



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

THURSDAY, NOVEMBER 20, 2025

VIRTUAL MEETING MINUTES

7:00 – 9:00 PM

Citizen Members:

Peter Miasek, Chair
Andrew Dang, Co-Vice Chair
Steve Glassman, Co-Vice Chair
Amit Arora
Doug Wolfe
Joseph Lisi
Joska Zerczi (8:05 p.m.)
Cr. Reid McAlpine

Agency:

Kathryn Shaw-Edmond, YRDSB
Kevin Lee, Markham Cycles (CICS)
Sonia Sanita, York Region Public Health
Wincy Tsang, Smart Commute

Staff:

Eric Chan, Senior Manager, Transportation Engineering
Fion Ho, TDM Coordinator, Transportation
John Britto, Committee Secretary (PT)

Regrets:

Alfred Sung
Anthony Ko
Brenda Kazan
Cliff Chan, MEAC
Daniel Yeung
David Mok
Emily Leung, Cycling Without Age
Keenan Mosdell, Markham Cycles
Kim Adeney, AAC
PC Patricia Graham, YRP
Cr. Ritch Lau
Ryan Wong (York Region)
Sergeant Shawna Leitch, YRP

The Cycling & Pedestrian Advisory Committee (CPAC) convened at 7:07 PM on November 20, 2025, with Peter Miasek presiding as Chair.

- 1. INDIGENOUS LAND ACKNOWLEDGEMENT**
Peter Miasek, Chair, read the Indigenous Land Acknowledgement.
- 2. DISCLOSURE OF CONFLICTS OF INTEREST**
There were no conflicts of interest declared.
- 3. APPROVAL/MODIFICATIONS TO AGENDA**
The agenda was approved as presented.

4. REVIEW OF MINUTES:

**Moved by Councillor Reid McAlpine
seconded by Steve Glassman
That the Minutes of the formal September 18, 2025, CPAC meeting be
approved, as presented.**

CARRIED

5. PERTINENT INFORMATION FROM GUEST SPEAKERS

None

6. BUSINESS ARISING FROM LAST MEETING

None

7. STANDING ITEMS & ONGOING PROJECTS

7.1 City's Ongoing AT Project Updates

- **Markham Centre Trail Phase 4 (Apple Creek)**
Fion Ho, TDM Coordinator advised that there is no major update at this time. The review is still ongoing. Hopefully by the next meeting there will be some update to share from the City's Capital Group.
- **ATMP: Active Transportation Fund Projects – Design and Construct**
Fion Ho, TDM Coordinator, advised that some of the seven segments have been completed. Staff have been advised that the completion date is scheduled for the end of 2025.

Peter Miasek, Chair advised that he received two comments on these projects. One from Anthony Ko who received questions from residents on whether parking is permitted on Calvert Road, and the other from Elisabeth Tan, a former CPAC member who sent in pictures about parking on the buffered bike lane on Clegg Road.

Peter also advised that this issue was discussed at the September CPAC meeting and has been recorded in that meeting minutes. These are all retrofitted projects into existing neighbourhoods so it was decided to not enforce "No Parking" or "No Stopping" restrictions in these bike lanes for now. Currently the cycling volume is low, and it is not advisable to implement no parking / stopping in bike lanes.

Eric Chan, Senior Manager of Transportation Planning advised that since the Calvert Rd project has a school zone, "No Stopping"/"No Parking" regulations are in place, these will need to be continued. Commenting on parking issues on Clegg Road, Eric Chan advised that he has not had the opportunity to review the pictures to comment on the severity of the situation. He further advised that staff have the capability of monitoring

and responding accordingly to consistent abusive parking in “No Parking” zones in bike lanes.

Councillor Reid McAlpine advised that he has received a few complaints about parking on Carlton Road. He also advised that Councillor Rae received a number of complaints about parking on Main Street Markham. The challenge in that area is the access and egress to the train station mainly during the morning and afternoon rush hours.

- **Markham Transportation Master Plan**

Fion Ho, TDM Coordinator advised that a special Council Workshop on Micromobility and Network Alternatives was held on October 15, 2025. She further advised that a public meeting is scheduled to be held at 6:00 p.m. on November 26, 2025, at the Markham Civic Centre. There will be a presentation followed by an open format discussion on eBikes and eScooters. CAPC members are invited to attend and also publicize this event with friends and family.

