

Electronic General Committee Meeting Revised Agenda

Meeting No. 10 July 6, 2020, 9:30 AM Live streamed

Note: Members of the General Committee will be participating in the meeting remotely.

Due to COVID-19, our facilities are closed to the public. Access is not permitted to the Markham Civic Centre and Council Chamber.

Members of the public may submit written deputations by email to clerkspublic@markham.ca

Members of the public who wish to make virtual deputations must register by completing an online <u>Request to Speak Form</u> or e-mail <u>clerkspublic@markham.ca</u> providing full name, contact information and item they wish to speak to. Alternatively, you may connect via telephone by contacting the Clerk's office at 905-479-7760 on the day of the meeting.

General Committee meetings are video and audio streamed on the City's website at:

https://pub-markham.escribemeetings.com/



Electronic General Committee Meeting Revised Agenda Revised Items are Italicized.

Meeting Number: 10

July 6, 2020, 9:30 AM - 1:00 PM

Live streamed

Please bring this General Committee Agenda to the Council meeting on July 14, 2020.

Pages 1. CALL TO ORDER 2. DISCLOSURE OF PECUNIARY INTEREST 3. APPROVAL OF PREVIOUS MINUTES 11 3.1 MINUTES OF THE JUNE 15, 2020 GENERAL COMMITTEE (16.0) That the minutes of the June 15, 2020 General Committee meeting be confirmed. 4. **DEPUTATIONS** 5. **COMMUNICATIONS** 21 5.1 YORK REGION COMMUNICATIONS (13.4) Note: Questions regarding Regional correspondence should be directed to Chris Raynor, Regional Clerk. 1. That the following communications dated May 28, 2020 from York

Region be received for information purposes:

2020 Property Tax Capping Report

2020 Property Tax Rates

a.

b.

c.

d.

Yonge North Subway Extension - Update

Greater Toronto Area West Transportation Corridor Update

	e. 2020 Property Tax Ratios	
	f. 2019 to 2023 Strategic Plan Year 1 2019 Progress Report	
PETI	TIONS	
CON	SENT REPORTS - FINANCE & ADMINISTRATIVE ISSUES	
7.1	MINUTES OF THE MAY 13, 2020 AND JUNE 10, 2020 BOARD OF MANAGEMENT UNIONVILLE BUSINESS IMPROVEMENT AREA (16.0)	102
	1. That the minutes of the May 13, 2020 and June 10, 2020 Board of Management Unionville Business Improvement Area Committee meeting be received for information purposes.	
7.2	MINUTES OF THE MAY 6, 2020 AND JUNE 3, 2020 CANADA DAY CELEBRATION ORGANIZING COMMITTEE (16.0)	110
	1. That the minutes of the May 6, 2020 and June 3, 2020 Canada Day Celebration Organizing Committee meeting be received for information purposes.	
7.3	MINUTES OF THE MARCH 4, 2020 MARKHAM – MILLIKEN CHILDREN'S FESTIVAL ORGANIZING COMMITTEE (16.0)	119
	 That the minutes of the March 4, 2020 Markham-Milliken Children's Festival Organizing Committee meeting be received for information purposes. 	
7.4	MINUTES OF THE MAY 25, 2020 MARKHAM PUBLIC LIBRARY BOARD (16.0)	
	1. That the minutes of the May 25, 2020 Markham Public Library Board meeting be received for information purposes.	
7.5	MINUTES OF THE MARCH 2, 2020 RACE RELATIONS COMMITTEE (16.0)	134
	Note: Committee has the option to endorse, amend, refer to staff or receive for information the following recommendation from the March 2, 2020 Race Relations Committee meeting:	
	1. That the minutes of the March 2, 2020 Race Relations Committee meeting be received for information purposes; and,	
	 That the Race Relations Committee recommends that Markham City Council take appropriate action to ensure that Coronavirus (COVID- 19) does not become an excuse for expression of xenophobia against 	

6.

7.

7.6 MINUTES OF THE JUNE 8, 2020 RACE RELATIONS COMMITTEE (16.0)

1. That the minutes of the June 8, 2020 Race Relations Committee meeting be received for information purposes.

7.7 MINUTES OF THE JUNE 29, 2020 RACE RELATIONS COMMITTEE (16.0)

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Note: Committee has the option to endorse, amend, refer to staff or receive for information the following recommendation from the June 29, 2020 Race Relations Committee meeting:

- 1. That the minutes of the June 29, 2020 Race Relations Committee meeting be received for information purposes; and,
- 2. That the Race Relations Committee (RRC) of the City of Markham supports the Statement from Mayor Frank Scarpitti on June 3, 2020 titled "When enough is not enough".

The RRC agrees with the Mayor's assertion that "We can always do more". Accordingly, the RRC strongly recommends the following advice to assist the City combat racism and discrimination:

- 1. Representation matters. We recommend to the Mayor and Council that City staff, community services, and other hired and appointed roles reflect the diversity of the city. All communities in Markham deserve to see themselves represented in Markham's institutions and systems. We further recommend that the Mayor and Council advocate for the same in the four publicly-funded school boards that serve residents of Markham.
- 2. We recommend that the Mayor and Council ensure Markham Bylaw Enforcement officers reflect the diversity in proportion to the population that it represents, and that all Markham Bylaw Enforcement officers receive ongoing training in Anti Racism (including Anti-Black Racism and Anti-Indigenous Racism), biasfree enforcement, conflict de-escalation, cultural awareness, emotional intelligence, understanding of the community served, courtesy, respect, and service.
- 3. We recommend that the Mayor and Regional Councillors advocate the following before York Region Council and the York Region Police Services Board: that Regional Council and YRPSB ensure York Regional Police officers reflect the diversity in proportion to the population that it represents, and that all York Regional Police officers receive ongoing training in Anti Racism

(including Anti-Black Racism and Anti-Indigenous Racism), biasfree policing, conflict de-escalation, cultural awareness, emotional intelligence, understanding of the community served, courtesy, respect, and service. The York Regional Police service should be comprised of officers who reflect the diversity of the communities that they serve across York Region, and should undertake proactive measures to build community trust in police.

- 4. We recommend that the Mayor and Regional Councillors advocate before York Region Council that York Region Public Health collect disaggregated, race-based public health data (including on COVID-19 cases), and report on public health concerns that disproportionally impact racialized groups.
- 5. We recommend that the City of Markham initiate the development, through professional research, a Made-for-Markham Municipal Action Plan Against Anti-Black Racism that identifies specific policy solutions within the City's jurisdiction towards eliminating Anti-Black Racism, including that of a systemic nature. Using Markham's Diversity Action Plan "Everyone Welcome" and the Inclusion Charter as foundation, through consultation in safe spaces with community groups and community members, this study's scope should include:
 - Measures to support Black employment, job training and employment security.
 - Measures to support Black entrepreneurs and Black-owned businesses
 - Measures to ensure an equitable experience while obtaining housing by members of the Black community, both in rental and in homeownership
 - Programs that address recreational needs of Black students and Black senior citizens
 - Measures to support food security, especially in cooperation with Black-focused non-profit community organizations
 - Measures to support and improve the quality of mental health services for members of the Black community
 - Public education programs to eliminate racism, including Anti-Black Racism
 - Other actions within City Council's mandate that address and stand against Anti-Black Racism

The Made-for-Markham Municipal Action Plan Against Anti-Black Racism can serve as a model for future initiatives against other forms of racism, as well as a reference document for the update of

Markham's Diversity Action Plan.

6. Upon updating, Markham's Diversity Action Plan should include a scheduled update cycle to ensure that it will continue to reflect the growing and relative needs of all communities in Markham.

We love our City and our communities. We declare that creating change is not simply driven by making a few statements, rather, it is through continuous intentional work. The diverse communities in this City need policies to be implemented that reflect the sentiments behind the Mayor's statements on diversity and inclusion. Accordingly, we believe the above recommendations represent steps that would, as stated by the Mayor, "create a new reality for the Black community, and create an environment that is free of racism and full of respect for one another".

7.8 MINUTES OF THE MARCH 10, 2020 AND JUNE 9, 2020 WASTE **DIVERSION COMMITTEE (16.0)**

1. That the minutes of the March 10, 2020 and June 9, 2020 Waste Diversion Committee meeting be received for information purposes.

7.9 STATUS OF CAPITAL PROJECTS AS OF APRIL 30, 2020 (7.0)

M. Vetere, ext. 2463, V. Siu, ext. 2232 and J. Lee, ext. 2963

- 1. That the report dated July 6, 2020 titled "Status of Capital Projects as of April 30, 2020" be received; and,
- That the Projects Completed within Scope with Surplus Funds and the Projects Completed within Scope without Surplus Funds as identified on Exhibit B be approved for closure and funds in the amount of \$3,469,003 be transferred to the original sources of funding as identified on Exhibit B; and,
- 3. That the Projects Closed and Deferred to a Future Year and the Projects Closed and Not Initiated as identified on Exhibit C be approved for closure and funds in the amount of \$1,310,027 be transferred to the original sources of funding as identified in Exhibit C; and,
- That the surplus funds of \$7,230,071 from open capital projects be returned to the original sources of funding as identified on Exhibit D; and,
- 5. That the deferral of 28 projects as outlined on Exhibit E be approved;
- That the Non-Development Charge Capital Contingency Project be 6. topped up from the Life Cycle Replacement and Capital Reserve Fund by \$734,748 to the approved amount of \$250,000; and,
- That the Engineering Capital Contingency Project be topped up from 7.

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- the City-Wide Hard Development Charges Reserve by \$46,461 to the approved amount of \$100,000; and,
- 8. That the Design Capital Contingency Project be topped up from the Development Charges Reserve by \$37,344 to the approved amount of \$100,000; and,
- 9. That the Waterworks Capital Contingency Project be topped up from the Waterworks Stabilization/Capital Reserve by \$174,717 to the approved amount of \$100,000; and,
- 10. That the Non-DC Capital Contingency funded amount of \$26,659 for infrastructure design within West Thornhill Phase 3 (Capital project 16211) be returned to the Life Cycle Replacement & Capital Reserve Fund and be replaced with funding from the Stormwater Fee Reserve Fund; and,
- 11. That the funding sources for the East Markham Works Yard land (Capital project 19282) in the amount of \$12,736,000 be changed from Development Charges Reserves and the Non-DC Growth Reserve to the Land Acquisition Reserve; and,
- 12. That the following new capital project, initiated subsequent to the approval of the 2020 capital budget, be received:20301 Emergency Boardwalk Repairs at Unionville and Campbell Court Budget of \$60,000 funded from the Non-DC Capital Contingency; and further,
- 13. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

8. CONSENT REPORTS - COMMUNITY SERVICES ISSUES

8.1 2019 ANNUAL FIRE SERVICE REPORT (7.15)

D. Decker, ext. 5975

- 1. That the Markham Fire and Emergency Services 2019 Annual Fire Service Report be received; and,
- 2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9. CONSENT REPORTS - ENVIRONMENT & SUSTAINABILITY ISSUES

9.1 WATER AND WASTEWATER ASSET OWNERSHIP AGREEMENT (5.3)

E. Wu, ext. 2445

- 1. That the report "Water and Wastewater Asset Ownership Agreement" be received; and,
- 2. That the Mayor and Clerk be authorized to execute an agreement between the City and The Regional Municipality of York (the "Region") to govern the ownership of water and wastewater assets as

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- described in this report, provided that the form of such agreement is satisfactory to the Commissioner of Community & Fire Services and the City Solicitor; and,
- 3. That the Director of Environmental Services be authorized to accept the conveyance and to convey ownership of minor water and wastewater assets to and from the Region to the satisfaction of the Director of Environmental Services; and further,
- 4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

10. PRESENTATIONS - FINANCE & ADMINISTRATIVE ISSUES

10.1 COVID-19 – FINANCIAL IMPACT UPDATE (7.0)

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- J. Lustig, ext. 4715
 - 1. That the presentation entitled "COVID-19 Financial Impact Update" be received; and,
 - 2. That the City Treasurer report back to Council on August 25; and further,
 - 3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

11. PRESENTATIONS - ENVIRONMENT & SUSTAINABILITY ISSUES

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11.1 "THE BEST OF THE BEST 2" MARKHAM'S DIVERSION STRATEGY (2020-2023) (5.1)

- C. Marsales, ext. 3560
 - 1. That the presentation entitled "The Best of the Best 2" Markham's Diversion Strategy 2020-2023 be received; and,
 - 2. That Council endorse "The Best of the Best 2" Markham's Diversion Strategy 2020-2023 and the initiatives and programs outlined in the strategy that form the basis of Markham's multi-year plan to attain 85% municipal diversion; and,
 - 3. That staff report back to Council concerning any anticipated financial impacts for initiatives and program improvements and updates on strategy implementation; and,
 - 4. That a copy of the presentation be forwarded to York Region and the Local municipalities for their information; and further,
 - 5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

12. REGULAR REPORTS - COMMUNITY SERVICES ISSUES

12.1 CITY OF MARKHAM OLDER ADULT STRATEGY UPDATE (6.0)

- J. Tsien, ext. 2896
 - 1. That the report entitled "City of Markham Older Adult Strategy (OAS) Update" be received; and,
 - 2. That staff report annually on the status of the OAS actions; and further,
 - 3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

13. MOTIONS

13.1 MAINTENANCE ON REGIONAL ROADS AND BOULEVARDS (5.10, 13.4)

Note: Notice of this motion was provided at the June 15, 2020 General Committee meeting.

Moved by: Ward 4 Councillor Karen Rea

Seconded by: Ward 5 Councillor Andrew Keyes

Whereas, Region of York looks after boulevard cutting on Regional roads; and,

Whereas, Region of York provides winter snow removal on Regional roads; and,

Whereas, Region of York is called to remove debris or animals on Regional roads; and,

Whereas, many residents of Markham are not aware of the two tier system and jurisdiction of what level of government to contact for issues on Regional roads; and,

Whereas the City of Markham and the Region of York have different service levels and cutting schedules for boulevard maintenance; and,

Whereas the City of Markham could deliver these services and provide a consistent approach on all roads within the City; and,

Whereas residents would have one point of contact for road issues; and,

Therefore, be it resolved;

1. That the City of Markham negotiate an agreement with York Region for the City of Markham to provide boulevard cutting, winter snow removal and removal of debris and/or animals on all Regional roads within the City of Markham. That all costs associated for these

services to be reimbursed by the Region of York to the City of Markham.

14. NOTICES OF MOTION

15. NEW/OTHER BUSINESS

As per Section 2 of the Council Procedural By-Law, "New/Other Business would generally apply to an item that is to be added to the Agenda due to an urgent statutory time requirement, or an emergency, or time sensitivity".

16. ANNOUNCEMENTS

17. CONFIDENTIAL ITEMS

That, in accordance with Section 239 (2) of the <u>Municipal Act</u>, General Committee resolve into a confidential session to discuss the following matters:

17.1 FINANCE & ADMINISTRATIVE ISSUES

17.1.1 GENERAL COMMITTEE CONFIDENTIAL MINUTES - JUNE 1, 2020 (16.0) [Section 239 (2) (a) (b) (c) (e) (f)]

17.2 ENVIRONMENTAL & SUSTAINABILITY ISSUES

17.2.1 A POSITION, PLAN, PROCEDURE, CRITERIA OR
INSTRUCTION TO BE APPLIED TO ANY NEGOTIATIONS
CARRIED ON OR TO BE CARRIED ON BY OR ON BEHALF OF
THE MUNICIPALITY OR LOCAL BOARD (5.1) [Section 239 (2)
(k)]

17.3 LAND, BUILDING & PARKS CONSTRUCTION ISSUES

17.3.1 A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD 4) (8.6) [Section 239 (2) (c)]

18. ADJOURNMENT

Information Page

General Committee Members: All Members of Council

General Committee

Chair: Regional Councillor Jack Heath Vice Chair: Councillor Khalid Usman

Finance & Administrative Issues
Chair: Regional Councillor Jack Heath
Vice Chair: Councillor Khalid Usman

Community Services Issues
Chair: Councillor Karen Rea
Vice Chair: Councillor Isa Lee

Environment & Sustainability Issues Land, Building & Parks Construction Issues

Chair: Regional Councillor Joe Li Chair: Councillor Keith Irish Vice Chair: Councillor Reid McAlpine Vice Chair: Councillor Andrew Keyes

General Committee meetings are audio and video streamed live at the City of Markham's website.

Alternate formats are available upon request.

Consent Items: All matters listed under the consent agenda are considered to be routine and are recommended for approval by the department. They may be enacted on one motion, or any item may be discussed if a member so requests.

Note: The times listed on this agenda are approximate and may vary; Council may, at its discretion, alter the order of the agenda items.

Note: As per the Council Procedural By-Law, Section 7.1 (h) General Committee will take a 10 minute recess after two hours have passed since the last break.



Electronic General Committee Meeting Minutes

Meeting Number: 9 June 15, 2020, 9:30 AM - 1:00 PM Live streamed

Roll Call Mayor Frank Scarpitti Councillor Reid McAlpine

Deputy Mayor Don Hamilton

Regional Councillor Jack Heath

Regional Councillor Joe Li

Regional Councillor Jim Jones

Councillor Karen Rea

Councillor Andrew Keyes

Councillor Amanda Collucci

Councillor Khalid Usman

Councillor Keith Irish Councillor Isa Lee

Councillor Alan Ho

Staff Andy Taylor, Chief Administrative Brian Lee, Director, Engineering

Officer Alex Moore, Manager of Purchasing &

Trinela Cane, Commissioner, Corporate Accounts Payable

Services Hristina Giantsopoulos, Election &
Brenda Librecz, Commissioner of Council/Committee Coordinator
Community & Fire Services Scott Chapman, Election &
Arvin Prasad, Commissioner Council/Committee Coordinator
Development Services John Wong, Technology Support

Claudia Storto, City Solicitor and Specialist II

Director of Human Resources Meg West, Manager of Business Planning

Joel Lustig, Treasurer and Projects

Bryan Frois, Chief of Staff Claudia Marsales, Sr. Manager Waste

Kimberley Kitteringham, City Clerk

Management & Environment

Martha Pettit, Deputy City Clerk

Gord Miokovic, Manager, System

Phoebe Fu, Director of Environmental Engineering

Services Rob Grech, Manager, Stormwater

1. CALL TO ORDER

In consideration of the ongoing state of emergency surrounding the 2019 Novel Coronavirus (COVID-19) and the emergency public health orders issued by the

Government of Ontario, this meeting was conducted electronically to maintain physical distancing among participants.

The General Committee Meeting convened at the hour of 9:34 AM in the Canada Room with Regional Councillor Jack Heath presiding as Chair for all items on the agenda.

General Committee recessed at 1:00 PM and reconvened at 1:47 PM.

Mayor Frank Scarpitti did not return after the recess.

2. DISCLOSURE OF PECUNIARY INTEREST

There were none disclosed.

3. APPROVAL OF PREVIOUS MINUTES

3.1 MINUTES OF THE JUNE 1, 2020 GENERAL COMMITTEE (16.0)

Moved by Regional Councillor Jim Jones Seconded by Councillor Isa Lee

1. That the minutes of the June 1, 2020 General Committee meeting be confirmed.

Carried

4. **DEPUTATIONS**

Deputations were made for the following item:

9.2 - Swan Lake Water Quality Improvement Program.

Refer to the individual item for the deputation details.

5. COMMUNICATIONS

5.1 MARKHAM'S DRINKING WATER DISTRIBUTION SYSTEM – AN OVERVIEW ON COMPLIANCE INSPECTIONS AND OTHER REGULATORY AND WATER QUALITY ACTIVITIES (5.0)

There was brief discussion with respect to the level of responsibility and the role of Council Members in the City's maintenance of the water system.

Claudia Storto, City Solicitor advised that a memo will be prepared to provide information in relation to the significant onus on Council Members to maintain safe drinking water for the City. Brenda Librecz, Commissioner of Community & Fire Services confirmed that the *Safe Drinking Water Act* outlines the role of

Council as the owner of the water system and includes the requirements to undertake that due diligence.

Moved by Councillor Karen Rea Seconded by Councillor Alan Ho

 That the memo dated June 10, 2020 titled "Markham's Drinking Water Distribution System – An Overview on Compliance Inspections and other Regulatory and Water Quality Activities" be received.

Carried

6. PETITIONS

There were no petitions.

7. CONSENT REPORTS - FINANCE & ADMINISTRATIVE ISSUES

7.1 MINUTES OF THE APRIL 27, 2020 MARKHAM PUBLIC LIBRARY BOARD (16.0)

The Committee requested that staff prepare a presentation for the next Council Meeting on June 23, 2020 that will provide an update on the initiation of curb-side library services.

Moved by Deputy Mayor Don Hamilton Seconded by Councillor Khalid Usman

1. That the minutes of the April 27, 2020 Markham Public Library Board meeting be received for information purposes.

Carried

7.2 057-S-20 SUPPLY AND DELIVERY OF TWO (2) STREET SWEEPERS (7.12)

Moved by Councillor Khalid Usman Seconded by Councillor Alan Ho

1. That the report entitled "057-S-20 Supply and Delivery of Two (2) Street Sweepers" be received; and,

- 2. That the contract for the supply and delivery of two (2) Tymco brand, model DST-6 regenerative (waterless, dustless) type street sweepers be awarded to The Equipment Specialists Inc. (an authorized Tymco dealer), in the amount of \$814,080.00, inclusive of HST; and,
- 3. That the costs of \$814,080.00 be funded from account 057-6150-19207-005 (Corporate Fleet Replacement) with a budget available of \$726,240.00; and,
- 4. That the budget shortfall in the amount of \$87,840.00 (\$814,080.00 \$726,240.00 or \$43,920 per unit) be funded from the Life Cycle Replacement and Capital Reserve Fund; and,
- 5. That the tendering process be waived in accordance with Purchasing By-Law 2017-18, Part II, Section 11 (1) (b) which states, where there is only one source of supply for the goods to be purchased and (e) "where the City is acquiring specialized vehicles in which case the sources of supply may be identified based on technical specifications prepared by the User Department; and,
- 6. That the units being replaced (1234 and 1235) be sold upon delivery of the new units in accordance with Purchasing By-Law 2017-8, Part V, Disposal of Personal Property. Proceeds will be posted to account 890 890 9305 (Proceeds from the Sale of Other Fixed Assets); and further,
- 7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7.3 STAFF AWARDED CONTRACTS FOR THE MONTH OF MAY 2020 (7.12)

There was a brief discussion in relation to the City's purchasing by-law.

Moved by Councillor Alan Ho Seconded by Councillor Reid McAlpine

- 1. That the report entitled "Staff Awarded Contracts for the Month of May 2020" be received; and,
- 2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8. CONSENT REPORTS - ENVIRONMENT & SUSTAINABILITY ISSUES

8.1 CITYWIDE MULTI-PHASE SANITARY SYSTEM DOWNSPOUT
DISCONNECTION PROGRAM – ANNUAL PROGRESS UPDATE AND
2020 DETAILS (5.3)

Moved by Councillor Keith Irish Seconded by Deputy Mayor Don Hamilton

- 1. That the report entitled "Citywide Multi-Phase Sanitary System Downspout Disconnection Program Annual Progress Update and 2020 Details" be received; and,
- 2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9. PRESENTATIONS - ENVIRONMENT & SUSTAINABILITY ISSUES

9.1 THE BEST OF THE BEST #2 MARKHAM'S DIVERSION STRATEGY (2020-2023) (5.1)

Note: This presentation is deferred to the July 6, 2020 General Committee meeting.

9.2 SWAN LAKE WATER QUALITY IMPROVEMENT PROGRAM (5.0)

Madeleine Nevins, Swan Lake resident addressed the Committee regarding her concerns with the condition of Swan Lake including the odour, people fishing in the lake, algae, and cyanobacteria. Ms. Nevins advocated for a remedy to return the water to its original blue colour, and restore Swan Lake Park and its ecosystem.

Martin Silver, Swan Lake resident addressed the Committee to express his concerns with the deteriorating condition of Swan Lake and suggested that treatments to the lake be applied more frequently to increase their effectiveness, improve the condition of the lake and potentially decrease the costs over time.

Cindy Fowler, Swan Lake resident addressed Committee Members and spoke about the beauty of Swan Lake Park including the water, sounds, and wildlife. Ms. Fowler expressed her enjoyment of the park and of others using it such as other residents, photographers and students from neighbouring colleges.

Rain Geiger, Swan Lake resident addressed the Committee regarding her appreciation of Swan Lake Park and her concerns with the current condition of the lake, the pathway, uneven curbs, surrounding thorny bushes, and spray from the fountain containing cyanobacteria. Ms. Geiger requested that the City complete a path from the small bridge to the round-a-bout, a sidewalk, and a pathway with asphalt ramps all around the lake that is accessible to everyone.

Andrew Fuyarchuk, Swan Lake resident addressed Members of the Committee with questions related to tree cutting, the discarding of cut branches into the lake in addition to bulldozing that removed foliage causing soil erosion, resulting in soil run off into the lake after a rainfall.

Carly Carrigan, Swan Lake resident addressed the Committee and spoke about her appreciation of the maintenance work undertaken by the City to keep it beautiful and expressed her concerns with the water quality of Swan Lake. Ms. Carrigan requested that the City maintain the ecosystem of the lake, in addition to the installation of benches and a play area to further enhance the beauty of the Swan Lake community.

Fred Peters, representative of Friends of Swan Lake Park, addressed the Committee and delivered a presentation entitled, Friends of Swan Lake Park, We Want To Go Back To The Future, that provided an overview of the issues surrounding Swan Lake and Swan Lake Park. Mr. Peters expressed concerns with the current conditions and indicated support for a restoration policy, more frequent chemical treatments to the water, and an investment into phosphorus and oxygen enhancement together with a goose relocation program on behalf of the group. He requested that the City take on a restore and sustain approach in the restoration of Swan Lake and Swan Lake Park.

Gord Landon, Swan Lake resident addressed the Committee to state his appreciation and daily use of the park and the surrounding trails for his regimented physical activity. Mr. Landon voiced his concerns relating to the odour of Swan Lake, the maintenance issues surrounding the park and the paths resulting from the increased goose population and suggested increased conservancy to uphold the attraction of the Swan Lake community.

The Committee thanked the speakers, Councillor Keyes, Deputy Mayor, Don Hamilton, and staff for their responsiveness and support to this community and the issues concerning the lake and the surrounding park.

Brenda Librecz, Commissioner of Community and Fire Services addressed the Committee, and thanked the Friends of Swan Lake Park, all the deputants and Councillor Keyes for their efforts and support to the Swan Lake community. Ms. Librecz indicated that today's presentation will focus on the water quality issues and the unique features of Swan Lake and introduced Rob Grech, Manager, Stormwater, who delivered a presentation entitled, Swan Lake Water Quality Improvement Program, which provided an overview of the level of service for the water quality in Swan Lake, City activities, the treatment strategy, and recommendations for next steps. Mr. Grech introduced Dr. Gertrud Nurnberg, a limnologist with Freshwater Research who has been working with the City on Swan Lake since 2013.

There was discussion relating to the concerns and the proposed recommendations of the program which included the following:

- Inquiry into making Swan Lake an open system;
- The chemical treatment options and the potential effects of different chemical additives:
- Concerns with the current frequency of water treatments;
- Consideration to investigate permanent natural solutions to improve and maintain the water quality;
- The cost implications to increase the frequency of water treatments;
- Consideration of the removal of bottom feeders (fish) and oxygenation of the lake to restore habitation;
- Inquiry into the sources of phosphorous in the lake and how the level of water quality is determined;
- The technical reference to Swan Lake as an Urban Lake;
- Potential results of the recommended treatment option on phosphorus levels;
- The difference between eutrophic versus mesotrophic with regard to odours, and depth visibility of the lake;
- Inquiry into potential approaches to maintain lower phosphorus levels at all times at Swan Lake;
- Inquiries related to the scope of the study used for the report, the initiation of a separate sediment study and the impact on the staff recommendation;

- Inquiry into reasons why a phoslock treatment is not being considered this year;
- Consideration to initiate a water treatment this year to address the odour of the lake, increase the frequency of treatments and improve the condition of the pathways;
- Concerns with stormwater management and the use of lawn fertilizers around the lake:
- Inquiry into the current and potential approach to managing geese at Swan Lake, including increased planting, drones, and strobe lights;
- Consideration into forming a sub-committee for working with the community and Friends of Swan Lake on the water quality;
- Consideration of using Swan Lake as a test area for geese population control;
- Continued promotion of Swan Lake to encourage its use for physical activity by area residents

Staff addressed the Committee to respond to the inquiries made and will report back to General Committee through the Markham Sub-Committee.

Moved by Councillor Andrew Keyes Seconded by Mayor Frank Scarpitti

- 1. That the presentation, titled "Swan Lake Water Quality Improvement Program" be received; and,
- 2. That Council approve the following Swan Lake Water Quality Program:
- 3. Staff will report back in 2021 with an overall water quality (with service levels) and park improvement program that will be sustainable into the future; and,
- 4. Staff will report back on this matter to General Committee through the Markham Sub-Committee with the participation of the Friends of Swan Lake; and,
- 5. That Council direct staff to contact the private property owners who own a portion of Swan Lake to obtain financial contribution to the Swan Lake Water Quality Improvement Program; and further,
- 6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

Moved by Councillor Andrew Keyes Seconded by Deputy Mayor Don Hamilton

- 1. That the deputations of Fred Peters, Gordon Landon, Carly Carrigan, Madeleine Nevins, Martin Silver, Cindy Fowler, Rain Geiger, Andrew Fuyarchuk, be received; and further,
- 2. That the communications submitted by Fred Peters and Mark Henschel be received.

Carried

10. MOTIONS

There were no motions.

11. NOTICES OF MOTION

11.1 MAINTENANCE ON REGIONAL ROADS AND BOULEVARDS

Councillor Karen Rea introduced a motion for consideration at the next General Committee Meeting on July 6, 2020.

Moved by Councillor Karen Rea Seconded by Councillor Andrew Keyes

Whereas, Region of York looks after boulevard cutting on Regional roads; and,

Whereas, Region of York provides winter snow removal on Regional roads; and,

Whereas, Region of York is called to remove debris or animals on Regional roads; and,

Whereas, many residents of Markham are not aware of the two tier system and jurisdiction of what level of government to contact for issues on Regional roads; and,

Whereas the City of Markham and the Region of York have different service levels and cutting schedules for boulevard maintenance; and,

Whereas the City of Markham could deliver these services and provide a consistent approach on all roads within the City; and,

Whereas residents would have one point of contact for road issues; and,

Therefore, be it resolved;

1. That the City of Markham negotiate an agreement with York Region for the City of Markham to provide boulevard cutting, winter snow removal and removal of debris and/or animals on all Regional roads within the City of Markham. That all costs associated for these services to be reimbursed by the Region of York to the City of Markham.

12. NEW/OTHER BUSINESS

There was no new or other business.

13. ANNOUNCEMENTS

There were no announcements.

14. ADJOURNMENT

Moved by Councillor Khalid Usman Seconded by Regional Councillor Jim Jones

That the General Committee meeting adjourn at 2:07 PM.

Carried

From: Switzer, Barbara on behalf of Regional Clerk

Sent: Friday, May 29, 2020 3:46 PM

Subject: Regional Council Decision - Yonge North Subway Extension - Update

Attachments: Yonge North Subway Extension - Update.pdf

CAUTION: This email originated from a source outside the City of Markham. DO NOT CLICK on any links or attachments, or reply unless you recognize the sender and know the content is safe.

On May 28, 2020 Regional Council made the following decision:

- 1. Council authorize execution of a Preliminary Agreement and associated Transit-Oriented Communities Memorandum-of-Understanding with the Province of Ontario as generally set out in Attachments 1 and 2.
- 2. The CAO and/or his designate(s) be directed to:
 - a. Continue negotiating additional agreements with the Province, City of Toronto and TTC required to ensure delivery of the Yonge North Subway Extension, reporting back to Council to authorize their execution.
 - b. Engage with affected local municipalities of Markham, Vaughan and Richmond Hill to draft and execute agreements necessary to fulfill the "one-window" obligations stemming from the Preliminary Agreement and Transit-Oriented Communities MoU with the Province of Ontario.
- 3. The Regional Clerk circulate this report to the Clerks of the local municipalities.

The original staff report is attached for your information.

Please contact Bruce Macgregor, Chief Administrative Officer at 1-877-464-9675 ext. 71200 if you have any questions with respect to this matter.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1

O: 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: Working together to serve our thriving communities - today and tomorrow

The Regional Municipality of York

Regional Council May 28, 2020

Report of the Chief Administrative Officer

Yonge North Subway Extension — Update

1. Recommendations

- 1. Council authorize execution of a Preliminary Agreement and associated Transit-Oriented Communities Memorandum-of-Understanding with the Province of Ontario as generally set out in Attachments 1 and 2.
- 2. The CAO and/or his designate(s) be directed to:
 - a. Continue negotiating additional agreements with the Province, City of Toronto and TTC required to ensure delivery of the Yonge North Subway Extension, reporting back to Council to authorize their execution.
 - b. Engage with affected local municipalities of Markham, Vaughan and Richmond Hill to draft and execute agreements necessary to fulfill the "one-window" obligations stemming from the Preliminary Agreement and Transit-Oriented Communities MoU with the Province of Ontario.
- 3. The Regional Clerk circulate this report to the Clerks of the local municipalities.

2. Summary

This report provides an update on the status of work and agreements necessary to advance construction of the Yonge North Subway Extension.

Key Points:

- The Yonge North Subway Extension (YNSE) is one of four priority subway projects announced by the Province in early 2019 with an update last provided to Council in June 2019
- A Preliminary Agreement on the YNSE project and a Memorandum of Understanding regarding Transit-Oriented Communities between the Province of Ontario and the City of Toronto were executed in February 2020 and now form the basis of similar agreements in the Ontario-York Region negotiations

- Bill 171, the "Building Transit Faster Act", introduced by the Province in February 2020, includes a number of measures to help accelerate the timing of the delivery of the Provincial subway program, providing additional certainty for property securement, utility relocations and permitting required to ensure timely construction
- Negotiations between the Province and York Region for the planning, funding, delivering, operating and maintaining of the YNSE have advanced to a stage set out in three documents:
 - the "Province of Ontario-Regional Municipality of York Transit Partnership (YNSE) Preliminary Agreement",
 - o the "Memorandum of Understanding on Transit-Oriented Communities," and
 - the "Provincial Statement of Intent Related to the Arrangement to Support Accelerating Transit Delivery"
- The agreement and MoU are recommended to Council for authority to execute
- Additional project-related agreements and arrangements will continue to be advanced with the Province and brought back to Council for approval
- Preliminary engineering and design work for the YNSE is proceeding under Metrolinx's leadership
- Metrolinx expects to develop the "Initial Business Case" for the YNSE by summer 2020, which will be tabled for the Metrolinx Board's consideration
- A "one-window" approach to coordinate municipal input to the YNSE project is being established to streamline regional and local municipal interests as the YNSE project advances

3. Background

The Province of Ontario confirmed a plan to construct four priority subway projects in its Budget tabled on April 11, 2019

In the 2019/20 Budget, the Province of Ontario confirmed its intentions to proceed, in 2020 with construction of four priority subway projects identified as (Attachment 3):

- i. Ontario Line (replacing the project formerly known as the Downtown Relief Line)
- ii. Yonge North Subway Extension
- iii. Scarborough Subway Extension
- iv. Eglinton Crosstown West Extension

On June 23, 2019, Council authorized the Chief Administrative Officer to begin negotiations for the Yonge North Subway Extension

Council authorized the Chief Administrative Officer and/or his designate(s), to begin negotiations with the Government of Canada, the Province of Ontario, Metrolinx, City of Toronto, Toronto Transit Commission and others for the design, construction, operations, maintenance and funding of the Yonge North Subway Extension.

A commitment was made to report back to Council with an update on the status of Yonge North Subway Extension project, negotiations and emerging Regional obligations related to the Yonge North Subway Extension, including:

- a. Progress on negotiations related to York Region obligations for the Yonge North Subway Extension;
- b. Government of Canada and Province of Ontario funding contributions;
- c. Progress on the Preliminary Design and Engineering work program and;
- d. Transit-oriented development and land value capture opportunities along the Yonge North Subway Extension corridor and potential partnerships and financial arrangements; and
- e. Roles and responsibilities in the funding, planning, design and delivery of the Yonge North Subway Extension.

Negotiations between the Province and the City of Toronto advanced through 2019

In June 2019, Bill 107, the *Get Ontario Moving Act* was passed and included changes to the *Metrolinx Act, 2006,* enabling the Province of Ontario to take responsibility for the delivery of rapid transit expansion projects, including authority to transfer assets, liabilities, rights (including contractual rights) and obligations from the City of Toronto and TTC to Metrolinx.

In August 2019, the Minister of Transportation communicated the Government of Ontario's desire to advance the projects collaboratively (Attachment 4).

In October 2019, Toronto City Council endorsed the <u>Terms of Reference for Realignment of Transit Responsibility</u> (Attachment 5) and an Ontario-Toronto negotiation framework was established.

Toronto City Council authorized staff to enter into negotiations with the Province for the planning, procurement, construction, operations, and maintenance of the four priority subway projects, with the understanding that a suite of agreements would be negotiated.

Negotiations were based on the following key principles:

The City of Toronto retains ownership of the existing subway network – Ownership of existing TTC subway will remain with the City and TTC and the Province retains ownership of subway expansion and extension projects.

TTC retains operations of the transit network – TTC operates the existing network and the four subway expansion and extension projects and the fare box revenues will be used to defray operating costs.

A Provincial commitment to negotiate operating contributions from other municipalities where subway service is provided – Province will work with the City and TTC to further define roles and responsibilities on service levels and standards through operating and maintenance agreements.

Capital Funding – State of Good Repair and Expansion – Subject to agreed terms and conditions, the Province will allow a reallocation of City capital funding contributions that the City would otherwise be expected to make towards the four priority subway projects (approximately \$6 Billion) towards state-of-good-repair to the existing network and/or expansion projects. Subject to a review and reconciliation exercise, the Province to reimburse City/TTC reasonable costs to date for the Relief Line South and Line 2 East (Scarborough Subway).

Federal funding – City has endorsed reallocation of the Investing in Canada Infrastructure Program PTIF Phase 2 (ICIP-PTIF 2) funding to Provincial Projects:

- Up to \$0.660 Billion for Line 2 East Extension
- Up to \$3.151 Billion for proposed Ontario Line

The Province and the City to continue to advance the SmartTrack Stations Program, and Bloor/Yonge Capacity Improvement Project through ICIP-PTIF Phase 2 Program and the Province and City will partner to seek further federal engagement and funding commitment for all priority projects.

Collaborate and accelerate – There is a Provincial commitment to collaborate with the City and TTC through design, development, and delivery of its priority projects. The City and Province will jointly seek opportunities to advance, streamline, and accelerate delivery of priority transit projects, where possible. The City of Toronto's Transit Expansion Office will act as one-window access to the City and facilitate the City's role in project implementation.

The Province has also introduced legislation intended to fast-track delivery of the priority subway projects

In February 2020, the Province introduced new legislation that, if passed, would remove roadblocks and enable the Province to to expedite the delivery of priority provincial subway projects. Bill 171, the *Building Transit Faster Act*, provides the Province with tools to expedite planning, design and construction of the subway projects through:

- relocating utilities more efficiently;
- ensuring more timely assembly of lands;
- ensuring provincial access to municipal services and rights of way; and
- allowing the province to inspect and remove barriers to construction

Council received an update on Bill 171 from the Commissioner of Transportation Services in March 2020.

