

General Committee Meeting Minutes

Meeting Number: 5
May 6, 2025, 9:30 AM - 4:30 PM
Live streamed

Roll Call	Mayor Frank Scarpitti	Councillor Reid McAlpine
	Deputy Mayor Michael Chan	Councillor Karen Rea
	Regional Councillor Jim Jones	Councillor Andrew Keyes
	Regional Councillor Joe Li	Councillor Amanda Collucci
	Regional Councillor Alan Ho	Councillor Juanita Nathan
	Councillor Keith Irish	Councillor Isa Lee
	Councillor Ritch Lau	
Staff	Andy Taylor, Chief Administrative Officer	Mary Creighton, Director, Recreation Services
	Trinela Cane, Commissioner, Corporate Services	Alex Moore, Manager of Purchasing & Accounts Payable
	Morgan Jones, Commissioner, Community Services	Shane Manson, Senior Manager, Revenue & Property Taxation
	Arvin Prasad, Commissioner, Development Services	Giulio Cescato, Director, Planning & Urban Design
	Claudia Storto, City Solicitor and Director of Human Resources	Jay Pak, Senior Manager, Financial Planning & Reporting
	Chris Nearing, Fire Chief	Jeff Baker, Manager, AMPS
	Joseph Silva, Treasurer	Emil Bautista, Technology Support Specialist II
	Kimberley Kitteringham, City Clerk	Iyana Mundo, Assistant to Council/Committee
	Ned Sirry, Senior Manager, ITS Operations & Project Delivery	Hristina Giantsopoulos, Election/Council & Committee Coordinator

1. CALL TO ORDER

INDIGENOUS LAND ACKNOWLEDGEMENT

We begin today by acknowledging the traditional territories of Indigenous peoples and their commitment to stewardship of the land. We acknowledge the communities in circle. The North, West, South and Eastern directions, and Haudenosaunee, Huron- Wendat, Anishnabeg, Seneca, Chippewa, and the Mississaugas of the Credit peoples. We share the responsibility with the caretakers of this land to ensure the dish is never empty and to restore relationships that are based on peace, friendship, and trust. We are committed to reconciliation, partnership and enhanced understanding.

General Committee convened at 9:35 AM with Councillor Keith Irish presiding as Chair.

The Committee recessed at 12:01 PM and reconvened in confidential session at 12:16 PM.

2. DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. APPROVAL OF PREVIOUS MINUTES

3.1 MINUTES OF THE APRIL 1, 2025 GENERAL COMMITTEE (16.0)

Moved by Councillor Ritch Lau

Seconded by Councillor Reid McAlpine

1. That the minutes of the April 1, 2025 General Committee meeting be confirmed.

Carried

4. PRESENTATIONS

4.1 SPORT TOURISM CANADA'S SPORT EVENT LEGACY OF THE YEAR AWARD - RECOGNITION

National award presented to the City of Markham/Destination Markham for the 2024 Little Native Hockey League 50th Anniversary and Tournament.

Note: Please refer to item 8.8 for the staff report.

Morgan Jones, Commissioner of Community Services, introduced the Sport Tourism Canada's Event Legacy of the Year Award that recognized City of Markham and Destination Markham Staff for their contributions towards the 2024 Little Native Hockey League (NHL) 50th Anniversary and Tournament. Mayor Frank Scarpitti acknowledged Staff's contributions to the Little NHL event and thanked them for their detail and care in making the event a success.

The following members of City staff were recognized by General Committee for receipt of the Sport Tourism Canada's Event Legacy of the Year Award:

- Andrew Eng, Operations, Sign Technician
- Arpad Toplak, Operations, Operations Labourer/Driver
- Paul Willis, Operations, Operations Working Supervisor
- Joe Basque, Operations, Sign Maintenance
- Jon Angrove, Operations, Supervisor, Road Operations
- Tyler Burns, Operations, Supervisor, Parks Operations
- David Plant, Operations, Senior Manager, Parks Horticulture & Forestry
- Shane Whitmee, Operations, Operations Labourer/Driver
- Mike Prior, Operations, Working Supervisor
- Kristopher Fielding, Operations, Operations Labourer/Driver
- Anthony Ierulli, Recreation Services, Community Manager, South
- Shane Manson, Financial Services, Senior Manager, Revenue & Property Taxation
- Andrew Baldwin, Economic Growth, Culture & Entrepreneurship, Acting Director, Economic Development
- Clara Grassia, Recreation Services, Manager, Sports Development
- Susan Stiles, Recreation Services, Community Program Coordinator
- Jason Tsien, Recreation Services, Senior Manager, Business Development
- Ida Wong, Recreation Services, Event & Client Services Supervisor
- Kerry Wakefield, Recreation Services, Community Manager, North
- Chris Gucciardi, Recreation Services, Community Facility Supervisor
- Lisa Wrong, Recreation Services, Office Administrator, Recreation Services
- Mark Elsenaar, Recreation Services, Community Manager, West
- Renee Zhang, Economic Growth, Culture & Entrepreneurship, Manager, Corporate and Community Events

- Chris Bullen, By-Law Enforcement & Regulatory Services, Senior Manager, By-Law & Regulatory Services
- Harmeet Bhatia, By-Law Enforcement & Regulatory Services, Supervisor, Municipal Law Enforcement
- Winford Alleyne, By-Law Enforcement & Regulatory Services, Supervisor, Municipal Law Enforcement

Moved by Mayor Frank Scarpitti

Seconded by Regional Councillor Jim Jones

1. That the presentation of Sport Tourism Canada's Sport Event Legacy of the Year Award be received; and further,
2. That staff be congratulated with their efforts in achieving the Sport Event Legacy of the Year Award.

Carried

4.2 FESTIVALS AND EVENTS ONTARIO (FEO) IMPACT AWARD - RECOGNITION

Festival and Events Ontario's (FEO) Impact Award presented to the City of Markham for hosting the Little Native Hockey League Tournament 2024.

Note: Please refer to item 8.8 for the staff report.

Arvin Prasad, Commissioner of Development Services, introduced the Festivals and Events Ontario (FEO) Impact Award that recognized the City of Markham and Destination Markham for hosting the 2024 Little Native Hockey League (NHL) 50th Anniversary and Tournament.

Mayor Frank Scarpitti acknowledged Staff's contributions to the Little NHL event and congratulated them for their efforts in making the event a success and achieving the FEO Impact Award.

The following members of City staff were recognized by General Committee for receipt of the Festivals and Events Ontario (FEO) Impact Award:

- Andrew Eng, Operations, Sign Technician
- Arpad Toplak, Operations, Operations Labourer/Driver
- Paul Willis, Operations, Operations Working Supervisor
- Joe Basque, Operations, Sign Maintenance

- Jon Angrove, Operations, Supervisor, Road Operations
- Tyler Burns, Operations, Supervisor, Parks Operations
- David Plant, Operations, Senior Manager, Parks Horticulture & Forestry
- Shane Whitmee, Operations, Operations Labourer/Driver
- Mike Prior, Operations, Working Supervisor
- Kristopher Fielding, Operations, Operations Labourer/Driver
- Anthony Ierulli, Recreation Services, Community Manager, South
- Shane Manson, Financial Services, Senior Manager, Revenue & Property Taxation
- Andrew Baldwin, Economic Growth, Culture & Entrepreneurship, Acting Director, Economic Development
- Clara Grassia, Recreation Services, Manager, Sports Development
- Susan Stiles, Recreation Services, Community Program Coordinator
- Jason Tsien, Recreation Services, Senior Manager, Business Development
- Ida Wong, Recreation Services, Event & Client Services Supervisor
- Kerry Wakefield, Recreation Services, Community Manager, North
- Chris Gucciardi, Recreation Services, Community Facility Supervisor
- Lisa Wrong, Recreation Services, Office Administrator, Recreation Services
- Mark Elsenaar, Recreation Services, Community Manager, West
- Renee Zhang, Economic Growth, Culture & Entrepreneurship, Manager, Corporate and Community Events
- Chris Bullen, By-Law Enforcement & Regulatory Services, Senior Manager, By-Law & Regulatory Services
- Harmeet Bhatia, By-Law Enforcement & Regulatory Services, Supervisor, Municipal Law Enforcement
- Winford Alleyne, By-Law Enforcement & Regulatory Services, Supervisor, Municipal Law Enforcement

Moved by Deputy Mayor Michael Chan
 Seconded by Regional Councillor Joe Li

1. That the presentation of Festivals and Events Ontario (FEO) Impact Award be received; and further,
2. That staff be congratulated with their efforts in achieving the FEO Impact Award.