- **Markham Cycling Map**

Fion Ho, TDM Coordinator advised that a review of the network and map content is currently ongoing and is expected to be completed by mid/end October 2025. A review of the final draft is scheduled for mid-November 2025, and a print order is tentatively scheduled for mid-December 2025. It is anticipated that new maps will be printed and available in early 2026.

Responding to questions from Peter Miasek, Chair of CPAC on providing input on the cycling map, Fion Ho, TDM Coordinator advised that the best way is to email her with suggestions, and she will send out a map file so suggestions can be incorporated. Peter Miasek further advised that in July this year he emailed Fion with his suggestions to be incorporated into the revised map (and copied the CPAC). Suggestions over and beyond this July input are welcome.

Responding to a further question from Peter about including eScooters, Fion advised that at this time only eBikes and regular bikes will be included in the map content.

- **Bicycle Friendly Community Application**

Fion Ho, TDM Coordinator advised that staff attended a webinar in October. She provided an update on the application and evaluation framework. There is an emphasis to demonstrate ongoing and long-term investment and commitment, not only to complete one-time projects. The application contains a tiered fee structure. Fee details and the application timeline are yet to be announced. Staff will be applying within the due dates. Winners of the BFC applications will be announced at the Ontario Bike Summit in May 2026.

7.2 School Programs

- AST Program 2025-2026

Fion Ho, TDM Coordinator provided an update on the projects that she and Kathryn Shaw-Edmond of York Region District School Board have worked on. For the Active School Program in 2025, there was focus on conducting traffic counts at all the AST schools in the spring and fall. Pavement marking installations and “no parking” signs were done by the contractor at nine school sites. Continued programming support is being provided to these AST schools as needed.

- School Street Implementation #1 – Spring 2026

The next school street implementation program is scheduled to be launched in spring 2026. A detailed analysis on school selection was conducted over the summer months. Black Walnut Public School has been selected as the pilot for this program. Kathryn has spoken with the school Principal and the Parent Council and the program launch is scheduled for end 2025-early 2026. Staff are working closely with the Operations Team on the road closure design and the various permit requirements.

- AST Workplan Development

The School Zone Safety Guide is ready to be presented to Council in Q1 2026. Staff are working on a 5-year workplan that will provide structure to the AST Program. The aim is to complete the 2026-2031 AST implementation plan by Q2 2026.

Responding to a question from Cr. McAlpine on whether staff are working with the city’s By-law Enforcement team with respect to the AST program, Fion advised that staff have engaged with By-law Enforcement throughout the AST Program, especially with respect to problematic schools from where complaints have been received over a period of time. Staff will continue to engage with By-law staff.

Cr. McAlpine suggested that when new schools are being built in new communities, staff consider designing neighbourhoods to accommodate a school street so that closing off the street during the morning and afternoon school times would be less problematic (eg put school across from a park).

Joseph Lisi suggested looking at school streets through an accessibility lens, for example, installing flashing signs like the electronic sign at Carlton and Kennedy, where when a pedestrian pushes the cross button, the “No Right Turn on Red” sign is illuminated. Eric Chan, Senior Manager, Transportation Engineering advised that this is one of the tools within the Vision Zero Road Safety Plan and is the first such trial in North

America. . He further advised that the electronic sign at Carlton and Kennedy is from York Region. Markham staff will review if similar signs can be installed on local roads, as well.

Responding to a question from Steve Glassman, Co-Vice Chair on whether the School Zone stencilling on the roads has had any positive effect, Eric Chan, Senior Manager, Transportation Engineering advised that these are tools that bring awareness to drivers. There are minimal 5-10% speed reduction measurements. Eric further advised that other municipalities are also facing the same problem on whether flexible bollards can remain through the winter months. Staff is in consultation with Operations to consider whether vertical elements can be considered. He will bring back updates to a future CPAC meeting.

Responding to a question from Peter Miasek, Chair of CPAC with respect to traffic counts conducted at AST Schools, Fion advised that the counts were AT focussed (walkers and bikers) and conducted during the morning and afternoon bell times. Fion further advised that the counts have just been received and a full analysis is yet to be done which can be shared at the next CPAC meeting.

7.3 Reports to Council

Fion Ho, TDM Coordinator advised that at the December 9 Development Services Committee meeting, staff will be presenting reports on the City-wide Parking Strategy and Metrolinx will provide an Update on the Yonge North Subway Extension. There will also be a report on a visit by city reps to the City of Vancouver to study lessons learned and best practices on how developments are planned around rapid transit corridors.

