets are slightly more expensive, as the City is purchasing tablets that can log into the City's network. This type of tablet is required for the Library to deliver its programs from remote locations and to teach digital literacy. The tablets will be used by part time and seasonal employees that do not have a City laptop or tablet.</p>

		The type of tablets (android or iPads) being purchased is still being determined.
19059 – ES – Waste Depots – Internet Connectivity & Computers	\$13,700	
19060 – Waterworks – Computer Truck Mounts & Toughbooks	\$172,000	Staff advised that the Toughbooks are mounted to the vehicle to protect the device and for safety purposes. The cost of this item includes both the Toughbooks and the mounting.
19061 – ITS Additional Adobe Licenses	\$50,600	
19062 – Infrastructure Support Specialist	\$120,700	A Committee Member inquired if this is a contract or full time position. Staff advised that this position is the continuation of an existing contract position.
19063 –Life Cycle Asset Replacement	\$1,836,500	A Committee Member inquired about the City's policy regarding leasing versus purchasing. Staff advised that when comparing leasing versus purchasing it is the City's practice to conduct a cost benefit analysis. In this case, the phones are being purchased, so that the lifecycle of the asset can be extended. A Committee Member asked if all staff need a desk top phone if they are being provided with a City mobile phone. Staff advised that an analysis of this concept is currently being undertaken. It was advised that inclusion of the waterworks toughbooks in the comment section of the request form was incorrect and should be deleted on the form.
19258 Legislative Services – Bus Support to new System	\$168,500	A Committee Member inquired if the position requirements for the implementation of the system were known when it was being approved.

		Staff advised that the resource requirements were considered to support the implementation. It was suggested that in the future this type of background information be presented with the Capital Budget Item to provide more context.
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Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Khalid Usman

That the Budget Committee approved the ITS Capital Budget Items.

Carried

Finance

Joel Lustig, Treasurer was in attendance to answer questions regarding the Finance Capital Budget Items.

Item	Total Cost	Discussion
19064 – Internal Project Management	\$877,000	

Moved by Councillor Andrew Keyes

Seconded by Councillor Khalid Usman

That Budget Committee approve the Finance Capital Budget Items.

Carried

Sustainability

Graham Seaman, Director of Sustainability & Asset Management was in attendance to answer questions regarding the Sustainability Capital Budget Items.

Item	Total Cost	Discussion
19066 Facility Emergency Management Program	\$245,200	
19067 Green Print Community Sustainability Program	\$50,900	Staff advised that the project costs includes educational and outreach materials to be distributed at public events and festivals.

Moved by Councillor Keith Irish
Seconded by Councillor Karen Rea

That Budget Committee approve the Sustainability Capital Budget Items.

Carried

Asset Management

Graham Seaman, Director of Sustainability & Asset Management was in attendance to answer questions regarding the Asset Management Capital Budget Items.

Item	Total Cost	Discussion
19068 – 8100 Warden Facility Improvements	\$143,700	A Committee Member inquired about the long term strategy for this facility. Staff advised there are is no long term strategy for this facility. It will remain status quo.
19069 –Accessibility Retrofit Program	\$50,000	
19070 – Bird Safe Film	\$51,000	
19071 – Building Condition Audit Program	\$143,900	
19072 –Civic Centre improvements	\$400, 400	An overview of improvements being made at Civic Centre was provided. It was noted that the City is replacing pavers at the end of their lifecycles with other materials (no longer replace with pavers). For this project, it will be replaced with concrete.
19074 – Corporate Accommodations	\$525,000	Committee asked for an update on the status of the Councillors Lounge. Committee was advised the staff are working to enhance the sound proofing in the Councillors Lounge. It was also noted that a second meeting room on the main floor is being prepared for Members of Council. New furniture will be purchased for the Councillor Lounge.