The Province and the City of Toronto have now executed key business agreements related to the delivery of the Provincial subway program

Toronto's receipt of and commitment to the "Provincial Statement of Intent Related to the Arrangement to Support Accelerating Transit Delivery," and execution of "The Province of Ontario-City of Toronto Transit Partnership Preliminary Agreement", and "Memorandum of Understanding of Transit Oriented Development" in February 2020 has provided a framework for Ontario-York Region negotiations.

The Province, through the Ministry of Transportation, led discussions required to advance and formalize agreements with York Region in a similar form to those entered into with the City of Toronto

Pursuant to the August 2019 communication from the Minister of Transportation, a structure was established for the negotiation and execution of the YNSE agreements with a mandate to negotiate partnership agreements, confirm measures to expedite project delivery, and review broader transit priority initiatives/items (i.e. policy, planning, funding, etc.).

Through an "Ontario-York Executive Steering Committee", negotiations have been led by the Provincial Special Advisor, the Deputy Minister and Associate Deputy Minister of Transportation. York Region's participation included the Regional CAO, in conjunction with the Commissioners of Finance and Transportation and the President of York Region Rapid Transit Corporation.

4. Analysis

A Preliminary Agreement and Transit-Oriented Communities Memorandum of Understanding are being recommended to Council for execution

The following Agreement and Memorandum of Understanding between the Province and the Region have been negotiated and are now recommended for execution:

- a. The "Province of Ontario-Regional Municipality of York Transit Partnership (Yonge North Subway Extension) **Preliminary Agreement**" (Attachment 1). This agreement is expected to serve as a foundation for further agreements and sets out, generally:
 - roles/responsibilities of the parties and other partners in planning, funding, delivering, operating and maintaining the YNSE
 - York Region funding/cost-sharing of the Project;
 - · federal funding and engagement;
 - Ontario-led Transit-Oriented Communities Program (TOCP);
 - operating & maintenance roles/responsibilities
 - Provincial reimbursement of "reasonable" municipal costs.

- b. Province of Ontario-Regional Municipality of York Memorandum of Understanding (MOU)
 on Transit-Oriented Communities (TOC) (Attachment 2). The MoU describes an
 "Ontario-led" program intended to:
 - Leverage opportunities for private sector delivery and intensification
 - Acknowledge municipalities as critical partners with shared objectives (accessibility, housing supply, ridership, employment area growth, etc.)
 - Confirm regional coordination of municipal and public interests through formally structured frameworks and agreements

The agreement cited above in (a) also makes reference to a **Provincial Statement of Intent Related to the Arrangement to Support Accelerating Transit Delivery** (Attachment 6). This statement is also included in the Ontario-Toronto agreement and gives further certainty to provincial intentions to work collaboratively, proactively and in good faith towards the timely completion of the YNSE project.

Building upon the Minister's August 2019 letter, the agreement and MoU provide a structured framework for overall project delivery. This is material as the province intends to direct the project delivery through its transportation agency - Metrolinx. The agreement and MoU will set the terms for the relationship with Metrolinx.

PROGRESS ON PRELIMINARY DESIGN AND ENGINEERING WORK

As project manager, Metrolinx is advancing the preliminary design and engineering for the YNSE project to inform an "Initial Business Case"

Metrolinx expects to develop the Initial Business Case for the YNSE by summer 2020, which will be tabled for the Metrolinx Board's consideration. It includes the review of technical and costing alternatives (subway alignment, stations and tunnel type). This process will be followed by a Preliminary Design Business Case and a Full Business Case.

Additional train storage and maintenance facility needs are also under investigation

The approved Transit Project Assessment Process for the YNSE included a below grade Train Storage & Maintenance Facility with a 12 train storage and light maintenance facility located underground at the tail end of Richmond Hill Centre.

As part of the YNSE project scope, Metrolinx continues to provide train storage for the Line 1 extension to Richmond Hill Centre, consistent with the previously approved project scope. Last year, TTC advised that storage for additional trains is required to serve Line 1 (Yonge-University-Spadina) in the longer term, as a result of increased service enabled through automatic train operations. While beyond the scope of the YNSE, Metrolinx has advised it also has train storage needs and will be exploring this jointly with the TTC.

5. Financial

Capital funding contributions from the Federal government of a minimum of 40% have been sought, but have not yet been confirmed

The overall priority subway program announced in the 2019 Ontario budget has an estimated cost of over \$28B. The Province confirmed its share pursuant to federal infrastructure funding programs. There is currently a shortfall in federal funding commitments to the program of over \$6B including over \$2B for the YNSE.

Consistent with the federal formula established for projects under the "Public Transit Stream," of the federal government's "Investing in Canada Infrastructure Program (ICIP)," the Province and York Region have agreed in the Preliminary Agreement that the Region will contribute its pro-rata share of the 26.67% municipal contribution towards the total capital construction costs of the Project.

Efforts to secure full capital funding for the YNSE were extensive over the past several months. York Region has worked in close collaboration with the Province to secure the required 40% federal contribution.

At the time of the writing of this report the Federal Ministers of Infrastructure and the Provincial Minister of Transportation are in discussion with respect to the priority subway projects. Staff are working with their counterparts at the Province/Metrolinx to ensure that an early works program for the Yonge Subway is being advanced and the full federal funding commitment is secured.

Federal funding is expected to be secured through the Investing in Canada Infrastructure Plan

Council last received an update on Federal Infrastructure funding programs in <u>June 2018</u> following the 2018 federal budget and prior to the 2019 election. At the time, public transit funding had been allocated in conjunction with the former provincial government, strictly on the basis of existing transit agency ridership with no consideration for forecasted growth. Consequently, York Region was allocated approximately \$200 M in transit expansion funding – a figure that, at a 40% expected federal contribution, would only leverage capital investment of \$500 M after accounting for provincial and municipal shares. While nowhere near the contribution now sought by the province for the priority expansion and extension projects, the sum could minimally be applied against early works necessary to advance the Yonge subway. Discussions with federal and provincial staff will seek to clarify this opportunity for bridge funding as an interim measure only.

The Region's contribution of over \$1B is significant given current limitations in funding sources

The capital funding contributions for the estimated project total of \$5.6B, as outlined by the Province, are as follows:

Government	\$ (Billions)	%
Federal	2.24	40
Provincial	1.86	33.33
Municipal	1.49	26.67
Total	5.60	100

Of the municipal contribution, York Region is expected to contribute its pro-rata share of the approximately 27% municipal contribution. Based on the current project estimate of \$5.6B (2017\$), this is projected at approximately 20% or \$1.13B.

A number of considerations to be resolved with respect to the Region's funding contribution include, but are not limited to:

- Total project cost estimate is preliminary;
- Scope of the project currently being refined through Metrolinx initial Business Case and discussions with MTO;
- How costs may be recovered through development charges expected DC split ranges between 60% and 83%;
- Revenue tools available to fund the non-development charge share Region has limited ability to raise funds; and
- Timing of payments determining whether additional debt will be required.

6. Local Impact

The YNSE underpins the employment and population growth anticipated in the Provincial Growth Plan, regional and local municipal Official Plans.

The YNSE will help enable the full build out of the Richmond Hill/Langstaff Gateway Provincial Urban Growth Centre and facilitate redevelopment of the Yonge Street Corridor from Finch Avenue to the City of Richmond Hill.

A one-window approach for the YNSE project team is being established to provide streamlined coordination of regional and local municipal interests as the YNSE project advances through the project lifecycle.

7. Conclusion

Discussions and negotiations with the Province of Ontario provide for additional clarity, direction and opportunity to progress the Yonge Subway Extension. The approvals and authorizations sought from York Region Council will enable staff to continue to advance the YNSE project for delivery readiness. The YNSE is the top transit priority for York Region Council. It's a critical missing link in the GTHA recognized in successive Regional Transportation Master Plans prepared by Metrolinx.

The agreements proposed in this report advance progress towards construction. The most pressing concerns to continue momentum include:

- i. Securing a full 40% federal contribution, and
- ii. Continuing, through Metrolinx, to advance early works to ensure the project remains on schedule to achieve a 2030 opening.

For more information on this report, please contact Bruce Macgregor, Chief Administrative Officer at 1-877-464-9675 ext. 71200. Accessible formats or communication supports are available upon request.

Approved for Submission: Bruce Macgregor

Chief Administrative Officer

May 15, 2020 Attachments (6) #10798005

A. Preamble

As announced in the 2019 Ontario Budget, the Province of Ontario (the "Province") is committed to working with its partners to deliver the four priority projects included in Ontario's 'New Subway Transit Plan for the Greater Toronto Area (GTA)' (hereafter referred to as the "Provincial Projects"), namely:

- The Ontario Line, which the Province has committed to deliver as early as the end of 2027, at a preliminary capital cost estimate of \$10.9 billion;
- The three-stop Scarborough Subway Extension/Line 2 East Extension, which the Province has committed to deliver by 2029-30, at a preliminary capital cost estimate of \$5.5 billion;
- The Yonge North Subway Extension, which the Province has committed to deliver by 2029-30, at a preliminary capital cost estimate of \$5.6 billion; and,
- The Eglinton Crosstown West Extension, which the Province has committed to deliver by 2030-31, at a preliminary capital cost estimate of \$4.7 billion.

On November 4, 2019, the Province and the City of Toronto (the "City") jointly announced the 'Ontario-Toronto Transit Partnership', which will deliver significant expansion, modernization/upgrades and state of good repair enhancements to public transit in Toronto, including vis-à-vis the aforementioned priority subway projects. Subsequently, on February 14, 2020, the Province and the City announced the signing of the 'Ontario-Toronto Transit Partnership Preliminary Agreement', which formalizes the intergovernmental arrangement, and establishes the foundation for future partnership agreements between the Province and the City.

Furthermore, leveraging as precedential the applicable principles/parameters of the 'Ontario-Toronto Transit Partnership Preliminary Agreement', the Province committed to working with the Regional Municipality of York (the "Region") (collectively, with the Province, the "Parties") to develop a similar "Preliminary Agreement/Agreement in Principle" (the "Preliminary Agreement"), which will form the basis of an "Ontario-York Region Transit Partnership", in respect of the Yonge North Subway Extension (the "Project").

This document is intended to serve as the **Preliminary Agreement** between the Parties, with a primary focus on outlining the terms/conditions and roles/responsibilities of the Parties – and other partners, as applicable/appropriate – in planning, funding, delivering, operating and maintaining the Project. Moreover, this Preliminary Agreement, and the complementary documents referenced herein, will form the foundation for additional agreements to be negotiated in future between the Province and the Region – and between the Province and other partners – in relation to the Project.

B. Acknowledgment of Ownership/Responsibility for Project & Required Access/ Control of Existing Subway System

The Region hereby acknowledges the following Project-related terms and conditions endorsed by the Province and the City through the 'Ontario-Toronto Transit Partnership Preliminary Agreement':

- I. The Province will have 'sole responsibility' for the planning, design and construction of the Project, and intends to own the resulting assets.
- II. The existing Toronto Transit Commission (TTC) subway system to which the Project will connect, and with which the Project will be integrated, will remain the responsibility and under the ownership of the City.
- III. Associated with II., above the Province and the City will collaborate to:
 - (i) Establish how to best manage the key interface station (hereafter referred to as the "current Finch Station") and other assets that will intersect between the Project and the TTC's Line 1 (Yonge-University) of the existing subway network, in order to ensure that the Project is seamlessly integrated with the existing TTC system; and,
 - (ii) Jointly define the required levels of provincial access to, and provincial control over, the current Finch Station and other assets, as applicable, that will intersect between the Project and the TTC's Line 1 (Yonge-University) of the existing subway network, in order to facilitate new construction of the Project and ongoing ownership of the corresponding assets.
- IV. Subject to III., above, the City will grant the Province the jointly-defined and required levels of access to, and control over, the current Finch Station and other assets, as applicable, that will intersect between the Project and the TTC's Line 1 (Yonge-University) of the existing subway network. Such an arrangement will further acknowledge that the Province must meet Public Sector Accounting Board (PSAB) requirements in order to retain ownership and control of provincial assets.

<u>C. Ontario-York Region Transit Partnership – Principles/Parameters, Terms/</u> Conditions & Roles/Responsibilities

The Province and the Region agree to the following principles/parameters, terms/conditions and roles/responsibilities underpinning this Preliminary Agreement:

Ongoing Province-Region Engagement & Collaboration to Support Delivery of the Project

1. The Province will continue to engage and collaborate with the Region – and, as directly coordinated by the Region, the lower-tier municipalities of the Region through which the Project will be constructed (the "YNSE Municipalities") – and other

partners, as applicable/appropriate, during the delivery cycle of the Project. (That is, from the planning and design stage, through to the construction and operations stages of the Project.) Furthermore, the Province will:

- (a) Continue to acknowledge the interests of the Region and the YNSE Municipalities, in respect of the Project.
- (b) Coordinate with the Region and, through the Region, the YNSE Municipalities and other partners, as applicable/appropriate, through the phases of construction of the Project, in order to mitigate the impacts of such construction both on the planned construction of other major infrastructure projects, and on the local communities in which the planned construction will occur.
- (c) Lead engagement with the public, communities and other stakeholders in respect of the Project, while working closely with the Region, the City and other partners.
- 2. In addition, the Province will collaborate with the Region and as directly coordinated by the Region the YNSE Municipalities to:
 - (a) Seek opportunities to advance and accelerate, where possible, the delivery of the Project.
 - i. Separate from this Preliminary Agreement, the Province has provided to the Region a "Provincial Statement of Intent Related to the Arrangement to Support Accelerating Transit Delivery" of the Provincial Projects. This document reflects the provincial intentions and commitments – articulated by the Province to the Region during consultation convened through meetings of the 'Ontario-York Region Executive Steering Committee' over the course of fall 2019/winter 2020 – in relation to the suite of tools proposed through the Building Transit Faster Act, 2020, which the Province introduced to the Legislature on February 18, 2020.
 - (b) Generate streamlined processes and leverage the authorities available to expedite Project implementation, while recognizing the role of the Region, the YNSE Municipalities and other partners in planning and approvals.
 - (c) Establish best management practices at key Project stations that will interface with other transit services in the Region, and ensure seamless integration with these transit services.
 - i. More specifically, such practices will focus on the integration of key Project stations with future 'regional' (i.e., GO Transit bus/rail and York VIVA Bus Rapid Transit) and 'local' (i.e., York Region Transit) transit services, including, but not limited to, those transit services that will be provided to/from the Richmond Hill/Langstaff Gateway area.

Region Funding/Cost-Sharing of the Project

- 3. Previous funding commitments made by the Region towards the planning, design and engineering (PDE) costs of the Project will remain in effect.
- 4. Consistent with the funding formula established for projects under the 'Public Transit Stream' of the federal government's 'Investing in Canada Infrastructure Program' (ICIP), the Parties agree that the Region will contribute its *pro rata* share of the

~26.67% municipal contribution towards the total capital construction costs of the Project.

- 5. As requested by the Region, the Province is committed to:
 - (a) Working with the Region to identify any changes that should be considered, so that the Region may fund its share of the Project capital costs in a fiscally sustainable manner, including through capturing the expected future value generated by the Project as a source of funding towards part of the Region's total capital contribution to the Project; and,
 - (b) Making best efforts to obtain all necessary approvals for any changes that the Province, working with Region, determines to be appropriate.
 Further to (a) and (b), above, the Region acknowledges that education property taxes are excluded from references to "value," and will not be considered as a source of funding.

Federal Funding & Engagement

- The Province and the Region will jointly endorse the use of committed federal funding – as identified and per the Region's allocation under the 'Public Transit Stream' of ICIP – towards the Project, consistent with the ICIP framework of approvals.
- 7. The Province, the Region and the YNSE Municipalities and other partners, as applicable/appropriate will call on the federal government to:
 - (a) Secure at least 40% federal funding for the Project; and,
 - (b) Provide sustainable federal funding towards the long-term modernization, upgrade and state of good repair of the existing TTC subway system, including the TTC's Line 1 extension to the Vaughan Metropolitan Centre, referred to as the 'Toronto-York Spadina Subway Extension.'

Ontario-Led Transit-Oriented Communities Program (TOCP)

- 8. The Province will collaborate with the Region and as directly coordinated by the Region the YNSE Municipalities, as the Province pursues its 'Ontario-led Transit-Oriented Communities Program (TOCP)' for the Project. The 'Ontario-led TOCP' for the Project will:
 - (a) Advance both the creation/capturing of value to offset the Province's capital costs of the Project, and the principles of good region building and planning; and,
 - (b) Involve the Province leading the procurement process for new stations to be constructed for the Project, and also spearheading negotiations with third parties related to prospective TOC.
- 9. The Province and the Region have jointly developed a "Province of Ontario-Regional Municipality of York Memorandum of Understanding (MOU) on Transit-Oriented Communities (TOC)" attached to this Preliminary Agreement as Annex #1 which, in its application to the Project:

- (a) Outlines the shared objectives of the 'Ontario-led TOCP' and related activities for the Project;
- (b) Identifies the measures required to achieve the objectives of the 'Ontario-led TOCP' for the Project;
- (c) Articulates the roles and responsibilities of the Parties in supporting the delivery of the 'Ontario-led TOCP' for the Project; and,
- (d) Reflects a set of commitments made by the Parties, including (but not limited) to the following:
 - i. The Province recognizes that the Region and the YNSE Municipalities to which the 'Ontario-led TOCP' will apply – are critical partners in the successful delivery TOC opportunities;
 - ii. The Province and the Region share the strong desire to appropriately integrate new transit facilities into development, and to ensure due consideration for the compatibility with surrounding neighbourhoods, in order to realize the potential associated benefits accruing to each of the Parties and to the public; and,
 - iii. The Province and the Region commit to ongoing, proactive and good faith collaboration in respect of the 'Ontario-led TOCP'.

Roles/Responsibilities - Operating & Maintenance of the Project

- 10. Per the 'Ontario-Toronto Transit Partnership Preliminary Agreement', the City/TTC will be responsible for the day-to-day operations of the Project, including in respect of labour relations.
- 11. Consistent with the 'Ontario-Toronto Transit Partnership Preliminary Agreement' and the associated responsibilities of the City, the broader arrangement between the Province, the City and the Region related to operations of the Project will reflect the following core terms:
 - (a) Farebox revenue from the Project will be applied to defray operating costs;
 - (b) The Province will negotiate with the Region an ongoing operating contribution, commensurate with the level of service provided along the segment of the Project that falls within the Region boundary; and,
 - (c) Subject to (a) and (b), above, any net subsidy required to operate the Project will be the responsibility of the City.
- 12. Further to the core terms referenced in 11., above, the Province intends to:
 - (a) Develop with the Region an operating funding agreement for the Project, which will specify the ongoing operating contribution required from the Region, commensurate with the level of service provided along the segment of the Project that falls within the Region boundary, and based upon a mutually-endorsed methodology that reasonably apportions operating costs and revenues for the Project; and,
 - (b) Develop with the City and the Region an "Operating & Maintenance Agreement" for the Project, which will define the specific roles and responsibilities of each of the parties, including (but not limited) to:

PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK TRANSIT PARTNERSHIP (YONGE NORTH SUBWAY EXTENSION) PRELIMINARY AGREEMENT

- i. The performance of all maintenance functions;
- ii. The associated funding responsibilities for all maintenance functions; and,
- iii. The service levels, service standard-setting (including in relation to the segment of the Project that falls within the Region boundary) and fare-setting, recognizing that the Province is required to meet PSAB requirements in order to retain ownership and control of provincial assets.

Provincial Reimbursement of 'Reasonable' Municipal Costs

- 13. The Province will undertake a financial review and reconciliation exercise with the Region, related to the investments made to fund the PDE work for the Project, and with due regard for the commitments outlined in 3., above.
 - (a) Subject to the outcomes of the exercise, the Province commits to reimburse the Region for 'reasonable' costs incurred for the Project.
- 14. Moreover, subject to the outcomes of a separate review and reconciliation exercise with the Region and the YNSE Municipalities (as applicable), the Province intends to formalize a municipal staff resourcing/services agreement(s) with the Region and the YNSE Municipalities (as applicable). The municipal staff resourcing/services agreement(s):
 - (a) May be executed between the Province and the Region, and structured such that the Region would directly coordinate with the YNSE Municipalities and serve as the 'one window' for the Province:
 - (b) Would include terms of reimbursement from the Province for 'reasonable' costs incurred for municipal staff resources/services provided in support of advancing the Project; and,
 - (c) May also be deployed to support the ongoing, future delivery of the Project.



PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK TRANSIT PARTNERSHIP (YONGE NORTH SUBWAY EXTENSION) PRELIMINARY AGREEMENT

Executed by the Parties on the dates written below. HER MAJESTY THE QUEEN IN RIGHT OF **ONTARIO** Signature: Name: Michael Lindsay Title: Special Advisor to Cabinet - Transit Upload **Date of Signature:** Signature: Name: Shelley Tapp **Title:** Deputy Minister of Transportation **Date of Signature:** REGIONAL MUNICIPALITY OF YORK Signature: Name: Bruce Macgregor **Title:** Chief Administrative Officer **Date of Signature:**

PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK MEMORANDUM OF UNDERSTANDING (MOU) ON TRANSIT-ORIENTED COMMUNITIES (TOC)

Context/Overview

The Province of Ontario (the "Province") and the Regional Municipality of York (the "Region") (collectively, the "Parties") acknowledge that the Province intends to pursue an "Ontario-led Transit-Oriented Communities Program (TOCP)" for station sites, including those related to:

- GO Expansion; and,
- The four priority transit projects included in Ontario's 'New Subway Transit Plan for the Greater Toronto Area (GTA)', namely:
 - The Ontario Line;
 - The three-stop Scarborough Subway;
 - The Yonge North Subway Extension (the "YNSE"); and,
 - o The Eglinton Crosstown West Extension.

Hereafter, the priority transit projects featured in Ontario's 'New Subway Transit Plan for the GTA' shall be referred to as the "Provincial Projects."

The "Ontario-Led Transit-Oriented Communities Program (TOCP)" is defined as a program, spearheaded by the Province, which:

- Is focused on leveraging opportunities through which the private sector, in cooperation with public sector entities, would deliver some critical elements of station infrastructure, and would intensify development around proposed transit stations; and,
- Applies to the stations sites for GO Expansion and the Provincial Projects.

Moreover, aligned with the "Shared Objectives" outlined below, the aforementioned strategy is intended to generate the following outcomes:

- **Exchange of Value:** Creating new investment and revenue opportunities between the public and private sectors, where possible.
- **Increased Transit Ridership:** Developing transit-oriented communities, in which residents choose transit as their first mode of transportation.
- **Improved Customer Experience:** Enhancing station areas to make the interaction with the customer seamless (e.g., through creating desirable commerce and retail concourses, etc.).
- **City/Region Building:** Developing communities that provide residents and workers with new places to live, work and play.

To enable the implementation of the Ontario-Led TOCP:

- The Province recognizes that the Region and the lower-tier municipalities comprising the Region to which the TOCP will apply – are critical partners in the successful delivery of transit-oriented communities (TOC) opportunities.
- The Province and the Region share the strong desire to appropriately integrate new transit facilities into development, and ensure due consideration for the compatibility with surrounding neighbourhoods, in order to realize the potential associated benefits accruing to each of the Parties and to the public.

Received: May 7, 2020

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PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK MEMORANDUM OF UNDERSTANDING (MOU) ON TRANSIT-ORIENTED COMMUNITIES (TOC)

As such, the Province and the Region commit to ongoing, proactive and good faith collaboration in respect of the Ontario-Led TOCP, which, through this "Memorandum of Understanding (MOU) on Transit-Oriented Communities (TOC)", is predicated upon the establishment of:

- A set of shared objectives that will guide the pursuit of TOC for GO Expansion and the YNSE; and,
- A formally-structured, principles-based process with defined roles, responsibilities and activity-based timelines for each of the Parties – to deliver the TOC proposals for the YNSE.
 - Further details associated with the formally-structured process for YNSE articulated in this MOU on TOC will be developed collectively by the Parties, including in terms of the supporting governance and engagement framework.
 - While out of scope for this MOU on TOC, a formally-structured process to deliver TOC proposals for GO Expansion will be established separately by the Parties.
 - For those cases in which GO Expansion and the YNSE may intersect, the resulting station sites will be deemed to be part of the YNSE, and, by consequence, the formally-structured process appearing in this MOU on TOC will be applied vis-à-vis TOC proposals.

Furthermore, the Region commits to serving as the 'one window' for the Province, thereby directly coordinating with the lower-tier municipalities comprising the Region to which the TOCP will apply, in order to ensure that the applicable "Shared Objectives", "Formally-Structured Process – YNSE" and "Roles & Responsibilities Under Formally-Structure Process – YNSE" reflected in this MOU on TOC are realized to the mutual benefit of the Parties. Therefore, the Region shall enter into a separate, formal arrangement (or arrangements) with the lower-tier municipalities comprising the Region to which TOCP will apply, for the express purpose of empowering the Region to coordinate on behalf of – and represent the interests of – these lower-tier municipalities during the formally-structured process delineated in this MOU on TOC.

Shared Objectives

Through the Ontario-Led TOCP for GO Expansion and the YNSE, the Province and the Region are jointly seeking TOC opportunities that will achieve the following objectives:

- The creation of complete and accessible communities, with employment and residential densities that support higher-order transit in a manner consistent with good land use planning and region-building principles;
- An increase in the housing supply, with a range and mix of types that are responsive
 to the specific context and nature of each unique TOC site, including affordable
 housing and other types;
- Growth in potential transit ridership and improvements/enhancements to the customer experience, as a result of direct access to rapid transit and connections to surface transit;

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PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK MEMORANDUM OF UNDERSTANDING (MOU) ON TRANSIT-ORIENTED COMMUNITIES (TOC)

- Increased transit access for residents to employment areas, while further supporting employment growth;
- An offset of the costs of building and/or operating transit; and,
- The coordinated delivery of GO Expansion and the YNSE with integrated TOC initiatives that result in an adherence to the committed project schedules, and that optimize the utilization of the resources of the Region and, as required, the lower-tier municipalities comprising the Region to which the TOCP will apply.

As previously indicated, the remainder of this MOU pertains to the formally-structured process – and associated roles and responsibilities of the Parties – to deliver provincial TOC proposals for the YNSE. A separate process will be designed and established by the Parties for provincial TOC proposals that apply to GO Expansion stations.

Formally-Structured Process - YNSE

As the proponent under the Ontario-Led TOCP, the Province will be responsible for the market solicitation processes regarding the new stations to be constructed. To this end, in all cases, the Province will:

- Spearhead negotiations with third parties related to prospective TOC; and,
- Act as the singular commercial interface with the third parties at the TOC sites.

As TOC proposals for the YNSE are developed, the Province will engage with the Region – and, as directly coordinated by the Region, the lower-tier municipalities of the Region through which the YNSE will be constructed (the "YNSE Municipalities") – to:

- Ensure, as a first step, that the proposals will align with, and balance, the abovenoted, mutually-shared objectives; and,
- Establish, as appropriate, the site-specific parameters that will serve as inputs to the market solicitation processes.

Subsequently, a formally-structured process for the Ontario-Led TOCP for the YNSE – with specified timelines defined for the various stages thereof – will ensue between the Parties, thereby allowing for:

- The ongoing sharing of information and documentation associated with the TOC proposals for the YNSE, prepared in a consistent fashion and on a site-specific basis;
- Review of, and comment on, the TOC proposals by the Region (and, as directly coordinated by the Region, the YNSE Municipalities); and,
- Input by the Region and, as directly coordinated by the Region, the YNSE Municipalities – in relation to community amenities, which will be considered by the Province for inclusion in the TOC initiatives at the YNSE station sites.

Per this MOU on TOC, the formally-structured process in respect of the YNSE will reflect the following principles:

PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK MEMORANDUM OF UNDERSTANDING (MOU) ON TRANSIT-ORIENTED COMMUNITIES (TOC)

- The Parties jointly acknowledge that prospective TOC will be dependent upon the specific parameters and context of each YNSE station site.
- Collaboration between the Parties during the process will:
 - Occur through a supporting governance and engagement framework to be designed by the Parties; and,
 - Involve (amongst other things) leveraging the expertise of each of the Parties, including in terms of technical considerations/requirements to the TOC proposals and YNSE station sites.
- Each TOC site will be treated by the Parties as a priority development to ensure that the committed YNSE project delivery schedules are met. To this end, during the process, the Parties will:
 - Agree to specified timelines for the various stages of the process, including those related to review and input;
 - Be responsive and accountable to the other Party, including through the timely sharing of information and documentation required, and by meeting reasonable standards of quality in the documentation provided; and,
 - Make best efforts, wherever possible, to eliminate uncertainty.
- Opportunities will be created during the process to seek and receive public input.

Roles & Responsibilities Under Formally-Structured Process - YNSE

Consistent with the principles outlined above, the Province and the Region jointly commit to fulfilling the following roles and responsibilities during the formally-structured process related to the review of, and input to, provincial TOC proposals for the YNSE:

Province of Ontario

The Province commits:

- To engage directly with the Region which will serve as the 'one window' for the Province during the formally-structured process – in accordance with the supporting governance and engagement framework to be developed by the Parties.
- In respect of each TOC site for the YNSE, and at the relevant/applicable points in the process, to work with its third-party developer partners to provide to the Region all documentation required for review of, and input to, a provincial TOC proposal, including those details related to:
 - The site boundaries and associated properties;
 - The proposed mix of uses;
 - The site density;
 - The site plan and conceptual massing; and,
 - o Other technical information/requirements.
- To ensure that the aforementioned documentation is provided to the Region in a timely fashion, and that reasonable standards of quality are satisfied by the Province and/or its third-party development partners (as applicable).
- To acknowledge comments submitted to the Province by the Region and to engage the Region further on the input provided to the Province – including input

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PROVINCE OF ONTARIO-REGIONAL MUNICIPALITY OF YORK MEMORANDUM OF UNDERSTANDING (MOU) ON TRANSIT-ORIENTED COMMUNITIES (TOC)

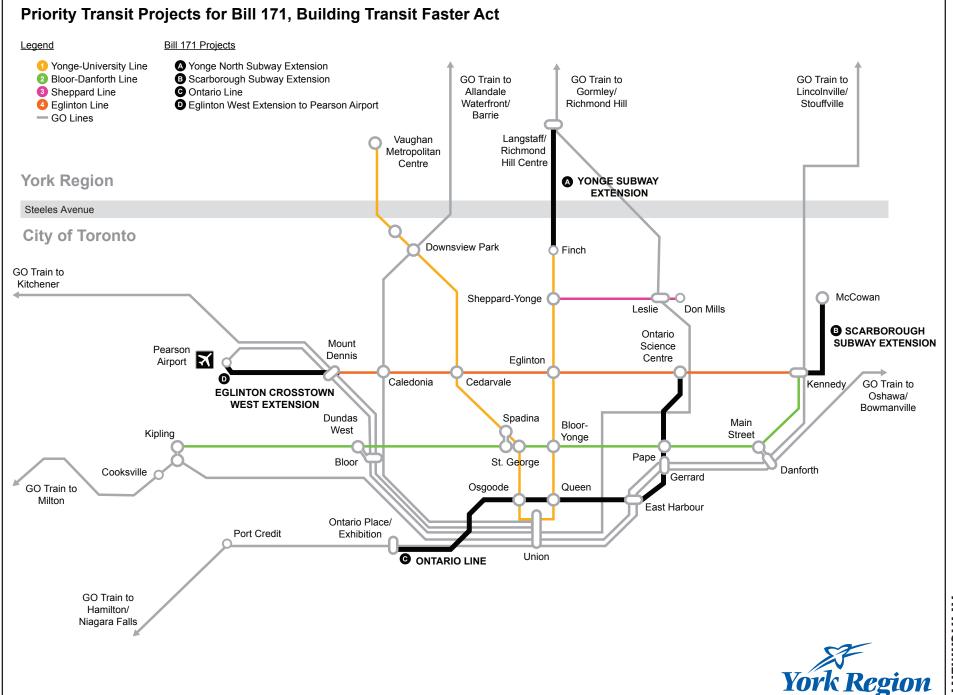
related to existing municipal site plans, community amenities, and other applicable Provincial and municipal planning documents/policies.

- To ensure in anticipation of potential increased servicing costs arising from TOC the Region (and, as applicable, the YNSE Municipalities) continues (continue) to have appropriate access to funding tools to enable necessary improvements to hard services.
- To work with the relevant third parties/private sector developers to support like-for-like replacement or relocation, as applicable/appropriate, of municipal-owned infrastructure, in recognition that such assets may be affected during the implementation of TOC initiatives at or around the station sites.
- To work with the Region to seek and receive public input through an engagement process.

Regional Municipality of York

The Region commits:

- To serve as the 'one window' for the Province during the formally-structured process, including in respect of direct coordination with – and ensuring engagement of – the YNSE Municipalities, to fulfill the roles and responsibilities articulated hereafter.
- To engage with the Province in accordance with the supporting governance and engagement framework to be developed by the Parties.
- In a manner consistent with the specified timelines defined for the various stages of the formally-structured process:
 - To provide municipal review of, and comments on, the provincial TOC proposals; and,
 - To undertake and prioritize all applicable municipal-led permitting processes related to the provincial TOC proposals.
- To make available the appropriate municipal staff resources to manage:
 - All necessary municipal review of, and input to, the provincial TOC proposals;
 and
 - All applicable municipal-led permitting processes related to the provincial TOC proposals.
- Following the process noted above and at the first possible opportunity to initiate
 any amendments that may be required to municipal Official Plan(s) and other
 applicable municipal planning documents/policies, to reflect changes to density and
 land uses for the identified TOC sites, as consistent with the provincial TOC
 proposals.
- To ensure coordination of the utility and service upgrades necessary to enable TOC, such that the committed delivery timelines for the YNSE can be achieved and the TOCP outcomes can be realized.
- To work with the Province to seek and receive public input through an engagement process.



Ministry of Transportation

Office of the Minister

777 Bay Street, 5th Floor Toronto ON M7A 1Z8 416 327-9200 www.ontario.ca/transportation Ministère des Transports

Bureau de la ministre

777, rue Bay, 5° étage Toronto ON M7A 1Z8 416 327-9200 www.ontario.ca/transports



107-2019-3231

AUG 0 1 2019

Mr. Wayne Emmerson Chairman and Chief Executive Officer Regional Municipality of York 17250 Yonge Street Newmarket ON L3Y 6Z1

Dear Mr. Emmerson:

As you are aware, over the past year, the Government of Ontario has been developing a plan to assume responsibility for Toronto Transit Commission (TTC) subway infrastructure from the City of Toronto. This plan, which is being shaped through ongoing formal engagement and collaboration with officials from the City of Toronto and the TTC, is focused on delivering a more efficient and modern regional transit network, with due recognition of the TTC subway system as a key component of that broader network.

Consistent with the commitment made in the 2019 Ontario Budget to "upload" Toronto subway infrastructure in two phases, our government introduced the *Getting Ontario Moving Act*, which enables the transfer of responsibility for new subway projects — including the priority projects featured in Ontario's "New Subway Transit Plan for the Greater Toronto and Hamilton Area (GTHA)" — from the City of Toronto to the Province of Ontario. Receiving Royal Assent on June 6, 2019, the *Getting Ontario Moving Act* amends the *Metrolinx Act*, 2006, and grants the Province the ability to prescribe — by regulation — a rapid transit project to be designated as Metrolinx's "sole responsibility" and part of Metrolinx's regional transit system.

Effective July 23, 2019, the Ontario Regulation under the *Metrolinx Act, 2006*, titled, "*Interim Measures – Upload of Rapid Transit Projects*" (O. Reg. 248/19), prescribes three landmark initiatives – that is, the Relief Line/Ontario Line, the Scarborough Subway Extension and the Yonge North Subway Extension – as rapid transit projects that are the "sole responsibility" of the Province, through Metrolinx, pursuant to subsection 46(1) of the *Metrolinx Act, 2006*.

With this regulation now in effect, I have provided Ministerial authorization enabling collaborative work with the City of Toronto, TTC, York Region, and York Region Rapid Transit Corporation (YRRTC) to continue, in alignment with provincial guidance and direction, and as conveyed on my behalf by the "Special Advisor to Cabinet – Transit Upload" and the Deputy Minister of Transportation. Such an approach will ensure that we can move forward without delay to deliver these three regionally-significant projects.

To further support this collaboration, Metrolinx and Infrastructure Ontario will soon be engaging York Region and YRRTC – while simultaneously engaging the City of Toronto and TTC along the same vein – to explore the development of a staff services arrangement, which is intended to leverage the expertise and specialized knowledge of City-/TTC- and Region-/YRRTC retained staff to advance the technical aspects of the Yonge North Subway Extension in an integrated team environment. Any such arrangement developed by the agencies will be reviewed by the various parties, will be subject to provincial approval, and will ensure that clarity and certainty is provided to all impacted municipally-retained staff, especially with respect to the scope of their roles, the reporting/accountability/responsibility structure and the potential for future opportunities.

Finally, to support the implementation of the three prescribed projects comprising Ontario's "New Subway Transit Plan for the GTHA," I and my colleague, the Minister of Infrastructure, the Honourable Laurie Scott, will be issuing direction to Metrolinx and Infrastructure Ontario. This direction will identify and delineate the agencies' respective roles and responsibilities in project delivery, and will govern the ongoing integrated nature of their work, including with respect to the continued engagement with York Region, YRRTC and other municipal partners and agencies.

My colleague, Associate Minister of Transportation (GTA), Kinga Surma, and I look forward to an open dialogue with you and the mayors of the region. Our objective is that our respective governments can finalize an arrangement to deliver the Province's "New Subway Transit Plan for the GTHA." To that end, I also look forward to working together to get transit built in the City of Toronto, York Region and the broader GTHA.

Sincerely,

Caroline Ululimez

Caroline Mulroney Minister of Transportation

c. The Honourable Kinga Surma, Associate Minister of Transportation (GTA)
The Honourable Laurie Scott, Minister of Infrastructure
Michael Lindsay, Special Advisor to Cabinet – Transit Upload
Shelley Tapp, Deputy Minister, Ministry of Transportation
His Worship David Barrow, Mayor of Richmond Hill
His Worship Maurizio Bevilacqua, Mayor of Vaughan
His Worship Frank Scarpitti, Mayor of Markham

CONTEXT

The Province of Ontario (the "Province"), the City of Toronto (the "City") and the Toronto Transit Commission (TTC), collectively, the parties (the "parties"), have maintained a longstanding partnership with respect to advancing public transit initiatives.

The parties acknowledge that the TTC subway system is an important component of an integrated transit network serving Toronto – which includes TTC surface transit (i.e., streetcar and bus services) and Wheel-Trans – as well as the Greater Toronto and Hamilton Area (GTHA) – which includes transit services provided by Metrolinx and other municipalities.

BACKGROUND

The provincial government's election platform, titled, *A Plan for the People*, included a commitment to:

- "Assume responsibility for subway infrastructure from the City, including the building and maintenance of new and existing subway lines (the "upload"); and,
- Keep responsibility for day-to-day operations, including labour relations, with the City".