Carried

5. DEPUTATIONS

There were no deputations.

6. COMMUNICATIONS

6.1 YORK REGION COMMUNICATIONS (13.4)

Note: Questions regarding Regional correspondence should be directed to Chris Raynor, Regional Clerk.

The following York Region Communications are available on-line only.

Moved by Councillor Andrew Keyes
 Seconded by Councillor Juanita Nathan

1. That the communication dated [April 24, 2025](#) from York Region be received for information purposes:
 1. [Provincial Funding Shortfall of Human and Health Programs and Services - Committee of the Whole - Week 1 - April 10, 2025.](#)
 2. [York Region Transit 2024 System Performance Report - Committee of the Whole - Week 1 - April 10, 2025.](#)

Carried

7. PETITIONS

There were no petitions.

8. CONSENT REPORTS - FINANCE & ADMINISTRATIVE MATTERS

8.1 2025 FIRST QUARTER INVESTMENT PERFORMANCE REVIEW (7.0)

Moved by Councillor Karen Rea
 Seconded by Councillor Isa Lee

1. That the report dated May 6, 2025 entitled “2025 First Quarter Investment Performance Review” be received; and further,
2. That staff be authorized and directed to do all things necessary to give effect to these resolutions.

Carried

8.2 STAFF AWARDED CONTRACTS FOR Q1 2025 (7.12)

The Committee inquired about the following staff awarded contracts for January, February, and March of 2025:

- Contract # 040-T-25 Horticulture Boulevard Maintenance
- Contract # 303-T-24 CIPP Watermain Rehabilitation
- Contract # 001-S-25 Contract Extension for a Public Art Curator
- Contract # 279-R-24 - Consulting Services, City Initiated Site Specific Official Plan and Zoning By-law Amendment Applications
- Contract # 290-T-24 Main Street Markham Public Art (Tree Grates, Fencing, Tree Guards)

Committee also requested an update on the Public Art Master Plan and Staff confirmed a status update will be provided to Committee at a later date which will include the scope of the Public Art Master Plan and the mandate of the Public Art Committee.

Staff also confirmed that there is a typo for Contract # 290-T-24 and that the public art is for Main Street Unionville.

Moved by Councillor Reid McAlpine

Seconded by Councillor Amanda Collucci

1. That the report entitled “Staff Awarded Contracts for Q1 2025 be received; and further,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.3 TAX WRITE-OFFS IN ACCORDANCE WITH SECTION 354 OF THE MUNICIPAL ACT, 2001 (7.3)

Moved by Councillor Karen Rea
 Seconded by Councillor Isa Lee

1. That the report entitled Tax Write-offs in Accordance with Section 354 of the *Municipal Act, 2001* be received; and,
2. That the tax amounts for prior years totaling \$541,581, as set out in this report, be written-off pursuant to Section 354 of the *Municipal Act, 2001*; and,
3. That the City of Markham's portion of the write-off of \$114,225 be charged to Account 820-820-7040; and,
4. That the Treasurer be directed to remove these amounts from the Collector's Roll; and,
5. That the associated interest be cancelled in proportion to the tax adjustments; and further,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.4 2025 UNIONVILLE BUSINESS IMPROVEMENT AREA AND MARKHAM VILLAGE BUSINESS IMPROVEMENT AREA OPERATING BUDGETS (7.4)

