



Report to: General Committee

Meeting Date: May 6, 2025

SUBJECT: Staff Awarded Contracts for Q1 2025
PREPARED BY: Alex Moore, Ext. 4711

RECOMMENDATION:

1. THAT the report entitled “Staff Awarded Contracts for Q1 2025 be received; and,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution

PURPOSE:

Pursuant to Part III section 15 of the Procurement Bylaw (No. 2017-8), a report shall be submitted to Council advising of awarded contracts greater than \$50,000. Under this report, Staff are advising Council of the contracts awarded by Staff for Q1 2025.

Key Points:

- All purchases were in compliance with Procurement Bylaw 2017-8 and the City’s Expenditure Control Policy
- 30 contract awards totaling \$18,549,304.31 were approved Q1 2025

BACKGROUND:

Procurement advises the Council of all contracts awarded by the Chief Administrative Officer, Commissioners, or Directors with a total cost exceeding \$50,000. The Procurement Bylaw delegates authority to staff to award contracts if the contract award meets specific criteria. The following chart outlines the award limits under the Procurement Bylaw:

Dollar threshold	Within Criteria	Outside Criteria*
\$50,000 or greater, but less than \$100,000	Director	Commissioner
\$100,000 or greater, but less than \$350,000	Commissioner	CAO
\$350,000 or greater	CAO	Council

* If one (1) of the noted criteria is not met then the contract award is identified as outside criteria and the approval authority is changed to either the Commissioner, CAO or Council.

- The Contract Award is to the lowest priced or highest ranked (as applicable), compliant Bidder
- The expenses relating to the goods/services being procured are included in the budget (Operating/Capital)
- The Contract Award is within the approved budget
- The term of the Contract is for a maximum of four (4) years
- There is no litigation between the Successful Bidder and the City at the time of Contract Award

There is no disqualified Bidder (which disqualified Bidder is also the lowest priced or highest ranked Bidder (as applicable) pursuant to the Quotation process) at the time of Contract Award

The following table provides a synopsis of the procurement activities during Q1 2025.

Procurement Activity	Number of Awards	Total Award Q1 - 2025
Request for Tender (T)	16	\$15,198,463.65
Request for Quotation (Q)	6	\$ 613,765.62
Request for Proposal (R)	3	\$1,939,431.68
Non-Competitive Procurement (S)	5	\$ 797,643.36
Total Procurement Activity	30	\$18,549,304.31

The following table provides a synopsis of the procurement award amounts by Commission during Q1 2025.

Procurement by Commission	Number of Awards	Total Award Value Q1 - 2025
Development Services	10	\$1,219,665.23
Corporate Services	5	\$1,882,112.92
Community Services	15	\$15,447,526.16
Total Procurement Activity	30	\$18,549,304.31

Request for Tender (T) – is a method of procurement that is used when the exact specifications for the deliverables are known, there are two or more sources of supply, and the vendors are only required to submit pricing information. Requests for Tenders are awarded to the low bidder unless reference checks or past performance warrants rationale for not awarding the contract.

Request for Quotation (Q) – is a method of procurement similar to a request for tender except the procurement is of a low dollar value (less than \$100,000) and may be issued to a limited number of bidders who are invited to submit bids. Requests for Quotations are awarded to the low bidder unless reference checks or past performance warrants rationale for not awarding the contract.

Request for Proposal (R) – is a method of procurement that is used where the deliverables are not clearly specified, and it is anticipated that proponents may propose a variety of alternatives to fulfill the requirements. The evaluation of proposals includes both technical (70%) and financial (30%) evaluation and the award is made to the highest scoring proponent.

Non-Competitive Procurement (S) – is a method of procurement whereby the Treasurer and/or the Senior Manager, Procurement may in consultation with the applicable Director negotiate a contract for the supply of goods and services without a competitive process. These awards are generally required under circumstances where: there is only one source of supply; extension of existing contract would be beneficial to the City; specialized equipment or vehicles are being acquired; or it is deemed to be in the City's best interest to not to solicit a competitive bid.