The Province committed to developing a plan to upload components of the TTC subway system, which is intended to generate the following benefits to public transit rider and residents:

- "Expedited implementation of a greater number of priority regional transit projects, made possible by the Province's ability to accelerate procurement, permitting and approvals, and to effectively undertake capital construction;
- An enhanced ability to plan a more efficient regional transit network across the GTHA, with improved connectivity achieved, for example, through fare and service integration; and,
- A greater fiscal flexibility to invest in and deliver additional transit projects, and to address
 essential deferred maintenance needs, which would be effected through amortized provincial
 capital expenditures on owned assets".

City Council on May 22, 2018 passed a resolution (2018.MM41.36) stating a position that "the City of Toronto should continue to own, operate and maintain the Toronto subway system and that transit within the City of Toronto should not be uploaded or otherwise transferred, in whole or in part, to the Province of Ontario".

On August 31, 2018 the Premier of Ontario appointed a "Special Advisor to Cabinet – Transit Upload" (the "Province's Special Advisor") to help deliver on the Province's commitment to assume responsibility for TTC subway infrastructure. The mandate for the Special Advisor is specified in the *Special Advisor to Cabinet – Transit Upload and Transit Upload Advisory Panel: Terms of Reference* document, which was posted to the Ministry of Transportation (MTO) website on November 28, 2018.

On November 15, 2018, the Province presented its *2018 Economic Outlook and Fiscal Review*, which affirmed the commitment to develop a plan to upload responsibility for TTC subway infrastructure.

On November 29, 2018, the Minister of Transportation, in a letter to the Mayor of the City of Toronto:

- Requested the support of the City to engage in a discovery exercise with the Province, with
 the intent of reaching a joint understanding of: the fair valuation of the assets and liabilities
 encompassing the TTC subway system; the TTC's current backlog of deferred maintenance
 on subway assets; and, the costs to operate the subways, disaggregated from the
 bus/streetcar network.
- Consistent with the intention of accelerating key subway projects in Toronto, proposed the participation of Infrastructure Ontario, with the existing work of the City, TTC and Metrolinx, in the Relief Line project to examine opportunities to advance design and delivery.

On December 13, 2018, Toronto City Council considered the report, *CC1.6 Engagement with the Province on Toronto's Transit System.* In doing so, City Council:

- Reaffirmed its support for keeping ownership of the TTC with the City of Toronto and requested the Province to "demonstrate clearly and with evidence the goals they believe can only be achieved through a change in subway ownership";
- Indicated interest in working with the Province to get the Relief Line subway built as a priority and as quickly as possible;
- Authorized the City Manager, in consultation with the Chief Executive Officer, TTC, to negotiate with the Province a Terms of Reference ("ToR") in order to guide a discussion and information exchange process between the Province and City on the alignment of transit responsibilities. As directed by Council, the ToR would have regard to:
 - A set of mutually-agreed objectives, based upon a suite of principles, per the report CC1.6 (see Appendix A);
 - An "evaluation of potential models and other policy options, including a comprehensive assessment of the potential risks, liabilities and implications, to achieve both the Province and City objectives"; and,
 - The "inclusion of a public consultation process, which results in a meaningful exchange of concerns and/or opportunities raised in a transparent manner."
- Conditional upon a joint ToR having been developed in accordance with Council direction and to the satisfaction of the City Manager, Council authorized the City Manager in consultation with the CEO, TTC to engage with the Province based upon the joint ToR.
- Directed the City Manager to retain a third party validator for the City to determine all asset values.

Following City Council direction in December, the parties began development of a Terms of Reference to reflect the direction of both the Province and City Council.

As such, this Terms of Reference ("ToR") document, prepared without prejudice, outlines the core elements that are proposed as forming the basis of the review and engagement process to be undertaken by the parties, effective February 8, 2019.

PROBLEM STATEMENT

The parties jointly recognize the need to pursue alternative approaches to the planning, funding, decision-making and delivery of transit in Toronto, and spanning the broader region as is the provincial interest. This approach would enable, to the maximum extent possible:

- The accelerated implementation of priority expansion projects;
- The integration of transit services across modes and agencies (e.g. TTC, Metrolinx, other 905 transit agencies);
- The modernization and enhancement of the existing subway system, while ensuring the system is maintained in a state of good repair;
- The continuity of safe, reliable service to all residents whom depend on it for mobility; and
- A long-term sustainable, predictable, funding model for the existing transit system and future transit needs.

OBJECTIVES & PRINCIPLES

Consistent with the direction received by the Province and City, the following objectives and principles (presented in no particular order) will guide the evidence-based review and engagement process in order to assess the potential realignment of transit responsibilities:

- <u>Good Governance:</u> A governance framework that: ensures transparency and accountability to the people of Toronto and the GTHA; reflects the importance of transit users within the region; and, is responsive to the needs of the communities that rely upon the transit network.
- <u>Safety & Reliability:</u> A safe and secure transit network, while ensuring the accessibility and connectivity of transit services in Toronto.
- <u>Efficient & Integrated System:</u> Greater efficiency supported through key policy initiatives –
 in the planning, implementation and operation of transit, thereby enabling an integrated
 transit network that complements the City's planning objectives, and provides seamless
 connections between transit services.
- <u>Effective Decision-Making to Enable Delivery:</u> A more effective and clearer decision-making structure for transit projects and service delivery, which is evidence-based, and also allows for the advancement of priority expansion initiatives currently underway.
- <u>Financial Sustainability:</u> A long-term funding model that: provides stable, consistent funding
 for effective system planning and management; is fiscally prudent with due regard for the
 taxpayers of Toronto and Ontario; and, fairly divides financial obligations between the orders
 of government.

OVERVIEW OF REVIEW & ENGAGEMENT PROCESS

The parties agree to undertake the following activities:

Stage 1 – Evaluation of Potential Options/Models

- The parties will identify a finite number of options to be assessed, in order to evaluate the best approach to address the objectives and principles as defined in this ToR. The options will include:
 - The proposed "upload" model, in which the Province would assume ownership of, and responsibility for, subway infrastructure from the City, including the building and maintenance of new and existing subway lines, while the responsibility for day-to-day operations, including labour relations, remains with the City.
 - Other options that consider the potential transfer of asset ownership from the City to the Province (e.g., the Province assumes ownership of, and responsibility for, new transit expansion projects only, etc.).
 - Options that do not consider the transfer of assets, but include a realignment of responsibilities (e.g., the Province assumes responsibility for the delivery of new transit expansion projects, etc.).
- The Province recognizes that the City/TTC are undertaking multiple initiatives aimed at improving performance against shared objectives and commits to better understanding these in order to inform options.
- The options to be defined will include (non-exhaustive) the following:
 - The scope and distribution between the parties of the assets under consideration;
 - The scope and distribution between the parties of the liabilities under consideration;
 - Functional roles and responsibilities (e.g., with respect to planning, delivery, operations, maintenance, etc.); and,
 - Funding responsibilities (e.g., state of good repair costs, operating costs, maintenance costs, capital costs, etc.).
- The parties agree that the options will be evaluated based upon the following dimensions (non-exhaustive):
 - Achievement of objectives;
 - Financial and operational implications;
 - Risks and impacts;
 - Feasibility/implementation;
 - Governance implications; and,
 - Other considerations (i.e. City's Guiding Principles).
- In order to support the technical definition/details and the evaluation of the options the
 parties commit to an ongoing reciprocal sharing of data, information and documentation (see
 Appendix B).
- In addition, to facilitate the timely evaluation of options, the parties will draw upon previous analyses and studies conducted by the parties.
- The parties acknowledge that meaningful public consultation is a required input to effective decision-making. To that end, during the process, the parties will conduct consultation with the public, including other key stakeholders.
- The parties shall identify the options/end states to be carried forward into Stage 2 of the process, and report to respective governing bodies on the results of Stage 1 analysis.

Stage 2 – Design of End State

- Informed by Stage 1, the parties will further refine the potential realignment of responsibilities under the options/end states, including:
 - Specific responsibilities of the parties as to inform the future governance, decision-making and funding frameworks; and,
 - Specific design characteristics of the end state, which would enable the parties to optimally fulfill their respective responsibilities and roles/functions.
- Consideration will also be given to additional measures required to mitigate risks identified through the evaluation undertaken in Stage 1.
- Upon completion of this stage of the process, the parties will discuss next steps, subject to provincial and municipal report-backs and subsequent decision-making.

RULES OF ENGAGEMENT

The applicable principles and provisions of the Agreement on Cooperation and Consultation between the City of Toronto and the Province of Ontario (TOCCA), dated May 12, 2016, will guide the review and engagement process.

Building upon this foundation for collaboration, the parties further commit to the following:

- <u>Principles-Based Discussion:</u> The parties agree to an ongoing dialogue matched to the objectives and principles articulated in this ToR.
- <u>Partnership:</u> The parties shall, at all times, engage in good faith, without prejudice, and in a
 manner consistent with the authorities and mandates conferred by their respective orders of
 government. Outputs of this process are expected to inform final provincial and municipal
 decision-making.
- Reciprocal Exchange of Information: The parties will share in a timely and transparent manner all relevant and requested data, information and documentation, in order to support the broader consultation, within reasonable timeframes.
- <u>Transparency & Communications:</u> The parties shall mutually determine the requirements for public disclosure of information in the interest of ensuring transparency. In addition, the parties will plan and implement joint communications activities marking milestones associated with the ongoing process.
- <u>Confidentiality:</u> All persons designated by the parties to partake in the review and engagement process shall be deemed to be bound by the confidentiality obligations contained in TOCCA. Moreover, the public release of information shall be subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and the *Municipal Freedom of Information and Protection of Privacy Act*, where applicable.

COMPOSITION & STRUCTURE

Collaboration amongst the parties will be structured in accordance with the following framework:

Steering Committee

The Steering Committee will enforce the mutually-consented principles, and will carry out the scope of work as outlined in this ToR document. The Steering Committee membership includes the following:

Ontario

- Province's Special Advisor
- Deputy Minister, MTO
- Assistant Deputy Minister, MTO
- Executive Director, MTO

Toronto

- Special Advisor
- Executive Director, Corporate Finance
- Representative
- Representative

The Steering Committee will convene bi-weekly, and may meet more frequently, as required. Furthermore, the parties agree that:

- Meetings will alternate between Queen's Park and City Hall locations;
- The agenda will be jointly agreed upon no later than three (3) business days before a meeting;
- Meeting organization, agenda setting and minute taking will alternate between MTO secretariat staff and City/TTC secretariat staff, depending upon the meeting location;
- An agenda forecast will be established and maintained; and,
- Meeting participation is limited to Steering Committee membership, unless there is agreement by all parties to include additional participants.

The Steering Committee may establish, as necessary, Technical Working Groups to carry out the review contemplated in this ToR.

- The Technical Working Groups will include representatives of each party, and may include additional representatives from Metrolinx and/or Infrastructure Ontario, as deemed appropriate by the Steering Committee; and,
- The purpose, membership and mandate of each Technical Working Group will be outlined as an addendum to this ToR document.

Secretariat Support

A dedicated team of MTO and City/TTC staff will be made available to the Steering Committee to undertake the following (non-exhaustive):

- General secretariat duties;
- Agenda setting and agenda forecast management;
- Issues management; and,
- Meeting organization and minute-taking.

Executed by the parties on the dates written below. HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO Signature: Name: Michael Lindsay _____ **Title:** Special Advisor to Cabinet – Transit Upload **Date of Signature:** Signature: Name: Shelley Tapp **Title:** Deputy Minister of Transportation Date of Signature: **CITY OF TORONTO** Signature: Name: Chris Murray Title: City Manager Date of Signature: Signature: Name: Richard Leary Title: Chief Executive Officer, TTC Date of Signature:

APPENDIX A - CITY OF TORONTO'S GUIDING PRINCIPLES (CC1.6)

Good Governance	AccountabilityResponsiveness to CommunityTransparency
Policy & Operations	 Safety and Security of the System Preserving Mobility Options and a Seamless Journey Ensure Accessible Local Service Alignment of Infrastructure Investments with the City's Planning Objectives Advance priority expansion projects underway
Funding	 Financial Sustainability of the transit system and the implications for the City as a whole Fair Allocation of Financial Obligations

APPENDIX B - DISCOVERY EXERCISE/INFORMATION SHARING

In order to carry out the scope of work, the parties commit to the reciprocal sharing of data, information and documentation.

As an early action under the broader process, the Province will submit a data/documentation request to the City/TTC within five (5) business days of the execution of this ToR. In response, the City/TTC will make best efforts to make available information within fifteen (15) business days of receipt of the request.

Moreover, to support the discovery exercise, the parties agree:

- To generate a shared inventory of records that will be accessible by all parties;
- To determine the scope and inventory of the data, information and documentation to be shared between the parties;
- To make available as assigned and in a timely and transparent manner the data, information and/or documentation identified as part of the exercise;
- That the Province, through MTO, will manage and administer a virtual data room that will serve as a web-based repository/portal to facilitate the sharing of data, information and documentation; and,
- To work collaboratively to enable a common baseline/foundation of fact, which includes an
 objective accounting and technical assessment of the TTC subway network in order to
 establish a mutual understanding of:
 - the fair valuation of the assets and liabilities encompassing the TTC subway system;
 - the TTC's current backlog of deferred maintenance on subway assets; and,
 - the costs to operate the subways, disaggregated from the bus/streetcar network.

In addition, the parties recognize that the following undertakings are key components of discovery:

- The TTC's review of deferred maintenance on its subway system;
- MTO's procurement in consultation with the City/TTC of an independent third party to undertake an open book financial and technical valuation of TTC subway assets, the condition/state of repair of these assets, and the associated liabilities; and,
- The City's valuation of TTC assets as directed by City Council.

PROVINCIAL STATEMENT OF INTENT RELATED TO THE ARRANGEMENT TO SUPPORT ACCELERATING TRANSIT DELIVERY

The Province of Ontario (the "Province") and the Regional Municipality of York (the "Region") (collectively, the "Parties") acknowledge that the accelerated delivery of major transit capital projects is a shared objective and responsibility.

 The Province and the Region are mutually committed to working together to expedite, where possible, the implementation of transit projects, by addressing the common drivers of cost, schedule, resource and quality risks.

To this end, the Province intends to continue to engage its municipal partners, including the Region, to pursue opportunities to accelerate the planning, design and construction of the four provincial priority transit projects included in Ontario's 'New Subway Transit Plan for the Greater Toronto Area (GTA)', namely:

- The Ontario Line;
- The three-stop Scarborough Subway;
- The Yonge North Subway Extension (the "YNSE"); and,
- The Eglinton Crosstown West Extension.

Hereafter, the priority transit projects featured in Ontario's 'New Subway Transit Plan for the GTA' shall be referred to as the "Provincial Projects."

As such, this "Provincial Statement of Intent Related to the Arrangement to Support Accelerating Transit Delivery" is being provided by the Province to the Region, in order to establish the scope and an accompanying collaborative framework/process to be deployed by the Parties, in respect of the set of mechanisms proposed by the Province through the *Building Transit Faster Act, 2020* (the "*Act*"). The *Act*, if passed, would help enable the implementation of the Provincial Projects in accordance with their publicly-committed schedules/timelines.

Moreover, this statement reflects the provincial intentions and commitments – articulated by the Province to the Region during consultation convened through meetings of the 'Ontario-York Region Executive Steering Committee' over the course of fall 2019/winter 2020 – in relation to the suite of tools proposed through the *Act*, which the Province introduced to the Legislature on February 18, 2020.

In pursuing these proposed tools, the Province further intends to adopt a "collaboration first" approach with the Region, underpinned by the following provincial commitments outlined in the proposed *Act*:

- The proposed *Act* would apply solely to the Provincial Projects;
- Authority with respect to planning and construction of the Provincial Projects would rest with the Minister of Transportation, unless appropriately delegated to an applicable provincial public sector entity;
- The tools proposed by the Province are primarily envisioned in their application as backstops/safeguards, in the event that cooperation or negotiation between the Province and its municipal partners does not result in an adherence to the committed schedules for the Provincial Projects; and,
- Some of the provincially-proposed tools would enable the Province to eliminate some constraints, in order to meet the committed timelines associated with the Provincial Projects.

PROVINCIAL STATEMENT OF INTENT RELATED TO THE ARRANGEMENT TO SUPPORT ACCELERATING TRANSIT DELIVERY

Furthermore, with respect specifically to the delivery of the YNSE, the Province commits to proactive and good faith collaboration with the Region through a mutually-developed and structured engagement process – guided by an overarching Ontario-York Region governance framework that leverages the existing 'Ontario-York Region Executive Steering Committee', and ensures the facilitation of input from the lower-tier municipalities of the Region through which the YNSE will be constructed – aimed at:

- Establishing and reflecting, in practice the shared objectives and responsibilities
 of the Parties.
- Ensuring that, through the engagement process and subject to provincial approvals, the Province provides to the Region the proposed project plans, schedules and procurement timelines related to the YNSE.
- Developing new protocols to support the implementation of the provincially-proposed mechanisms, and to streamline current processes and approvals, where possible.
- Reviewing and assessing the impacts and outcomes that may be attributed to the
 mechanisms proposed in the Act to accelerate project delivery. Such an exercise
 would identify lessons learned and, as necessary, potential refinements to specific
 tools.
- Jointly investigating and considering other opportunities and measures both existing and new – that could help the Parties to expedite the implementation of major transit capital projects that are shared priorities.

Consistent with the above, the proposed *Act* would provide the Province with the tools to expedite the planning, design and construction process that has delayed major transit projects in the past. If passed, then, this legislation would enable the Province to deliver on the implementation timelines to which it is committed in respect of the Provincial Projects, by:

- Relocating utilities more efficiently, while treating businesses fairly, and ensuring costs are not passed on to consumers;
- Ensuring the assembly of land for the Provincial Projects that is required to construct stations, conduct tunneling and prepare sites, while treating property owners fairly;
- Ensuring timely provincial access to municipal services and rights-of-way;
- Allowing the Province to inspect and remove physical barriers to construction with appropriate notification to property owners; and,
- Ensuring nearby developments or construction projects are coordinated, so they do not delay the delivery of the Provincial Projects.

Finally, building upon the YNSE-specific consultation that has occurred to date through the 'Ontario York Region Executive Steering Committee', the Province commits to continue:

- The discussions regarding the details associated with the above-noted suite of tools and mechanisms proposed through the *Act*; and,
- To develop, in partnership with the Region, the joint protocols and procedures to be applied pursuant to the aforementioned Ontario-York Region engagement process and governance framework.

From: Switzer, Barbara on behalf of Regional Clerk

Sent: Friday, May 29, 2020 3:28 PM

Subject: Regional Council Decision - Greater Toronto Area West Transportation Corridor Update

Attachments: Greater Toronto Area West Transportation Corridor Update.pdf

CAUTION: This email originated from a source outside the City of Markham. DO NOT CLICK on any links or attachments, or reply unless you recognize the sender and know the content is safe.

On May 28, 2020 Regional Council made the following decision:

- 1. Council reiterate its position that the Ministry of Transportation develop, as part of the Environmental Assessment, a highway alignment that reduces impacts to existing and approved community areas in the North Kleinburg-Nashville Secondary Plan area.
- Council request, as part of the Environmental Assessment, the Ministry of Transportation not preclude a future interchange at Pine Valley Drive and continue to explore an additional interchange north of the Teston Road interchange, to accommodate development of lands within Regional Official Plan Amendment 2, which are key planned future City of Vaughan communities.
- 3. The Regional Clerk circulate this report to the Minister of Transportation, Minister of Municipal Affairs and Housing, Members of Provincial Parliament within York Region, the Regions of Peel and Halton and the local municipalities.

The original staff report is attached for your information.

Please contact Brian Titherington, Director of Transportation and Infrastructure Planning at 1-877-464-9675 ext. 75901, or Sandra Malcic, Director of Long Range Planning at 1-877-464-9675 ext. 75274 if you have any questions with respect to this matter.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1 **O:** 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

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The Regional Municipality of York

Committee of the Whole Transportation Services May 14, 2020

Report of the Commissioner of Transportation Services and Chief Planner

Greater Toronto Area West Transportation Corridor Update

1. Recommendations

- Council reiterate its position that the Ministry of Transportation develop, as part of the Environmental Assessment, a highway alignment that reduces impacts to existing and approved community areas in the North Kleinburg-Nashville Secondary Plan area.
- Council request, as part of the Environmental Assessment, the Ministry of
 Transportation not preclude a future interchange at Pine Valley Drive and continue to
 explore an additional interchange north of the Teston Road interchange, to
 accommodate development of lands within Regional Official Plan Amendment 2,
 which are key planned future City of Vaughan communities.
- 3. The Regional Clerk circulate this report to the Minister of Transportation, Minister of Municipal Affairs and Housing, Members of Provincial Parliament within York Region, the Regions of Peel and Halton and the local municipalities.

2. Summary

This report provides an update based on recent communication received from the Ministry of Transportation (MTO) in response to the <u>January 16, 2020</u> Greater Toronto Area (GTA) West Transportation Corridor Update report to Council.

Key Points:

In January 2020, Council advised the Province that York Region supports the decision to resume the GTA West Transportation Corridor Environmental Assessment (EA) and requested the highway be constructed as soon as possible. In addition, Council requested:

- MTO assess a highway alignment that reduces impacts to existing and approved community areas in the North Kleinburg-Nashville Secondary Plan area
- MTO review the feasibility of additional GTA West highway interchanges within York Region.

On April 6, 2020, MTO's GTA West EA Project Team responded to York Region's issues by email, agreeing to assess new alignment options in west Vaughan further to concerns identified by numerous stakeholders, and to not preclude an additional interchange at Pine Valley Drive as a future municipal initiative. An update on the new alignments is expected by the end of May and MTO anticipates identifying a preferred alignment by the end of June 2020.

The Province has also initiated the Northwest GTA Transmission Corridor Identification Study to protect for future electricity infrastructure. The Transmission Corridor study area is generally aligned with the GTA West Transportation Corridor. Staff comments on the corridor reflect the transportation alignment recommendations in this report to ensure the hydro transmission alignment also reduces impacts to existing and approved community areas.

3. Background

In January 2020, staff reported the Province of Ontario was resuming the Greater Toronto Area West Transportation Corridor Environmental Assessment

In January 2020, Council resolved the following:

- 1. The Province of Ontario be advised that York Region supports the decision to resume the Greater Toronto Area West Transportation Corridor Environmental Assessment and requests that the highway be constructed as soon as possible.
- 2. Council request that the Ministry of Transportation assess, as part of the Environmental Assessment, a highway alignment that reduces impacts to existing and approved community areas in the North Kleinburg-Nashville Secondary Plan area.
- 3. Council request that, as part of the Environmental Assessment, the Ministry of Transportation review the feasibility of additional Greater Toronto Area West highway connections within York Region, including at Highway 50 and Pine Valley Drive, and to Highway 400 at Kirby Road and King-Vaughan Road in the vicinity of the proposed freeway to freeway connection with the Greater Toronto Area West highway.
- 4. The Regional Clerk circulate this report to the Minister of Transportation, Minister of Municipal Affairs and Housing, Members of Provincial Parliament within York Region, the Regions of Peel and Halton and the local municipalities.

Additional background information on the EA progress and Regional issues related to alignment development and interchange locations is provided in the <u>January 2020</u> report to Council.

4. Analysis

Ministry of Transportation agreed to assess new alignment options in west Vaughan in response to concerns identified by numerous stakeholders

MTO acknowledged they received numerous comments regarding their draft Technically Preferred Route, Section 8 from Huntington Road to west of Pine Valley Drive, including concerns raised by York Region and the City of Vaughan regarding impacts to the North Kleinburg-Nashville Secondary Plan area. MTO agreed to assess new alternative alignments in this section to address issues identified by stakeholders and is expected to share these as well as their evaluation at the end of May. Attachment 1 shows the section of the alignment being reassessed.

MTO anticipates this additional assessment of alignment alternatives will be completed in time to confirm the preferred GTA West Transportation Corridor alignment in June 2020.

The Ministry of Transportation agreed to not preclude an additional interchange at Pine Valley Drive

MTO reviewed the Region's request for additional GTA West interchange connections at Highway 50, Pine Valley Drive, and to Highway 400 at Kirby Road and King-Vaughan Road, and noted the following for each potential interchange location:

- An interchange at Highway 50 is not proceeding MTO recognizes an interchange at Highway 50 would provide good overall road network connectivity, but close proximity to the Highway 427 freeway to freeway interchange precludes an interchange at Highway 50.
- A future interchange at Pine Valley Drive is not included, but will not be precluded as a future municipally-led initiative MTO considered a GTA West interchange at Pine Valley Drive and concluded an interchange is not recommended at this location at this time. Rationale includes the discontinuity of Pine Valley Drive, overall interchange spacing, geometric design and highway traffic operational considerations. MTO acknowledged their EA findings did not preclude a separate municipal initiative to explore an interchange at Pine Valley Drive outside the scope of the EA study.
- Additional Highway 400 Interchanges will not be included Interchanges to Highway 400 at Kirby Road and King-Vaughan Road in the vicinity of the GTA West freeway to freeway connection were identified as not required for the GTA West highway, and outside the scope of the current EA study.

Within York Region, GTA West interchanges are proposed by MTO at Highway 427, Highway 27, Weston Road (partial to and from the west) and at Highway 400.

Staff agrees with not precluding a future interchange at Pine Valley Drive as part of the Environmental Assessment; however, it is unnecessary to specify its future construction as a municipal initiative, which is only one option as to how a future interchange could be built.

Regarding future interchanges with Highway 400 at either Kirby Road or King-Vaughan Road, significant development is planned both east and west of Highway 400 between Teston Road and Kirby Road. These lands were designated within the Region's urban area as part of Regional Official Plan Amendment 2 to accommodate Provincially-allocated growth. Staff believes providing access for these lands with an additional interchange to Highway 400 to north of the Teston Road interchange is important. The awkward interchange at Teston Road makes the need for an additional interchange to the north even greater.

Insufficient information has been provided by MTO as to why an additional interchange at either Kirby Road or King-Vaughan Road is identified as not required and therefore, the Region should continue to advocate for an additional Highway 400 interchange to the north of the Teston Road interchange.

The Province has initiated the Northwest GTA Transmission Corridor Identification Study to protect for future electricity infrastructure

The Ministry of Energy, Northern Development and Mines is seeking initial comments on the North West GTA Transmission Corridor Study project area and principles through the Environmental Registry (ERO # 019 – 1503). The Transmission Corridor study area is generally aligned with the Ministry of Transportation's GTA – West Environmental Assessment study area to facilitate co-location of provincial infrastructure. While supportive of early identification of an electricity corridor to service future electricity demand, as well as co-location of provincial infrastructure, staff comments on the transmission corridor reflect Council's position that the transmission corridor alignment should reduce impacts to existing and approved communities. .

The Ministry of Transportation is committed to continuing consultation with local and regional municipalities throughout the Environmental Assessment

Staff will continue to work with MTO and coordinate with the City of Vaughan throughout the EA study and the Northwest GTA Transmission Corridor Study.

5. Financial

As noted in the January 2020 staff report, should the final highway alignment impact approved areas for development, thereby reducing overall development lands, this could affect the Regional and municipal collection of development charges and tax levy. Since a final highway alignment has not been confirmed, the potential impact cannot be quantified at this time.

6. Local Impact

York Region and the City of Vaughan have acknowledged the significant benefit from a new GTA West highway, including support for population and employment growth, improved goods movement and improved mobility.

7. Conclusion

Staff will continue to monitor, through the EA process, issues of importance to York Region and report to Council at key milestones. Staff will also continue to report on any additional issues that may arise from the Northwest GTA Transmission Corridor Identification Study.

For more information on this report, please contact Brian Titherington, Director of Transportation and Infrastructure Planning at 1-877-464-9675 ext. 75901, or Sandra Malcic, Director of Long Range Planning at 1-877-464-9675 ext. 75274. Accessible formats or communication supports are available upon request.

Recommended by: Paul Jankowski

Commissioner of Transportation Services

Recommended by: Paul Freeman, MCIP, RPP

Chief Planner

Approved for Submission: Bruce Macgregor

Chief Administrative Officer

April 30, 2020 Attachment (1) 10760961

10/3193

GTA West Corridor Technically Preferred Route

City of Vaughan - Land Use

Official Plan Boundary Kleinburg-Nashville
North Kleinburg-Nashville Secondary Plan
Route Planning Study Area

Conceptual Interchange Footprint
Technically Preferred Route

Short List of Route Alternatives

Natural Area

Parks

Private Open Spaces

Agricultural

Rural

Low-Rise Residential

Low-Rise Residential II

Low-Rise Residential III

Low-Rise Mixed-Use

Low-Rise Mixed-Use II

Mid-Rise Residential

Mid-Rise Mixed-Use

Employment Commercial Mixed-Use

Prestige Employment

General Employment

Major Institutional

New Community Area

Infrastructure and Utilities

Utility

//// SpecialStudyArea

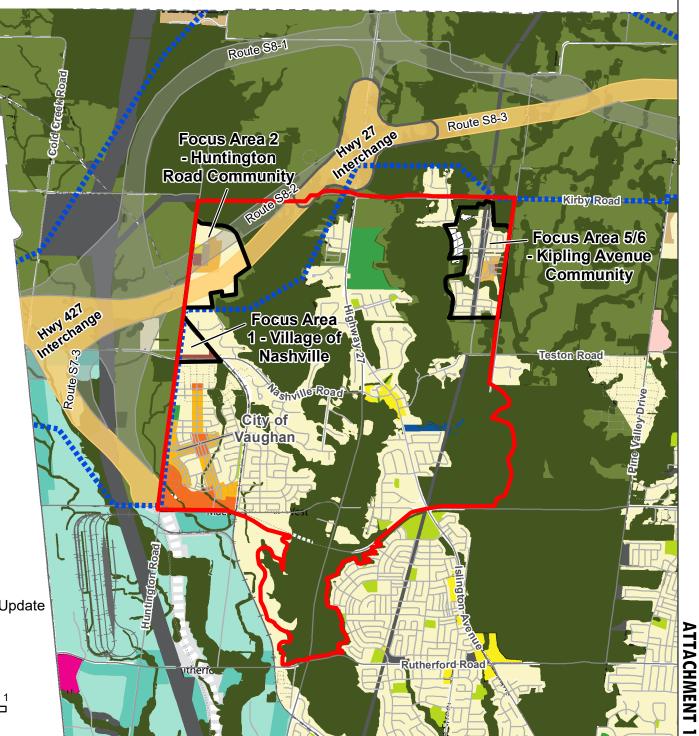
GTA West Transportation Corridor Update Committee of the Whole

May 14, 2020

Produced by: The Regional Municipality of York Planning and Economic Development Corporate Services November 2019







From: Van Dusen, Regina on behalf of Regional Clerk

Sent: Friday, May 29, 2020 3:40 PM

Subject: Regional Council Decision - 2020 Property Tax Capping Report

Attachments: 2020 Property Tax Capping Report.pdf

CAUTION: This email originated from a source outside the City of Markham. DO NOT CLICK on any links or attachments, or reply unless you recognize the sender and know the content is safe.

On May 28, 2020 Regional Council made the following decision:

- The Regional Treasurer be authorized to determine the percentage of property tax decreases to be withheld to fund the cost of capping reassessment-related tax increases in the commercial class for the 2020 taxation year.
- 2. The Regional Treasurer be authorized to fund the Region's share of resulting shortfall from the Tax Stabilization Reserve, should the amount of property tax decreases available from any of the property classes, be insufficient to fund the capping requirement.
- 3. The Regional Clerk circulate the report to local municipalities.

The original staff report is attached for your information.

Please contact Edward Hankins, Director, Treasury Office at 1-877-464-9675 ext. 71644 if you have any questions with respect to this matter.

Regards,

Christopher Raynor | Regional Clerk, Office of the Regional Clerk, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca | york

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The Regional Municipality of York

Committee of the Whole Finance and Administration May 14, 2020

Report of the Commissioner of Finance

2020 Property Tax Capping Report

1. Recommendations

- The Regional Treasurer be authorized to determine the percentage of property tax decreases to be withheld to fund the cost of capping reassessment-related tax increases in the commercial class for the 2020 taxation year.
- The Regional Treasurer be authorized to fund the Region's share of resulting shortfall
 from the Tax Stabilization Reserve, should the amount of property tax decreases
 available from any of the property classes, be insufficient to fund the capping
 requirement.
- 3. The Regional Clerk circulate the report to local municipalities.

2. Summary

This report seeks authorization for the Regional Treasurer to determine percentage of tax decreases for properties in the commercial class that must be withheld for the 2020 taxation year, to fund shortfalls for properties whose taxes have been capped.

Key Points

- The Region has adopted every option to accelerate the phase out of capping
- The 2019 taxation year was the final year of phasing out capping for the industrial class
- The 2020 taxation year will conclude the phase out for the commercial class
- No further action will be required by council regarding capping after the 2020 taxation year

3. Background

The Province originally introduced the capping program to alleviate impact of Current Value Assessment on business property classes

The Province of Ontario introduced Current Value Assessment (CVA) in 1998 with the goal of improving consistency and equity of the assessment process across Ontario. At that time, there was concern taxpayers in the business property classes would have to absorb extraordinarily high property tax increases due to change in their assessment valuation. To alleviate that impact, the Province enacted a number of transitional provisions through the Fairness for Property Taxpayers Act 1998, the Continued Protection for Property Taxpayers Act 2000, and various legislative amendments and regulatory provisions under the Municipal Act 2001 ('the Act').

Council has historically funded capping through clawback rates

Council has a long-standing policy of funding the cost of capping protection by clawing back a percentage of property tax decreases available within each of the protected classes. The clawback rates must be set prior to issuance of the final 2020 property tax bills by the local municipalities. The Act also requires the Region ensure the amount of decreases and increases is equalized across all lower tier municipalities through a process called bankering. Bankering is the inter-municipal transfer of additional tax levy funds raised from clawbacked properties to offset underfunding received from the capped properties. No bankering is expected this year as both the effected properties are in Markham.

The capping and clawback program results in inequities among business properties

Since 1998, there has been significant movement of properties within the business classes toward their Current Value Assessment level taxes. Notwithstanding this, it is estimated in 2020, there will still be one commercial property in the Region paying more than their Current Value Assessment level of taxes, to fund the cost of providing capping protection for one other business property. Tax capping will be fully phased out by 2021.

Council has previously advocated for ending property tax capping as it results in inequities among taxpayers. York Region also adopted all options available from the Province to accelerate the movement of properties to their Current Value Assessment.

Capping options approved by Council helped move commercial properties to almost their full CVA level

In 2016 and 2017, Council approved a series of additional options to accelerate the movement of business properties to their Current Value Assessment level taxes including increasing the maximum annual increase for capped properties, moving properties within \$500 of their full Current Value Assessment taxes to the Current Value Assessment tax level within the current taxation year (raised from a \$250 threshold), and excluding vacant properties from the phase-out eligibility criteria.

4. Analysis

Setting clawback rates requires delegation of authority

To allow local municipalities to proceed with their property tax billings in a timely manner, staff are requesting Council delegate the authority to determine final clawback rates, to the Regional Treasurer. These clawback rates determine the level of property tax decreases needed to be withheld, to fund the cost of capping protection in commercial and industrial property classes for the 2020 taxation year.

Table 1 illustrates the clawback percentages from 2012 to 2020.

Table 1
Clawback Percentages, 2012 to 2020

Year	Commercial Clawback Percentage	Industrial Clawback Percentage	Multi-residential Clawback Percentage
2020*	0.90	0.00	0.00
2019	5.02	0.00	0.00
2018	10.26	5.82	0.00
2017	16.64	19.07	0.00
2016	26.03	39.51	0.00
2015	45.64	54.17	0.00
2014	48.28	50.60	0.00
2013	49.67	62.72	0.00
2012	63.80	68.80	0.00

^{*2020} percentages are estimated and are subject to change pending finalization of upper and lower tier tax rates

The multi-residential clawback percentage is zero since all properties in that class reached their Current Value Assessment level taxes in 2010. The industrial clawback percentage is also zero, since all properties in that class reached their Current Value Assessment level taxes in 2019.

Table 2 shows the distribution of capped, clawed back and at Current Value Assessment level properties, as of March 9, 2020.

Table 2
Property Tax Capping Protection Summary, 2020
Estimated Number of Properties*

	Multi- Residential	Commercial	Industrial	Total
At CVA Level Taxes	298	25,527	2,542	28,367
Capped	0	1	0	1
Clawed Back	0	1	0	1
New construction/ class**	0	1	0	1
Total	298	25,530	2,542	28,370

^{*}As of March 9, 2020

The online property tax analysis system provides the basis for determining clawback percentages

The Region uses the Online Property Tax Analysis (OPTA) system to calculate appropriate clawback percentages. Local municipalities also use the Online Property Tax Analysis system to prepare property tax billings for capped properties.

The Region and its local municipalities have agreed to request the Ontario Property Tax Analysis system use an assessment update cut-off date of January 1, 2020. Changes to percentages may still occur until both the Region and the local municipalities finalize their tax rates and enter them into the Online Property Tax Analysis system.

Using all capping options has maximized the number of properties moving to Current Value Assessment level taxes

Chart 1 displays the percentage of properties at Current Value Assessment level taxes each year, since 2001. It is estimated over 99 percent of all business properties in the Region will be paying Current Value Assessment level taxes in 2020.

^{**} Properties normally eligible to be capped but are excluded because they are either new construction or new to the commercial class

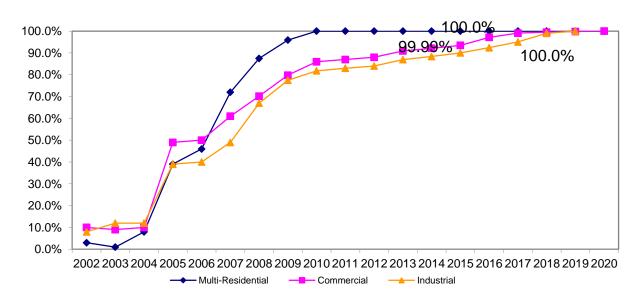


Chart 1
Percentage of Properties Paying Full CVA Value Assessment Level Taxes

Note: 2020 percentages are estimates of the Current Value Assessment level taxes for the commercial class at the time of authoring the report

Capping will cease after the 2020 taxation year and will not require further action from council or staff

Per Ontario Regulation 73/03, if a municipality passes the appropriate bylaw to exit capping for a property class in three consecutive taxation years, that property class will have permanently exited capping. This was achieved for the industrial class in 2019. The 2020 taxation year represents the third year for the commercial class. As such, no actions will be required by council or staff after this taxation year.

5. Financial

In recent years there has been no shortfall resulting from capping. A shortfall is not expected to occur this year, as both properties currently projected to be capped or clawed back are in the same municipality. Should a shortfall materialize, staff recommend the Region's share be funded from the Tax Stabilization Reserve.

6. Local Impact

The Region acts as a banker to balance out any shortfalls in the business classes

The Act requires the Region distribute the impact of capping and clawback among local municipalities. Taxpayers eligible for tax reductions in a municipality may need to give up a portion of this reduction, to fund tax protection for capped properties in other municipalities. The Region acts as a banker to facilitate the transfer of funds among local municipalities.

However, no bankering impact is expected in 2020, since both the property expected to be capped and the one expected to be subjected to being clawed back, are both in Markham.

An overall shortfall would be funded by the Region and local municipalities proportionately

Should a shortfall occur, local municipalities and the Region are required to fund the shortfall in the same proportion they receive taxes for the property class, in which the shortfall occurs. The Province does not participate in the funding of any shortfall.