Moved by Councillor Karen Rea
 Seconded by Councillor Isa Lee

1. That the report titled "2025 Unionville Business Improvement Area and Markham Village Business Improvement Area Operating Budgets" dated May 6, 2025 be received; and,
2. That the 2025 Operating Budget in the amount of \$388,350 for the Unionville Business Improvement Area (UBIA) be approved; and,
3. That the 2025 Operating Budget in the amount of \$334,700 for the Markham Village Business Improvement Area (MVBIA) be approved; and further,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**8.5 DEVELOPMENT CHARGES AND COMMUNITY BENEFIT CHARGE
DECEMBER 31, 2024 RESERVE BALANCES AND ANNUAL ACTIVITY
OF THE ACCOUNTS (7.11)**

Moved by Councillor Karen Rea

Seconded by Councillor Isa Lee

1. That the report titled “Development Charge and Community Benefits Charge December 31, 2024 Reserve Balances and Annual Activity of the Accounts” be received by Council as required under Section 43(1) of the *Development Charges Act, 1997*, as amended, and Section 37(48) of the *Planning Act*; and,
2. That the term of the existing Development Charge By-laws be amended to extend the expiration date of the by-laws for an additional five years in accordance with Section 9(1) of the *Development Charges Act* which provides that unless it expires or is repealed earlier, a development charge by-law expires 10 years after the day it comes into force; and,
3. That By-laws 2022-49 for City Wide Hard Development Charges; 2022-50 for City Wide Soft Development Charges; and 2022-51 to 2022-72 for Area Specific Development Charges be amended to extend the expiration date to June 16, 2032; and further,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.6 2025 TAX RATES AND LEVY BY-LAW (7.3)

Moved by Councillor Karen Rea

Seconded by Councillor Isa Lee

1. That the report entitled “2025 Tax Rates and Levy By-law” be received; and,
2. That a by-law to provide for the levy and collection of property taxes totaling \$879,122,671 required by the City of Markham, the Regional Municipality of York, Province of Ontario (Education) and Business Improvement Areas, in a form substantially similar to Appendix A (attached), satisfactory to the City Solicitor and provides for the mailing

of notices and requesting payment of taxes for the year 2025, as set out as follows, be approved; and,

TAX LEVYING BODY	2025 TAX LEVY AMOUNT
City of Markham	\$193,983,012
Region of York	\$425,350,022
Province of Ontario (Education)	\$259,341,776
Markham Village BIA	\$239,640
Unionville BIA	\$214,221
Total	\$879,128,671

3. That staff be authorized to levy against Markham Stouffville Hospital and Seneca College the annual levy pursuant to Section 323 of the Municipal Act, 2001, as outlined in Section 9 of the attached by-law once the required information is received from the Ministry of Training, Colleges and Universities; and,
4. That the attached by-law be passed to authorize the 2025 Tax Rates and Levy By-law; and further,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.7 004-T-25 BUILDING AUTOMATION SYSTEMS EXPANSIONS & UPGRADES FOR SIX MARKHAM FACILITIES (7.0)

Moved by Councillor Karen Rea

Seconded by Councillor Isa Lee

1. That the report entitled “004-T-25 Building Automation Systems Expansions & Upgrades for Six Markham Facilities” be received; and,
2. That the contract for 004-T-25 Building Automation Systems Expansions & Upgrades for Six Markham Facilities be awarded to Viridian

Automation Inc. (lowest priced bidder) in the amount of \$1,202,462.30 inclusive of HST; and,

3. That a contingency in the amount of \$120,246.23 inclusive of HST, be established to cover any additional construction costs and that authorization to approve expending of the contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
4. That the award in the total amount of \$1,322,708.53 (\$1,202,462.30 + \$120,246.23) be funded from the capital project account 056-6150-24091-005 “Building Automation Systems Replacement Program”, which has an available budget of \$990,500.00; and,
5. The budget shortfall in the amount of \$332,208.53 (\$990,500.00 - \$1,322,708.53) be funded from the Non-DC capital contingency account; and further,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.8 LITTLE NATIVE HOCKEY LEAGUE - 2025 TOURNAMENT REPORT (6.4)