Item	Total Cost	Discussion
19075 –Corporate Security and & Systems Replacement	\$556,300	<p>A Committee Member inquired about the roles and responsibilities of the Manager of Corporate Security position which Staff provided an overview.</p> <p>Staff advised that the security gates at the Princess St. works yard and at 8100 Warden Av. are required to control access, protect City's property and act as asset deterrent. are</p>
19076 – Fire Facility Improvements	\$125,800	
19077 – Library Facility Improvements	\$81,700	
19079 – Municipal Building Backflow Prevention Survey & Testing	\$56,100	
19081 – Operations Facility Improvements	\$97,200	
19082 – Other Facility Improvements	\$233,800	Staff advised that heritage homes on City properties will continue to be maintained.
19083- Recycling Depot Improvements	\$20,600	<p>A Committee Member inquired if the City could add more of a heritage character to the recycling depot in Unionville.</p> <p>Staff advised this can be investigated when the lifecycle for the depot is up for renewal.</p>
19084 – Roofing Maintenance & Repair	\$91,800	
19085 – Roofing Repairs and Replacement Projects	\$968,140	<p>A Committee Member inquired if the Heintzman House roof was being repaired or replaced.</p> <p>Staff confirmed that the roof is being replaced.</p>
19086 – Salt Barn	330,300	<p>A Committee Member asked if the City should be making improvements to the Miller Work Yard if it will be opening up a new work yard in the future.</p> <p>Staff advised the improvements to the Miller Work Yard are required regardless of the status of the new work yard. This is a stop gap measure to address a larger term need.</p> <p>Moved by Councillor Karen Rea Seconded by Councillor Khalid Usman</p> <p>That Capital Budget Item No. 19086 be deferred.</p>

Item	Total Cost	Discussion
		Carried
19087 – Satellite Community Centre Improvements	\$122,600	
19088 – Stabilization of Structures at 3565 19 th Avenue	\$752,000	<p>A Committee Member asked for more information on this item.</p> <p>Staff advised that the project includes cost to stabilize the heritage house and demolish other structures on the site.</p> <p>Moved by Councillor Karen Rea Seconded by Councillor Khalid Usman</p> <p>That Capital Budget Item No. 19088 be deferred. Carried</p>
19089 – Unionville Library LED Lighting Upgrade – Additional Funding	\$50,900	
19259 -115 & 135 Torbay Road Buildings Demolition	\$1,000,000	

Moved by Councillor Keith Irish

Seconded by Khalid Usman

That the Budget Committee approve the Asset Management Capital Budget Items (excluding Capital Budget Item Nos. 19086 and 19088).

Carried

Fire & Emergency Services

Item	Total Cost	Discussion
19090 – Air Cylinder Replacement	\$8,800	
19091 – Bunker Gear Replacement	\$9,000	
19092 – Fire Station – Markham Centre Design	\$413,200	<p>This item was removed from the 2019 Capital Budget. The item will be brought back to the General Committee at a later date when required.</p> <p>A Committee Member suggested staff to duplicate the</p>

		design of an existing fire station for future fire stations. Staff advised that the internal flow of a fire station is fairly standard from one site to another.
19093 – Firefighting Tools & Equipment Replacement	\$96,700	
19094 – Hazardous Materials Photo Ion/HCN Detectors Replacement	\$8,000	
19096 – Rapid Intervention Crew Rescue Packs Replacement	\$16,300	
19097 – Replacement of Equipment due to Staff Retirements	\$93,400	
19097 – Safety Equipment – Medical Simulator	\$8,900	

Moved by Councillor Khalid Usman

Seconded by Councillor Andrew Keyes

That Budget Committee approve the Fire Capital Budget Items (excluding Capital Budget No. 19092).

Carried

3. Next Meeting Date

Committee agreed to hold the Tuesday, January 29, 2019 Budget Committee meeting from 9:00 am to 12:30 pm.

4. Adjournment

Moved by Councillor Keith Irish

Second by Councillor Khalid Usman

That the Budget Committee adjourn at 11:52 am.

Carried