7. Conclusion

Consistent with past practice, it is recommended Council authorize the Regional Treasurer to determine the percentage of decreases to be withheld.

For more information on this report, please contact Edward Hankins, Director, Treasury Office at 1-877-464-9675 ext. 71644. Accessible formats or communication supports are available upon request.

Recommended by: Laura Mirabella, FCPA, FCA

Commissioner of Finance and Regional Treasurer

Approved for Submission: Bruce Macgregor

Chief Administrative Officer

April 20, 2020 Edocs #10649193 From: Van Dusen, Regina on behalf of Regional Clerk

Sent: Friday, May 29, 2020 3:42 PM

Subject: Regional Council Decision - 2020 Property Tax Rates
Attachments: 2020 Property Tax Rates_Att 1.pdf; Property Tax Rates.pdf

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On May 28, 2020 Regional Council made the following decision:

1. Regional property tax rates for 2020 be established for the following property classes:

Broad Property Class	2020 Tax Rates %	
Residential/Farm	0.321619	
Multi-Residential	0.321619	
Commercial	0.428429	
Industrial	0.528484	
Pipelines	0.295568	
Farmland	0.080405	
Managed Forests	0.080405	

- 2. Local municipalities pay the final two instalments of their 2020 Regional property tax levy on or before September 30, 2020 and December 15, 2020.
- 3. Council defer any consideration to eliminate the discount to vacant and excess commercial and industrial land subclasses until the 2022 taxation year.
- 4. Council not adopt the new optional small-scale on-farm business subclass at this time.
- 5. Council approve a bylaw to give effect to these recommendations.
- 6. The Regional Clerk circulate this report to local municipalities

The original staff report is attached for your information.

Please contact Edward Hankins, Director, Treasury Office and Deputy Treasurer at 1-877-464-9675 ext. 71644 if you have any questions with respect to this matter.

Regards,

Christopher Raynor | Regional Clerk, Office of the Regional Clerk, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

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The Regional Municipality of York

Committee of the Whole Finance and Administration May 14, 2020

Report of the Commissioner of Finance

2020 Property Tax Rates

1. Recommendations

1. Regional property tax rates for 2020 be established for the following property classes:

Broad Property Class	2020 Tax Rates %
Residential/Farm	0.321619
Multi-Residential	0.321619
Commercial	0.428429
Industrial	0.528484
Pipelines	0.295568
Farmland	0.080405
Managed Forests	0.080405

- 2. Local municipalities pay the final two instalments of their 2020 Regional property tax levy on or before September 30, 2020 and December 15, 2020.
- 3. Council defer any consideration to eliminate the discount to vacant and excess commercial and industrial land subclasses until the 2022 taxation year.
- 4. Council not adopt the new optional small-scale on-farm business subclass at this time.
- 5. Council approve a bylaw to give effect to these recommendations.
- 6. The Regional Clerk circulate this report to local municipalities.

2. Summary

Property tax rates need to be established for various property classes in order for the tax levy component of the Regional Budget to be raised for 2020.

3. Background

Section 311(2) of the Municipal Act, 2001 (the Act) requires an upper-tier municipality pass a tax rating bylaw each year, unless otherwise specified by the Province, setting out tax rates for each property class. This allows the Region to raise sufficient revenues to meet its budgetary requirements.

Proposed tax rates are based on the 2019 Returned Roll provided by the Municipal Property Assessment Corporation (MPAC) and assume continued adoption of revenue neural tax ratios by Council, during phase-in of the 2016 property reassessment.

4. Analysis

2020 tax rates are determined by the approved budget, assessment values and tax ratios

Regional property tax rates are calculated based on the following formula:

Weighted and discounted property assessment is assessment returned by the Municipal Property Assessment Corporation for 2019, using tax ratios established in the 2020 Property Tax Ratios Report. Table 1 summarizes revenue neutral tax ratios and 2020 proposed tax rates.

Table 1
2020 Proposed Revenue Neutral Tax Ratios and 2020 Proposed Tax Rates

Property Class	2020 Proposed Revenue Neutral Ratios	Proposed 2020 Tax Rates %
Residential	1.0000	0.321619
Multi-Residential	1.0000	0.321619
Commercial	1.3321	0.428429
Industrial	1.6432	0.528484
Pipelines	0.9190	0.295568
Farmland	0.2500	0.080405
Managed Forests	0.2500	0.080405

In addition, discounted tax rates are offered for certain property subclasses, to ensure the special nature of these properties is recognized.

Table 2
Prescribed Subclass Discounts for Property Classes

Applicable Property Class	Subclass	Discount
Residential, Multi- Residential, Commercial and Industrial	Farmland Awaiting Development 1	75% of the residential tax rate
Commercial and Industrial	Excess Land	30% of the commercial rate and 35% of the industrial rate
Commercial and Industrial	Vacant Land	30% of the commercial rate and 35% of the industrial rate

Staff recommend deferring the decision to eliminate discounts for vacant and excess commercial and industrial land subclasses until the 2022 taxation year

Up until 2017, provincial legislation required all municipalities to provide both a tax rate discount to commercial or industrial property owners with vacant or excess land, as well as, a rebate to those with vacant units.

In 2017, the Province offered municipalities the option to phase out those discounts and rebate. However, after consultation with business owners and local municipal staff and analysis, the Region opted to only phase out the vacant unit rebate, effective January 2018.

In 2019, the Province advised municipalities it would be phasing out remaining vacant and excess land discounts for education taxes over a two year period, regardless of municipal decisions, and has reopened the opportunity for municipalities to do the same in the future.

Currently, the Region provides a tax rate discount of 30 per cent for commercial properties and 35 per cent for industrial properties in these subclasses. Owners of vacant and excess commercial and industrial land currently realize approximately \$4 million in Regional property tax savings as a result of the discount. The savings are recovered from other tax payers through the tax levy. Due to revenue neutral tax ratios currently adopted for 2017 to 2020 taxation years, eliminating the discount now would result in savings only to other commercial and industrial property owners and not residential property owners.

Staff consulted with local municipalities on this matter and the consensus was to recommend revisiting the elimination or phase-out of discounts after the 2017-2020 revenue neutral tax ratio period is complete. However, on March 25, 2020 the Province announced, in view of unprecedented challenges that municipalities, residents, and businesses were facing during 2020, the 2020 reassessment be postponed, and assessments for the 2021 taxation year continue to be based on the same valuation date, in effect for the 2020 taxation year. As such, staff recommend deferring the decision to eliminate discounts for vacant and excess commercial and industrial land subclasses until the 2022 taxation year.

Additionally, since the Province requires municipalities engage and communicate with the local business community, prior to Council considering the phase-out of discounts, staff will conduct public consultations and include the results in a future report.

Adoption of a small-scale on-farm business subclass is not recommended at this time

On May 3, 2018, Ontario Regulation 361/18 was filed by the Province to establish two new optional subclasses for small-scale on-farm businesses, to promote and support local farms across Ontario. Commercial and industrial subclasses were created to provide a tax rate, 75% lower than commercial and industrial tax rates.

The subclasses are applicable to properties where at least 51% of the commercial and/or industrial facility is used to sell, process or manufacture something from a product produced on the farmland. The first \$50,000 of assessed value attributed to the commercial or industrial operation, will qualify for the reduced commercial or industrial tax rate. Commercial or industrial operations with an assessed value higher than \$1 million will not qualify.

Amended assessment notices were issued in March of 2019. Of the 250 properties identified as eligible across Ontario, only two are located in the Region with total assessment value of approximately \$60,000. The benefit to landowners in the Region, associated with having a new subclass, would be less than \$200 and would also require adjusting tax rates for the commercial class.

Staff consulted with local municipalities on this matter and the adoption of this subclass is not recommended at this time.

5. Financial

Tax rates are declining because property assessment values are growing faster than the Region's tax levy needs

Table 3 shows the historical relationship between average assessed value of a single-family detached home in the Region and the tax rate for residential property class. Tax rates are adjusted each year to raise the amount needed to fund the Region's approved operating budget. As a result of the annual increase in the Region's spending being proportionately lower than the average increase in single-family detached assessment value, the tax rates shown on Table 3 have declined each year since 2013.

Table 3
Comparison of Residential Assessment to Residential Tax Rates

	Average Single-Family Detached Assessment	Tax Rates (%)
2020	959,600	0.321619
2019	883,328	0.336549
2018	809,104	0.350606
2017	740,630	0.371903
2016	667,714	0.397157
2015	629,000	0.406421
2014	591,000	0.416733
2013	553,000	0.434762

Attachment 1 shows the distribution of Regional revenues by the various property classes and subclasses. The table includes linear properties for which the Province has prescribed a charge per acre. It also includes payments-in-lieu, which are payments made to compensate a municipality for some or all of the tax revenues foregone from tax-exempt properties. The most common payments-in-lieu in the Region are for federally-owned properties such as Canada Post, municipal utilities and crown corporations.

6. Local Impact

Subsection 311(11) of the Act requires an upper-tier tax rating bylaw estimate the amount of upper-tier tax revenue to be raised in each of the local municipalities. The estimate is shown in Table 4.

Table 4
2020 Regional Tax Revenue to be Raised by Local Municipalities

Municipality	cipality 2019 Tax 2019 Share 2020 Tax		2020 Share	
	Requirement (\$)	(%)	Requirement (\$)	(%)
Aurora	55,023,497	4.85	57,732,761	4.87
East Gwillimbury	24,969,287	2.20	26,972,649	2.28
Georgina	27,018,737	2.38	28,139,056	2.37
King	31,073,438	2.74	32,287,076	2.72
Markham	327,903,264	28.90	341,800,283	28.85
Newmarket	65,083,695	5.74	67,618,055	5.71
Richmond Hill	208,460,650	18.37	220,347,551	18.60
Vaughan	352,609,688	31.08	365,593,565	30.85
Whitchurch-Stouffville	42,452,556	3.74	44,428,214	3.75
Sub-Total	1,134,594,811	100.00	1,184,919,210	100.00
Payments-in-Lieu	3,416,189		3,652,790	
Total Tax Requirement	1,138,011,000		1,188,572,000	

The Municipal Act permits upper-tier municipalities to collect their portion of property tax payments from local municipalities on or before specified dates

Subsection 311(12) of the Act provides that an upper-tier rating bylaw may require specified portions of the estimated taxes to be paid by the local municipalities on or before specified dates. At its meeting of January 30, 2020, Council adopted interim levy payment dates of April 30, 2020 and June 30, 2020. It is recommended the Regional Treasurer request the remaining two instalments for property tax levy be paid on or before September 30, 2020 and December 15, 2020.

In order to support local municipalities in their effort to provide COVID-19 related financial relief programs to residents and businesses, the Region is waiving interest charges for instalments due on April 30, June 30, and September 30 until December 31, 2020, and the instalment due on December 15 until March 31, 2021, on any portion not remitted to the Region as a result of these programs.

7. Conclusion

The proposed 2020 tax rates will raise the property tax levy requirement, approved by Council in December 2019. As well, the report provides dates for the remittance of remaining instalment payments from local municipalities.

For more information on this report, please contact Edward Hankins, Director, Treasury Office and Deputy Treasurer at 1-877-464-9675 ext. 71644. Accessible formats or communication supports are available upon request.

Recommended by: Laura Mirabella, FCPA, FCA

Commissioner of Finance and Regional Treasurer

Approved for Submission: Bruce Macgregor

Chief Administrative Officer

Attachments (1) Edocs #10520854

Attachment 1

2020 Proposed Regional Revenues and Tax Rates by Class

Property Assessment Class and Subclass	Tax Rates (%)	Revenue Generated (\$)
Residential		
Residential	0.321619	972,860,457
Residential Taxable (Shared as Payment in Lieu)	0.321619	30,818
Residential – Farmland Awaiting Development Phase 1	0.080405	14,732
Residential Taxable (Upper Tier and Education Only)	0.321619	0
Multi-Residential		
New Multi-Residential	0.321619	0
Multi-Residential	0.321619	9,324,571
Commercial		
Commercial (Occupied)	0.428429	85,739,531
Shopping Centre	0.428429	27,871,672
New Commercial (Occupied)	0.428429	20,026,858
Office Building	0.428429	9,973,920
Shopping Centre (New Construction)	0.428429	5,763,223
Commercial Vacant Land	0.299900	2,709,657
Office Building Occupied (New Construction)	0.428429	2,711,711
Commercial Excess Land	0.299900	1,630,412
Small Scale On Farm Business	0.428429	257
Commercial Excess Land (New Construction)	0.299900	142,275
Parking Lot (Full)	0.428429	778,611
Commercial (previously Ontario Hydro)	0.428429	140,736
Shopping Centre Excess Land (New Construction)	0.299900	160,515
Office Building Vacant Units and Excess Land	0.299900	106,174

Property Assessment Class and Subclass	Tax Rates (%)	Revenue Generated (\$)
Shopping Centre Vacant Units and Excess Land	0.299900	77,257
Commercial – Farmland Awaiting Development Phase 1	0.080405	68,574
Commercial Vacant Land (Shared as Payment in Lieu)	0.299900	12,689
Office Building Excess Land (New Construction)	0.299900	6,198
Commercial Excess Land (Shared as Payment in Lieu)	0.299900	2,195
Industrial		
Industrial (Occupied)	0.528484	26,653,857
Large Industrial	0.528484	5,910,458
Industrial Vacant Land	0.343515	3,704,091
New Industrial (Occupied)	0.528484	2,463,767
Industrial (previous Ontario Hydro)	0.528484	642,983
Industrial Excess Land	0.343515	176,191
Industrial Excess Land (previously Ontario Hydro)	0.343515	158,998
Industrial Farmland Awaiting Development Phase 1	0.080405	101,717
New Large Industrial Occupied	0.528484	542,123
New Large Industrial Excess Land	0.343515	35,840
Large Industrial Vacant Units and Excess Land	0.343515	56,073
Industrial (New Construction)	0.528484	25,906
Industrial Excess Land (New Construction)	0.343515	15,702
Industrial Vacant Land (Shared as Payment in Lieu)	0.343515	4,507
Others		
Pipeline	0.295568	1,197,183
Farmlands	0.080405	1,448,400

Property Assessment Class and Subclass	Tax Rates (%)	Revenue Generated (\$)
Managed Forest	0.080405	62,044
Railway Right-Of-Way (Estimated)		593,895
Utility Transmission (Estimated)		972,432
Sub-Total (Estimated)		1,184,919,210
Payment-in-Lieu	N/A	3,652,790
Total		1,188,572,000

From: Van Dusen, Regina on behalf of Regional Clerk

Sent: Friday, May 29, 2020 3:39 PM

Subject: Regional Council Decision - 2020 Property Tax Ratios

Attachments: 2020 Property Tax Ratios.pdf

CAUTION: This email originated from a source outside the City of Markham. DO NOT CLICK on any links or attachments, or reply unless you recognize the sender and know the content is safe.

On May 28, 2020 Regional Council made the following decision:

1. The property tax ratios for the 2020 taxation year be established as follows:

Broad Property Class	Proposed 2020 Tax Ratios
Multi-Residential	1.0000
Commercial (incl. office)	1.3321
Industrial	1.6432
Pipelines	0.9190
Farmland	0.2500
Managed Forests	0.2500
Landfill	1.1000

- 2. Council approve a bylaw to implement the tax ratios using the notional property tax rate calculation adjustment for 2020.
- 3. Council authorize staff to conduct public consultations to help inform tax ratio recommendations for the next reassessment cycle which begins with the 2022 taxation year.
- 4. The Regional Clerk circulate this report to the local municipalities.

The original staff report is attached for your information.

Please contact Edward Hankins, Director, Treasury Office and Deputy Treasurer at 1-877-464-9675 ext. 71644 if you have any questions with respect to this matter.

Regards,

Christopher Raynor | Regional Clerk, Office of the Regional Clerk, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: Working together to serve our thriving communities - today and tomorrow

The Regional Municipality of York

Committee of the Whole Finance and Administration May 14, 2020

Report of the Commissioner of Finance

2020 Property Tax Ratios

1. Recommendations

1. The property tax ratios for the 2020 taxation year be established as follows:

Broad Property Class	Proposed 2020 Tax Ratios
Multi-Residential	1.0000
Commercial (incl. office)	1.3321
Industrial	1.6432
Pipelines	0.9190
Farmland	0.2500
Managed Forests	0.2500
Landfill	1.1000

- 2. Council approve a bylaw to implement the tax ratios using the notional property tax rate calculation adjustment for 2020.
- Council authorize staff to conduct public consultations to help inform tax ratio
 recommendations for the next reassessment cycle which begins with the 2022
 taxation year.
- 4. The Regional Clerk circulate this report to the local municipalities.

2. Summary

This report identifies proposed property tax ratios for the 2020 taxation year.

Tax ratios reflect how the tax rate of a given property class compares to the residential tax rate, with the residential class tax ratio being equal to "one." They have the effect of distributing the tax burden between classes.

In 2017, Council adopted the use of "revenue neutral tax ratios" for the four year phase-in of the 2016 property reassessment prepared by the Municipal Property Assessment Corporation (MPAC), which ends with the 2020 taxation year. Revenue neutral tax ratios result in the share of revenue collected from each property class within the Region remaining the same as what was raised from the property class prior to reassessment. While revenue neutrality mitigates the change in the relative tax burden of a property class, it does not eliminate tax shifts among municipalities.

The tax ratios proposed in this report are based on the fourth year of the 2016 reassessment results and, consistent with Council's 2017 decision, are revenue neutral.

3. Background

Tax ratios influence the share of taxation paid by each class of property

Tax ratios influence the relative share of taxation borne by each property class. The tax rate for a given property class is determined by multiplying the residential tax rate by the tax ratio for the class. For example, if the proposed tax ratios are adopted, the tax rate for a property in the commercial class would be 1.3321 times the residential tax rate per one hundred dollars of assessment. Table 1 shows the tax ratios the Region has had in place since 2010.

Table 1
Property Tax Ratios Since 2010 Taxation Year

Property Class*	2010 Ratios	2011 Ratios	2012 Ratios	2013- 2016 Ratios	2017 Ratios	2018 Ratios	2019 Ratios	2020 Ratios (Proposed)	Ranges of Fairness
Reassessm ent Year		2008		2012			2016		
Residential	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
Multi- Residential	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0 to 1.1
Commercial (incl. office)	1.1800	1.1431	1.1172	1.1172	1.1813	1.2323	1.2794	1.3321	0.6 to 1.1
Industrial	1.3575	1.3305	1.3124	1.3124	1.4169	1.4973	1.5704	1.6432	0.6 to 1.1
Pipelines	0.9190	0.9190	0.9190	0.9190	0.9190	0.9190	0.9190	0.9190	0.6 to 0.7
Farmland	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500	0.25
Managed Forests	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500	0.2500	0.25
Landfill	-			-	1.1000	1.1000	1.1000	1.1000	0.6 to 1.1

^{*} Note that tax ratios have only been adjusted for the business classes as Council's policy has been to maintain tax ratios for multi-residential, farmland, managed forests and pipelines.

** Ranges of fairness are the ranges of tax ratios established by the Province with the aim to ensure equity among the classes, meaning one dollar of assessment value should generate the same amount of tax revenue regardless of class. In addition, the Ranges of Fairness promote a fairness principle, in which the level of taxation on a class is related to the cost of providing services to that class. Business classes typically consume fewer municipal services than residential classes.

Revenue neutral tax ratios were adopted for 2017 to 2020

MPAC determines the assessed value used for taxation purposes of all properties within Ontario. Since the 2009 taxation year, the reassessment of properties has taken place every four years, with increases phased-in equally over the following four years. For the 2017 to 2020 taxation years, properties were assessed based on their valuation as of January 1, 2016.

In the 2016 reassessment, the value of the residential property class in York Region increased at a significantly faster rate than other classes. In response to the reassessment outcomes, Council decided to adopt "revenue neutral tax ratios" for the 2017 to 2020 taxation years, which had the result of shifting taxation impact of the reassessment primarily from residential class to both business classes.

The Province's response to the COVID-19 pandemic resulted in a delay of the next reassessment cycle by one year

Prior to the COVID-19 situation, MPAC planned to release their results from the 2020 reassessment of properties later this year. On March 25, 2020, in view of the unprecedented challenges that municipalities, residents and businesses were facing, the Province announced the reassessment will be postponed, and the 2021 property taxes will be based on property values in effect for the 2020 taxation year. Currently, there is no specific information on how the delay of the implementation of the new reassessment could affect the next taxation cycle from 2022 to 2024. It is expected Council will be required to set the tax ratio policy for 2022 to 2024 period, before the release of final tax bills in 2022.

4. Analysis

Revenue neutrality means new revenue neutral tax ratios need to be approved annually based on actual assessment outcomes for each year of the phase-in

As increases to the assessed values are phased-in over a four-year period, Council must approve new tax ratios each year to achieve revenue neutrality. These ratios are based on actual assessment outcomes for the year, as the relative share of the total Current Value Assessment (CVA) for each broad property class shifts from year-to-year due to the phase-in of the reassessed values and the addition of new assessment. The 2020 tax ratio outcomes were generated by the Online Property Tax Analysis System ("OPTA") which is an online tool provided by the Government of Ontario.

2020 taxable CVA is 8.7% higher than 2019, of which 7.1% can be attributable to the last phase-in of the 2016 reassessment, and 1.5% to new growth*

Table 2 illustrates the increase in total value assessment between 2019 and 2020.

Table 2
Current Value Assessment Comparison

Broad Property Class	2019 CVA (\$ millions)	2020 CVA (\$ millions)	% Increase
Residential	276,463	302,521	9.4
Multi-Residential	2,658	2,899	9.1
Commercial (incl. office)	35,686	37,415	4.8
Industrial	7,999	8,192	2.4
Pipelines	390	405	3.9
Farmland	1,724	1,801	4.5
Managed Forests	71	77	8.7
Total	324,991	353,311	8.7%

^{*}total percentage does not add up due to the effect of compounding

The 2019 Current Value Assessment is used as the basis to calculate revenue neutral tax ratios for 2020 (Table 3).

Table 3
Revenue Neutral Tax Ratios for 2020

	2019 Actual	2020 (Online Property Tax Analysis)
Residential	1.0000	1.0000
Multi-Residential	1.0000	1.0000
Commercial (incl. office)	1.2794	1.3321
Industrial	1.5704	1.6432
Pipelines	0.9190	0.9190
Farmland	0.2500	0.2500
Managed Forests	0.2500	0.2500
Landfill*	1.1000	1.1000

^{*}Currently, the Region has landfill properties as payment-in-lieu only, and not as a taxable property class.

Revenue neutral ratios result in property tax savings for residential property owners

By adopting new revenue neutral ratios in 2020, residential tax payers will save approximately \$6.7 million compared to 2019 tax ratios. However, the commercial and industrial classes will pay \$5.0 million and \$1.6 million more, respectively.

Table 4

Estimated Tax Shift (\$ 000s)

Impact to Property Tax Classes for 2020

Continuation of Revenue Neutral Ratios Compared to 2019 Tax Ratios

Municipality	Residential	Commercial	Industrial	Other	Total
Aurora	(348)	197	50	(0)	(102)
East Gwillimbury	(167)	69	15	(2)	(85)
Georgina	(180)	59	4	(1)	(118)
King	(203)	51	14	(4)	(143)
Markham	(1,980)	1,579	255	(3)	(149)
Newmarket	(388)	317	70	(0)	(1)
Richmond Hill	(1,359)	675	118	(1)	(567)
Vaughan	(1,895)	2,137	962	(4)	1,199
Whitchurch-Stouffville	(275)	112	34	(2)	(131)
PIL					95
Total	(6,795)	5,196	1,522	(19)	(1)

^{*} Positive figures denote tax expenditures and bracketed figures denote tax savings.

If 2016 tax ratios had been maintained, residential tax payers would be paying \$29.0 million more in property taxes in 2020. The commercial and industrial classes would pay \$21.5 million and \$7.2 million less respectively. As a result of the adoption of revenue neutral ratios, it is estimated that the average single family detached house in the York Region will save \$91 this year.

Commercial and Industrial tax ratios are still competitive among GTA municipalities

Despite adopting revenue tax ratios for 2019, the Region still had the lowest tax ratio for commercial properties and second lowest in the industrial class among GTA municipalities (Charts 1 and 2).

When translated to tax rates, the Region's 2019 commercial tax rate was lower than Durham and each of the Peel Region municipalities (only York Region has the identical Regional tax

rates for every municipality in its jurisdiction) and is competitive with Halton municipalities. York's industrial tax rate remains the lowest among the 905 municipalities.

Compared to the City of Toronto, all nine York Region municipalities have a lower combined (Regional, Local, and Education) commercial property tax rate than the City of Toronto. Eight of the nine York Region municipalities have a lower industrial tax rate than Toronto, with Georgina being slightly higher (2.394474% for Georgina vs 2.328711% for Toronto).

Chart 1

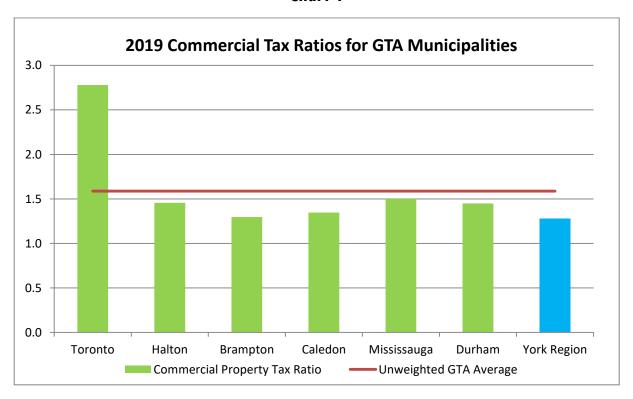
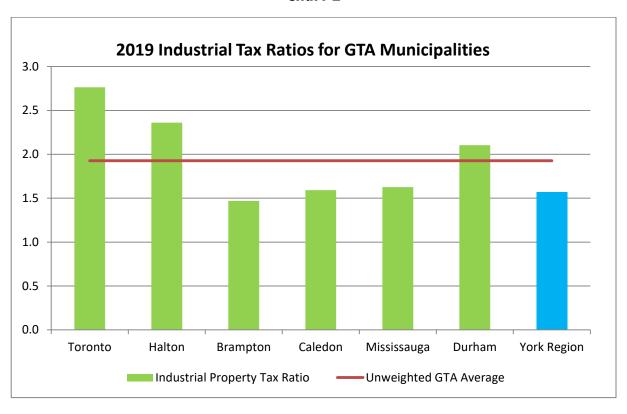


Chart 2



Public and stakeholder consultations would help inform staff recommendations on tax ratio policy for the next cycle

As noted earlier, tax ratios determine how property taxes are shared among the various classes. They can also influence competitiveness of the Region to attract and maintain businesses, Since 2017, the adoption of revenue neutral tax ratios has resulted in businesses in York Region paying an increasingly higher property tax rate compared with residential properties with the same assessed value than in prior years. The current ratios of 1.3321 for Commercial class, 1.6432 for Industrial class and 0.9190 for Pipelines are all outside of the Province's stated "Range of Fairness". The new reassessment cycle provides the best opportunity for the Region to determine whether adjustments to its tax ratio policy would be in the best interests of the Region. Upon receipt of new reassessment outcomes from MPAC, staff will prepare an analysis on the impact to each of the property classes for different potential tax policy options. Staff also propose to consult with stakeholders including local municipalities, businesses and residents to help inform its recommendations to Council.

Council approval is required annually for municipalities to adopt the notional tax rate calculation adjustment

The notional tax rate calculation is an input for determining revenue neutral tax ratios. Notional tax rates are tax rates that would raise the same amount of property taxes as the previous year, while using updated assessment roll information for the current year. As the total assessment value increases each year due to assessment value phase-in and new

assessment addition, the notional tax rate declines to keep revenues at the previous year's level. While the notional tax rate has no impact on respective tax rates, it is used to explain changes in tax levies year over year. The notional tax rate is not used to establish property tax rates to fund the Council-approved operating budgetary increase.

In 2016, the Province introduced an option for municipalities to adjust the notional tax rate calculation. This option is a technical adjustment allowing municipalities to remove in-year assessment losses due to factual errors and methodological changes when calculating notional tax rates.

Adopting provincial methodology for calculating notional tax rates does not materially affect revenue neutral tax ratios

When calculating 2020 property tax ratios, staff utilized the notional tax rate adjustment to provide a more accurate illustration of the impact of assessment growth.

The notional rate adjustment has only a minor impact on calculations of revenue neutral tax ratios. This adjustment impacts only the overall levy change in the disclosure notice of the final bills, because it is calculated by comparing the adopted tax rates using the notional rates as a base.

The notional tax rate adjustment option has been adopted by the Region since 2017 and is reflected in proposed 2020 tax ratios.

5. Financial

The adoption of tax ratios enables the Region to set tax rates to raise the amount of revenue Council approves through the annual budget process.

6. Local Impact

Revenue neutral ratios do not eliminate tax shifts between municipalities

While revenue neutrality mitigates the change in relative tax burden of a property class, it does not eliminate tax shifts amongst municipalities. The public consultations regarding tax ratio setting for the next reassessment cycle will be held in conjunction with local municipal staff.

7. Conclusion

The proposed 2020 tax ratio will raise the property tax levy requirement approved by Council in December 2019.

For more information on this report, please contact Edward Hankins, Director, Treasury Office and Deputy Treasurer at 1-877-464-9675 ext. 71644. Accessible formats or communication supports are available upon request.

Recommended by: Laura Mirabella, FCPA, FCA

Commissioner of Finance and Regional Treasurer

Approved for Submission: Bruce Macgregor

Chief Administrative Officer

Edocs #10514443

From: Van Dusen, Regina on behalf of Regional Clerk

Sent: Friday, May 29, 2020 2:54 PM

Subject: Regional Council Decision - 2019 to 2023 Strategic Plan Year 1 (2019) Progress Report

Attachments: 2019 to 2023 Strategic Plan Year 1 2019 Progress Report.pdf

CAUTION: This email originated from a source outside the City of Markham. DO NOT CLICK on any links or attachments, or reply unless you recognize the sender and know the content is safe.

On May 28, 2020 Regional Council made the following decision:

1. The Regional Clerk circulate this report to local municipalities.

The original staff report is attached for your information.

Please contact Krista South, Executive Manager, Regional and Corporate Change Strategies at 1-877-464-9675 ext. 71208 if you have any questions with respect to this matter.

Regards,

Christopher Raynor | Regional Clerk, Office of the Regional Clerk, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca | york

Our Mission: Working together to serve our thriving communities - today and tomorrow

The Regional Municipality of York

Committee of the Whole Finance and Administration May 14, 2020

Report of the Chief Administrative Officer

2019 to 2023 Strategic Plan Year 1 (2019) Progress Report

1. Recommendations

The Regional Clerk circulate this report to local municipalities.

2. Summary

This report provides a summary on the progress made in 2019, year one of the <u>2019 to 2023</u> Strategic Plan.

Key Points:

• In 2019, 24 of 31 (77%) of the 2019 to 2023 Strategic Plan performance measures were trending in the desired direction (see Attachment 1)

3. Background

The Strategic Plan sets out critical steps needed for the Region to move towards meeting Council's vision

Council's vision of *strong, caring and safe communities* is guided by the eight goal areas in <u>Vision 2051</u>. To achieve these long term goals, the Region sets priorities over each four-year term of Council through the Strategic Plan. The Strategic Plan alignment with Vision's eight goal areas ensures that decisions made today, set a course for the desired future.

On February 28, 2019, Council endorsed the <u>2019 to 2023 Strategic Plan</u> tabled with the 2019 to 2022 Regional Budget. Strategic Plan progress reports are presented to Council annually. This report provides a summary on the progress made on performance measures in year one (2019) of the 2019 to 2023 Strategic Plan.

Performance accountability considers York Region's specific contribution to the well-being of our communities

Performance accountability is measured through performance measures that capture how well a Regional service is working to contribute to our communities' well-being. Performance measures in the 2019 to 2023 Strategic Plan are tracked to ensure that objectives are met, with progress being reported to Council annually.

4. Analysis

2019 TO 2023 STRATEGIC PLAN PERFORMANCE MEASURES

The Region made significant progress in Year 1 (2019) of its four-year Strategic Plan. Performance measures help demonstrate whether the desired impact is taking shape as a result of the Region's focused efforts. The Year 1 (2019) Progress Report summarizes progress on the baseline trends over four data points using 2015 as the baseline reference year where possible. As fluctuations can occur from year-to-year, it is more meaningful to report on the baseline trend as a four year impact summary, rather than annual variance.

77% of the Strategic Plan's performance measures were trending in the desired direction

In 2019, 24 of 31 (77%) performance measures' current baselines were trending in the desired direction (see Attachment 1). There are four (4) performance measures to note:

One (1) performance measure with the trend unchanged over the baseline:

Number of days to determine York Region residents' eligibility for social assistance

Two (2) performance measures with no trend information due to data only available for one year to date:

- Percentage of individuals and families remaining stably housed after six months who were homeless or at risk of homelessness
- Percentage of development applications meeting timeline commitments

One (1) performance measure collecting data with no data available for reporting:

Percentage of York Region clients receiving help to improve their housing stability

Three performance measures were not trending in the desired direction

Three (3) out of 31 (10%) of the performance measures' current baseline trends were not trending in the desired direction (see Attachment 1):

Number of transit ridership per capita

The number of transit ridership per capita decreased slightly in 2019 reaching 19.8 million riders. Ridership was impacted by construction happening on the Region's busiest corridors. In addition, the service area population has been increasing due to the growing population throughout York Region. In 2019, an additional 4.5 million trips were taken on TTC Line 1 Subway extension in York Region. These trips are not included in the 2019 ridership number provided.

 Percentage of regional roads with sidewalks and/or dedicated bike lanes in urban areas

In 2019, 84% of regional roads have an adjacent sidewalk and/or dedicated bike lane in urban areas. 2018 was the first year the percentage of regional roads with sidewalks and/or dedicated bike lanes in urban areas was measured. For 2019, the methodology was refined to provide a better picture throughout York Region by including both Regional and Local Municipal data sets. To provide more accurate data, York Region undertook the activity of recalibration resulting in a lower percentage of regional roads with sidewalks and/or dedicated bike lanes.

 Percentage of regional assets with a condition assessment rating of fair or better condition

The overall percentage of core assets with a condition assessment rating of fair or better has decreased slightly in 2019 to 87%. This is due to aging road assets which previously did not have a sustainable funding source to support the growing and aging asset base. In 2019, Regional Council approved drawing from the Asset Replacement Reserve to fund Transportation Asset Management projects.

Attachment 2 is an exception report summarizing these three performance measures, the summary outlines contributing factors for performance relating to each measure and activities planned to support future progress.

5. Financial

Costs associated with the delivery of the 2019 to 2023 Strategic Plan are aligned with the multi-year budget. The impacts of COVID-19 on York Region's ability to achieve the 2019 to 2023 Strategic Plan will be reflected in next year's Progress Report demonstrating 2020 results on performance measures.

6. Local Impact

The Region's 2019 to 2023 Strategic Plan share many of the same goals expressed in local municipalities' plans. The progress made in year one of the Region's four-year Strategic Plan continues to support this strong alignment to the strategic areas profiled in many of the local municipalities' plans.

7. Conclusion

The Year 1 (2019) Progress Report is the first in a series of annual progress reports associated with the *2019 to 2023 Strategic Plan*. The progress report provides Council with an update on how the Region is progressing towards meeting its strategic goals. In Year 1 (2019), 77% (24 of 31) of performance measures are trending in the desired direction. This demonstrates York Region's dedicated commitment made in Year 1 in taking specific, implementable strategies and actions to address turning and maintaining the curves of performance measures toward achieving the priorities captured in the Strategic Plan. It is recommended this report be circulated to local municipalities for their information.

For more information on this report, please contact Krista South, Executive Manager, Regional and Corporate Change Strategies at 1-877-464-9675 ext. 71208. Accessible formats or communication supports are available upon request.

Approved for Submission: Bruce Macgregor

Chief Administrative Officer

Attachments (2) #10690682

2019 TO 2023 STRATEGIC PLAN YEAR 1 (2019) PROGRESS REPORT









SUMMARY: 24 of 31 = 77% of Performance Measures Trending in the Desired Direction

OUWIWIANT. 24 OF	31 = 77% of Performance Measures Trending in the Desired D	Historical Data					
Result Area	Performance Measure	2015	2016	2017	2040	YEAR 1	Baseline Trend
		2015	2016	2017	2018	2019	
Economic Vitality	Increase % of business engagements resulting in business retention, expansion and attraction	51%	44%	45%	37%	53%	•
	Maintain # of transit ridership per capita	21.4	20.7	20.8	20	19.8	
	Increase # of kilometres of bus rapidways	8.70	8.70	12.30	12.30	27.30	
	Increase # of people and employment within 500 metres of transit	Data	not available for re	porting	241,000	257,000	
	Maintain % of on-time performance on all transit routes	94.17%	94.58%	94.14%	91.45%	91.48%	
	Increase # of road lane kilometres	4,144.44	4,174.51	4,229.70	4,265.12	4,309.46	
Healthy Communities	Maintain % of residents that rate York Region as a safe place to live	97%	96%	96%	94%	95%	
	Maintain police emergency (Priority 1) response time in minutes	8.2	7.4	7.3	7.2	6.5	
	Maintain % of municipal drinking water samples meeting Ontario Drinking Water Standards	99.99%	99.96%	99.93%	99.89%	100.00%	
	Increase % of regional roads with sidewalks and/or dedicated bike lanes in urban areas	Data not available for reporting			88%	84%	
	Increase % of 17-year-old students in compliance with Immunization of School Pupils Act	59.15%	59.15%	86.43%	91.83%	92.00%	
	Increase % of food service premises with a certified food handler at all times	43%	47%	52%	68%	77%	
housing sta Maintain p meet Coun Increase # 0	Increase % of York Region clients receiving help to improve their housing stability	Data not available for reporting					
	Maintain paramedic response time for emergency response services to meet Council approved targets	79%	80%	78%	76%	76%	
	Increase # of advocacy activities related to long-term care beds	Data	not available for re	porting	3	13	
	Decrease # of days to determine York Region residents' eligibility for social assistance	8	9	9	8	8	_
	Decrease # of children with an immediate need waiting for subsidized childcare	2,255	1,957	1,258	1,575	2,152	
Increase % of individuals a	Increase % of individuals and families remaining stably housed after six months who were homeless or at risk of homelessness	Data not available for reporting			1	83%	
Sustainable Environment	Maintain % of wastewater receiving treatment	99.99%	99.99%	99.97%	99.99%	100.00%	
	Maintain % of residential solid waste diverted from landfill	87%	91%	93%	94%	94%	
	Decrease # of megalitres of treated water consumed per 100,000 population	10,989	10,718	9,605	9,855	10,004	
	Decrease # of per capita greenhouse gas emissions across Regional operations in tonnes	66.00	69.70	64.80	65.20	65.40	
	Increase % of growth occurring within the built-up areas	58.1%	44.5%	46.9%	59.3%	75.0%	
	Increase % of development applications meeting timeline commitments	Data not available for reporting			1	100%	
	Maintain # of trees and shrubs planted annually through the Regional Greening Strategy Program	94,637	93,188	85,464	101,122	102,332	
Good Government	Maintain / Improve comparative \$ of operating cost per unit of service*	0.81	0.86	0.91	1.00	1.01	
	Increase % of public-facing transactions that can be completed online or with a mobile device	Data not available for reporting		60%	73%		
	Increase % of reserve-to-debt ratio	73%	79%	86%	99%	111%	
	Maintain % of regional assets with a condition assessment rating of fair or better condition	Data not availa	able for reporting	91%	90%	87%	
1	Maintain % of York Region residents that are satisfied with Regional government	83%	86%	78%	75%	81%	
	Increase # of open data sets	131	163	177	214	228	
NOTE: 2018 as baseline	year and considered trending in the right direction compared to inflation. 2019 data may be s						







 \bigcirc = No trend information

Exception Report Summary

2019 to 2023 Strategic Plan Year 1 (2019) Progress Report — Performance Measures

Three (3) of 31 (10%) of the Strategic Plan's performance measures' current baseline trends were not trending in the desired direction (see Attachment 1):

- Number of transit ridership per capita
- Percentage of regional roads with sidewalks and/or dedicated bike lanes in urban areas
- Percentage of regional assets with a condition assessment rating of fair or better condition

Contributing factors for the performance of each of these measures are detailed below.