# 1 Community Services		
Contract # 013-T-25 – Traffic Control Services	Department	Operations
	No. of Bids	4
	Vendor	ATS Traffic Ltd.
	Award Amount	\$379,040.00
Term: Award amount is for a four-year contract.		
#2		
Contract # 018-T-25 - Rehabilitation of Street Lighting System	Department	Environmental Services
	No. of Bids	7
	Vendor	BXF Infrastructures Inc.
	Award Amount	\$215,856.34
Term: The work will be completed by December 2025.		
#3		
Contract # 024-T-25 – Tree Stumping	Department	Operations
	No. of Bids	14
	Vendor	Gray's Landscaping & Snow
	Award Amount	\$479,406.84
Term: Award amount is for a four-year contract.		
#4		
Contract # 035-T-25 Yorktech Drive Culvert Rehabilitation	Department	Environmental Services
	No. of Bids	16
	Vendor	CMB Excavations & Grading Ltd.
	Award Amount	\$324,486.40
Term: The work will be completed by September 2025.		
#5		
Contract # 038-T-25 Milliken Mills Community Centre Pool Tile Replacement	Department	Recreation Services
	No. of Bids	5
	Vendor	Safa Builders & Contractors
	Award Amount	\$364,748.54
Term: The work will be completed by May 2025.		
#6		
Contract # 039-Q-25 - Supply and Delivery of Greenhouse Soilless Mix	Department	Operations
	No. of Bids	2
	Vendor	Les Tourbieres Berger LTEE
	Award Amount	\$77,447.08
Term: Award amount is for a four-year contract.		

#7		
Contract # 040-T-25 Horticulture Boulevard Maintenance	Department	Operations
	No. of Bids	14
	Vendor	CSL Group Ltd.
	Award Amount	\$111,996.24
Term: Award amount is for a four-year contract.		
#8		
Contract # 244-Q-24 - Consulting Engineering Services for Upgrades to Four Pumping Stations	Department	Waterworks
	No. of Bids	2
	Vendor	T.Y. Lin International Canada Inc
	Award Amount	\$176,858.88
Term: The work will be completed by December 2026.		
#9		
Contract # 254-R-24 - Consulting Engineering Services for Cast Iron Watermain Replacement (2025/2026)	Department	ES - Infrastructure
	No. of Bids	3
	Vendor	Accardi Engineering Group Ltd.
	Award Amount	\$1,617,186.41
Term: Phase 1 design – Complete by December 2025. Phase 1 Contract Insp/Admin – Complete by December 2026. Phase 2 design – Complete by December 2026. Phase 1 Contract Insp/Admin – Complete by December 2027.		
#10		
Contract # 282-T- 24 - Supply and Delivery of Garbage Bags (1,140 cases annually (100 bags/case))	Department	Operations
	No. of Bids	20
	Vendor	Intergroup Facility Services Inc
	Award Amount	\$168,649.84
Term: Award amount is for a four-year contract.		
#11		
Contract # 283-T-24 - Supply and Delivery of Four Hybrid 4x4 Pick-Up Trucks for Markham Fire Services	Department	Operations
	No. of Bids	3
	Vendor	Downtown Toyota
	Award Amount	\$293,238.44
Term: Vehicles will be delivered by June 2025.		
#12		
Contract # 297-T-24 - Curb Stop Rehabilitation / Replacement with Emergency Repair Program (2025-2027)	Department	Operations
	No. of Bids	10
	Vendor	King Infrastructure Inc.
	Award Amount	\$510,580.80
Term: Award amount is for a three-year contract.		
#13		
Contract # 299-T-24 - Block Tree Pruning (2025)	Department	Operations
	No. of Bids	4
	Vendor(s)	1. W.M. Weller Tree Service 2. Shady Lane Tree Expert 3. Davey Tree Expert of Canada
	Award Amount	\$596,727.81
Term: The work will be completed by December 2025 and award amount is split between three vendors.		

#14

Contract # **303-T-24 CIPP Watermain Rehabilitation**

Department	ES - Infrastructure
No. of Bids	3
Vendor	Fer – Pal Construction Ltd.
Award Amount	\$9,931,267.51

Term: The work will commence in mid-April 2025 and be completed within 140 days.

#15

Contract # **029-R-25 Grass Cutting & Maintenance Services for Cemeteries, Various Parks and Fire Stations**

Department	Operations
No. of Bids	19
Vendor	Industrial Property Services
Award Amount	\$200,035.03

Term: The work will be completed by November 2025.

#16 Corporate Services

Contract # - **036-S-24 ITS Enterprise Solutions IT Consultant – Contract Extension**

Department	ITS
No. of Bids	Non-Competitive Procurement
Vendor	2301209 Ontario Inc.
Award Amount	\$130,925.90

Term: Award amount is for a 12-month contract.