Moved by Councillor Karen Rea

Seconded by Councillor Isa Lee

1. That the report titled Little Native Hockey League – 2025 Tournament Report be received; and,
2. That Council recommend to the Destination Markham Board that additional funding in the amount of \$25,000, to support the hiring of a Tournament Coordinator, be added to the Destination Markham contribution increasing their annual budget for 2026 and 2027 to \$240,000; and,
3. That Council support staff initiating conversation with the Little Native Hockey League to extend the term of the current Memorandum of Understanding (2025 – 2027) for 2 to 3 additional years; and further,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.9 MINUTES OF THE FEBRUARY 25, 2025 BOX GROVE COMMUNITY CENTRE BOARD (16.0)

Moved by Councillor Karen Rea

Seconded by Councillor Isa Lee

1. That the minutes and notes of the February 25, 2025 Box Grove Community Centre Board Member Meeting be received for information purposes.

Carried

9. REGULAR REPORTS - FINANCE & ADMINISTRATIVE MATTERS

9.1 AUTOMATED SPEED ENFORCEMENT (ASE) PROGRAM (2.0, 5.12)

Trinela Cane, Commissioner of Corporate Services, joined by Arvin Prasad, Commissioner of Development Services, addressed the Committee to introduce this item as a joint effort between the two commissions to bring forward this report and introduced the staff presentation.

Eric Chan, Senior Manager, Transportation, Jeff Baker, AMPS Manager, and Shane Manson, Senior Manager, Revenue and Property Taxation, provided a presentation on Automated Speed Enforcement (ASE) Program which included a background about the ASE program, the implementation of the program including a partnership with the Newmarket Joint Processing Centre (JPC), financial considerations, and the public communication and engagement strategy of the program.

The Committee thanked staff for their presentation and their work in advancing the Automated Speed Enforcement (ASE) Program. The Committee made the following comments on the item:

- Proposed to increase the number of ASE cameras from 8 to 16 to better address critical speeding areas across the City and that the program be expanded to include both publicly and privately funded elementary and secondary schools.
- Proposed that the first 8 cameras be installed—one in each ward—and the remaining 8 be placed at the discretion of staff, based on an evaluation of Community Safety Zones where speed reduction is needed throughout the day or during school drop-off and pick-up times.

- Inquired whether there is a speed threshold that triggers a ticket.
- Requested clarification on how revenue will be used. Staff confirmed that, under provincial legislation, all ASE revenue must be allocated to road safety programs, though municipalities have flexibility in defining what constitutes such programs.
- Asked whether tickets issued by ASE cameras differ from those issued by police officers. Staff confirmed the financial penalties are the same, but ASE tickets include additional administrative fees.
- Requested clarification on fees such as the Victim Surcharge and Ministry of Transportation Ontario (MTO) Plate Search Fee and details about the communication plan for future ASE locations. Also asked for data on the number of schools in Markham, site locations of ASE, setup and administrative costs, and impacts on staff workload.
- Expressed concern about the need for more time to consult with residents and questioned the timeline for bringing this item Council ratification.
- Raised concerns about whether speed reductions might negatively impact traffic flow especially on major arterial roads such as Yonge Street or Highway 7.
- Suggested expanding camera placement to include non-school zones—such as parks and areas with frequent complaints—based on data.
- Encouraged learning from the experiences of other jurisdictions already using ASE cameras and asked whether there would be flexibility in site selection and operational timing.
- Inquired about future Council involvement in the program's expansion and requested that ASE locations be determined based on data and that Council be consulted with supporting information.
- Staff noted that there will be an annual report to Council on the Vision Zero Road Safety Plan, which includes updates on the ASE implementation.