ECONOMIC VITALITY

Maintain number of transit ridership per capita

The number of transit ridership per capita decreased slightly in 2019. Ridership was impacted by construction happening on the Region's busiest corridors. In addition, the service area population of York Region increased in 2019 due to the growing population throughout York Region. The number of transit riders across the York Region Transit system remained stable in 2019 reaching 19.8 million riders.

In 2019, an additional 4.5 million trips were taken on TTC Line 1 Subway extension in York Region. These trips are not included in the 2019 ridership number provided.

The regional road network continues to be under pressure due to significant growth across York Region. To manage this demand on our regional roads, highways and transit system, the Region is continuing to focus providing mobility for all modes of travel (walking, cycling, transit as well as auto uses) through improved transit services, development of complete and walkable communities, improved network infrastructure as well as promoting active transportation through the provision of cycling infrastructure.



Increase percentage of regional roads with sidewalks and/or dedicated bike lanes in urban areas

In 2019, 84% of regional roads have an adjacent sidewalk and/or dedicated bike lane in urban areas.

2018 was the first year the percentage of regional roads with sidewalks and/or dedicated bike lanes in urban areas was measured. This performance measure illustrates the number of regional roads that have a sidewalk or bike lane adjacent to it and relies on municipal data sets inputted by York Region local municipalities into the Spatial Data Warehouse. For 2019, this methodology was refined to provide more

accurate data by using multiple data sets, resulting in a decrease to the percentage from 2018. As the data sets are refined each time entered, there may have a change in municipal data sets entered.



GOOD GOVERNMENT

Maintain percentage of regional assets with a condition assessment rating of fair or better condition

This performance measure includes only service areas deemed as "core assets" per O.Reg 588/17. (e.g. Water/Wastewater, Roads).

The percentage of regional assets with a condition assessment rating of fair or better has decreased to 87% in 2019 from 90% in 2018. The Region continues improving asset management practices to better understand risks and vulnerabilities to service delivery and better link asset management decision-making with broader provincial acts and regulations, corporate policies, plans and budgets. Corporate Asset Management's last report to council was in 2018, whereby the Region completed its first Corporate Asset Management Plan and an update to the Corporate Asset Management Policy. The next Corporate Asset Management Plan update is scheduled for 2022. Prior to the update, the Region is working to define current and future Level of Service across all service infrastructure areas.

Water/Wastewater assets:

- In 2019, over 94% of the water/wastewater asset portfolio is in fair or better condition, which is unchanged from the previous reporting year
- All water and wastewater assets rated in poor or very poor condition have been reviewed for rehabilitation or replacement projects

Transportation assets:

- In 2019, the decline in condition assessment rating is due to aging road assets which previously
 did not have a sustainable funding source to support the growing and aging asset base
- Transportation staff have been tracking this expected decline in condition and have been working
 with Finance to create a sustainable funding source. In 2019, Regional Council approved drawing
 from the Asset Replacement Reserve to fund Transportation Asset Management projects.



Board Meeting via Zoom Unionville BIA

Date: Wednesday, May 13th, 2020

BIA BOARD MEMBERS	In Attendance	Regrets
Deputy Mayor Don Hamilton	Yes	
Councillor Reid McAlpine	Yes	
Niina Felushko	Yes	
Natasha Usher	Yes	
Shibani Sahney	Yes	
Rob Kadlovski	Yes	
Roger Kanda	х	
Tony Lamanna	Yes	
Sylvia Morris	Yes	
Sarah Iles	Yes	

Executive Director: Sara Sterling

Call to order by Chair Niina Felushko - At 10:05 am Motion seconded by Shibani Sahney Motion to add Streetscape to the agenda: By Tony Lamana Seconded by Niina Felushko

Approval of Agenda

Motion by Deputy Mayor Don Hamilton Seconded by Tony Lamana All were in favour

Approval of April Minutes

Motion by Deputy Mayor Don Hamilton Seconded by Tony Lamana All were in favour



Financial Updates by Chair Niina Felushko

A cheque of \$4500 has been included to the financials for the Jazz Festival. The cheque has been given but not yet cashed. UBIA will be charged fee of approx \$1,000 by TD bank to make the change to signing offers. Tony Lamanna suggested that any expenditure over \$2000 should be informed to the board. We should check with the Town and the By Laws regarding the requirements of approvals.

Approval of April Financials

Motion by Deputy Mayor Don Hamilton Seconded by Rob Kadlovski All were in favour

Disclosure of Pecuniary Interest : Chair Niina Felushko invoiced \$150 to the UBIA for bookkeeping

ED Update:By Sara Sterling

Banners: We have held a couple of meetings with UHS students and teacher about the design of the new street banners. We have received the first draft, and are providing feedback so they can come back with something more final in the next week or two, at which point we will share with the Board.

Social Distancing stickers: We ordered these for the street but were not permitted to put them down by the City due to testing and insurance issues. These will be used instead in stores, in addition to more indoor stickers that will be purchased as soon as the government allows stores to open. We can also use paint from the City if we need their help they said we can ask. Stencils are another option, Sara will look into it.

Parking: No parking on the west side passed at Council this week and the signs are already up. Councillor McAlpine and Sara have met with the Operations department who are putting together a report with their recommendations on potential traffic calming measures.

New Items:

Street closures:

There has been discussion about finding a way for restaurants to expand their patios on the boulevard. The Alcohol and Gaming committee would have to licence restaurants to be on the boulevard. The "to close or not to close" conversation took place with various opinions and ideas, Councillor McAlpine let everyone know that on a phone call with restaurants they were all against street closure.

Natasha Usher was concerned about the challenges of dealing with the Pokemon Go players.



Real estate: Many businesses are closed or closing. We need to get a group or subcommittee together to start strategizing about how to get the kind of shops and merchants on the street we need to attract customers. All were in favour and this will start as soon as we can postcovid.

Sara added that she will be adding a real estate listing page to the UBIA website.

Streetscape:

Tony reported that the Canada flags arrived and will be installed before Victoria Day. Flowers are about to arrive and will be put in safe social distancing places by the end of May. We are also expecting the new banners to be ready and put up by Canada Day. Plastic receptacles need to be removed and street cleanup should happen soon.

A-Frame signs should be inside the boulevard.

Meeting adjourned: at 11:30 am Motion by Chair Niina Felushko Seconded by Sylvia Morris All were in favour

Next Meeting:

Wednesday, June 10th, 2020 Time:10 am on Zoom





Board Meeting via Zoom Unionville BIA

Date: Wednesday, June 10th, 2020

BIA BOARD MEMBERS	In Attendance	Regrets
Deputy Mayor Don Hamilton	Yes	
Councillor Reid McAlpine	Yes	
Niina Felushko	Yes	
Natasha Usher	Yes	
Shibani Sahney	Yes	
Rob Kadlovski	Yes	
Roger Kanda	No	
Tony Lamanna	Yes	
Sylvia Morris	Yes	
Sarah Iles	Yes	li

Executive Director: Sara Sterling

Call to order by Chair Niina Felushko - At 10:07 am

Approval of Agenda

Motion seconded by Sarah Iles Seconded by Tony Lamanna All were in favour

Approval of May Minutes

Motion by Sarah Iles Seconded by Reid McAlpine All were in favour

Financial Updates by Chair Niina Felushko

Niina presented the May financials. We have spent just over \$52,000 this year which is one quarter of our budget, halfway through the year. With COVID our expenditures have obviously



been down. Our 2020 Budget was approved by Council last week. Niina also shared that payments from previous ED per agreement have been completed.

Approval of May Financials

Motion by Tony Lamanna Seconded by Reid McAlpine All were in favour

Disclosure of Pecuniary Interest: none

City Update: Reid McAlpine

Quiet Street: this is moving along quickly and looks like it will be installed within the next few weeks. Signage needs to be made to indicate what is happening, to go with the Local Traffic Only and Detour signs. A map and diagram of what it will look like was shared and Reid answered a few questions. All were in favour, hoping it does calm down traffic. **UPDATE: JUNE**16: The City is having a few issues with installing properly we hope this will be completed by the end of this week, with proper signage done in consultation with the BIA.

Patio Expansions: this is also moving quickly, with a Development Services Meeting on Thursday June 11th at 7pm to finalize. Sara will be making a deputation and she and Reid will seek clarification on where exactly the patios can be placed. The City is removing much of the red tape. **UPDATE: JUNE 16:** The new By-Law passed, Sara and Reid will share details on expansions with restaurants as soon as they get from City staff. No patio can extend until 20 days after the June 11 decision (Provincial law).

Landowners Meeting Update:

Reid, Niina and Sara invited the Landowners on the street to a meeting to start group discussions about improvements we can make and issues we should be tackling. The first meeting went very well. Items discussed included West side integration, traffic on street and the possibility of a Retail Strategy. Another meeting will be set for June 16th and they will be monthly from there on in.

ED Update:By Sara Sterling

Unionville Market: will officially be starting next year, we are not able to launch this year at all.

Destination Markham: Sara & Niina were invited to a meeting to speak with the DM Board, we learned about what their goals are, they offered to help with COVID recovery if we need it.

Banners: We have held a couple of meetings with UHS students and teacher about the design of the new street banners. We have received the first draft, and are providing feedback so they can come back with something more final in the next week or two, at which point we will share with the Board.



Tshirts: Sara is exploring selling Unionville Main Street tshirts as a fundraiser for MSH. She has a shirt company that will do this without cost to us, the process and shirt designs are being sent to Board members by Sara.

Social Media contest: We have launch a Welcome Summer contest on Social Media, asking guests to let us know about their good experiences with take out and delivery from our stores and restaurants. Prizes are 2 x \$25 gift cards.

Stairs: The main stairs from parking lot are being repaired completely mid-July, with a touch-up for safety in the meantime.

New Items:

Washrooms: there is quite a bit of concern amongst the Board with regards to no public washrooms being available on the street right now. Natasha and Tony both commented on finding guests relieving themselves in parking lots. Reid commented that they are having the same issue at Milne Park and that he will remind the City it is a major issue for us.

Meeting adjourned: at 11:20 am Motion by Sarah Iles Seconded by Don Hamilton All were in favour

Next Meeting:

Wednesday, July 8th 2020 Time:10 am on Zoom





2020 MARKHAM CANADA DAY CELEBRATION ORGANIZING COMMITTEE

MINUTES May 6, 2020 Meeting No. 4

Attendance

	Staff
Members	Asif Aziz, Senior Financial Analyst
Satya Arora	Trinela Cane, Commissioner, Corporate Services
Edward Chiu	Morgan Jones, Director, Operations
Teresa Ing	Adam Grant, Deputy Fire Chief
Saadia Zakki	Bryan Gracan, Roads Operations
Allan Bell	Andrea Berry, Corporate Communications
Perry Chan	Rebecca Cotter, Corporate Communications
Prem Kapur	Michael Freethy, Corporate Communications
Kash Khan	Ragavan Paranchothy, Corporate
Sabrina Luong	Communications
-	Jing Yu, Corporate Communications
Council	Renee Zhang, Special Events
Councillor Amanda Collucci	Maxine Roy, Corporate Communications
Councillor Khalid Usman	Stephanie Bagnarol, Corporate Communications
	Fion Lau, EA to Councillor Amanda Collucci
	Laura Gold, Committee Coordinator
	Regrets
	Michael Blackburn, Corporate Communications

1. Call to Order and Opening Remarks

The Canada Day Celebration Organizing Committee convened at 5:31 PM with Councillor Amanda Collucci in the Chair.

Matthew Busato, Parks Operations

The Chair advised that the City will not be able to have a traditional Canada Day event this year due to the COVID-19 pandemic, but encouraged the Committee to think about what it could do instead.

2. Approval of the Minutes

Moved by Satya Arora Seconded by Prem Kapur Canada Day Celebration Organizing Committee May 6, 2020

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That the minutes of the 2020 Markham Canada Day Celebration Organizing Committee meeting held on March 11, 2020 be adopted as distributed.

Carried

3. Planning for Canada Day 2020

a) Guest from Markham's Emergency Operations Centre (EOC)

a) Guiding principles moving forward

Adam Grant, Deputy Fire Chief, and Representative from the Emergency Operations Centre provided a presentation on the Province and City's response to COVID-19, and how the pandemic will affect the 2020 Canada Day festivities. He provided the example that fireworks would not be permitted under the current provincial order and that large gathering will likely still not be permitted on July 1, 2020.

b) Changes/cancellations to established programing

Rebecca Cotter, Corporate Communications advised that current Canada Day program will need to be modified or cancelled.

The following update on the current plans for the Canada Day event was provided:

Citizen's Ceremony

Ragavan Paranchothy, Corporate Communications advised that direction in regards to the citizen ceremony will be provided by the Ministry of Immigration, Refugees and Citizenship Canada. The ceremony will likely need to be cancelled. Suppliers supporting the ceremony are being kept in the loop in regards to the status of the ceremony.

Mayor's Seniors Luncheon

Renee Zhang, Corporate Communications advised that the Contact Centre, York Region Transit, and the entertainers will need to be advised that the Mayor's Seniors Luncheon is cancelled. There may be an opportunity to invite some of the performers to do a virtual concert, as part of the revised Canada Day agenda. Renee advised that staff have been in contact with Le Parc, and will advise the venue of the event cancellation, and put July 1, 2021 on hold for next year's event. The public and seniors will be notified on the event website that the event will be cancelled, and the luncheon registration date will be removed from the site.

The People's Parade

Ragavan Paranchothy, Corporate Communications advised that the People's Parade will be cancelled, and that virtual alternatives to engage the participant groups could be considered.

Park Celebration

Jing Yu, Corporate Communications advised that the food vendors will be notified that the event is being cancelled, and that vendor fee refunds will need to be provided.

Canada Day Celebration Organizing Committee May 6, 2020

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Committee requested that the vendors be given the option to reserve their spot for next year and redirect their vendor fee to the 2021 event, or get a refund, rather than just being provided with a refund.

Entertainment

Perry Chan, Committee Member advised that he will proceed to cancel the stage for the Canada Day celebrations.

a) Update on National Canada Day Event Plans

Rebecca Cotter advised that the federal government is working on creating a virtual National Canada Day Celebration. The celebration will likely include a mid-day, and an evening television broadcast. There may be an opportunity for Markham to participate in this virtual celebration, as the federal government is looking at featuring different communities celebrations through social media. More information on the National Canada Day Celebration will likely not be known for several weeks.

b) Options for Markham's Canada Day 2020

Committee discussed how it could participate in the National Canada Day Celebrations and options for Markham's Canada Day. The following suggestions were provided:

- Creating a video in celebration of Canada Day, which could be done at a low cost if produced inhouse;
- Asking residents to submit a video recording of them singing the Canadian anthem in various languages, or doing something special in regards to the anthem, as part of Markham's contribution to the National Canada Day Celebrations;
- Planning activities that residents can participate in virtually, for example encouraging residents
 to decorate their front yard for Canada Day, or having residents go on their front porch or
 balcony and sing the Canadian anthem at a certain time;
- An option was presented for a virtual fireworks app developed by Snapd Markham that residents can use to virtually see firecrackers by holding their phone to the sky.
 - Cost for the app is ~ \$3,500
 - Committee discussed only having the app if we can get it for free from Snapd, or have it sponsored
- Have "Happy Canada Day" messaging all over the City on mobile signs and electronic boards
 - Staff advised the cost of \$190 per sign;
- Create a digital greeting card that all Markham residents can sign in celebration of the 2020 Canada Day celebration.

Communications

Rebecca Cotter advised that the communications will need to be re-written for the 2020 Canada Day to reflect the new format of the event, but that the communication channels will likely remain the same.

e) Sponsorship

Michael Freely, Corporate Communications advised that sponsorship commitment of \$79,000 has not changed since the last meeting. However, these sponsorship funds were secured under the premise that

Canada Day Celebration Organizing Committee May 6, 2020

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a traditional Canada Day celebration would be held. It is anticipated that the sponsorship revenue will decrease once the sponsors are made aware of the new format of the event.

Michael Freethy will contact existing sponsors to explore the opportunity to keep their commitment for the 2020 event, or redirect their commitment to the 2021 event.

It was advised that Tim Horton's has paid \$7500 for this year's event sponsorship. Michael Freethy will connect with Tim Horton's.

Federal Grant

Rebecca Cotter advised that Markham has been allocated a Celebrate Canada federal grant of \$32,000 awarded to help cover the cost of the event, can only be provided based on the original application of a traditional Canada Day celebration. She advised that the grant program has been modified to allow for eligible events to take place virtually for 2020 only.

The City of Markham is required to submit a revised proposal outlining the virtual event details in order to still qualify for a 2020 Celebrate Canada grant. The proposal deadline is Friday, May 8, 2020. The new grant can be used to cover costs already incurred by municipalities for the in-person event, or costs related to approved virtual activities.

Staff were requested to submit a new proposal for the federal grant based on the discussions at tonight's meeting.

Celebrate Markham Grant

Rebecca Cotter advised that the Committee would also have to submit a new proposal to get the Celebrate Markham Grant of approximately \$45,000, as the format of the event has changed.

The Committee agreed to withdraw its request for a Celebrate Markham Grant from the City of Markham this year.

f) Budget

Asif Aziz, Senior Financial Analyst reported that the City is not on the hook for any costs already incurred for the 2020 Canada Day celebrations.

The Committee provided the following feedback on the budget:

- Limit the amount spent on signs by focusing on virtual messaging;
- Only use the virtual fireworks app if the City can get it for free;
- The budget should not exceed \$7,500;
- The surplus budget from previous years should be saved for next year, as it may be challenging to get sponsorship for next year's event.

Moved by Councillor Khalid Usman Seconded by Satya Arora

That the Canada Day Celebration Organizing Committee approve a budget of \$7,500 for Markham's 2020 Virtual Canada Day Celebrations.

Canada Day Celebration Organizing Committee May 6, 2020 **5** | P a g e

Carried

4. Next Steps

The Committee agreed to hold the next Canada Day Celebration Organizing Committee in early June.

5. Adjournment

The Canada Day Celebration Organizing Committee adjourned at 7:05 pm.



2020 MARKHAM CANADA DAY CELEBRATION ORGANIZING COMMITTEE ZOOM MEETING

MINUTES

June 3, 2020 Meeting No. 5

Attendance

	Staff
Members	Asif Aziz, Senior Financial Analyst
Satya Arora	Trinela Cane, Commissioner, Corporate Services
Teresa Ing	Rebecca Cotter, Manager of Communication,
Perry Chan	Operations & Events
Prem Kapur	Michael Freethy, Corporate Sponsorship &
Sabrina Luong	Advertising Coordinator
	Ragavan Paranchothy, Communication
Council	Coordinator
Councillor Amanda Collucci	Jing Yu, Events Administrator
Councillor Khalid Usman	Renee Zhang, Event Coordinator
	Maxine Roy, Communications & Media Advisor
Regrets	Stephanie Bagnarol, Event Coordinator
Edward Chiu	Fion Lau, Assistant to Councillor Amanda Collucci
Kash Khan	Tasha Shahamat-Manesh, Assistant to Councillor
Allan Bell	Khalid Usman
Saadia Zallo	Dean McDermid, Supervisor of Parks Operations
	Laura Gold, Committee Coordinator

1. Call to Order

The Canada Day Committee convened at 5:30 PM with Councillor Amanda Collucci in the Chair.

2. Adoption of the Minutes of the Fourth Meeting of the Canada Day Celebration Organizing Committee in 2020 on May 6, 2020

Moved by Teresa Ing Seconded by Satya Arora

That the Minutes of the 2020 Markham Canada Day Celebration Organizing Committee meeting held on May 6, 2020 be approved as presented.

Carried

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3. Planning for Canada Day 2020

a) Update on National Canada Day Event Plans

Rebecca Cotter, Manager of Communications Operations and Events provided an update on the National Canada Day event plans. The event will include two broadcast, one from 12:00 -1:00 PM, and another from 8:00 -10:00 PM. **Revision as of June 5: The noon broadcast time has been revised to 1-2:00 PM.

The Federal Government has also proactively selected communities from across Canada to participate in the virtual event. Other municipalities can contribute by submitting content to the Federal Government's social media platform. Some of the themes of the Federal Government's Canada Day celebrations include: 1) the 40th anniversary of the Canadian Anthem; 2) 150th anniversary of the founding of the Metis Nation in Manitoba, and 3) contributions from hand-picked communities across Canada. More information on the the National Canada Day event plans will be shared at the next meeting.

It was also reported that the City was successful in receiving the Canadian Heritage Grant from the Federal Government to support its virtual Canada Day festivities. The grant is for \$20,350.

In response to the Committee's inquiry regarding the possibility of having a live broadcasted performance as this part of this year's virtual Canada Day events, it was advised that the best practice is to pre-record performances to ensure all physical distancing and technological requirements are met. It may also be best not to compete with municipalities that will be broadcasting A-list performances live on Canada Day. A more effective strategy may be to focus on prerecording different types of performances, like a magic show that will draw different audiences.

b) Markham's Canada Day 2020

Rebecca Cotter presented the plans for Markham's 2020 Virtual Canada Day event. The plan included the following:

Plans Discussed at Last Meeting and included in the Canadian Heritage Grant Submission

- Virtual Canada Day Event will be hosted on Markham.ca/CanadaDay and linked to YourVoiceMarkham.ca
- Letter and video greeting from elected officials;
- A video montage of the Canadian Anthem, showcasing notable individuals and Markham residents singing O Canada;
- A video montage of Markham elected officials and notable resident answering what "Being Canadian means" to them
- An indigenous engagement piece;
- An interactive colouring contest;
- A Trivia game, which Markham residents can contribute trivia questions to;
- Decorating and dress-up activities;
- Snapd Community Hub app, including virtual fireworks filter
- Live broadcasting of the Federal broadcast.

Canada Day Celebration Organizing Committee June 3, 2020

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- Promotion of the Canada Day activities on mobile signs throughout Markham (2 signs per Ward).
- Paid social media promotion of the Canada Day activities.

Cost: \$16,100

New ideas to engage the community, to be covered by balance of the Celebrate Canada grant

- 3x "Learn to draw" videos (3 videos with drawing activities at different levels) \$200
- 1x Interactive online dance party (45 minutes in length, pre-recorded) \$2000
- 2x Reusable Canada Day street banners to be placed on Main Street Unionville, and on Main Street Markham. - \$1,600

Cost: \$3,800

New Ideas to be paid for with Sponsorship funds

- Custom-designed Markham Drone Show video (pre-recorded) \$7,500
- Custom Canada Day flag insert in the Markham Economist & Sun \$8,500

Cost: \$16,000

Total Cost: \$35,900

Surplus: \$7,000

c) Communications

Maxine Roy, Communications and Media Advisor displayed the Your Voice Markham "Virtual Canada Day" page to the Committee, advising that the City's portal will direct residents to this page.

The Virtual Canada Day event will be promoted as follows:

- On the City's electronic boards;
- Through paid social media;
- On mobile signs (2 per ward);
- In the Markham Economist & Sun;
- On the City's website;
- On 105.9 The Region, radio;
- Through the local BIAs;
- Through Markham e-New subscribers.

A suggestion was made to use "at home" instead of "virtual" in the event header on the Your Voice Markham page. A discussion followed to advise the committee that standard COVID-19 language currently advises people to "stay apart" not "stay home". Canada Day messaging aligns with COVID-19 messaging best practices.

Canada Day Celebration Organizing Committee June 3, 2020

The Committee also discussed if the Canada Day inserts put in the Economist & Sun will reach the residents as intended. After some discussion, it was decided that this was the most cost effective way of disseminating the information and encouraging residents' physical involvement in the event.

d) Sponsorship

Michael Freethy, Corporate Sponsorship & Advertising Coordinator provided an update on the sponsorship of the 2020 Canada Day festivities. Some of the sponsors include Bell Canada, TD, Kylemore Communities, Tim Hortons, Alectra, and Snapd commitments and opportunities were reviewed. The total sponsorship committed under the new event format is \$21,500.

e) Budget

The total budget for the 2020 Virtual Canada Day is \$41,850.

f) Round Table

Committee inquired if there was a way to make the event more physically interactive.

Rebecca Cotter advised that physical options for the event are not permitted under the current emergency order.

Moved by Satya Arora Seconded by Teresa Ing

That the Event Proposal for the 2020 Virtual Canada Day be approved.

Carried

g) Next Steps

The next steps are for staff to start work on the execution of the 2020 Virtual Canada Day Event Plan.

4. Other Business

There was no other business.

5. Future Meetings

The next meeting will be held on Wednesday, June 24, 2020 at 5:30 PM.

6. Adjournment

The Canada Day Committee adjourned at 7:00 PM

Markham-Milliken Children's Festival Committee March 4th, 2020



MARKHAM-MILLIKEN CHILDREN'S FESTIVAL COMMITTEE

March 4th, 2020 Markham Civic Centre – Canada Room 5:30pm

Attendance

Members:

Councillor Isa Lee

Jim Motton

Tasha Shahamat-Manesh

Rabiah Usman Sunil Channan Prem Kapur Phoebe Ho

Staff:

Rebecca Cotter, Communications

Veronica Siu, Finance

Emma Girad, Communications Renee Zhang, Communications Jing Yu, Corporate Communication

Representative

Anthony Ierulli, Aaniin Community Centre

Ragavan Paranchothy, Communications

Bryan Gracan, Operations

Michael Freethy Quiddie Cheung Trinela Cane, Commissioner of Corporate

Services

Regrets:

Jermiah Vuejaratnam

Melissa Nicholas

Diana Mousavi

Michael Blackburn

Farwa Jafri

Brieanna Gabbard, Recreation

Kitty Leung

Chelsea Wang

Chelliah Killivalavan

Councillor Khalid Usman

Councillor Amanda Collucci

Andrea Berry, Communications

Stephanie Bagnarol, Communications

Brieanna Gabbard, Recreation

The meeting of the Markham-Milliken Children's Festival Committee convened at 5:40 pm with Councillor Lee presiding as Chair.

1. Adoption of the Minutes of February 5th 2020 meeting of the Markham-Milliken Children's Festival Committee was deferred to the following meeting.

Markham-Milliken Children's Festival Committee
March 4th. 2020

That the Minutes of the February 5th, 2020 meeting of the Markham-Milliken Children's Festival Committee be amended and adopted.

Deferred.

2. PLANNING FOR MARKHAM MILLIKEN CHILDRENS FESTIVAL 2020

a) Budget

- Veronica Siu informed the committee that she created a 2020 budget which is based on the 2019 actuals. Any new expenditures should be provided to Veronica to update the chart.
- Rebecca Cotter stated that wristbands to go on sale June 1st, 2020, this will allow wristbands to be sold while kids are in school to receive notifications/flyers about the festival.

b) Sponsorship

- Michael Freethy stated that Tim Hortons is the 2020 Presenting Sponsor for the Children's Festival. Michael noted that the City is in discussions with Tim Hortons to renew sponsorship for 2021.
- Michael also outlined some of the in-kind sponsorship for the 2020 festival, which include; Miller Group (shuttle bus) and Natures Call Fence solutions.

D) Entertainment

- 1. Main Stage Indoors
 - Ragavan Paranchothy informed the committee that all 2019 mainstage entertainers will be returning for 2020.
 - There will be six, 20 minute slots scheduled for entertainment.
 - Ragavan mentioned the potential of having an MC for the festival and have a community search to find a three potential MC's for the 2020 Festival. These people will serve as 'informal ambassadors' for the festival.
 - Trinela encouraged the committee to reach out to Allan Bell (2019 MC) to see if he was interested in 'passing on the torch' to the local community.
 - Ragavan also spoke to the mascot provider from 2019 and the supplier mentioned that the cost would be reduced if volunteers would be willing to act as mascots.
 - Two Princesses will still be provided by the mascot supplier. The mascots will be substituted with volunteers to reduce cost.
 - Emma Girard mentioned that a similar approach was taken in the Canada Day event, and it served well to have additional entertainment.
 - o The committee was generally supportive of this idea.

2. Fun Under the Gazebo - outdoors

 Ragavan noted that the mascots are part of the Fun Under the Gazebo. DJ Oliver has committed to attend the 2020 Festival.

3. Staging/AV

 Ragavan informed the committee that staging will be placed within the Aaiinn CC. The stage backdrop will be tested in advance of the festival.

E) Programming

1. Inflatables

- Renee Zhang reviewed feedback from the 2019 festival, the zip line was the most popular form last year. There are two new inflatable options for this year:
 - Option 1: Keep Zip Line and two double slides with an obstacle course. The obstacle course is great for different age groups of kids, and it has a higher occupancy to reduce lines. The cost will be \$200 more than the 2019 inflatable cost.
 - Option 2: Remove Zip Line, but replace it with more inflatable options. The zipline is costly and it takes up more space so this option allows for more inflatables.
 - This would include a long obstacle course, it would take up a lot of space and may not fit venue. The following inflatables would be provided:
 - A 'Snow Globe' would be added, people go inside and take pictures, the backdrop of the summer can be customized with a city of Markham backdrop;
 - An 'Interactive Playground' which can hold up to 8 kids at the same time, the festival will limit the time kids stay inside the inflatable;
 - '6-in-1' world sports games; and
 - Corn maze.
 - With this option there will be a total of 16 inflatables.
 - Rebecca Cotter mentioned that in 2019 there were long lines for different activities. To provide entertainment while waiting in line the City could implement a digital app known as "Kahoot", which is an interactive trivia app, where people download it for free and give away prizes.
 - Isa Lee argued that although the zip line is popular, it would be helpful to have more ride options for the community.
 - Trinela Cane mentioned that in 2019 there was criticism that there wasn't enough rides for small children. For example, the Zipline has long line ups and doesn't serve a lot of people.

Markham-Milliken Children's Festival Committee March 4th, 2020

• The committee supported inflatable option 2 over option 1.

2. Kids Activities

Rebecca Cotter said that Stephanie B is working on inclusive initiatives. Some
examples include: VOLT hockey that is a local community group that caters to
the accessibility mandate of hockey and they will come to give free
programing for accessible hockey, autism awareness groups have been
reached out to as well.

3. Community Activities

• Jing Yu and Quidde Cheung have reached out to local community vendors, they will present more details at the next hearing.

4. Vendor and City Booths / 5. Food Vendor/Trucks

- Jing stated that 1 food truck has already paid, 4 vendors have already paid, the budget will be updated for next meeting. She also received 5 requests for ice cream trucks, a max of three will probably be the limit.
- Emma Girard said there will be a half page ad in the Markham Life magazine, she offered Jing to provide an advertisement spot to draw in vendors.

F) Operations

1. Aaniin C.C

 Anthony was not present, on his behalf Rebecca mentioned that they have discussed leveraging the community centre amenities for the festival, particularly the youth centre and swimming pool.

2. Road Closure, Parking and Shuttle

 Rebecca and Anthony will meet offline to discuss road closures. She also mentioned that they have begun researching off-site parking opportunities.

3. Logistics (Fencing, Washroom, Security)

• Renee said that fencing and washrooms have been secured from last year, these will be provided in kind.

4. Safety and Security

- i) YRP Update
 - Rebecca has been in contact with a contact from YRP, more updates to follow.
- ii) Emergency Management
 - An emergency plan for the 2020 Festival will be put in place in the coming months.

iii) First aid and Security

- St John ambulance will be in attendance.
- Paladin (Markham corporate) will be there from Friday to Sunday to help with setup all the way through vendor set up

Coronavirus Update

 Rebecca stated that staff and emergency management is in contact with public health, we will receive more info as weather gets warmer. To improve health and safety the committee will look for more hand sanitation, public health is a priority.

G) Volunteers

1. Recruitment

 Rebecca said that Stephanie B is working on volunteer training materials, as well as handouts for the 2020 Festival. Training registration should open approximately next week.

2. Training

• Thursday August 13, 2020 is the date of volunteer training, it will begin at 5:30 pm for 1 hour. Rebecca to confirm with Aaiinn CC to ensure they have availability.

H) Communications & Promotions

- 1. Website and Social Media
- 2. Promotions
 - a. Monthly Calendar
 - Emma Girard provided a one pager to the committee outlining the 2020 marketing and advertising, a monthly calendar will be presented at next meeting.

b. Schools Promo

 Survey from 2019 – two best ways of advertising were through camp flyers and word of mouth

C. Signage

- Ads will be placed in Markham Life Magazine.
- Sizzle video will be used again organic and paid messaging, prices on paid marketing will be revisited next year.
- E-Blast through Access Markham and members of council.
- Trinela Cane questioned if the committee will need additional t-shirts for 2020?
 - o Rebecca mentioned that 2019 shirts were not saved.

3. OTHER BUSINESS

- Sings were saved from last year, these signs can most likely be reused for 2020
- Rebecca cotter mentioned that Markham won an award for the 2019 festival and won an award for Ontario's top 100 events in the province.

Markham-Milliken Children's Festival Committee March 4th, 2020

4. FUTURE MEETINGS

The next meeting of the Markham-Milliken Children's Festival will be held as follows: Recurring first Wednesday of each month at 5:30 pm.

- March 2020
- April 2020
- May 2020
- June 2020
- July 2020
- August 2020 Meeting 1
- August Volunteer Training Session TBD: This will be confirmed next meeting.
- August Meeting 2 Potential

5. Adjournment

The Markham-Milliken Children's Festival Committee be adjourned at 6:50 pm.

MARKHAM PUBLIC LIBRARY BOARD

Regular Meeting

Minutes of Regular Meeting held on Monday, May 25, 2020 7:00 p.m., Virtual Meeting

Present from Board: Mr. Alick Siu, Chair

Ms. Margaret McGrory, Vice-Chair

Ms. Iqra Awan Mr. Raymond Chan Mr. Edward Choi

Deputy Mayor Don Hamilton

Mr. Ben Hendriks Councillor Keith Irish Councillor Andrew Keyes Mr. Anthony Lewis Mrs. Pearl Mantell Mrs. Lillian Tolensky

Mr. Jay Xie

Present from Staff: Mrs. Catherine Biss, CEO & Secretary-Treasurer

Mr. David Whetham

Ms. Andrea Cecchetto, Director, Service Excellence Mrs. Diane Macklin, Director, Community Engagement

Ms. Michelle Sawh, Director, Administration

Ms. Debbie Walker, Director, Library Strategy & Planning

Ms. Polly Chan. Financial Analyst

Mr. Shaun McDonough, Research Analyst

Mr. Patrick Pan, Manager, Facilities& Workplace Safety Mrs. Jennifer North, Manager Angus Glen Library

Mrs. Angela Tse, Manager, Aaniin Library
Mr. Fred Whitmarsh, Manager, Unionville Library

Mr. David Zambrano, Organizational Transformation Manager

Mr. Harman Malhi, Manager, Cornell Library Ms. Frieda Meyer, Manager, Milliken Mills Branch

Ms. Catherine Glynn-Anker

Mr. Jeff Skelton Ms. Liz Myers

Mrs. Susan Price, Board Secretary

Regrets: Youth Representative: Ms. Timea Gergely

Guests: Ms. Naketa Wright, Manager, KPMG

Ms. Janet Ashfield, City of Markham: Manager, H.R. Labour Relations and

Health and Safety

Ms. Nikki Sutherland, Resident

1.0 Call to Order/Approval of Agenda

Mr. Alick Siu, Chair called the meeting to order at 7:00 p.m.

Moved by Mrs. Lillian Tolensky Seconded by Ms. Margaret McGrory

Resolved that the agenda be approved.

Carried.

1.1 Declaration of Conflict of Pecuniary Interest

None.

1.2 **Delegation:**

Response to Delegation: Nick Bludov, Unit Chair, CUPE Local 905, Markham Library Unit

Moved by Mrs. Pearl Mantell Seconded by Mr. Ben Hendriks

Resolved that the report entitled "Response to Delegation: Nick Bludov, Unit Chair, CUPE Local 905, Markham Library Unit" be received.

Carried.

1.3 Chair's Remarks

CHAIR'S INDIGENOUS LAND ACKNOWLEDGMENT

We begin today by acknowledging that we walk upon the traditional territories of Indigenous Peoples and we recognize their history, spirituality, culture and stewardship of the land. We are grateful to all Indigenous groups for their commitment to protect the land and its resources and we are committed to reconciliation, partnership and enhanced understanding.

The Chair introduced Ms. Naketa Wright, Manager, KPMG and acknowledged the other "guest" staff members present as well.

1.4 Board CEO-Linkage BCL-2e Policy; Performance Review (Chair):

The Chair advised the Board that the process for the Chief Executive Officer Performance Review for the year 2019 (ending February 29, 2020) was undertaken and completed.

The signed documents will be filed along with the CEO's response, per procedure.

Additionally, there will be a copy stored in a secured file on the server.

PLEASE NOTE THAT AGENDA 5.2 WAS MOVED AHEAD IN ORDER TO ACCOMMODATE OUR GUEST.

5.2 Financial Statements of the Markham Public Library Board:

Mr. Siu welcomed Ms. Naketa Wright, Manager, KPMG who conducted the Markham Public Library Board annual audit.

Ms. Wright advised the Board that she had completed the audit for the Markham Public Library Board for 2019 and that the audit was clean and that there were no deficiencies. All that will be required to complete the Audit is this discussion with the Board, the approval of the Board and the signature of the Chair. Ms. Wright thanked the management team for their help and cooperation in completing the audit. There was a pension related question that was referred to staff to report back to the Board.

Moved by Mrs. Pearl Mantell Seconded by Mr. Raymond Chan

Resolved that the report entitled "Financial Statements of the Markham Public Library Board, December 31, 2019" be received; and,

That the Board approve the Financial Statements of the Markham Public Library Board December 31, 2019; and,

That the Board Chair be authorized to sign the approved 2019 Financial Statements on behalf of the Board; and,

That the Board authorize Staff to issue the final audited Financial Statements for the fiscal year ended December 31, 2019;

AND that Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried.

2.0 Approval of Minutes:

2.1 Library Board Minutes April 27 2020

Moved by Mr. Ben Hendriks

Seconded by Councillor Andrew Keyes

Resolved that the minutes of the April 27, 2020 Library Board Meeting be confirmed.

Carried.