Fion further advised that in January 2026, reports on the Vision Zero Road Safety Plan, the School Zone Safety Plan and the Opt-in to the Regional Ownership and Maintenance of Cycling Paths Policy will be going forward to Council.

Responding to a question from Amit Arora on whether the public can participate in the DSC meeting, Eric Chan, Senior Manager, Transportation Engineering advised that the public can participate in the December 9, DSC meeting.

7.4 EA Updates No updates

7.5 Markham Cycling Day No updates

7.6 York Region Projects

No updates

7.7 Sub-Committee updates

- Janes Walk

Andrew Dang advised that Parks Canada organizes free guided tours in Rouge National Park every weekend. He took part in one of these events and was very pleased that Parks Canada has renovated a whole section of the Rouge Valley Park that was previously a dump site for waste. He further advised that York Region will be conducting a guided tour in December. He expressed interest in collaborating with other organizations like Main Street Markham BIA, Destination Markham, etc. to publicize these free tours in their area. There are some other smaller groups in Markham that organize such guided walks. There may be opportunities to collaborate with such organizations to help with the Janes Walk in Markham.

Responding to a question from Peter Miasek, Chair of CPAC with respect to publicizing such events, Andrew advised that Blog TO would be a good source and similarly, councillors could publish these events through their newsletters, as well. Cr. McAlpine agreed that councillors' newsletters are a good option and requested Andrew to put together a media package for councillors to include in their Ward newsletters. Cr. McAlpine also suggested speaking to Vinay Sharda, Markham's new Economic Development Director and also the President of Destination Markham.

Responding to a question from Amit Arora on whether these will be guided tours, Andrew advised in the affirmative. Amit also inquired about the target audience on these guided tours, Andrew advised that initially it would be for walkers.

- Vision Zero

No update

- Bicycle Parking

The Unionville BIA has applied for federal funds to build sheltered bike parking at Crosby Arena.

- Road Widening

No update

7.9 Markham Cycles/CICS

Kevin Lee, Markham Cycles provided 2025 Year End Review on behalf of the Centre for Immigrant & Community Services (CICS). Markham Cycles (MC) operates two community bike hubs at Milliken Mills and at

Centennial Community Centres that provide easy access for everyone to participate in and benefit from their programs. These are welcoming spaces for the community to learn about biking, connect with others who share similar interests and engage in active transportation as a community.

In addition to the CPAC briefings, pre and post season discussion meetings are held in the fall and spring with the MC Advisory Committee. Kevin provided an overview on the 2025 programming, which included DIY Bike Repair event, Bicycle lending library, Recycle to Ride Bike Giveaways, Community Bike Booths, Learn to Ride program, Group and Glow Rides, Cycle the City Youth Program, and Workshops with Markham Public Libraries.

Kevin advised that there were less events organized in 2025, as compared to 2024, however, participation in the events showed an increase in number. The number of bikes fixed, bikes given away and equipment borrowed showed an increase in 2025.

Kevin advised that the Learn to Ride program was funded by CPAC. Instructors and volunteers were provided by Bike Foundation. A kid's cohort was held in July and adults in August. These were 4-week programs held on Saturdays with 20 participants each. It is anticipated to have additional programs next year and possibly partner with York Region District School Board to make these learn to bike programs permanent going forward.

Responding to a question from Amit Arora, Kevin advised that details of the programs are available on the CICS website.

Responding to a question from Peter Miasek, Chair of CPAC, Kevin advised that MC's mailing list (MailChimp) is approximately 3,000 and is available for use by CPAC if we wish to contact the cycling community.

Kevin further advised that he is working with Fion on a 3-year Work Plan. The program has already achieved success with the current budget, demonstrating the ability to accomplish more contingent on additional resources, including funding and staff support. With increased staffing and expertise, the program could expand with additional Learn to Ride programs as well as offerings to serve more youth and families, enhancing the overall community impact in other areas of the City of Markham and potentially setting up a third Bike Hub or Micromobility program.

Kathryn Shaw-Edmond, YRDSB suggested an additional Bike Hub further north in Markham to make the program more accessible to residents within the newer developments of Markham.

7.10 City Budget for AT related items – 2026

Fion Ho, TDM Coordinator advised that the 2026 City budget was approved and adopted by Council on October 1, 2025.