#17

Contract # **075-S-22 ITS Infrastructure Transformation Advisor**

Department	ITS
No. of Bids	Non-Competitive Procurement
Vendor	1000135634 Ontario Inc
Award Amount	\$105,122.85

Term: Award amount is for a 12-month contract.

#18

Contract # **082-Q-25 Markham Museum Baptist Church Renovation**

Department	Sustainability & Asset/Mgmt
No. of Bids	5
Vendor	Safa Builders & Contractors
Award Amount	\$159,727.08

Term: The work will be completed by June 2025.

#19

Contract # **176-T-24 Window Cleaning Services**

Department	Sustainability & Asset/Mgmt
No. of Bids	14
Vendor	Clean Crysta Services Inc.
Award Amount	\$103,143.94

Term: Award amount is for a four-year contract.

#20		
Contract # 212-T-24 Modernization of the Five Elevators at the Civic Centre Term: The work will be completed by December 2025.	Department	Sustainability & Asset/Mgmt
	No. of Bids	3
	Vendor	CEE Elevator Service Ltd.
	Award Amount	\$1,383,193.15
#21 Development Services		
Contract # 001-S-25 Contract Extension for a Public Art Curator Term: Award amount is for a 12-month contract.	Department	Economic Growth, Culture
	No. of Bids	Non-Competitive Procurement
	Vendor	Yan Wu
	Award Amount	\$ 68,789.76
#22		
Contract # 016-T-25 Flato Markham Theatre Projection System Replacement Term: The work will be completed by April 2025.	Department	Economic Growth, Culture
	No. of Bids	3
	Vendor	Apex Sound & Light Corporation
	Award Amount	\$116,920.61
#23		
Contract # 019-S-25 Wetland Design and Construction Projects Within City-Owned Natural Area Term: The work will be completed by December 2025.	Department	Planning & Urban Design
	No. of Bids	Non-Competitive Procurement
	Vendor	TRCA
	Award Amount	\$156,700.00
#24		
Contract # 021-Q-25 - Landscape Architectural Consulting Services, AODA Playground Refurbishments (24 Playground Pits) Term: The work will be completed by December 2025.	Department	Planning & Urban Design
	No. of Bids	3
	Vendor	Serdika Consulting Inc.
	Award Amount	\$72,814.37
#25		
Contract # 022-Q-25 Landscape Architectural Consulting Services, Playground Refurbishments (8 Parks) The work will be completed by November 2025.	Department	Planning & Urban Design
	No. of Bids	6
	Vendor	Tocher Heyblom Design Inc.
	Award Amount	\$67,239.95
#26		
Contract # 036-S-25 Forest Restoration Planting Projects (Spring / Fall 2025) – Seven locations Term: Spring / Fall 2025 planting.	Department	Planning & Urban Design
	No. of Bids	Non-Competitive Procurement
	Vendor	TRCA
	Award Amount	\$336,104.85

#27		
Contract # 043-T-25 Shade Structure Rehabilitation and Replacement (11 locations) Term: The work will be completed by June 2025.	Department	Planning & Urban Design
	No. of Bids	5
	Vendor	Laycon Construction Services Inc
	Award Amount	\$114,448.96
#28		
Contract # 067-Q-25 Landscape Architectural Consulting Services, York Downs East Park, Phase 2 Term: The work will be completed by Fall 2026.	Department	Planning & Urban Design
	No. of Bids	6
	Vendor	RK & Associates Consulting Inc.
	Award Amount	\$59,678.26
#29		
Contract # 279-R-24 - Consulting Services, City Initiated Site Specific Official Plan and Zoning By-law Amendment Applications Term: The work will be completed by Feb 2026.	Department	Planning & Urban Design
	No. of Bids	1
	Vendor	Arcadis Professional Services
	Award Amount	\$122,210.24
#30		
Contract # 290-T-24 Main Street Markham Public Art (Tree Grates, Fencing, Tree Guards) Term: The work will be completed by August 2025.	Department	Art Gallery
	No. of Bids	5
	Vendor	Diamond Fabrication & Erecting
	Award Amount	\$104,758.23

RECOMMENDED BY:

 Joseph Silva
 Treasurer

 Trinela Cane
 Commissioner, Corporate Services