2.2 Consent Agenda:

Moved by Mr. Edward Choi Seconded by Mrs. Lillian Tolensky

Resolved that the Consent Agenda comprising Agenda items 2.2 to 2.4.4 and the same are hereby approved as written and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained:

2.3 Declaration of Due Diligence by the CEO

2.4 Communication and Correspondence:

- 2.4.1 yorkregion.com: Markham creates equipment to address critical shortages in coronavirus crisis:
 https://www.yorkregion.com/news-story/9960536-markham-creates-equipment-to-address-critical-shortages-in-coronavirus-crisis/
- **2.4.2** markham.ca: Markham created PPE equipment:

 https://www.markham.ca/wps/portal/home/about/news/sa-news-releases/markham-creates-ppe-equipment
- 2.4.3 markham.ca: News Release: MPL to launch a new and improved website
 https://www.markham.ca/wps/portal/home/arts/markham-public-library/news/1-20200415-new-website
- 2.4.4 yorkregion.com: Library vital part of learning curve https://www.yorkregion.com/news-story/9987846-library-vital-part-of-learning-curve-for-markham-families-coping-with-school-closures/

Carried.

3.0 **CEO's Highlights:**

The Chair asked the CEO if she had any comments to make on the Highlights, and Mrs. Biss did mention several items within the report:

- The retirement of Brenda Librecz, Commissioner of Community and Fire Services since 2008 and who has been very supportive of the library system.
- The annual Library Board Presentation to Council has been tentatively scheduled for the General Committee meeting on Monday, October 19, 2020. A possible focus for the Presentation in this unusual year could be the rapid shift to online/virtual library services during branch closures
- Planning & Strategic Issues-Many Large City Wide Projects Delayed:
 - Replacement of Markham's systems for program registration and facility bookings (CLASS)
 - Launch of the Learning management Systems (LMS)
 - Implementation of a new Digital Media lab(DML) at the Angus Glen Branch
 - Markham Centre Library Community Consultation
 - Library makerspace: music Creation and Musical Instruments Lending
 - Markham Brain Project-Brain Health for Older Adults; Dementia Theme
 - Update to Markham's Diversity Action Plan (Lead: HR)
 - User Fee Assistance Policy (Lead: Rec Services)
 - Older Adult Plan-Dedicated Website for Seniors (Lead: Rec Services)
 - Older Adult Plan-Status Update (Lead: Rec Services)
 - Community Hub Model (Lead: Rec Services)
 - Other Secondary Plans (Lead: Development Services Commission) –New Secondary Plans and updates are in progress, DSC staff have been able to utilize electronic meetings

Milliken Mills Renovation Project (Lead: Rec Services)

As noted above the COVID-19 pandemic has disrupted the 2020 work plan, however many innovations in library services to the community have been created.

- Digital cards for residents without library cards
- Expansion of online/virtual delivery of programs
- 3D printing of PPE parts needed for face shields
- Share Your Story-community engagement project
- Staff working from home (WFH)
- "Keeping Connected" "care" phone calls to vulnerable or isolated residents
- Launch of an online staff training module

Moved by Mrs. Lillian Tolensky Seconded by Mr. Ben Hendriks

Resolved that the report entitled "CEO's Highlight's May 2020" be received.

Carried.

4.0 Annual Monthly Policy Review

(To be undertaken at the January meeting)

5.0 <u>Internal Monitoring Reports:</u>

(Compliance list of internal monitoring reports and discussion led by members)

5.1 <u>Executive Limitation: EL-2d Financial Condition</u>

(Assigned to Mrs. Lillian Tolensky)

Mrs. Tolensky advised that this report provides the Board with an update on the year to date financial condition of the Library. This report is on Actual and Budgeted Operating Budget expenditures for the four month period ending April 30, 2020. This is the first of three financial reports to the Board covering fiscal year 2020 (Jan-Dec) Mrs. Tolensky did receive one question on accrued vacation time/pay that was clarified by staff.

The report confirmed that the CEO and MPL's practices relative to MPL's Financial Condition comply with the requirements of EL-2d policy.

Moved by Mrs. Lillian Tolensky Seconded by Mr. Anthony Lewis

Resolved that the report entitled "Internal Monitoring Report-Executive Limitation El-2d, Financial Condition" be received.

Carried.

6.0 **Ends**:

6.1 Strategic Planning Process Update

Staff advised that the report was brief and focused on the hiring of outside consultant, Rebecca Jones, a leading consultant in the field of strategic planning for public libraries. Based on

Rebecca's experience and advice, Board engagement in strategic planning will begin at the June 2020 Board meeting with a 1-hour workshop facilitated and led by her. This workshop will introduce the Board to the consultant's role in the strategic planning process and discovering Board members' expectations, insights and assumptions for the strategic planning process.

There was some discussion on accessing the workshop forum using enhanced technology for the meeting/workshop in June. Staff will reach out to Board members to assess their available resources in order to participate fully.

The Board was advised that they would be receiving reports for their review over the summer in order to prepare for the half day workshop to be conducted in late September. Members asked Staff to also pass on any high level information that they will receive during relevant information sessions (such as CULC) that could be utilized during the strategic planning process.

Moved by Mrs. Pearl Mantell Seconded by Mr. Edward Choi

Resolved that the report "Strategic Planning Process Update" be received.

Carried.

7.0 **Governance:**

7.1 **OLBA Update: Ben Hendriks**

Mr. Hendriks informed the Board about an OLBA webinar he attended this past week-end. Concerns were focused on what is next for Library Boards and how they can best support a resilient reopening considering the possibility of a second and third wave of the COVID virus. Priorities are on keeping library values and principles going forward and utilizing all resources available to them (FOPL OLA OLS)

At this time of uncertainty, it is imperative to stay connected on a regular basis with municipalities and maintain relationships as team players, as the ramifications of reopening municipalities becomes reality.

7.2 Wording Amendments MPL Board By-laws Section 2.7, 2.8 and 5.4

Moved by Mrs. Lillian Tolensky Seconded by Mr. David Whetham

Resolved that the Board receives the revised version of the Markham Public Library Board By-Laws effective April 2020.

Carried.

8.0 Ownership Linkage:

8.1 Input from Board Members

There were no reports from Board members attending events at this time with the exception of Ben Hendriks and his virtual OLBA activities.

9.0 **Board Advocacy**

10.0 Education:

10.1 Accessibility and Inclusion at Markham Public Library

Staff explained that in lieu of a presentation at this virtual meeting a written report was included in the Board package.

Overview: MPL's Inclusion Strategy

- This is a new document focusing on defining inclusion as an organizational value at MPL. The strategy defines an inclusive culture as follows:
 - Organizational culture that supports involvement and empowerment and supports a sense of belonging. It is the behaviours, policies and attitudes in an organization that promotes diversity of thought and experience and ensures all people are welcome and are able to participate
- The Strategy includes recommendations for service enhancements such as
 - Conducting a review of C3 in the areas of Indigenous and LGBTQ+ to ensure classification and taxonomy are appropriate
 - Encouraging the identification of preferred pronouns for staff
 - Development of an inclusive language guide for the system that will be imbedded in staff onboarding
 - Strategies for inclusion in programs and services to support individuals with disabilities and cognitive differences
 - Staff awareness training in the areas of serving homeless customers, gender identity awareness, indigenous cultural competency and how to work with customers with learning differences

Overview: Accessibility at MPL

- This plan meets MPL's requirements under the *Accessibility for Ontarians with Disabilities Act* and addresses areas of opportunity in the following areas:
 - Branch facilities including furniture and fixtures
 - o Adaptive services including inclusion support in programs
 - Accessible technologies and content formats
 - Accessibility and inclusive customer service training for staff

Currently staff are working on implementing several components of the Inclusion Strategy.

Ms. McGrory expressed concerns over what the reopening parameters could mean to the visually impaired when so much initial direction would be given in signage etc. Staff assured that every effort would be made to support all customers.

Moved by Mrs. Pearl Mantell Seconded by Ms. Margaret McGrory

Resolved that the Board receives the report entitled "Accessibility and Inclusion at Markham Public Library"

Carried.

11.0 Incidental Information

(None)

12.0 New Business:

12.1 **Proposals for MPL Curbside Services**

This report addresses initial phase in of Library services.

Curbside Pick-Up

The tentative plan for curbside pick- up includes an initial phase of limited service delivery:

- Limited services hours
- Reduced locations to include stand-alone branches; Markham Village, Thornhill Village and Unionville to start
- Phased in services
 - Customers to pick up materials currently on hold at the branch
 - Place holds on materials at the pick-up branch only
 - o Returns permitted and items quarantined for 72 hours

This expansion will be determined in collaboration with the City and pending further public health developments.

There was lots of discussion on the logistics and safety of the proposed service.

The Deputy Mayor advised the Board that Council, for several reasons may not see the value in this initial expansion of services and may not support it.

The CEO and Staff will prepare a report to Council that will outline the parameters and benefits of the initial curbside services for their review.

Moved by Ms. Iqra Awan Seconded by Mrs. Pearl Mantell

Resolved that the Board receives the report entitled "Proposals for Markham Public Library Curbside Service" and approves the recommendations herein;

AND that Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried.

13.0 **Board Evaluation:**

13.1 Questionnaire Results: Feedback to the Chair

The Chair has reviewed the feedback and will take it under advisement. Mr. Siu also asked that if any Board members would like to discuss anything further, they could send him an e-mail.

Moved by Mrs. Lillian Tolensky Seconded by Mrs. Pearl Mantell

Resolved that report entitled "Questionnaire Results: Feedback to the Chair" be received.

Carried.

13.2 Questionnaire: Performance of Individual Board Members

The Chair asked Board members to e-mail the questionnaires to the Board secretary as requested.

14.0 <u>In Camera Agenda:</u> (None)

Carried.

15.0 **Adjournment**

Prior to adjournment the Deputy Mayor asked if he could take the opportunity to congratulate and thank MPL staff for all they have been able to do during library closures. Their efforts have been appreciated by the citizens of Markham and MPL has been ahead of the game in transitioning services at this time.

Moved by Mrs. Pearl Mantell and seconded by Councillor Andrew Keyes that the meeting be adjourned at 8:31 p.m.



RACE RELATIONS COMMITTEE FOR THE CITY OF MARKHAM Ontario Room, Markham Civic Centre March 2, 2020

MINUTES

Attendance:	Regrets
Committee	Arul Rajasingam
Andrew Yu, Chair	Devendra Mishra
Darius Sookrum	Herleen Sayal
Edward Choi	Surinder Razdan
Faiz Mohyuddin	Sabat Ismail
Hamza Sivanathan	Suat Kenar
Mohamad Mtairek	Sujane Kandasamy
Nayani Nandakumar	Harmony Law
Councillor Isa Lee	Cheryl McConney-Wilson, Diversity Specialist
Guest Alicia Lauzon, Equity & Inclusion Specialist, York Regional Police	
Staff Anna Lee, Committee Coordinator	

The Race Relations Committee convened at 7:00 PM with Andrew Yu presiding as Chair.

1. Chair's Opening Remarks

Chair Andrew Yu began the meeting by reading the City of Markham Indigenous Land Acknowledgement.

2. Adoption of the Agenda

No changes or additions.

Moved by Darius Sookrum Seconded by Councillor Isa Lee

Carried

3. Adoption of the Minutes of the meeting of the Markham Race Relations Committee held on February 3, 2020.

Moved by Nayani Nandakumar Seconded by Mohamad Mtairek

Carried

Race Relations Committee March 2, 2020 Page 2 of 3

4. Markham Human Resources Update

- RRC Terms of Reference approval is on the General Council's June meeting agenda.

5. Race Relations Business

• Many Faces of Markham

- A meeting with City Staff will be held on March 12th, 2020 at 1:30PM. If you are interested in attending the meeting, please advise Andrew Yu, and he will ensure you are on the list of attendees.
- Judging of submissions will be held at the Markham Civic Centre on March 15th, 2020 at 1PM in the Canada room. The rehearsal of performances will be at the Markham Civic Centre in the Council Chambers on March 28th, 2020 at 9:30AM. Depending on the number of performance submissions, an audition may be held, if not, as well as a rehearsal. Performances are to be 10minutes or under and the event can accommodate up to 5 performances. We ask that the RRC members all attend to assist with the judging of submissions and to watch the performance rehearsals. RRC is also open to recommendations for other performing groups and asking members to spread the word. The Many Faces of Markham marketing package can be used when explaining the event.
- City Staff is working with the RRC with this event but there is no dedicated full time person on this, many City Staff members are doing assisting as part of their regular work duties, which results in requiring a longer timeline for submissions. The submission deadline due date is March 13th, 2020. This was the ideal chosen date, working back from the event date, to ensure there was time to create all the materials and procedures and projecting the time City Staff would need to be ready for the event date. Based on previous events, the submissions are usually entered towards the deadline date, this year being March 13th, 2020 as submitters take as much time to ensure best quality of work.
- The event will be held on April 19th, 2020 in the Council Chambers as it allows for maximum and optimal seating and performances. The event will begin with Indigenous storytelling, followed by the Mayor or another Councillor giving opening remarks. Performances will be held between awards to ensure there is maximum audience exposure and awards will be presented starting from the youngest children kindergarteners. RRC members available the day of the event are asked to volunteer for this event.
- This event will be held on the same day as the York Regional Police (YRP) International Day for Elimination of Racial Discrimination event, which is also the last event the Chief of Police will be attending. The Many Faces of Markham will begin in the early afternoon, about 1PM and the YRP event begins at 11AM, allowing councillors and the community to attend both events.
- This event may be postponed due to the Coronavirus (2019-nCoV), but the event will be held as long as the City of Markham continues to hold public events. The RRC will not postpone or cancel the event on its own accord but based on decisions made by the City of Markham. City Staff will communicate to the RRC if public events are cancelled as they will be made aware that RRC will not cancel or postpone on our own volition. RRC will ask City Staff for possible available dates in case the event is postponed. We will ask those that are not feeling well not to attend and to follow the advice of Public Health to wash hands frequently and avoid touching faces, as well as ensure that the space for the event is sanitary.

Race Relations Committee March 2, 2020 Page 3 of 3

• 2019 Novel Coronavirus (2019-nCoV)

- There is a lot of media around this illness, causing fear, even when half a million people a year pass away due to influenza.
- The RRC is witnessing stigmatizations and underlying xenophobia surrounding Coronavirus and would like to address thoughts about this situation.
- Councillor Isa Lee spoke with the Mayor after the Asialicious press conference and let him know that the RRC lends support to these initiatives and the Mayor expressed appreciation for the support and that the support and sends an important message to the City Council. Exposure and media of businesses that are affected by the Coronavirus is needed to fight the stigmatization and panic
- Public Health and hospitals are doing all they can to be prepared for outbreaks and to contain the virus and are continuously monitoring the situation.
- There needs to be a wider discussion of what this current experience is teaching us about the City of Markham, today and what can be done to improve and shape the City of Markham regarding race relations. This discussion needs to be held with other groups and organization in the community to facilitate a forum that supports the community as a whole.
- The RRC would like the City Council to know about our thoughts on this event as it is important that we express our sentiment and pass a motion.

Motion to recommend Markham City Council take appropriate action to ensure that Coronavirus (2019-nCoV) does not become an excuse for expression of xenophobia against identifiable racial and cultural groups of the City of Markham.

Be it resolved that the RRC recommends that Markham City Council take appropriate action to ensure that Coronavirus (2019-nCoV) does not become an excuse for expression of xenophobia against identifiable racial and cultural groups of the City of Markham.

Moved by Darius Sookrum Seconded Faiz Mohyuddin

Carried

6. New Business

None.

7. Next Meeting Date

The next meeting of the Race Relations Committee will be held on Monday, April 6, 2020 at 7:00 PM in the Ontario Room.

8. Adjournment

The Race Relations Committee adjourned at 8:45 PM.

Moved by Faiz Mohyuddin Seconded by Edward Choi



RACE RELATIONS COMMITTEE

Zoom Meeting June 8, 2020 6:30 p.m.

MINUTES

Attendance: Regrets Devendra Mishra Committee

Andrew Yu, Chair Herleen Sayal Darius Sookrum Surinder Razdan Edward Choi Harmony Law Faiz Mohyuddin

Hamza Sivanathan

Suat Kenar Mohamad Mtairek

Sujane Kandasamy Sabat Ismail

Nayani Nandakumar Councillor Isa Lee

<u>Guest</u>

Alicia Lauzon, Equity & Inclusion Specialist, York Regional Police

Staff

Laura Gold,, Committee Coordinator Mona Nazif, Staff Liaison (Senior Manager, Human Resources)

The Race Relations Committee convened at 6:30 PM with Andrew Yu presiding as Chair.

1. Chair's Opening Remarks

Andrew Yu began the meeting by reading the City of Markham Indigenous Land Acknowledgement.

Committee recognized Arul Rajasingam's contribution to the Race Relations Committee and his life. It took a moment of silence to mourn his loss.

2. Adoption of Agenda

Moved by Nayani Nandakumar Seconded by Edward Choi

That the June 8, 2020 Race Relations Committee Agenda be approved as presented.

Carried

3. Approval of Minutes from March 2, 2020 Meeting

Moved by Darius Sookram Seconded by Suat Kenar

The Minutes of the March 2, 2020 Race Relations Committee meeting were approved as presented.

Carried

4. Race Relations Business

A. City of Markham's Response to Anti-Black Racism

Committee discussed the City's response to the recent Anti-Black Racism events. It respectfully expressed its disappointment with the City's response, and with the amount of time it took to provide a response.

Some of its suggestions for improvements included:

- Ensure City communication protocols lead to desired outcomes;
- Retweet/re-share/repost other organizations' relevant messaging regarding Anti-Black Racism (i.e. York Region District School Board, and other municipalities);
- Be actively and visibly involved in the discussion around Anti-Black Racism;
- Educate the public on the issue on Facebook or other social media by posting a relevant picture and a few sentences about the issue;
- Support Markham's Black community, even if it is not personal to you;
- Consult Black community groups such as Markham African Caribbean Canadian Association, and applicable religious groups on the Anti-Black Racism issues;
- Speak to the issue and not around the issue;
- Post the City's response on Instagram.

Mona Nazif advised that the City' protocols do not support political posts to be posted on its social media, and that the social media of elected officials is separate from the City's social media.

The Committee wanted to work with the City to improve its social media / communications policy to ensure it is supporting all of Markham's communities, suggesting this can be done in a neutral way. For example, the City is supporting the LGBT community when it posts on its social media information about Pride Week. It asked that Markham's Black community and other Markham communities be supported in a similar way.

Committee worked on a motion to Council on Anti-Black Racism. It passed the motion in principle, as it was still contemplating some of the wording. Some of the the wording it was still deciding on included:

• Clarifying the meaning of emotional control;

Race Relations Committee June 8, 2020

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• Whether the bullets in clause 4 should include both racism in general and Anti- Black Racism specifically.

A Member also suggested that protesting should be included in the resolution.

Moved by Edward Chiu Seconded by Darius Sookram

The Race Relations Committee endorsed the following resolution in principle:

The Race Relations Committee (RRC) of the City of Markham appreciates and supports the Statement from Mayor Frank Scarpitti on June 3, 2020 titled "When enough is not enough".

The RRC agrees with the Mayor's assertion that "We can always do more", and provides the following advice to assist the City in accomplishing this objective:

- 1. We recommend that the Mayor and Council ensure Markham Bylaw Enforcement officers reflect the diversity in proportion to the population that it represents, and that all Markham Bylaw Enforcement officers receive adequate training in Anti Racism, including Anti-Black Racism, bias-free enforcement, conflict de-escalation, cultural sensitivity and emotional control; and,
- 2. We recommend that the Mayor and Regional Councillors advocate the following before York Region Council and the York Region Police Services Board: that Regional Council and YRPSB ensure York Regional Police officers reflect the diversity in proportion to the population that it represents, and that all York Regional Police officers receive ongoing training in Anti-Black Racism, bias-free –policing service, conflict de-escalation, cultural sensitivity and emotional control; and,
- 3. We recommend that the Mayor and Regional Councillors advocate before York Region Council that York Region Public Health collect race-based public health data (including on COVID-19 cases), and report on public health concerns that disproportionally impact racialized groups; and further,
- 4. We recommend that the City of Markham initiate a professionally researched "Made-for-Markham" study on Racism, including Anti-Black Racism that identifies specific policy solutions within the City's jurisdiction towards eliminating Racism, including Anti-Black Racism here. Using Markham's Diversity Action Plan "Everyone Welcome" and the Inclusion Charter as foundation, through community consultation in safe spaces, this study's scope should include:
- Measures to support Black employment and employment security.
- Measures to support Black entrepreneurs and Black-owned businesses
- Measures to ensure an equitable experience while obtaining housing by members of the Black community, both in rental and in homeownership

Race Relations Committee June 8, 2020

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- Programs that address the specific recreational needs of Black students and Black senior citizens
- Measures to support food security.
- Public education programs on Anti-Black Racism
- Other actions within City Council's mandate that address and stand against Anti-Black Racism

We believe the above recommendations represent steps that would, as stated by the Mayor, "create a new reality for the Black community, and create an environment that is free of racism and full of respect for one another".

Carried

B. Many Faces of Markham

Laura Gold, Council/Committee Coordinator, reviewed the Many Faces of Markham contest results. The Committee was pleased with the virtual judging of the submissions and the virtual organization of the submissions. They inquired about creating a virtual gallery of the winning submissions, or posting them on the City's social media.

Staff advised that they will seek legal advice on whether the winning submission can be posted on the City's website or on social media, and will report back to the Committee.

5. Next Official Meeting Date

The next meeting of the Race Relations Committee will be held on September 14, 2020.

6. Adjournment

The Race Relations Committee adjourned at 8:27 PM.



Zoom Meeting June 29, 2020 7:15 p.m.

MINUTES

Attendance: Regrets Committee Devendra Mishra Andrew Yu, Chair Herleen Sayal Darius Sookrum Surinder Razdan Harmony Law Edward Choi Hamza Sivanathan Faiz Mohyuddin Mohamad Mtairek Suat Kenar Sabat Ismail Sujane Kandasamy Nayani Nandakumar Councillor Isa Lee

Guest None

Staff

Laura Gold,, Committee Coordinator Mona Nazif, Staff Liaison (Senior Manager,

Human Resources)

The Race Relations Committee convened at 6:30 PM with Andrew Yu presiding as Chair.

1. Chair's Opening Remarks

Andrew Yu began the meeting by reading the City of Markham Indigenous Land Acknowledgement.

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2. Adoption of Agenda

Moved by Edward Choi Seconded by Nayani Nandakumar

That the June 29, 2020 Race Relations Committee Agenda be approved as presented.

Carried

3. Approval of Minutes from June 6, 2020 Meeting

Moved by Darius Sookram Seconded by Councillor Isa Lee

That the Minutes of the June 8, 2020 Race Relations Committee meeting be approved as presented.

Carried

4. Race Relations Business

A. Advice to Council on Racism, Including Anti-Black Racism and

Committee endorsed the final version of its resolution providing advice to Council on Anti-Racism, including Anti-Black Racism and Anti-Indigenous Racism.

Moved Edward Choi Seconded by Darius Sookrum

The Race Relations Committee (RRC) of the City of Markham supports the Statement from Mayor Frank Scarpitti on June 3, 2020 titled "When enough is not enough".

The RRC agrees with the Mayor's assertion that "We can always do more". Accordingly, the RRC strongly recommends the following advice to assist the City combat racism and discrimination:

- 1. Representation matters. We recommend to the Mayor and Council that City staff, community services, and other hired and appointed roles reflect the diversity of the city. All communities in Markham deserve to see themselves represented in Markham's institutions and systems. We further recommend that the Mayor and Council advocate for the same in the four publicly-funded school boards that serve residents of Markham.
- 2. We recommend that the Mayor and Council ensure Markham Bylaw Enforcement officers reflect the diversity in proportion to the population that it represents, and that all Markham Bylaw Enforcement officers receive ongoing training in Anti Racism (including Anti-Black Racism and

Race Relations Committee June 29, 2020 **3** | P a g e

Anti-Indigenous Racism), bias-free enforcement, conflict de-escalation, cultural awareness, emotional intelligence, understanding of the community served, courtesy, respect, and service.

- 3. We recommend that the Mayor and Regional Councillors advocate the following before York Region Council and the York Region Police Services Board: that Regional Council and YRPSB ensure York Regional Police officers reflect the diversity in proportion to the population that it represents, and that all York Regional Police officers receive ongoing training in Anti Racism (including Anti-Black Racism and Anti-Indigenous Racism), bias-free policing, conflict deescalation, cultural awareness, emotional intelligence, understanding of the community served, courtesy, respect, and service. The York Regional Police service should be comprised of officers who reflect the diversity of the communities that they serve across York Region, and should undertake proactive measures to build community trust in police.
- 4. We recommend that the Mayor and Regional Councillors advocate before York Region Council that York Region Public Health collect disaggregated, race-based public health data (including on COVID-19 cases), and report on public health concerns that disproportionally impact racialized groups.
- 5. We recommend that the City of Markham initiate the development, through professional research, a Made-for-Markham Municipal Action Plan Against Anti-Black Racism that identifies specific policy solutions within the City's jurisdiction towards eliminating Anti-Black Racism, including that of a systemic nature. Using Markham's Diversity Action Plan "Everyone Welcome" and the Inclusion Charter as foundation, through consultation in safe spaces with community groups and community members, this study's scope should include:
 - Measures to support Black employment, job training and employment security.
 - Measures to support Black entrepreneurs and Black-owned businesses
 - Measures to ensure an equitable experience while obtaining housing by members of the Black community, both in rental and in homeownership
 - Programs that address recreational needs of Black students and Black senior citizens
 - Measures to support food security, especially in cooperation with Black-focused non-profit community organizations
 - Measures to support and improve the quality of mental health services for members of the Black community
 - Public education programs to eliminate racism, including Anti-Black Racism
 - Other actions within City Council's mandate that address and stand against Anti-Black Racism

The Made-for-Markham Municipal Action Plan Against Anti-Black Racism can serve as a model for future initiatives against other forms of racism, as well as a reference document for the update of Markham's Diversity Action Plan.

6. Upon updating, Markham's Diversity Action Plan should include a scheduled update cycle to ensure that it will continue to reflect the growing and relative needs of all communities in Markham.

Race Relations Committee June 29, 2020 4 | P a g e

We love our City and our communities. We declare that creating change is not simply driven by making a few statements, rather, it is through continuous intentional work. The diverse communities in this City need policies to be implemented that reflect the sentiments behind the Mayor's statements on diversity and inclusion. Accordingly, we believe the above recommendations represent steps that would, as stated by the Mayor, "create a new reality for the Black community, and create an environment that is free of racism and full of respect for one another".

Carried

6. Adjournment

The Race Relations Committee adjourned at 7:25 PM.

Waste Diversion Sub-Committee March 10, 2020 Minutes 9:00 AM

Members

Regional Councillor Jack Heath Councillor Reid McAlpine Regional Councillor Joe Li Valerie Burke

Guests

Deputy Mayor Don Hamilton

Regrets

Karl Lyew, MEAC Representative Councilor Khalid Usman Sara Tam, Manager of Business Planning & Innovation

Staff

Phoebe Fu, Director of Environmental Services Claudia Marsales, Senior Manager, Waste and Environmental Management Michael Dipasquale, Supervisor of Waste Operations Kimberley Dunsmoor, Community Outreach Assistant

Juliana Aparicio, Diversion Programs Technicia Angela Perry, Waste Operations Assistant Rebecca Cotter, Manager of Communication Operations and Events Mary Creighton, Director of Recreation

Mary Creighton, Director of Recreation Graham Seaman, Director of Sustainability & Asset Management Nicole Huynh, Student

Morgan Jones, Director of Operations Laura Gold, Council/Committee Coordinator

1. Call to Order

The Waste Diversion Sub-Committee convened at 9:11 AM with Regional Councillor Jack Heath in the Chair.

2. Approval of the Minutes

Moved by Deputy Mayor Don Hamilton Seconded by Councillor Reid McAlpine

That Minutes from the November 19, 2020 Waste Diversion Sub-Committee be approved as presented.

Carried

Waste Diversion Sub-Committee March 10, 2020 2 | P a g e

3. Department Presentations

Phoebe Fu, Director of Environmental Services advised that the Department Presentations will provide an overview of each departments waste management practices as requested by Committee members. The purpose of the presentations are to clarify and educate the Committee on the City's practices in regards to waste management at City facilities, events and parks and obtain the Committee's feedback concerning potential improvements.

A. Corporate Communications

Rebecca Cotter, Manager of Communication Operations & Events presented the City's waste management practices at events.

Opportunities to improve waste diversion at City events include:

- Changing the colour of the waste receptacles to blue for recycling and black for garbage;
- Providing green bins outside of business hours, and collection of compost at events;
- Providing grants to off-set the cost of sustainability initiatives;
- Establishing a 'Green Team' comprised of volunteers;
- Providing 'Green Team' signage, tents, and receptacles;
- Making City water re-fill stations available to third-party events;
- Providing additional education to event organizers.

Staff provided the following responses to Committee inquiries:

Green Bins

Currently, green bins are not used at events held outside of business hours. Green bins at events would have a financial and resource impact.

Green Team

The City currently does not have a "Green Team", but can explore the opportunity of creating a team of green volunteers.

Contamination of Waste Streams at Events

It is challenging to manage the contamination of waste streams at events. This could be improved with assistance of volunteers and through education.

Recreation Waste Management Practices

Mary Creighton, Director of Recreation provided an overview of the City's waste practices at Community Centres.

Opportunities to improve waste diversion at Community Centres include:

- Ensuring three stream receptacles are available at each waste station;
- Refreshing signage to be more explicit;

Waste Diversion Sub-Committee March 10, 2020 **3** | P a g e

• Continuing to work with our third party rentals to ensure they use recyclable/biodegradable products – paper plates/cups vs. Styrofoam.

Staff provided the following responses to Committee inquiries:

Vending Machines with Bottled Water

Community Centres have vending machines with bottled water to provide residents with an opportunity to hydrate. Research suggests that drinking fountains and their surfaces contain many contaminants. The option to purchase a reusable water bottle would need to be made available to eliminate water bottles at vending machines at Community Centres. Waste Staff indicated that refillable bottles are preferred; however, plastic water bottles are recyclable in the blue box program at each facility. Waste Staff can also work with facility Staff to ensure all "waste stations" have proper bins designated to accept recycling, organics and garbage.

Sustainability & Asset Management Waste Management Strategies

Graham Seaman, Director of Sustainability & Asset Management provided an overview of the City's waste practices at its Administrative Buildings.

Opportunities to improve waste diversion at the Administrative Buildings include:

- Putting a new bin in the underground parking garage at Civic Centre that will have a larger capacity, which will allow the City to reduce the pick-up rate from once a week to once every 3-4 weeks;
- New security cameras will allow staff to view the loading dock area to determine where the illegal dumping is occurring;
- New waste receptacles have been added to various public spaces, as there was not enough receptacles in these locations.

Staff provided the following responses to the Committee's inquiries:

Separation of Waste

The cleaners are not responsible for the separation of the waste at the City's administrative facilities. Security cameras could help us better understand the cause of the waste contamination. This data could be used better understand the issue, and address it more effectively.

The Sustainability Office currently does not currently audit the waste receptacles at the City's administrative facilities.

Sourcing of Supplies

In the past, the City tried to eliminate paper towel in its public washrooms at its administrative facilities, but the public started to complain. In order to balance customer satisfaction with environmental stewardship, the City could source white paper towel that is recyclable to avoid brown non-recyclable paper towel from contaminating the recycling.

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Education

There may be an opportunity to better educate staff by providing "What Goes Where" training modules or seminars to ensure proper source separation of waste and recycling.

Parks Operation Waste Management Strategies

Morgan Jones, Director of Operations presented the Parks Operations waste management practices.

Opportunities to improve waste diversion in park operations include:

- Engaging By-Laws to enforce the dumping of household waste in park receptacles, and Moloks;
- Requiring the businesses on Markham's Main Streets to have more waste receptacles;
- Educating residents on:
 - How to load their recycling bins so that the wind does not blow the recyclables away;
 - Putting pet waste in their personal green bins not in the City's receptacles, as having pet waste receptacles would be a huge expense to the City;
- Reducing the number of waste receptacles at parks, and require park users to take home their waste;
- Improving the recycling rate at parks.

Staff provided the following responses to the Committee's inquiries:

Overloaded Garbage Receptacles and Illegal Garbage Dumping

Under used waste receptacles can be put in higher traffic areas to try and address overloaded receptacles. The City could also try having no waste receptacles at some parks to see if it helps address the illegal dumping of garbage at parks.

Receptacle Bins on Main Streets

Staff would like to introduce blue recycling receptacles on Main Street Unionville to help resolve the contamination issue. Private business should also be asked to put waste receptacles outside of their businesses, as the City needs to work in partnership with businesses to resolve this issue.

Cigarette Butts

Staff will look at piloting cigarette recycling receptacles at strategic locations. The cigarette butt recycling receptacles could be added to the Creative Outdoor Advertising waste bins or York Region Transit waste bins.

General Discussion

The Committee provided the following feedback on the presentations:

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- Have more explicit signage educating residents where to put their waste;
- Replicate recycling at home in public spaces (have 3 streams);
- Need more enforcement of waste at events;
- Relocate underutilized waste receptacles;
- Having an incentive or penalty, or both for food vendors at events encouraging them to comply with the City's waste requirements.
- Staff could explore piloting semi-buried dog waste containers on condominium/private property to determine effectiveness
- Explore reduction of single-use plastics and City facilities

Staff provided the following responses to Committee Inquiries:

Stage 1 – Disposing of Waste

Waste Collection

All City waste ends up at the Miller transfer station where it is transported to the Regional sorting facility. The City could possibly reduce the amount of recycling contamination by using enhanced software programs and online applications to educate residents on how to better separate their waste (i.e. enhanced "What Goes Where?" look-up tool). The Region sorting facility is also able to manage some levels of contamination.

Waste Sorting Facilities

Waste sorting facilities use manual sorting to divert recycling that is mixed-in with the garbage stream. They have proven to be ineffective as much of the recycled goods becomes unsellable due their odor.

Waste at Events

It is difficult to stop the contamination of waste at City events due to the amount of staff resources it requires to enforce. The City also has to balance securing vendors with its waste enforcement, as festival compete for food vendors. Some options the City could consider to improve waste diversion at events include promoting the use of recyclable dishes and cutlery or providing vendors with environmentally friendly disposable dishes and cutlery that they are required to use at no additional cost.

Community Events

The City will need to prioritize its expectations in regards to improving waste diversion at community events. The following could help improve waste diversion at community events: continuing to provide education to event organizers; putting signs up educating the public how to separate their waste; having all three waste streams available; and having eco-waste volunteer to assist with the waste diversion.

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greenMarkham

The City is promoting the "greenMarkham" label educating the public how to build and maintain a more environmentally sustainable community. Staff will work together to reinforce and update messaging based on findings from the City's data and key observations.

Stage 2 – Collection of Waste

Education

Continuous training of collection Contractor staff to ensure proper curbside enforcement and sorting into co-collection vehicles.

Stage 3 – Sorting of Waste

York Region Sorting Facility

The sorting facility is falls under the Region's jurisdiction. Given the new recycling legislation, an upgrade to the facility – such as the addition of a bag breaker – is not considered feasible at this time.

Single-Use Plastic Update

Claudia Marsales, Senior Manager, Waste and Environmental Management provided a presentation on Single-Use Plastic. The presentation included an update on the Federal, and Provincial Government's single-use plastic strategies, and an overview of Markham's proposed 2020 Single-Use Plastics Strategy. Markham proposed strategy focuses on the following:

- Addressing single-use plastics at City facilities (i.e. audit, update Zero Waste Policy);
- Educating retailers, and the public on reduction of single use plastics (i.e. by providing them by request only, plastic alternatives);
- Banning polystyrene packaging at the curbside (i.e. styrofoam); and,
- Researching and developing a single-use plastics and enforcement plan for Phase 2 (2021).

The Committee provided the following feedback:

- Ensure education material is multilingual or provided in different languages;
- Work with the places of worship;
- Start with educating restaurants.

4. Next Meeting Date

The next Waste Diversion Sub-Committee meeting will be held on April 2, 2020.

Regional Councillor Jack Heath requested a meeting with staff prior to the next meeting.

Waste Diversion Sub-Committee March 10, 2020 **7** | P a g e

5. Adjournment

The Waste Diversion-Sub Committee adjourned at 12:03 PM



Waste Diversion Committee June 9, 2020 **Zoom Meeting** 9:30 AM

Members

Regional Councillor Jack Heath, Chair Councillor Reid McAlpine Deputy Mayor Don Hamilton Valerie Burke

Guests

Karl Lyew, MEAC Representative

Regrets

Regional Councillor Joe Li Councillor Khalid Usman

Staff

Phoebe Fu, Director of Environmental Services Claudia Marsales, Senior Manager, Waste and **Environmental Management** Kimberley Dunsmoor, Supervisor of Waste **Diversion Programs** Juliana Aparicio, Diversion Programs Technician Michael DiPasquale, Supervisor, Waste **Operations** Sara Tam, Manager, Business Planning & Innovation

Laura Gold, Council/Committee Coordinator

1. Call to Order

The Waste Diversion Committee convened at 9:33 AM with Regional Councillor Jack Heath in the Chair.

2. "Best of the Best # 2" Markham's Diversion Strategy 2020-2023

Committee reviewed the "Best of the Best #2" Markham's Diversion Strategy 2020-2023, and provided the following feedback:

- Should include a section on what the City has already done (slide 7);
- Suggested changing to "review damaged blue and green bin box replacement fee this fall" (side 7 -bullet 3, Blue Box Recycling);

Waste Diversion Committee June 9, 2020

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- Add that the City is still exploring Automated Vacuum Collection systems or that it is exploring alternative technology (slide 8 multi –residential improvements);
- Speak to how the Salvation Army has continued to pick-ups textiles from Markham's textile bins during the pandemic when delivering the presentation at the General Committee;
- Ask Sleep Country Canada and/or other large mattress companies how they recycle their mattresses (or if they do);
- Suggested that condos that are not currently using the City's waste services, but that are successfully recycling should not be forced to use the City's services and that they should be consulted on any changes;
- Add the word "review" to the beginning of the sentence in the box regarding incorporating the eight grandfathered multi-residential buildings currently receiving private waste collection into public service and eliminate tax rebate (slide 8);
- Remove the word "potential" from the slide on single use plastic reduction (slide 9);
- Edit box 4 on the recycling depot slide to be more generic, for example review of depot operations, including the expansion of the Milliken Depot and future depot locations (Slide 10);
- Reorganize the slide on enhancing promotion and education (slide 12);
- Suggested educating and promoting property standards through the Neighbourhood Plans that are being created under Building Markham's Future Together (slide 12);
- Suggested adding communicating to the public through Councillor newsletters and community meetings to the slide regarding enhanced promotion and education (slide 12);
- Explore if the greenMarkham e-newsletter can be written in multiple languages;
- Noted that special promotion is needed for new areas with lots of new residents;
- Remove the acronyms CFCs and COAs and replace with the full name (slide 13);
- Suggested that it will be challenging to enforce prohibiting scavengers from taking old appliances from curbsides;
- Simplify statement regarding cigarette butts and add a time reference, such as "pilot cigarette butt container in public spaces. Timing of pilot project to be determined", so that it is open to possibly including partnering with York Region Transit (slide 13);
- Be prepared to address the City-wide placement of recycling bins at super mailboxes.

Committee requested that a second meeting be booked in the next ten days to complete the review of the presentation and to seek the Committee's endorsement of the strategy.

It was also requested that the "Best of the Best #2" Markham's Diversity Strategy 2020-2023 be moved from the June 15th to the July 6th General Committee.

Adjournment

The Waste Diversion Committee adjourned at 11:06 AM.