Infrastructure Projects	Budget \$
2026 ATMP (Design) – 9 locations	2,251,500
Rouge Valley Trail 4B Construction	10,614,100
Intersection Traffic Calming Pilot	122,300

Proposed Program / Studies	Budget \$
Active School Travel Program	41,300
Cycling & Pedestrian Advisory Committee	28,000
Intersection Safety Reviews	255,900
Markham Cycles	36,900
Markham Cycling Day	22,400
Smart Commute Markham - Richmond Hill	76,300

7.11 CPAC Budget 2025

Fion Ho presented a budget summary showing that there was a total balance of \$8,040 remaining in the CPAC budget.

Three requests for funding have been received: (1) Per request from Kathryn Shaw-Edmond from the YRDSB, funding support from CPAC was requested to purchase about 50 medium and large size helmets for Grade 4 to 8 students as part of the Active School Travel program for schools in low-income areas. (2) Request from Daniel Yeung for funding of 4 bike racks to be installed at Pierre Elliott Trudeau High School. (3) As part of the Bike Lights program, a request was received to purchase bike lights to promote cycling safety that can be distributed at City outreach events, AT programs and/or Markham Cycles programs.

These are summarized in the table below:

Budget ideas	Purpose	Estimated cost
Bike Helmets for YRDSB schools	Provide 50 bike helmets to YRDSB schools that demonstrate needs and preferably part of the AST program	Helmet unit cost: \$15 + HST = \$17 (2024 pricing) 50 helmets = \$850
Bike racks at Pierre Elliott Trudeau (proposed by Daniel Yeung)	Request for funding for 4 bike racks (for 20 bicycles) to support students biking to/from P.E.T.	4 bike racks installation = \$4,800
Bike lights from Share the Road	Bike lights to promote cycling safety that can be distributed at City outreach events, AT programs and/or Markham Cycles programs	750 pairs = \$4,290 1,000 pairs = \$5,720 1,250 pairs = \$7,150

Cr. McAlpine suggested a more standard process for distributing bike helmets, to eliminate considering this item every year at budget time. The process could include an application and matching financial funding support from Schools, Parent Councils, etc. which can be reviewed and considered equitably to schools throughout the City.

Action: Peter to collaborate with Kathryn, Reena and Fion to develop a suitable process for funding requests from school boards for bike helmets, bike racks and other Active Transportation equipment.

Moved by: Cr. McAlpine
Seconded by: Joseph Lisi

That the request from York Region District School Board to fund the purchase of 100 bike helmets be approved from the 2025 CPAC budget contingent on the equitable distribution of these helmets to schools in Markham at the discretion of the YRDSB, and further that a priority be considered for schools that participate in the City's initiatives on cycling promotion programs such as the Active School Travel program.

CARRIED

With respect to the request from Daniel Yeung for funding the installation of four bike racks at the Pierre Elliott Trudeau High School, Peter Miasek, Chair of CPAC suggested that this request be forwarded to York Region District School Board staff for consideration. Peter further suggested that similar requests be included in the process similar to how bike helmets will be considered going forward.

Kathryn Shaw-Edmond from the YRDSB advised that there is an operating fund within the YRDSB that can take care of repairs / replacement of bike racks at all schools within the region.

Moved by: Cr. McAlpine
Seconded by: Joseph Lisi

That CPAC approve a grant of \$1,000 from the 2025 CPAC budget for Active School Travel related materials and/or infrastructure for selected schools based on YRDSB's selection of the appropriate school and further that a priority be considered for schools that participate in the City's initiatives on cycling promotion programs such as the AST program.

CARRIED

Fion Ho, TDM Coordinator advised 750 pairs of bike lights can be purchased from Share the Road that can be distributed at the various City outreach events, AT programs and/or Markham Cycles programs to promote cycling safety.

Moved by: Cr. McAlpine
 Seconded by: Joseph Lisi

That CPAC approve a grant of \$4,290 for purchasing 750 pairs of bike lights from Share the Road for distribution at various City outreach events, AT programs and/or Markham Cycles programs to promote cycling safety.

CARRIED

Important Addendum: Several days after the meeting, it was discovered that there was an error in the presented costs, in that the wrong cost had been assigned to the Mobile Sign program. See Table below in red. In order to stay within budget, it was decided by the chairs and staff on November 26 to defer printing of the Cycling and Trail Map to spring 2026. This also gives staff more time to conduct the map review with CPAC.