Moved by Mayor Frank Scarpitti

Seconded by Regional Councillor Jim Jones

1. That the report entitled Automated Speed Enforcement (ASE) Program be received; and,

2. That Council approve the implementation of an Automated Speed Enforcement Program in the City of Markham; and,
3. That Council delegate authority to the City Treasurer and City Clerk to execute any agreement or document in a form satisfactory to the City Solicitor, required to implement or administer the ASE program within the City of Markham, including but not limited to agreements with the Town of Newmarket, ASE Camera Vendor, Ministry of Transportation and Ministry of Attorney General; and,
4. That Council delegate authority to the Director of Engineering to identify and approve the initial 16 Automated Speed Enforcement (ASE) camera locations, including one location in each ward, with the remaining eight locations to be determined at the discretion of the Director based on safety priorities; and further, that the Director be authorized to identify and approve any future ASE camera locations, subject to the annual budget process, with priority given to areas with significant safety concerns; and,
5. That Council enact an amendment to Traffic By-law 106-71, Schedule 24 (Community Safety Zones), identifying all public **and private** elementary and secondary school locations as Community Safety Zones within the City of Markham as outlined in Attachment 1; and,
6. That Council enact the proposed By-law to establish a System of Administrative Monetary Penalties for Violations of Automated Speed Enforcement Systems in the City of Markham as outlined in Attachment 2; and,
7. That Council approve the in-year capital addition to Budget 2025 in the amount of \$495,000, with the funding strategy to be identified and implemented by the City Treasurer; and,
8. That the City Clerk forward a copy of this report to the Regional Municipality of York (York Region), York Region's local municipalities, York Regional Police, York Region District School Board, York Region Catholic School Board, the Ministry of Transportation Ontario, and the Ministry of the Attorney General; and further,
9. That staff be authorized and directed to do all things necessary to give effect to these resolutions.

Carried

10. MOTIONS

There were no motions.

11. NOTICES OF MOTION

There were no notices of motion.

12. NEW/OTHER BUSINESS

12.1 APPROVAL FOR COMMUNITY BBQ - COUNCILLOR RITCH LAU - JULY 20, 2025 (16.23)

Councillor Ritch Lau raised an item under new business in relation to a request for financial administration assistance from City staff for his 2025 Community Barbeque event taking place on July 20th, 2025.

Moved by Councillor Ritch Lau

Seconded by Councillor Karen Rea

That Committee waive Section 5.4(c) of the City's Procedural By-law 2017-5 to allow for the new business item in relation to community event approval of Councillor Ritch Lau's 2025 Community Barbeque and financial administration assistance for the event, be added to the agenda for consideration.

Carried by a Two Thirds Vote

Moved by Councillor Ritch Lau

Seconded by Councillor Karen Rea

1. That in accordance with, and for the purposes of compliance with 10.1 (j) of the Council Code of Conduct, Council approve the July 20th, 2025 Community Barbeque being organized and hosted by Ward 2 Councillor Ritch Lau; and,
2. That Staff be authorized to provide accounting and financial transaction services in support of Councillor Lau's 2025 Community Barbeque; and
3. That all revenue and expense transactions comply with the financial controllership processes as required by the Treasurer; and further,
4. That Staff be directed and authorized to do all things necessary to give effect to this resolution.

Carried

13. ANNOUNCEMENTS

Councillor Keith Irish, Chair, on behalf of General Committee, congratulated Councillor Juanita Nathan on being elected as Member of Parliament for Pickering-Brooklin.

14. CONFIDENTIAL ITEMS

General Committee convened into confidential session at 12:01 PM.

Moved by Regional Councillor Jim Jones

Seconded by Mayor Frank Scarpitti

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters:

Carried

14.1 FINANCE & ADMINISTRATION MATTERS

14.1.1 GENERAL COMMITTEE CONFIDENTIAL MINUTES - APRIL 1, 2025 (16.0) [Municipal Act, 2001, Section 239 (2) (h)]

The Committee confirmed the minutes of the General Committee confidential meeting held on April 1, 2025.

14.1.2 LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; RESTRICTED AND CONFIDENTIAL (11.0) [Municipal Act, 2001, Section 239, (2)(d)]

The Committee consented to place this item on the May 6, 2025 Confidential Special Council Meeting Agenda for consideration.

15. ADJOURNMENT

Moved by Councillor Reid McAlpine

Seconded by Councillor Karen Rea

That General Committee adjourn from confidential session at 1:15 PM and not report out on any matter.

Carried