Report to: General Committee Meeting Date: July 6, 2020

SUBJECT: Status of Capital Projects as of April 30, 2020

PREPARED BY: Matthew Vetere – Manager, Budgeting (Ext. 2463)

Veronica Siu – Senior Financial Analyst (Ext. 2232)

Jemima Lee – Senior Financial Analyst (Ext. 2963)

RECOMMENDATION:

1) That the report dated July 6, 2020 titled "Status of Capital Projects as of April 30, 2020" be received; and,

- 2) That the Projects Completed within Scope with Surplus Funds and the Projects Completed within Scope without Surplus Funds as identified on Exhibit B be approved for closure and funds in the amount of \$3,469,003 be transferred to the original sources of funding as identified on Exhibit B; and,
- 3) That the Projects Closed and Deferred to a Future Year and the Projects Closed and Not Initiated as identified on Exhibit C be approved for closure and funds in the amount of \$1,310,027 be transferred to the original sources of funding as identified in Exhibit C; and,
- 4) That the surplus funds of \$7,230,071 from open capital projects be returned to the original sources of funding as identified on Exhibit D; and,
- 5) That the deferral of 28 projects as outlined on Exhibit E be approved; and,
- That the Non-Development Charge Capital Contingency Project be topped up from the Life Cycle Replacement and Capital Reserve Fund by \$734,748 to the approved amount of \$250,000; and,
- 7) That the Engineering Capital Contingency Project be topped up from the City-Wide Hard Development Charges Reserve by \$46,461 to the approved amount of \$100,000; and,
- 8) That the Design Capital Contingency Project be topped up from the Development Charges Reserve by \$37,344 to the approved amount of \$100,000; and,
- 9) That the Waterworks Capital Contingency Project be topped up from the Waterworks Stabilization/Capital Reserve by \$174,717 to the approved amount of \$100,000; and,
- 10) That the Non-DC Capital Contingency funded amount of \$26,659 for infrastructure design within West Thornhill Phase 3 (Capital project 16211) be returned to the Life Cycle Replacement & Capital Reserve Fund and be replaced with funding from the Stormwater Fee Reserve Fund; and,

Report to: General Committee

- 11) That the funding sources for the East Markham Works Yard land (Capital project 19282) in the amount of \$12,736,000 be changed from Development Charges Reserves and the Non-DC Growth Reserve to the Land Acquisition Reserve; and,
- 12) That the following new capital project, initiated subsequent to the approval of the 2020 capital budget, be received:
 - 20301 Emergency Boardwalk Repairs at Unionville and Campbell Court Budget of \$60,000 funded from the Non-DC Capital Contingency; and further,
- 13) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

EXECUTIVE SUMMARY:

The Status of Capital Projects report is compiled based on a comprehensive analysis of all open capital projects and is split into the following nine categories:

Section I: Projects Completed Within Scope With/Without Surplus Funds

Exhibit B provides details of projects with surplus funds of more than 50% of the approved budget or in excess of \$100,000.

Section II: Projects Closed and Deferred to a Future Year

The top section of Exhibit C provides details of these projects.

Section III: Projects Closed and Not Initiated

The bottom section of Exhibit C provides details of these projects.

Section IV: Return of Surplus Funds from Open Capital Projects

Exhibit D provides details of open projects with surplus funds of more than 50% of the approved budget or in excess of \$100,000.

Section V: Deferral of Open Capital Projects

Exhibit E provides the list of open capital projects deferred to 2021.

Section VI: Capital Contingency Projects

This section details the projects and rationale for the draws from the capital contingency projects.

Section VII: Reallocation of Funding for West Thornhill Phase 3

This section details the recommendation to reallocate funding in project 16211.

Section VIII: Changes to Funding Sources for East Markham Works Yard Land

This section details the recommendation to change funding sources for the East Markham Works Yard Land.

Section IX: Status of Open Capital Projects

This section identifies that there are 667 open capital projects with a budget of \$697.6M (\$520.6M committed, \$177.0M uncommitted).

PURPOSE:

The purpose of this report is to provide an update on the status of capital projects as of April 30, 2020, and advise Council of the net transfer of funds to reserves.

OPTIONS/ DISCUSSION:

In an effort to promote timely closure of projects and the return of surplus funds, Staff conducted a status review of all open capital projects as of April 30, 2020.

A detailed listing of projects to be closed or deferred, and the funding amounts to be transferred are included in the following exhibits:

- Exhibit A Summary of surplus funds
- Exhibit B Projects completed within scope with/without surplus funds
- Exhibit C Projects closed and deferred/not initiated
- Exhibit D Return of surplus funds from open capital projects
- Exhibit E Capital projects deferred to 2021

SECTION I. PROJECTS COMPLETED WITHIN SCOPE WITH/WITHOUT SURPLUS FUNDS

172 capital projects completed within scope are listed in Exhibit B with/without return of surplus funds. 134 of the 172 projects have surplus funds remaining in the amount of \$3,469,003 and the remaining 38 projects were fully spent. The following section provides details of capital projects completed within scope with surplus funds of more than 50% of the approved budget or in excess of \$100,000 that will be returned to the applicable funding sources. The list is sorted by percentage of budget remaining.

a) Design

Project 17016 – Wismer McCowan Woodlot Park – Design and Construction - Budget of \$485,000 with remaining funds of \$444,044 (92% of project budget). This project has been replaced with project 20029 Wismer McCowan Woodlot Park - Design & Construction which was re-scoped as compared to the original 2017 request.

b) Design

Project 16013 – Berzcy Beckett NE parkette - Design – Budget of \$24,500 with remaining funds of \$21,539 (88% of project budget). The majority of the design work was charged to the Berzcy Beckett NE parkette construction project 16012.

c) Operations - Roads

Project 19173 – City Owned Entrance Feature Rehabilitation – Budget of \$161,800 with remaining funds of \$139,413 (86% of project budget). Staff were able to repairing the entrance features to avoid a full replacement.

d) ES - Stormwater

Project 19233 – Oil Grit Separators (OGS) Inspection – Budget of \$18,700 with remaining funds of \$13,926 (74% of project budget). One of the required inspections was carried out in conjunction with sediment cleaning through another project; therefore, only one inspection was carried out under this project.

e) Operations – Parks

Project 19190 - Fence (Tennis Courts) – Budget of \$70,800 with remaining funds of \$51,476 (73% of project budget). Majority of the budget was not required, as only fence mesh had to be replaced based on condition assessment.

f) Recreation

Project 19145 – Recreation AED program - Budget of \$18,100 with remaining funds of \$12,776 (71% of project budget). The replacement of AED units originally budgeted for were not required based on condition assessment.

g) Recreation

Project 19122 – Crosby CC Ceiling Tile – Budget of \$31,500 with remaining funds of \$21,568 (68% of project budget). The contract awarded was more favourable than originally budgeted.

h) ITS

Project 19061 – ITS – Additional Adobe Licenses – Budget of \$51,228 with remaining funds of \$33,963 (66% of project budget). These Licenses have been included as part of the ITS 2020 operating budget.

i) Design

Project 16011 – Berzcy Beckett East parkette - Design – Budget of \$31,448 with remaining funds of \$20,000 (64% of project budget). The contract award was lower than budget due to economies of scale, as the design was awarded for 3 Berzcy Beckett parkettes at the same time.

j) Operations - Parks

Project 19185 – Bridge Structure Preventative Maintenance – Budget of \$24,800 with remaining funds of \$15,799 (64% of project budget). The amount of work required for bridge preventative maintenance in the year was less than anticipated based on condition assessment.

k) Recreation

Project 18172 – Rouge River CC Facility Painting – Budget of \$34,900 with remaining funds of \$22,335 (64% of project budget). The warranty period of this project is complete, and the remaining funds are not required.

1) ITS

Project 18315 – Core IT Infrastructure Library 3M Hardware – Budget of \$108,884 with remaining funds of \$64,434 (59% of project budget). The contract awarded was more favourable than originally budgeted.

m) SAM – Facility Assets

Project 19077 – Library Facility Improvements – Budget of \$81,700 with remaining funds of \$47,863 (59% of project budget). The de-icing cabling at Markham Village Library was incorporated in the roofing work and funded by the roofing replacement budget.

n) Engineering

Project 15640 – 2015 Engineering-Sanitary Sewage Warranty – Budget of \$127,935 with remaining funds of \$73,517 (57% of project budget). The warranty period for the funds transferred in this project (remaining upon completion of construction work) are now expired.

o) Recreation

Project 19155 – Rouge River Overhead Door and Exhaust Fan Replacement – Budget of \$58,900 with remaining funds of \$33,613 (57% of project budget). Both components of the project were completed by vendors who hold current service contracts, which resulted in favourable pricing.

p) Recreation

Project 19108 – Angus Glen Tennis Centre Clubhouse Painting – Budget of \$18,400 with remaining funds of \$10,310 (56% of project budget). The contract awarded was more favourable than originally budgeted.

q) Recreation

Project 19107 – Angus Glen CC Wayfinding Signage – Budget of \$41,800 with remaining funds of \$21,601 (52% of project budget). The contract awarded was more favourable than originally budgeted.

r) SAM – Facility Assets

Project 17170 – 8100 Warden Facility Improvements – Budget of \$47,700 with remaining funds of \$24,222 (51% of project budget). Part of the improvements planned in this project were completed through internal resources, resulting in some savings. Furthermore, the contract awarded was more favourable than originally budgeted.

Report to: General Committee

s) Engineering

Project 15639 – 2015 Engineering-Roads Warranty – Budget of \$907,975 with remaining funds of \$366,754 (40% of project budget). The warranty period for the funds transferred in this project (remaining upon completion of construction work) are now expired.

t) ES - Waterworks

Project 19246 – Curb Box Inspection and Replacement Program – Budget of \$392,200 with remaining funds of \$143,299 (37% of project budget). The quantity of curb box replacements was less than the budgeted based on condition assessment.

u) ES - Stormwater

Project 17194 – Erosion Restoration Program – Budget of \$808,653 with remaining funds of \$185,518 (23% of project budget). The asphalt work budgeted for this project was completed as part of Engineering's erosion restoration program. Additionally, the use of contingency was not required.

v) Fire

Project 17072 – Fire Station Renos for Gender Diversity – Phase 2 of 2 – Budget of \$623,500 with remaining Facility Ramp-up funds of \$134,404 (22% of project budget). The use of contingency and provisional items was lower than anticipated.

w) ES – Waterworks

Project 19253 – Water Meters – Replacement Program – Budget of \$802,500 with remaining funds of \$134,316 (17% of project budget). The number of residential water meters replaced were less than budgeted.

x) ITS

Project 17064 – Core IT Infrastructure – Budget of \$1,516,320 with remaining funds of \$196,451 (13% of project budget). The contract awarded was more favourable than originally budgeted.

II. PROJECTS CLOSED AND DEFERRED TO A FUTURE YEAR

The following section provides details of 2 capital projects that are closed and to be deferred to a future year with a return of surplus funds in the amount of \$500,127 as listed in the top section of Exhibit C.

a) Operations - Roads

Project 18212 – Parking Lots - Rehabilitation – Budget of \$383,500 with remaining funds of \$347,127 (91% of project budget). The majority of the funding was intended for parking lot rehabilitation at 75 Clegg Road (City owned property leased to tenants) and have been held pending legal cost sharing agreement with tenants on the parking lot rehabilitation work. The project will be re-requested in 2021 if there is agreement on costs sharing with tenants.

Report to: General Committee Meeting Date: July 6, 2020

b) Operations - Parks

Project 18224 – Court Resurfacing/Reconstruction – Budget of \$275,310 with remaining funds of \$153,000 (56% of project budget). The rebuilding of four courts at Armadale Tennis Club was deferred based on the club's request. The club shares 50% of the cost of resurfacing/reconstruction with the City.

III. PROJECTS CLOSED AND NOT INITIATED

The following section provides details of 3 capital projects that are closed and not initiated with a return of surplus funds in the amount of \$809,900 as listed in the bottom section of Exhibit C.

a) ES – Waterworks

Project 20263 – Update of Wastewater System Hydraulic Model – Budget of \$213,700 with remaining funds of \$213,700 (100% of project budget). This project has been cancelled due to duplications with the City-wide wastewater modelling initiative being undertaken by Engineering Infrastructure in 2021 as part of the DC Background Study update.

b) Museum

Project 19002 – Chapman House Community Kitchen – Budget of \$586,200 with remaining funds of \$586,200 (100% of project budget). This project is 60% funded through the Life Cycle Reserve and 40% funded through a Federal government grant. The Federal grant anticipated for this project has been cancelled. Project will be re-requested at a future date when funding becomes available.

c) Recreation

Project 20167 – Thornhill CC Filter Spa Replacement – Budget of \$10,000 with remaining funds of \$10,000 (100% of project budget). The project was not initiated due to change in scope requirements. This project will be re-submitted as part of the 2021 Capital Budget with an updated scope.

Return of Funds to the Life Cycle Replacement & Capital Reserve Fund

In addition to the above list, contract awards greater than \$25,000 with surplus funds are returned to the original funding source(s) at time of award.

Since the last Status of Capital Projects report tabled at General Committee in December 2019, \$855,602 has been returned to the Life Cycle Replacement & Capital Reserve Fund from contract awards.

Report to: General Committee Meeting Date: July 6, 2020

SECTION IV. RETURN OF SURPLUS FUNDS FROM OPEN CAPITAL PROJECTS

Departments identified 33 open projects that have \$7,230,071 of surplus funds available to return to original funding sources as listed in Exhibit D. The following section provides details of the open capital projects with return of surplus funds of more than 50% of the approved budget or in excess of \$100,000.

a) Engineering

Project 10049 - Hagerman Diamond – Municipal Services Relocation – Budget of \$925,101 with return of funds of \$863,408 (93% of project budget). Original plans for alternative storm sewer system at Hagerman Diamond is no longer required.

b) Design

Project 13011 - Kirkham Drive Park Phase 2 Construction - Budget of \$3,544,300 with return of funds of \$3,114,929 (88% of project budget). Project has been rescoped since original request in 2013. Funds remaining in the account will be used for design work in 2020. A new request for park construction will be submitted in 2021 based on updated park amenities and design.

c) Planning

Project 18028 – Unionville Core Area Streetscape Master Plan – Budget of \$76,300 with return of funds of \$60,493 (79% of project budget). Project was completed primarily with internal resources.

d) Engineering

Project 13033 - Official Plan & Secondary Plan Engineering Studies – Budget of \$2,277,317 with return of funds of \$1,532,936 (67% of project budget). Project received external funding to complete the studies, resulting in additional City funds being returned to source.

e) Operations – Roads

Project 19181 – Parking Lots-Rehabilitation – Budget of \$262,100 with remaining funds of \$142,100 (54% of project budget). Rehabilitation of Highgate Park parking lot was not completed as the City does not have legal ownership of the lot, and rehabilitation of the gravel lot at Huntington Park was not completed, as environmental concerns have been raised with using asphalt to pave over a gravel lot. The latter has been assessed to be in good condition and will be regraded using operating accounts if required. \$120,000 remaining in this project will be used to pave the parking lot at 160 Dudley.

f) Operations – Parks

Project 20214 – Shade Structure Refurbishment – Budget of \$41,151 with return of funds of \$20,785 (51% of project budget). Millennium bandstand refurbishment deferred based on condition assessment and will be re-requested in a future year.

Report to: General Committee

g) Design

Project 9350 - Kirkham Drive Park – Two Soccer Fields – Budget of \$1,025,300 with return of funds of \$484,875 (47% of project budget). Project has been rescoped since original request in 2013. Funds remaining in the account will be used for design work in 2020. A new request for park construction will be submitted in 2021 based on updated park amenities and design.

h) Engineering

Project 19044 – North Markham Transportation Needs Assessment – Budget of \$634,900 with return of funds of \$234,900 (37% of project budget). Budget was requested under the assumption that Markham would be fully funding the project. This is now a joint project that is tendered by York Region, with \$350K as Markham's share of the project cost.

i) ES – Waterworks

Project 17226 - Watermain Construction Design (Valancliffe Area) – Budget of \$589,200 with return of funds of \$136,115 (23% of budget). Staff expense recovered from unanticipated receipt of Clean Water and Wastewater Fund (CWWF) grant from Infrastructure Canada.

j) Engineering

Project 12054 – Downstream Improvement Work Program – Budget of \$1,161,676 with return of funds of \$111,909 (10% of project budget). Construction has been completed, with two sites still under monitoring program. The construction cost was lower than originally anticipated.

k) ITS

Project 16060 – Building – Electronic Plan Implementation (Phase 3 of 3) – Budget of \$1,390,664 with return of funds of \$140,323 (10% of project budget). Provisional items built into the budget were not required.

SECTION V. DEFERRAL OF OPEN PROJECTS

Departments undertook a review of all open capital projects and identified 28 projects that will be deferred to 2021 with budget remaining of \$7,551,709. The deferrals can be attributed to 3 major categories: 1) COVID, 2) Resource Constraint, and 3) Contingent on Other Activities. The project deferral list can be found in Exhibit E along with the corresponding deferral category and comments.

SECTION VI. CAPITAL CONTINGENCY PROJECTS

In accordance with the Capital Budget Control Policy, the five (5) capital contingency projects are topped up to the maximum approved funding amount through the semi-annual Status of Capital Projects Report to Council.

Report to: General Committee Meeting Date: July 6, 2020

Non-DC Capital Contingency

The Non-DC Capital Contingency Project was approved to a maximum of \$250,000. Currently, the account has a negative balance of (\$484,748). Thereby a top-up of \$734,748 is required from the Life Cycle Replacement & Capital Reserve Fund.

For this period, Staff undertook two emergency repairs. Of the \$734,748 drawn from the Non-DC Capital Contingency Project, \$43,310 (6%) was related to the following emergency projects:

a) Sustainability Asset Management – Facility Assets
 Project 19296 – Thornhill CC Parking Poles - \$21,969 – Funding was required to replace a parking light pole that snapped in the in the parking lot.

b) Fire Services

Project 19298 – Air Light 920 Compressor – \$21,341 – Funding was required to replace a damaged compressor on air light vehicle 920.

Further, use of the contingency account was necessitated by the following nonemergency projects:

a) Theatre

Project 20011 – Theatre Stage Equipment & Maintenance - \$156,710 – Required purchase of additional radio bandwidth to comply with government regulations.

b) Operations

Project 20080 – PVC Salt Dome Demolition – \$122,615 – Amount of soil removal was significantly higher due to poor soil conditions encountered during construction, and additional soil had to be removed in order to achieve the proper compaction and install pre-cast retaining structures.

c) Operations - Roads

Project 19216 – German Mills Meadow – \$66,983 – Existing segment of header pipe installed in 2009 was found to be defective and required replacement.

d) Engineering

Project 20301 – Emergency Boardwalk Repairs – \$60,000 – Flooding shifted boardwalks located at Unionville and Campbell Park which posed a hazard, and immediate repairs were required.

e) Engineering

Project 15062 – Multi-use pathways – \$58,604 – Additional funds were required for the final property acquisition costs.

f) Recreation

Project 19128 – Markham Village CC Refrigeration Room Construction – \$47,631 – due to unfavourable soil conditions, additional modifications to fencing were required to maintain a free and clear emergency exit gate.

g) Legal

Project 16291 – Land Acquisition of 55 Parkway Avenue – \$42,576 – Additional funds were required to complete sampling and testing of excess soil at Aileen Lewis Court as a possibility to replace contaminated soil at 55 Parkway Avenue.

h) Recreation

Project 19146 – Recreation Aquatics Equipment – \$20,356 - Additional funding required to support the purchase of new lane ropes for the Pan Am pool.

i) Recreation

Project 20107 – Centennial CC Sauna Replacement – \$15,651 – The contract awarded was higher than budget.

j) Recreation

Project 18151 – Milliken Mills Pool Changeroom Conversion Phase 1 of 2–\$14,731 – Funding required to pay for additional drawings and consultant site visits due to scope changes.

k) Recreation

Project 18180 – Thornhill CC Compressor Replacement – \$14,504 – Request for funding to support the installation of "Rink Seal Pro" product for the arenas at Thornhill C.C. to prevent further underfloor brine leak.

1) Recreation

Project 19137 – Milliken Mills CC Change Room Renovation Phase 2 of 2 - \$11,792 – Additional funding required to pay for change orders related to renovation work.

The remaining draws totaling \$59,285 were each under \$10,000.

Engineering DC Capital Contingency

The Engineering DC Capital Contingency Project was approved to a maximum of \$100,000. The project currently has a balance of \$53,539 thereby requiring a top up of \$46,461 from the City-Wide Hard DC Reserve.

The use of the contingency account was necessitated by the following projects:

a) Engineering

Project 15062 –MUP - \$31,556 –Additional funds were required for the final property acquisition costs.

b) Engineering

Project 17037 – Highway 404 North Collector Roads – Class Environmental Study - \$14,905 – Toronto Region Conservation Authority review fees were higher than originally budgeted.

Report to: General Committee

Design DC Capital Contingency

The Design DC Capital Contingency Project was approved to a maximum of \$100,000. The project currently has a balance of \$62,656 thereby requiring a top up of \$37,344 from the Parks Development DC Reserve.

The use of the contingency account was necessitated by the following project:

a) Design

Project 13012 – Box Grove Community Park - Design - \$37,344 – Contract awarded was higher than budget. Project is 90% DCA and 10% Operating Budget; 10% draw from Non-DC Capital Contingency.

Planning DC Capital Contingency

The Planning DC Capital Contingency Project was approved to a maximum of \$50,000. It is currently at the maximum balance and as such, no top up is required at this time.

Waterworks Capital Contingency

The Waterworks Capital Contingency Project was approved to a maximum of \$100,000. The project currently has a balance of (\$74,717) therefore requiring a top up of \$174,717 from the Waterworks Stabilization/Capital Reserve.

The use of the contingency account was necessitated by the following project: ES – Waterworks

- a) Project 18301 Sanitary Sewers Syphons Structural Lining \$148,058 Additional funds required due to a revision in the scope of work which required pipe replacements with heavy duty HDPE pipes instead of the CIPP lining originally budgeted for.
- b) ES Waterworks

Project 16247 – Watermain Construction Design for 2017 - \$26,659 – Additional infrastructure replacements identified in project scope. Increases include additional length of storm and sanitary sewer replacements, and by extension, additional road and sidewalk reconstruction.

SECTION VII. REALLOCATION OF FUNDING FOR WEST THORNHILL PHASE 3 CAPITAL PROJECT

In April 2020, an emergency draw in the amount of \$26,659 was required for West Thornhill Phase 3 Storm Sewer Upgrades and Watermain Replacement design (project 16211). During the detailed design, the scope of work increased to include additional infrastructure replacement identified through model refinement. In order to expedite the emergency work, funds were drawn from the Non-DC Capital Contingency account.

Staff recommend the additional funds of \$26,659, originally funded from the Non-DC Capital Contingency account, be returned to the Life Cycle Replacement & Capital Reserve Fund and be funded from the Stormwater Fee Reserve to be consistent with the funding source for the original land purchase.

SECTION VIII. CHANGES TO FUNDING SOURCES FOR EAST MARKHAM WORKS YARD LAND

In 2014, a report on the Status of Capital Projects as of April 30, 2014 was brought to Council which contained a recommendation to correct the funding sources of land to align to the City's Land Acquisition Funding Strategy. Part of the strategy is to utilize the Land Acquisition Reserve Fund for land purchases where the ultimate use of the land is uncertain or more than three years in the future.

In a similar vein, the funding source for the East Markham Works Yard Land (Capital Project 19282) is recommended to be changed to reclassify the funding to reflect the current use of the land. The total budget for the land was \$16,000,000, divided into a 10.41 acre front portion budgeted at \$3,264,000 (or 20.4% of budget), and 46.56 acre back portion budgeted at \$12,736,000 (or 79.6% of budget). The funding source for the 10.41 acre front portion of the land budgeted at \$3,264,000 will remain unchanged as that will begin to be developed this year.

Staff recommend that the funding source of the back portion of the East Works Yard land (46.56 developable acres) budgeted at \$12,736,000 be changed such that it is 100% funded from the Land Acquisition Reserve.

The following table summarizes the net impact to Reserves:

% split	Funding source	increase/(decrease)
(75.0%)	Public Works Development Charges	\$9,552,000
(22.5%)	Parks Development Charges	\$2,865,600
(2.5%)	Non-DC Growth Reserve	\$318,400
100.0%	Land Acquisition	(\$12,736,000)

SECTION IX. STATUS OF OPEN CAPITAL PROJECTS

After the closure of 177 projects, there are 667 open capital projects with a total budget of \$697.6M as of April 30, 2020. The remaining open capital projects include 28 projects to be deferred to 2021. The term "open" refers to approved projects that have not started, or are at various stages of project completion.

In comparison, the April 2019 status update, reported 650 open projects with a total budget of \$615.0M.

Of the 667 open capital projects as at April 30, 2020, 78% of the projects were approved in 2018 to 2020. (Refer to TABLE A).

TABLE A

Project	# of open	% of open	Unencumbered	% of
approval year	projects	projects	\$ in M	Unencumbered \$
2020	284	43% 7	\$75.8	43%
2019	148	22% - 7	\$50.5	29%
2018	84	13%_	\$13.5	8%
2017	47	7%	\$11.8	7%
2016 and prior	104	15%	\$25.4	14%
	667	100%	\$177.0	100%

The following summarizes the status of open capital projects:

TABLE B

(in millions)	Q1 2020	Q1 2019
Encumbered/Committed	\$ 520.6 75%	\$ 430.9 70%
Unencumbered/Uncommitted	\$ 177.0 25%	\$ 184.1 30%
Total Open Capital	\$ 697.6	\$ 615.0

Encumbered/Committed

The total 2020 encumbered amount of \$520.6M includes expenditures of \$434.5M (83%) and commitments of \$86.1M (17%). (Expenditures refer to payments issued for goods/services received and commitments refer to purchase orders on file with the Procurement Department).

Unencumbered/Uncommitted

Major projects, defined as multi-year, one-time projects account for \$127.4M (72% of \$177.0M) of the total unencumbered amount which includes the following projects:

- o Rodick Road Reconstruction and Extension Miller to 14th Avenue
- o Storm sewer, sanitary sewer and watermain construction and replacement
- o Hwy 404 mid-block crossing, North of Hwy 7 and North of 16th Avenue
- West Thornhill flood control implementation
- Enterprise Asset Management and Digital Markham Strategic implementation

- East Markham Works Yard Construction
- o Box Grove Community, Cornell Community, and Wismer Community park construction
- o Sidewalk program, multi-use pathways and intersection improvements

FINANCIAL CONSIDERATIONS

The net amount of \$11,015,832 as summarized in the following table will be transferred to Reserves and Reserve Funds as a result of closing capital projects, return of surplus funds from open projects and top-up of capital contingency projects.

Lifeavala Danlagament &	Funding Returns from Closed Projects (A)	Funding Returns from Open Projects (B)	Contingency Projects Top up from Reserves (C)	Net Change to Reserves (D)=(A)+(B)+(C) \$3,226,387
Lifecycle Replacement & Capital Reserve	\$2,764,291	\$1,196,844	(\$734,748)	\$3,220,387
Development Charge Reserves	\$1,107,438	\$4,844,997	(\$83,805)	\$5,868,630
Waterworks Stabilization / Capital Reserve	\$567,747	\$136,115	(\$174,717)	\$529,145
Other Reserves & Reserve Funds	\$339,555	\$1,052,115	-	\$1,391,670
Net Change to Reserves & Reserve Funds	\$4,779,031	\$7,230,071	(\$993,270)	\$11,015,832

Since the last Status of Capital Projects report tabled at General Committee in December 2019, \$855,602 has been returned to the Life Cycle Replacement & Capital Reserve Fund from contract awards.

HUMAN RESOURCES CONSIDERATIONS

Not applicable

ALIGNMENT WITH STRATEGIC PRIORITIES:

Not applicable

BUSINESS UNITS CONSULTED AND AFFECTED:

All business units managing capital projects have been consulted in the development of this report.

RECOMMENDED BY:

Joel Lustig Treasurer Trinela Cane Commissioner, Corporate Services

ATTACHMENTS:

Exhibit A – Summary of surplus funds

Exhibit B - Projects completed within scope with/without surplus funds

Exhibit C – Projects closed and deferred/not initiated

Exhibit D - Return of surplus funds from open capital projects

Exhibit E - Capital projects deferred to 2021

Exhibit A

SUMMARY OF SURPLUS FUNDS AS OF APRIL 30, 2020

	Closed Projects (Exhibit B & C)	Open Projects (Exhibit D)
1. LIFE CYCLE REPLACEMENT AND CAPITAL RESERVE	2,764,291	1,196,844
2. DEVELOPMENT CHARGES	1,107,438	4,844,997
3. WATERWORKS STABILIZATION/CAPITAL RESERVE	567,747	136,115
4. OTHER RESERVES & RESERVE FUNDS		
Non-DC Growth Facility Ramp-up Section 37 Development Fee MECO Gas Tax Design Heritage Property Grant Reserve Environmental Sustainability Building Fees	50,942 168,853 31,960 25,878 29,479 16,940 8,037 7,466	911,792
TOTAL TO BE TRANSFERRED	4,779,031	7,230,071

PROJECTS COMPLETED WITHIN SCOPE WITH/WITHOUT SURPLUS FUNDS AS OF APRIL 30, 2020

					_		Return Remain	ning Funds to:	
			Budget	Actual	Remaining Budget	Life Cycle	Development Charges	Waterworks Reserve	& Reserve Funds
Department	Project #	Project Name/Group	\$	\$	\$	\$	\$	\$	\$
pleted Within Scope With Surplus Funds									
Community & Fire Services									
ES - Infrastructure	17208		117,100	116,943	157	157	0	0	0
	17209	Structures Rehabilitation (11 Structures) - Design & Const.	815,944	722,745	93,199	93,199	0	0	0
	19221	•	59,046	50,381	8,665	8,665	0	0	0
	19224	MNRF Monitoring for Capital Projects at Water Crossings	16,200	16,150	50	50	0	0	0
		Stormwater Pumping Stations - Maintenance	20,700	17,910	2,790	2,790	0	0	0
	19230		140,800	139,605	1,195	1,195	0	0	0
ES - Stormwater	17194	Erosion Restoration Program	808,653	623,135	185,518	65,027	120,490	0	0
	17197	-	1,004,840	982,864	21,976	21,976	0	0	0
	19233	Oil Grit Separators (OGS) - Inspection and Cleaning	18,700	4,774	13,926	13,926	0	0	0
	19237	Water Quality Improvements and Geese Control	27,000	24,854	2,146	2,146	0	0	0
ES - Waste Management	19450	S .	25,000	17,534	7,466	0	0	0	7,466
ES - Waterworks	18302	Wastewater Flow Monitoring - Annual Program	152,427	148,245	4,182	0	0	4,183	0
	19241	Cathodic Protection of Cast Iron Watermains	362,426	303,518	58,908	0	0	58,908	0
	19246	Curb Box Inspection and Replacement Program	392,200	248,901	143,299	0	0	143,299	0
	19253	Water Meters - Replacement Program	802,500	668,184	134,316	0	0	134,316	0
Fire	16089	Fire Station Renos for Gender Diversity - Phase 1 of 2	813,586	779,137	34,449	0	0	0	34,449
	17072	Fire Station Renos for Gender Diversity - Phase 2 of 2	623,500	489,096	134,404	0	0	0	134,404
	19093	Firefighting Tools & Equipment Replacement	96,700	96,646	54	54	0	0	0
	19094	Hazardous Materials Photo Ion/HCN Detectors Replacement	8,000	7,372	628	628	0	0	0
	19097	Replacement of Equipment due to Staff Retirements	93,400	93,348	52	52	0	0	0
Markham Public Library	19167	Customer Service Improvement (E-Resources) -Phase 5 of 5	53,456	53,331	125	125	0	0	0
	19300	2019 Library Collections - E-Resources & Periodicals	1,023,703	1,010,813	12,890	12,890	0	0	0
Operations - Fleet	18246	Corporate Fleet Replacement - Fire	893,433	864,474	28,959	28,959	0	0	0
Operations - Parks	18232	Pathways Resurfacing	134,400	132,498	1,902	1,902	0	0	0
	18241	Stairways and Retaining Wall Repairs	136,218	121,459	14,759	14,759	0	0	0
	19185	Bridge Structure Preventative Maintenance - Parks	24,800	9,001	15,799	15,799	0	0	0
	19186	Cemetery Fence Repair	24,100	16,546	7,554	7,554	0	0	0
	19190	Fence (Tennis Courts)	70,800	19,324	51,476	51,476	0	0	0
	19198	Replacement of Recycling Containers	12,100	10,883	1,217	1,217	0	0	0
	19200	Markham Trees for Tomorrow	122,100	84,867	37,233	37,233	0	0	0
	19202	Sportsfield Maintenance & Reconstruction	134,800	134,557	243	243	0	0	0
Operations - Roads	19170	Asphalt Resurfacing	3,240,086	3,223,146	16,940	0	0	0	16,940
•	19171	Boulevard Repairs	56,200	56,046	154	154	0	0	0
	19173	City Owned Entrance Feature Rehabilitation	161,800	22,387	139,413	139,413	0	0	0
	19175	Don Mills Storm Channel	19,400	10,624	8,776	8,776	0	0	0
	19270	2019 Material Testing	50,000	49,641	359	359	0	0	0
	19272	2019 FTE Asphalt Resurfacing	89,002	86,980	2,022	2,022	0	0	0
		OGS Cleaning	140,620	139,989	631	631	0	0	0
Operations - Technical & Business Services	19220	Public Realm-Markham's Shared Places Our Spaces	55,200	35,848	19,352	19,352	0	0	0
Recreation Services	17096	Milliken Mills C.C. Building Automation Replacement	188,621	176,920	11,701	11,701	0	0	0
Neci editoti Jei vices	18151	· ·	131,779	110,828	20,951	20,951	0	0	0
		5 5	131,779 34,900	,	20,951	20,951	0	0	0
	18172 19099	Rouge River C.C. Facility Painting Angus Glen C.C Mixing Valves	34,900 35,900	12,565 18,948	22,335 16,952	22,335 16,952	0	0	0
			,	,	,	•	0	0	-
	19100	Angus Glen C.C. Boiler Tank Relining	14,200	12,720	1,480	1,480	0	0	0

						Return Remain	ning Funds to:	Other Become
		Postant	Antoni	Remaining	L'És Conta	Development	Waterworks	Other Reserves & Reserve
Department Proje	ct # Project Name/Group	Budget \$	Actual \$	Budget \$	Life Cycle \$	Charges \$	Reserve Ś	Funds \$
191		68,200	45,047	23,153	23,153	. 0	. 0	, 0
191	, ,	24,400	22,935	1,465	1,465	0	0	0
191	0	29,046	29,002	44	44	0	0	0
191		25,400	14,991	10,409	10,409	0	0	0
191	·	41,800	20,199	21,601	21,601	0	0	0
191	, , ,	18,400	8,090	10,310	10,310	0	0	0
191	· ·	20,500	19,355	1,145	1,145	0	0	0
191	8	22,900	17,706	5,194	5,194	0	0	0
	13 Armadale C.C. Heater Replacement	21,700	15,875	5,825	5,825	0	0	0
191	•	21,400	19,810	1,590	1,590	0	0	0
	17 Clatworthy Arena - Audio Equipment	14,800	9,293	5,507	5,507	0	0	0
191	· · ·	9,700	8,500	1,200	1,200	0	0	0
191	·	10,200	9,931	269	269	0	0	0
191		24,000	22,489	1,511	1,511	0	0	0
191	·	31,500	9,932	21,568	21,568	0	0	0
191	, •	71,500	36,659	34,841	34,841	0	0	0
	24 Heintzman House Flooring Refurbishment	9,700	9,212	488	488	0	0	0
191		6,700	4,090	2,610	2,610	0	0	0
191	g .	89,636	80,084	9,552	9,552	0	0	0
191	· ·	12,700	7,375	5,325	5,325	0	0	0
191	•	42,700	28,554	14,146	14,146	0	0	0
191		40,700	23,150	17,550	17,550	0	0	0
191	, , , , , , , , , , , , , , , , , , , ,	5,300	4,488	812	812	0	0	0
191	· · · · · · · · · · · · · · · · · · ·	5,300	4,559	741	741	0	0	0
191		18,100	5,324	12,776	12,776	0	0	0
191	<u> </u>	98,821	87,357	11,464	11,464	0	0	0
191	, , ,	50,000	46,413	3,587	3,587	0	0	0
191	ğ .	81,200	76,715	4,485	4,485	0	0	0
191		5,200	5,185	15	15	0	0	0
191	·	17,300	16,980	320	320	0	0	0
191	5 · · · · · · · · · · · · · · · · · · ·	58,900	25,287	33,613	33,613	0	0	0
	Thornhill C.C. Industrial Kitchen Equipment	7,500	4.044	3,456	3,456	0	0	0
	, ,	24,700	22,000	,	2,700	0	0	0
191		,		2,700		0	0	0
191	1,	11,500	7,277	4,223	4,223	0	0	
191	· · · · · · · · · · · · · · · · · · ·	6,800	4,825	1,975	1,975	0	-	0
191	0 0 1	20,000	15,066	4,934	4,934	0	0	
191		21,500	18,113	3,387	3,387	0	-	0
	11 Cornell C.C. Aerial Platform Replacement	19,700	11,875	7,825	7,825	J	0	0
201	•	8,000	5,851	2,149	2,149	0	0	0
201		8,400	8,370	30	30	0	-	0
	36 Milliken Mills C.C. Arena Scoreboard Replacement	15,400	10,615	4,785	4,785	130 400	240.706	103.350
Community & Fire Services Total		14,387,543	12,808,361	1,579,182	924,726	120,490	340,706	193,259
Corporate Services	50 HD Loarning Management Custom Dealers and	07.070	63.357	4.043	4.020	^	226	FF4
ITS 170	0 0 , 1	87,070	82,257	4,813	4,026	0	236	551
170		1,516,320	1,319,869	196,451	160,739	0	10,714	24,998 0
183	•	108,884	44,450	64,434	64,434	0	0	ū
183	<u> </u>	12,000	10,649	1,351	1,351	0	0	0
190		51,228	17,265	33,963	33,963	0	0	0
	75 ITS - Library Bibliotheca (3M)	34,595	33,594	1,001	1,001	0	0	0
192								
SAM - Facility Assets 171		47,700 161,219	23,478 142,456	24,222 18,763	24,222 18,763	0	0	0