The final expenditure summary for 2025 is given below.

Item	Expenditure Discussed at Meeting, \$	Expenditure (Actual), \$	Expenditure (Revised), \$
Regular Program			
Markham Cycling Day support	4,000	4,000	4,000
Jane's Walk	560	560	560
Mobile Signs – trail etiquette	5,000	8,140	8,140
Cycling and Trail Map	3,800	3,800	Defer to 2026
Act. Sch. Travel – 100 helmets	900	900	900
AST – Grant for bike racks or other equipment	1,000	1,000	1,000
New Programs/Initiatives			
Learn to Bike	2,600	2,600	2,600
Bike Racks for Parks – year 1	4,520	4,520	4,520
Bike Lights (750)	4,934	4,934	4,934
Total Expenditure	27,314	30,454	26,654
Total CPAC 2025 Budget	28,000	28,000	28,000
Remaining Budget	687	(2,454)	1,347

7.12 E-Bike/E-Scooter Pilot at Markham Centre

This matter was not considered

8. INFO ITEM/NEW BUSINESS/ ANNOUNCEMENTS

8.1 City of Vaughan visit Debrief

Consideration of this matter was deferred to the next CPAC meeting.

8.2 Safety on Copper Creek

Fion Ho, TDM Coordinator advised that in response to comments that bike lanes are only painted lines, staff will continue to monitor speed and volume of vehicles and assess the possibility of bollards and/or no-stopping zones along the Copper Creek corridor, depending on results.

With respect to buses parked near pedestrian crossings thus impacting pedestrians' visibility to motorists, staff have consulted with York Region Transit and no change is required at this time.

8.3 Joska's list of discussion topics

Consideration of this matter was deferred to the next CPAC meeting.

8.4 CPAC Membership update

Fion Ho, TDM Coordinator advised that she is working with Clerks on updating the CPAC membership. Clerks have concluded the recruitment process and Laura Gold will be scheduling interviews. Members whose term has expired in November 2025 are requested to continue till new members are appointed. Updates on this matter will be provided at the next meeting, and election of Chair and Vice Chair will be scheduled at the February formal meeting.

8.5 2026 Meeting Dates

Fion Ho, TDM Coordinator advised that 2026 formal CPAC meetings will be held on February 19 (in person), May 21 (hybrid), September 17 (hybrid) and November 19 (virtual).

Peter Miasek advised that the December 18, 2025 informal meeting is cancelled. The next informal meeting will be held on January 15, 2026 (virtual)

9. AGENDA ITEMS FOR THE NEXT MEETING

10. ADJOURNMENT

The Cycling & Pedestrian Advisory Committee adjourned at 9:10 P.M.

Addendum to Minutes – Key Actions to be Tracked

November 20, 2025

1. Update CPAC as needed re Active School Travel and school streets (Fion, Reena)
2. Develop “media package” and consult with Destination Markham on available walks (Andrew)
3. Develop process to deal with funding requests from School Boards for AT material (Peter, Reena, Kathryn)

September 18, 2025

1. Obtain update from CWA Markham in Spring (Peter)
2. Obtain update on Markham Centre Trail Phase 4 Apple Creek (Fion)
3. Provide input into cycling map and finalize (all)
4. Reapply to Bicycle Friendly Community (Fion)
5. Discuss Markham Cycling Day sponsorship with Corporate (Fion)
6. Obtain update on Scooty pilot (Peter)
7. Discuss Joska’s list of topics: (1) design review of John St MUP re driveway crossings (2) MUP Design – connections from side streets (3) Reesor Rd (4) PXO at Highway 7/Wideman (5) YRT bus shuttle to GO
8. Elect Chair and Vice Chair in November (Clerks)

June 19, 2025

1. Summarize learnings from Vaughan visit (Eric/Peter)

April 17, 2025

1. Report on the MTO report re on and off ramps at 400 highways when released (Peter)
2. Follow new Parks Bylaw (Eric)

March 20, 2025

1. Eric to pursue idea of broadening CPAC mandate (Eric)

January 16, 2025

1. Bring back CPAC rename idea when ready (Eric)

June 20, 2024

1. Assess continuous sidewalk as part of Road Safety Plan (staff)
2. Find out more information about bike rentals in condos (Reid)