					Г		Return Remain	ning Funds to:	Other Reser
			Budget	Actual	Remaining Budget	Life Cycle	Development Charges	Waterworks Reserve	& Reserve
Department	Proiect #	Project Name/Group	\$	Ś	Ś	\$	\$	Ś	Ś
Department		Accessibility Retrofit Program	81,008	73,130	7,878	7,878	0	0	Ÿ
	18091	Corporate Security Operations & System Upgrades	584,637	573,252	11,385	11,385	0	0	
	18092	Designated Substances Management	122,793	93,914	28,879	28,879	0	0	
	18094	Library Facility Improvements	203,000	113,361	89,639	89,639	0	0	
	18096	Operations Facilities Improvements	230,100	195,984	34,116	34,116	0	0	
	18101	Roofing Replacement Projects	1,043,178	944,224	98,954	98,953	0	0	
	19069	Accessibility Retrofit Program	50,000	43,477	6,523	6,523	0	0	
		Fire Facility Improvements	125,800	125,768	32	32	0	0	
		Library Facility Improvements	81,700	33,837	47,863	47,863	0	0	
		, , ,	25,745	24,532	1,213	1,213	0	0	
	19081	Operations Facilities Improvements	97,200	85,322	11,878	11,878	0	0	
	19086	Salt Barn	907,362	852,967	54,395	27,993	26,401	0	
	19089	Unionville Library LED Lighting Upgrade - Add'l Funding	50,479	44,296	6,183	6,183	20,401	0	
	19289	Supply and Install Oil/Water Separator FS94	20,000	17,086	2,915	2,915	0	0	
	19292	Berczy Park Washroom Renos	20,000	18,950	1,198	1,198	0	0	
SAM - Sustainability Office	18082	Alectra Embedded Energy Projects	102,800	83,787	19,013	1,198	0	0	19,
SAW - Sustamability Office	18082	Corporate Building Automation System	99,901	89,436	10,465	0	0	0	10
orporate Services Total	10004	Corporate Building Automation System	5,864,867	5,087,342	777,525	685,146	26,401	10,950	55
evelopment Services			3,004,007	3,007,342	777,323	003,140	20,401	10,550	33,
Arts Centre	17020	Gallery Courtyard Repairs	50,000	42,466	7,534	7,534	0	0	
Commissioner's Office - Development		Development Services Strategic Plan - LURA Consulting	39,004	38,998	6	0	6	0	
Culture Services	17019	Culture Public Art Program	147,024	115,065	31,959	0	0	0	31
Design	12026	Angus Glen West Village Parks Dev. Reimbursement	823,088	822,912	176	18	158	0	31,
Design	16011	Berczy Beckett East Parkette - Design	31,448	11,448	20,000	0	18,000	0	2
	16011	Berczy Beckett NE parkette - Design	24,500	2,961	21,539	0	19,385	0	2
	16015	Berczy Beckett Neighborhood Park - Design	61,281	37,445	23,836	0	21,452	0	2
	17016	Wismer McCowan Woodlot Park - Design & Constr.	485,000	40,956	444,044	0	399,640	0	44
Engineering		Main Street Markham (Parkway Ave and Bullock Dr.	1,838,741	1,837,384	1,357	1,357	0	0	,
ziigiiieeiiiig	13021	Yorktech Drive Extension (EA)	411,489	393,981	17,508	1,337	17,508	0	
	14403	Cycling and Trails - Toogood Pond to Bob Hunter Park	2,920,043	2,896,556	23,487	0	23,487	0	
	15639	2015 Engineering-Roads Warranty	907,975	541,221	366,754	5,220	359,143	2,391	
	15640	2015 Engineering-Roads Warranty 2015 Engineering-Sanitary Sewage Warranty	127,935	54,418	73,517	0	73,516	2,331	
	16039	Cycling Awareness Program	128,700	119,853	8.847	5,928	2,920	0	
	17039	Cycling Awareness Program	114,129	101,332	12,797	7,512	5,285	0	
	18042	Cycling Awareness Program	113,425	87,144	26,281	9,198	17,083	0	
	19052	Traffic Signal Assets Replacement	127,159	119,048	8,111	8,111	17,005	0	
Planning	18022	Designated Heritage Property Grant Program Yr 2 of 3	27,024	18,988	8,036	0,111	0	0	8
	18024	Heritage Façade Improvements/Sign Replacement	12,269	11,225	1,044	1,044	0	0	0
		Annual York Region Employment Survey	38,000	34,706	3,294	1,044	2,964	0	
			49,800	48,128	1,672	1,672	2,964	0	
	19007	Facility and Stage Maintenance	49,800 123,318	48,128 119,411	3,907	3,907	0	0	
	19008 19261	Furniture & Carpet Replacement HVAC Consultation & Design	50,900	44,765	6,135	6,135	0	0	
		Theatre-HVAC Quantity Survey	10,200	9,745	455	455	0	0	
	20009	meatre-nvac Quantity Survey	8,662,452	7,550,155	1,112,297	58,092	960,547	2,391	91
evelopment Services Total									

								OH B
		Budget	Actual	Remaining Budget	Life Cycle	Development Charges	Waterworks Reserve	Other Reserves & Reserve Funds
	Project Name/Group	\$	\$	\$	\$	\$	\$	\$
Completed Within Scope Without Surplus Funds								
Community & Fire Services								
	Incremental Growth Related Waste Management Vehicles	100,000	100,000	0	0	0	0	0
	Storm Emergency Repairs	38,191	38,191	0	0	0	0	0
	Air light 920 Compressor Emergency Replacement	21,341	21,341	0	0	0	0	0
Markham Public Library 19168	Library Collections	1,706,537	1,706,537	0	0	0	0	0
	Library Furniture, Equipment & Shelving Replacement	141,000	141,000	0	0	0	0	0
Operations - Fleet 19205	Corporate Fleet Refurbishing	39,168	39,168	0	0	0	0	0
	Ice Resurfacing Machine Replacement	98,081	98,081	0	0	0	0	0
	New Fleet - Parks	142,362	142,362	0	0	0	0	0
	Emergency Repairs	107,806	107,806	0	0	0	0	0
19177	Guiderail- Install/Repair/Upgrade	75,328	75,328	0	0	0	0	0
19178 I	Incremental Growth Related Winter Maintenance Vehicles	450,000	450,000	0	0	0	0	0
19264	2019 A/C Premium	411,278	411,278	0	0	0	0	0
19266	2019 Route & Seal	149,999	149,999	0	0	0	0	0
19267	2019 Concrete Restoration	2,095,684	2,095,684	0	0	0	0	0
19268	2019 Interlock	236,385	236,385	0	0	0	0	0
19269	2019 Pavement Preservation	508,791	508,791	0	0	0	0	0
19271 2	2019 Steel	50,000	50,000	0	0	0	0	0
Recreation 16146 I	Integrated Leisure Master Plan (ILMP)	60,038	60,038	0	0	0	0	0
19102	Angus Glen C.C. Library Hanger System	26,966	26,966	0	0	0	0	0
19116	Centennial C.C. Pool Equipment Refurbishment	18,800	18,800	0	0	0	0	0
19119	Clatworthy Arena Condensor	97,562	97,562	0	0	0	0	0
19163	Thornlea Pool - Painting	13,158	13,158	0	0	0	0	0
19147	Recreation Fitness Equipment	159,810	159,810	0	0	0	0	0
19151	Recreation Tables and Chairs Replacement	52,700	52,700	0	0	0	0	0
19166	Water St. Senior Centre Roof Top Unit (RTU) Replacement	25,033	25,033	0	0	0	0	0
19263	Centennial Pool Air Handling Unit	254,400	254,400	0	0	0	0	0
19290	Centennial CC Cooling Fan Wheel	23,073	23,073	0	0	0	0	0
Community & Fire Services Total		7,103,492	7,103,492	0	0	0	0	0
Corporate Services								
Financial Services 17069	Investment in Markham District Energy Inc.	4,000,000	4,000,000	0	0	0	0	0
	Internal Project Management	877,000	877,000	0	0	0	0	0
ITS 19062 I	ITS - Infrastructure Support Specialist	120,700	120,700	0	0	0	0	0
Corporate Services Total		4,997,700	4,997,700	0	0	0	0	0
Development Services								
	Cycling, Pathways and Trails Implementation	725,000	725,000	0	0	0	0	0
14038 H	Hwy 404 Mid-block Crossing North of Hwy 7 - Construction	4,065,100	4,065,100	0	0	0	0	0
16288 2	2016 Engineering - OTO Warranty	1,119	1,119	0	0	0	0	0
18046	Markham Rd./Mt. Joy Secondary Plan MESP	0	0	0	0	0	0	0
19046	Staff Salary Recovery	733,200	733,200	0	0	0	0	0
Planning 19022 F	Planning & Design Staff Salary Recovery	498,300	498,300	0	0	0	0	0
19294 [Development Review Process	136,738	136,738	0	0	0	0	0
Theatre 19005	Audio Consoles & Microphone Replacement	374,880	374,880	0	0	0	0	0
Development Services Total		6,534,338	6,534,338	0	0	0	0	0
Completed Within Scope Without Surplus Funds Total		18,635,529	18,635,529	0	0	0	0	0
TOTAL 172	projects	47,550,391	44,081,388	3,469,003	1,667,964	1,107,438	354,047	339,555

PROJECTS CLOSED AND DEFERRED/NOT INITIATED AS OF APRIL 30, 2020

Return Remaining Funds to:

									Other
									Reserves &
					Remaining		Development	Waterworks	Reserve
			Budget	Actual	Budget	Life Cycle	Charges	Reserve	Funds
Department	Project #	Project Name/Group	\$	\$	\$	\$	\$	\$	\$
Closed and Deferred									
Community & Fire Services									
Operations - Parks	18224	Court Resurfacing/Reconstruction	275,310	122,310	153,000	153,000	0	0	0
Operations - Roads	18212	Parking Lots- Rehabilitation	383,500	36,373	347,127	347,127	0	0	0
Closed and Deferred Total			658,810	158,683	500,127	500,127	0	0	0
Closed and Not Initiated									
Community & Fire Services									
ES - Waterworks	20263	Update of Wastewater System Hydraulic Model	213,700	0	213,700	0	0	213,700	0
Recreation Services	20167	Thornhill C.C. Filter Spa Replacement	10,000	0	10,000	10,000	0	0	0
Community & Fire Services Total			223,700	0	223,700	10,000	0	213,700	0
Development Services									
Museum	19002	Chapman House Community Kitchen	586,200	0	586,200	586,200	0	0	0
Development Services Total			586,200	0	586,200	586,200	0	0	0
Closed and Not Initiated			809,900	0	809,900	596,200	0	213,700	0
TOTAL	5	projects	1,468,710	158,683	1,310,027	1,096,327	0	213,700	0

Exhibit D

RETURN OF SURPLUS FUNDS FROM OPEN CAPITAL PROJECTS AS OF APRIL 30, 2020

					Designation in a literature		Return Remainir	ng Funds to:	<u> </u>
			Actual and	Remaining	Budget to be Returned to		Development	Waterworks	Other Reserves & Reserve
		Budget	Commitment	Budget	Sources	Life Cycle	Charges	Reserve	Funds
Department	Project # Project Name/Group	Ś	Ś	Ś	Ś	\$	\$	Ś	Ś
Community & Fire Services	7	·	·	•	·	•	·	•	
ES - Infrastructure	20233 Bridges and Culverts - Condition Inspection	68,800	66,277	2,523	2,523	2,523	0	0	0
	20238 Stormwater Pumping Stations - Maintenance	106,300	0	106,300	36,300	36,300	0	0	0
ES - Stormwater	20250 Water Quality Improvements and Geese Control	27,600	24,504	3,096	3,096	3,096	0	0	0
ES - Waterworks	17226 Watermain Construction Design (Valancliffe Area)	589,200	453,085	136,115	136,115	0	0	136,115	0
Operations - Parks	19187 City Park Furniture / Amenities	136,400	135,296	1,104	1,104	1,104	0	0	0
	19197 Relamping & Fixtures Refurbishment	35,000	24,446	10,554	10,521	10,521	0	0	0
	20214 Shade Structure Refurbishment	41,151	15,366	25,785	20,785	20,785	0	0	0
Operations - Roads	19174 City Owned Fence Replacement Program	116,268	111,452	4,816	4,816	4,816	0	0	0
	19181 Parking Lots- Rehabilitation	262,100	0	262,100	142,100	142,100	0	0	0
	20113 Cornell C.C. Drinking Fountains Replacement	15,000	11,321	3,679	3,679	3,679	0	0	0
	20137 Milliken Mills C.C. Arena Spectator Seating Replacement	29,200	19,138	10,062	10,062	10,062	0	0	0
	20153 Recreation Aquatic Equipment Replacement	85,500	11,237	74,263	38,660	38,660	0	0	0
	20161 Recreation Program Equipment Replacement	94,400	12,164	82,236	43,568	43,568	0	0	0
Community & Fire Services T	Total Total	1,606,919	884,286	722,633	453,329	317,214	0	136,115	0
Corporate Services		0	0	0	0	0	0	0	0
ITS	16060 Building - Electronic Plan Implementation (Phase 3 of 3)	1,390,664	1,175,096	215,568	140,323	0	0	0	140,323
Corporate Services Total		1,390,664	1,175,096	215,568	140,323	0	0	0	140,323
Development Services									
Design	9350 Kirkham Drive Park - Two Soccer Fields	1,025,300	340,425	684,875	484,875	48,488	436,388	0	0
	13010 Wismer Community Park and Maintenance Building Const.	2,410,105	1,207,098	1,203,007	12,649	1,265	11,384	0	0
	13011 Kirkham Drive Park Phase 2 Construction	3,544,300	129,371	3,414,929	3,114,929	311,493	2,803,436	0	0
	14025 Linear Park - Hwy 48 west of James Walker Court	351,236	321,401	29,835	29,836	2,984	26,852	0	0
	15007 South East Community Centre Park - Construction	2,716,672	2,683,383	33,289	33,289	3,329	29,960	0	0
	16018 Berczy Beckett NW Parkette - Design	23,219	15,213	8,006	7,044	704	6,340	0	0
	16019 Box Grove Hill S. E. Park - Construction	758,398	728,407	29,991	29,991	0	26,992	0	2,999
	16025 Cornell Madison Rouge Blvd. Park North - Design	39,200	30,965	8,236	8,236	824	7,412	0	0
	16029 Greensborough Williamson Rd Neighborhood Park - Design	111,154	93,580	17,574	17,574	0	15,817	0	1,757
	16035 Upper Greensborough Fimco Cres. Pk - Design & Const.	480,151	456,961	23,190	23,190	1,954	21,236	0	0
	17007 Cornell Centre Parkettes(2) - Design & Construction	549,000	522,820	26,180	2,442	244	2,198	0	0
	17008 Cornell Community Centre Square - Design & Constr.	582,618	543,577	39,041	1,221	122	1,099	0	0
Engineering	10049 Hagerman Diamond - Municipal Services Relocation	925,101	61,693	863,408	863,408	0	0	0	863,408
	12054 Downstream Improvement Work Program	1,161,676	1,049,767	111,909	111,909	44,984	41,745	0	25,179
	13033 Official Plan & Secondary Plan Engineering Studies	2,277,317	664,706	1,612,611	1,532,936	402,747	1,130,189	0	0
	17048 Sidewalk (City Wide) Design	368,108	313,077	55,031	55,031	0	40,946	0	14,085
	19038 Markham Road Multi-Use Pathway Cross-rides (Design)	65,000	52,534	12,466	12,466	0	8,103	0	4,363
	19044 North Markham Transportation Needs Assessment	634,900	0	634,900	234,900	0	234,900	0	0
Planning	18028 Unionville Core Area Streetscape Master Plan	76,300	10,807	65,493	60,493	60,493	0	0	0
Development Services Total		18,099,755	9,225,784	8,873,971	6,636,419	879,630	4,844,997	0	911,792
Grand Total		21,097,338	11,285,166	9,812,172	7,230,071	1,196,844	4,844,997	136,115	1,052,115

CAPITAL PROJECTS DEFERRED TO 2021

Deferral Category: 1 - COVID, 2 - Resource Constraint, 3 - Contingent on Other Activities

				Deferral	
Commission	Dept	Proj #	Project Name	Category	Department Comments
Community & Fire Serv	rices				
	ES - Waste Management Fire	20292 17327	MESF - 2020 Zero Waste Program at 10 schools Antique Fire Truck Refurbishment Donation		School programs are currently on hold due to COVID. This donation seeking initiative has been deferred due to COVID
		20091	Hose Rolling Equipment Replacement	1	Due to covid, the replacement order was not done in time for the 2020 hose testing in Q1 2020. This replacement will be done in 2021 for 2021 hose testing in Q1 2021.
	Library	20178	Markham Centre Library - Phase 1 of 2	1	Community consultation delayed due to COVID.
	Operations - Parks	20204	Decorative Fountain Replacement at Swan Lake Pk	3	Deferred to 2021 pending Swan Lake water quality improvement projects
	Recreation Services		Armadale C.C. Millwork Replacement		This is low priority for completion in 2020 given community centre is closed.
		20124	ECO Camp Chimo Equipment Replacement	1	Deferred to 2021 due to summer camp closure in 2020
		20132	Milliken Mills C.C. Arena Boards and Frame Replacement	1	Unable to complete works in 2020 during construction window (prior to potential Fall opening) due to COVID closures. Will proceed in 2021.
		20135	Milliken Mills C.C. Arena Pad Replacement	1	Unable to complete works in 2020 during construction window (prior to potential Fall opening) due to COVID closures. Will proceed in 2021.
		20144	Mt. Joy C.C. Low Emissivity Ceiling Replacement	1	Unable to complete works in 2020 during construction window (prior to potential Fall opening) due to COVID
		20168	Thornhill C.C. Rink Board and Arena Netting Replacement	1	closures. Will proceed in 2021. Unable to complete works in 2020 during construction window (prior to potential Fall opening) due to COVID closures. Will proceed in 2021.
Corporate Services					diodales. Will proceed in 2022.
	ITS	18075	Operations - Utility Billing Automation	2	Constraint in ITS resource to complete this project in 2020 given other priorities
		20054	Museum Mimsy Upgrade - To permit online publication of selections of the Mimsy catalogue for public access via markham.ca	1	This is low priority for completion in 2020 given Museum is closed and staff not available to support implementation.
		20055	ITS - Recreation Fitness Training Management Application Replacement (for fitness members)	1	This is low priority for completion in 2020 given community centres is closed and staff not available to support implementation. Furthermore, software upgrade (Windows O/S) is necessary before this application can be installed.
		20057	Digital Media Lab Implementation - To support expansion of digital literacy in Markham Village and Cornell Libraries	1	This is low priority for completion in 2020 given Library is closed and staff not available to support implementation.
		20061	Digital Markham Strategy Implementation - Annual funding for the implementation of initiatives to support the Digital Strategy action plan	1	Pandemic has limited opportunities to pursue new initiatives; current funding available is sufficient for continued implementation for 2020

Deferral Category: 1 - COVID, 2 - Resource Constraint, 3 - Contingent on Other Activities

				Deferral	
Commission	Dept	Proj #	Project Name	Category	·
		20282	ITS - Library Bibliotheca (3M) & Digital Media Lab Hardware - Includes 3 selfchecks, 3 tracking pads, 1 book sorter and media lab equipment at Thornhill, 2 selfchecks at Unionville and 1 selfcheck at Thornhill Village	1	This is low priority for completion in 2020 given Library is closed and staff not available to support implementation.
	SAM - Facility Assets	19070	Bird Safe Film - Thornhill CC (expansion section), Markham Village Community Centre	2	Project manager originally assigned to complete this work has been temporarily reassigned to do asset management related work.
		20071	Designated Substances Management - Ongoing monitoring and reporting to continue compliance for facility asbestos management	2	The City is currently in compliance and deferral will not affect compliance. Project manager originally assigned to complete this work has been temporarily reassigned to do asset management related work.
		20084	Satellite Community Centre Repair and/or Replacement - Box Grove CC flooring, plumbing, foundation waterproofing, Markham Train Station flooring (MVC recently refinished floors at a lower cost, balance of funds to be returned to source when project is closed), Victoria Square CC flooring, lighting, heating	2	Project manager originally assigned to complete this work has been temporarily reassigned to do asset management related work. This work is not urgent and can be completed in 2021.
		20085	Tennis Clubhouse Repair and/or Replacement Projects - Armadale Tennis Clubhouse exterior wood trim painting, Box Grove Tennis Clubhouse doors and siding replacement and painting, Pomona Valley Tennis Clubhouse exterior sealant and windows, Unionville Tennis Clubhouse painting, windows and doors	2	Project manager originally assigned to complete this work has been temporarily reassigned to do asset management related work. This work is not urgent and can be completed in 2021.
Development Services					
	Engineering	19036 20037	Intersection Improvements (Construction) at John St and Steelcase Ave Main Street Unionville Road Reconstruction (Design)		Project will proceed after John St. MUP construction completion Require background studies to determine if underground
		20048	Streetlight Program (Construction) Birchmount - Steeles to Denison and Brimley - Steeles to 14th Avenue	2	municipal infrastructure and public utility are required for upgrade before design can proceed This project is expected to proceed in 2021 after completion of other priority projects
	Museum	20004	Museum - Various Buildings	1	This is low priority for completion in 2020 given Museum is closed
	Theatre	20008	Theatre-Dressing Room Refurbishment	1	. This is low priority for completion in 2020 given the Theatre is closed.
	Economic Development		New Markham Economic Strategy		. Will proceed with the project after the impact of the COVID 19 pandemic can be accurately assessed and understood.
		20290	Markham Innovation Exchange (MiX) - A long-term project intended to create a distinctive new urban innovation district that will be home to a 21st century, knowledge based employment cluster	1	Will proceed with the project after the impact of the COVID 19 pandemic can be accurately assessed and understood.



Report to: General Committee Meeting Date: July 6, 2020

SUBJECT: 2019 Annual Fire Service Report **PREPARED BY:** Chris Nearing, Acting Fire Chief

RECOMMENDATION:

- 1. That the Markham Fire and Emergency Services 2019 Annual Fire Service Report be received; and,
- 2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

To provide information to Mayor and Members of Council on Markham Fire & Emergency Services activities in 2019.

BACKGROUND:

The annual report is presented in accordance with By-Law 2002-25, a bylaw to establish and regulate a Fire and Emergency Services Department. The 2019 Markham Fire & Emergency Services Annual Service Report highlights the department's accomplishments and any significant changes that occurred in 2019.

OPTIONS/ DISCUSSION:

The 2019 Annual Fire Service report highlights key information in the following areas;

- Key Service Indicators
- Prevention/Education and Outreach Activities
- Response to types of Emergencies and Incidents

FINANCIAL CONSIDERATIONS

N/A

HUMAN RESOURCES CONSIDERATIONS

N/A

ALIGNMENT WITH STRATEGIC PRIORITIES:

Fire Master Plan

BUSINESS UNITS CONSULTED AND AFFECTED:

N/A

RECOMMENDED BY:

Dave Decker Brenda Librecz Fire Chief Commissioner,

Community & Fire Services

ATTACHMENTS:

Markham Fire & Emergency Services – 2019 Annual Fire Service Report





ANNUAL REPORT 2019

Markham Fire & Emergency Services **Senior Officers**





Deputy Fire Chief Adam Grant



Fire Chief Dave Decker



Deputy Fire Chief Chris Nearing



Platoon Chief Mike Thomson



Platoon Chief Kent Mortson



Platoon Chief Frank Naccarato



Platoon Chief Jeff LeFaive



District Chief Jeremy Acton



District Chief Mike Hallyburton



District Chief Dave Creighton



District Chief Colin Quinn



Chief Training Officer Matt Keay



Chief Fire Prevention Officer George Macris



Dispatch Supervisor Janet Clarry

Markham Council



Back Row L to R: Ward 7 Councillor Khalid Usman, Ward 3 Councillor Reid McAlpine, Ward 5 Councillor Andrew Keyes, Ward 2 Councillor Alan Ho

Middle Row L to R: Regional Councillor Jim Jones, Deputy Mayor/Regional Councillor Don Hamilton, Mayor Frank Scarpitti, Regional Councillor Jack Heath, Regional Councillor Joe Li

> Front Row L to R: Councillor Karen Rea, Ward 6 Councillor Amanda Collucci, Ward 1 Councillor Keith Irish, Ward 8 Councillor Isa Lee

Message from the Commissioner



Brenda Librecz, Commissioner, Community and Fire Service

hanks to our Fire & Emergency Services Department for their outstanding public service in protecting our residents and businesses.

As Canada's most diverse and fast growing community, our Fire & Emergency Services staff undertook numerous innovative outreach and partnership programs in 2019. Over 200 out-

reach activities were initiated to all of our neighbourhoods and cultural groups to advance fire safety, prevention and education. The engagement of children through the very successful school program, camps and junior firefighter programs are critical to advancing safety within our City. Children are proven great teachers of fire safety within their homes with parents and grandparents.

Our Fire and Emergency Services team of women and men in all divisions – suppression/emergency response, prevention, public education, communications and training - all represent the value of our Excellence Markham Program and contribute to our overall success as an organization. Within the Community & Fire Service Commission we share the values of a strong commitment to public service through community engagement and open and transparent service delivery that exceeds the expectations of our residents.

Our fire dispatch team and firefighters are there when we most need them – answering over 60,000 calls for assistance and responding to over 7,400 incidents in 2019. We are fortunate to have very talented and skilled team of staff that are committed to continuous improvement through regular and specialized training throughout the year. Our prevention team proactively works to keep our businesses and residents safe through approximately 4,500 inspections this year and through working with development and building community on fostering new opportunities for new construction.

We also advanced a partnership with our colleagues in Richmond Hill and Vaughan to explore and foster shared services among our Fire & Emergency Services teams to create mutually beneficial outcomes for our communities in the areas of training, shared communications centres and automatic aid.

I would like to express my sincere thanks to all the staff who recently retired for their passion and commitment to public service – you have all made a difference to the City of Markham.

I look forward to many opportunities in 2020 to work with our Fire & Emergency Services Department to continue to foster Exceptional Services by Exceptional People. I would like to express an extra special thanks to Fire Chief Dave Decker for his many contributions to the City of Markham. Thanks as well to Deputy Chief Grant, and Deputy Chief Nearing and all the women and men of the Markham Fire and Emergency Services for their ongoing commitment to exceptional public service.

Jundahibreiz



Children's Fest at Aaniin

Message from the Fire Chief



Dave Decker Fire Chief

n behalf of the 280 members of the Markham Fire and **Emergency Services** (MFES) I am pleased to present the 2019 annual report to Council and the Residents of the City of Markham.

The City of Markham Fire and Emergency Services provides fire services in accordance with the Fire Protection and Prevention Act. Services pro-

vided are guided by the Establishing and Regulating Bylaw which includes the management and delivery of fire and emergency services based on three lines of defense which form the framework for the protection of the public.

> Public Education and Prevention Fire Safety Standards and Enforcement; and **Emergency Response**

Every member of MFES is responsible for public fire education and prevention. Maintaining core programs to deliver fire and safety messages and training to the public remain as key elements in the on-going effort to reduce of fire deaths, injury and damage. We focus on the first line of defense, prevention of fire and emergencies.

During 2019 MFES was provided with several grants and donations all with a focus on fire prevention/education including the donation of 300 carbon monoxide alarms; set of kitchen fire props, children's red fire helmets and fire prevention messaging installed on the side of all fire trucks.

Maintaining fire safety provisions as required in accordance with legislation, bylaws, codes and standards ensure that every effort is provided for public safety. The work to provide fire safety features within buildings and for other processes are well planned in advance of construction and put into place begin before a structure is cleared for occupancy. MFES monitors and inspects fire safety systems and processes throughout the life of the building.

MFES strives to provide equal service level delivery to everyone that lives, works and plays within our City. MFES continually reviews actual experiences and balances relative risks to determine service level needs to meet objectives all with the goal to provide safe occupancy within buildings but also be prepared to respond to provide an effective emergency response.

Daily MFES firefighters are faced with many challenges and they continue to commit to place their health and safety at risk for the protection of the public. Risk reduction in an inherently dangerous profession requires on-going commitment to basic health and safety principles resulting in new training, equipment policies and procedures.

The City continues to expand in population and buildings, both are drivers to provide additional resources to maintain equitable service levels as well as ensure public and firefighter safety. Maintaining an effective and readily available response to emergencies requires firefighters to constantly be engaged in training and fire pre-planning to be better prepared.

2019 highlights include:

- 16 Promotions
- 12 Firefighters hired to offset the cost of overtime and training,
- Annual Pump Testing initiated,
- Addition of two new positions: Fire Prevention Officer and Training Officer,
- Shared Services Committee Consultant to provide a Radio Communications Study,
- 2 Replacement Engines ordered and under construction,
- Return of the 1932 Rugby following restoration.

MFES will continue to focus on three lines of defense; fire safety, code enforcement and provide emergency response services. At the time of writing this report MFES is engaged in its biggest challenge with the onset of the Pandemic in early 2020. Management will continue to deal with the day to day business and on-going challenges associated with the pandemic and a modern and growing fire service.

On behalf of the management team I thank the women and men of the Markham Fire Service for their continuous commitment and professional service. I would also thank the Mayor, members of Council, the CAO, Commissioners, directors and all City staff for their on-going support of the Markham Fire and Emergency Services.

EXCELLENCE

Our journey to excellence is an ongoing process that we evaluate on a daily basis. First and foremost, we strive to deliver excellent customer service to every Markham resident. At the same time, we endeavour to provide a challenging and fulfilling work environment for our team members. This includes encouraging them to provide input on daily activities, which allows us to continue to enhance our services to those who live, work and play in our community. We are always looking at expanding our services in the most cost-effective and beneficial way as Markham continues to grow. We are constantly training our staff to the highest standards to ensure we can respond to the demands of our community efficiently and effectively.

Mechanical

In 2019 the Mechanical Division processed over 490 work orders and performed scheduled annual certifications on all front run apparatus. Annual vehicle, ladder and fire pump certification is coordinated and supported by the mechanics for all apparatus. MFES mechanics also participated in the Ontario Fire College Mechanical Officer Program. Annually fire mechanics travel to Lansing Michigan to participate in courses hosted by Smeal-Spartan to stay current on the evolving care and maintenance of our entire fleet.

Our mechanics are also intricately involved in apparatus specification review and take an active role in preconstruction consultations and final inspection of all apparatus. The servicing of our day staff vehicles to ensure they remain on the road and operate safely is also a responsibility of our fire mechanics.

Training

The Training Division offers a high level of specialized training, supplemented by certified on-shift Instructors, educational institutions and in-house fire service staff.

Together, our goal is to enhance the knowledge, skills and professionalism of our staff.

In 2019, ice water rescue, hazardous material response, first Specialty Rescue Training saw an improvement in level of training as we sent our Water Rescue On-Shift Instructors to NFPA 1006 training who have shared their knowledge with the suppression staff. We put new equipment in



Chassis inspection of our new pumper vehicle

service for the Technical Rope Rescue Program and ran new annual scenarios for Hazardous Materials training. For Elevator Rescue, we trained over 80 staff to a newly developed program as elevator calls increase across the city. The Medical program saw an expansion of Tourniquet training and Mass Casualty training with York EMS and York Police. Markham Fire required a new Driver Program. To help create this program, the City sent two Training Officers to be certified Signing Authority members from the Ministry of Transportation.

And finally, the summer allowed for our newest Training Officer to get an understanding of skill level of all staff for Auto Extrication and Vehicle Rescue. This experience will aid in the creation of a new program for 2020 which will follow the latest NFPA standard.



Auto Extrication Training



2019 Firefighter Recruit Graduation

Firefighter Recruit Training

We were pleased to welcome 12 new suppression recruits to Markham. The Training team began an 10-week program with these new recruits in April 2019. This training program is a combination of lecture and practical delivery, covering a number of areas including clothing, flashover training, search and rescue, ventilation, hose evolutions and self-contained breathing apparatus training.

During 2019 the Training Division also delivered content to 2 Captain's Schools which will aid in Captains.

Promotions

Tim Johnson was the successful Training Officer candidate and was welcomed into the Division in July of 2019.

Looking Ahead

2019 brought a year of some new training opportunities and we look forward to taking these changes into 2020. Our goal is to continue to make the Markham Fire and Emergency Services Suppression staff a highly trained entity to provide the best customer service to our community.



2019 Captain's School participants



Water Rescue Training

PERSEVERANCE

Every year our staff respond to emergency situations and fight fires throughout Markham. We take special precautions to limit the amount of damage suffered to any structure within Markham. We also take the steps necessary to preserve as many belongings as we possibly can without compromising the speed with which we extinguish a fire. Although there are many dangers associated with firefighting, we take great pride in providing this vital service to our residents in the most professional manner possible.

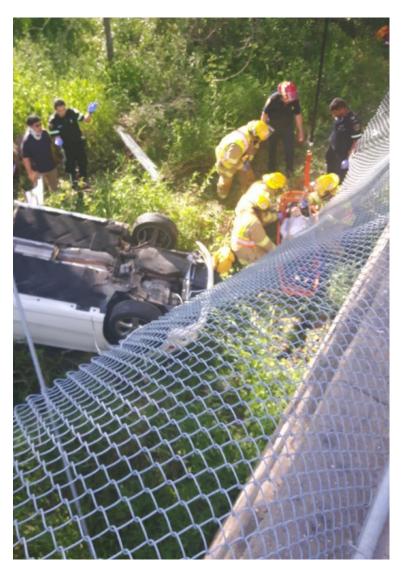
Suppression

The 240 firefighters that comprise the Suppression Division of MFES responded to 7,372 emergency incidents in 2019. These responses resulted in a total of over 15,000 emergency vehicles being dispatched to emergencies. 11 front run apparatus operate from 9 fire stations with a compliment of 7 support vehicles, including two Command Officers. In addition to structure fires, suppression firefighters also respond to motor vehicle collisions, hazardous material incidents, technical rescue incidents of all types and calls for medical aid and assistance.

Despite the inherent risks associated with firefighting, our highly trained professional firefighters take every step reasonably necessary to protect the lives and property of our residents. In the most professional manner, we work tirelessly and with passion and determination to limit the impact of any emergency to those that live, work, play or travel through our community.

In addition to emergency response, suppression firefighters contribute to fire prevention and the public education of Markham residents. In 2019, suppression fire crews attended over 400 community events such as festivals, fairs, and community BBQs. Children and adults alike were informed on City fire apparatus and equipment, as well as the firefighter's role within the community. The fire crews also took the opportunity to address home fire safety questions that we believe had an effect on life safety and emergency preparedness.

School children in grades 1-4 in every school in Markham received visits from firefighters to enforce fire safety lessons. During the three annual visits throughout the school year, students learn about the value of a home escape plan, operating smoke detectors and many other valuable safety lessons for them and their family.



June - Technical Rope Rescue in Ward 2



FIRE

Fire/Smoke Visible Remote Alarm Brush/Grass Fire Garbage Fire Vehicle Fire



MEDICAL

Medical



PUBLIC HAZARD

Police/Medical Assistance Hazardous Materials Hydro/Telephone/Mailbox Lock-out (House, Car, Elevator)



RESCUE

Motor Vehicle Collision Aircraft Incident Train Incident Industrial Accident Water Rescue Elevator Entrapment



NON-FIRE

Burning Complaint Public Assistance Upgraded Calls



September - Retail Warehouse Fire in Ward 2

Promotions in 2019

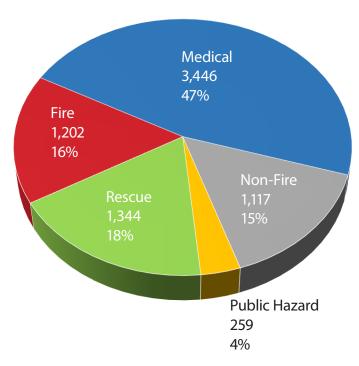
Aaron Hiley, Stuart Hart, Nick Patel, Rob Klassen, Kevin Comrie, Jerry Arkema and Brad Sterling were promoted to the rank of Captain.

Rob Garland and Ryan Best were promoted to the rank of Captain/ Acting District Chief.

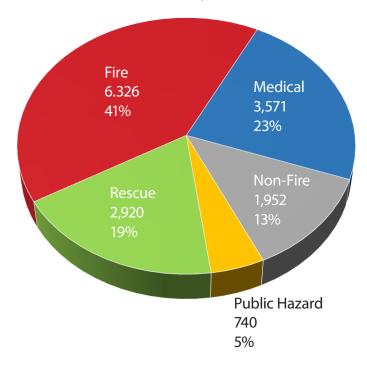
Marty Coutts and Jeremy Acton were promoted to the rank of District Chief.

Kent Mortson and Jeffery were promoted to the rank of Platoon Chief.

Number of Incidents in 2019



Number of Vehicles Dispatched in 2019



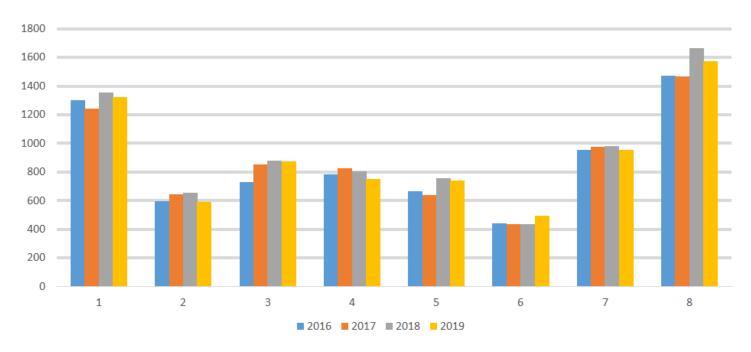
MAJOR FIRES IN 2019



April - Townhouse Fire in Ward 2

DATE	ESTIMATED LOSS	LOCATION	WARD
9/28	\$20,000,000	Hwy 7 East	4
3/25	\$2,000,000	York-Durham Line	5
7/26	\$1,700,000	Schooner Court	2
5/30	\$1,200,000	Annina Crescent	3
4/26	\$600,000	Legends Way	2
7/07	\$450,000	Cairns Drive	4
4/04	\$400,000	John Street	1
6/03	\$300,000	Fred Varley Drive	3
6/11	\$300,000	Green Lane	1
8/1	\$250,000	Walter Scott Crescent	2
7/26	\$200,000	Richwood Drive	4

2016-2019 Number of Incidents By Ward



COMPASSION

The best way to reduce the number of fires and protect Markham residents in their homes is to provide them with the education they need to protect themselves and their families. We deliver our public education programs to our ethnically diverse community, offering our materials in a number of different languages. We partner with local media groups to get our message out to Markham residents as efficiently and effectively as possible.

In the event of a fire, our firefighters, fire investigators, and education officers all act in the most sensitive manner possible. We know that we encounter our residents on one of the worst days of their lives - related to either a fire or some other emergency situation. We understand the value of working with the homeowner to determine the events leading up to the fire and then trying to assist them with the next steps once the scene has cleared. When children are involved, we give them a cuddly bear as part of our Buddy Bear program - this helps ease the trauma they may have suffered as a result of the emergency.

Education

COOKING FIRE SAFETY PROP

Markham Fire and Emergency Services was honoured to be a recipient of a grant from TransCanada which was used to purchase a cooking fire safety prop. Careless cooking is the number one cause of fire in the City of Markham. Many of these fires are caused by human error in the adult that is doing the cooking and are easily preventable. The cooking safety prop was utilized throughout the 2019 year engaging adults in the community where they work and play in order to help reduce our leading cause of fire.









From left to right: Deputy Fire Chief Adam Grant, Cadet Jeyaratnam, Cadet Abbate, Cadet Fraser, Fire Chief Dave Decker

Cadet Program

The Fire Department Cadet program was designed specifically for developmentally delayed high school students. This program allows for teenagers who, by nature of our work, would not be able to be hired by the fire department to experience all aspects of the work we do. The program was 10 weeks long and the Cadets spent one day a week with us learning job related skills that they could apply to a career they may pursue in the future. The focus of the program was the soft skills associated with employment i.e. - respect, professionalism, punctuality, chain of command, etc.

A graduation was held in the Council Chambers where the Mayor and members of council provided the Cadets with a certificate of completion and congratulated them on a job well done. The Cadets were also provided with plaques from the fire service which they will be able to reflect on for years to come.

The program is the first of its kind and was recognized by the Board of Education with the "Applause Award" which is for employers that go above and beyond to provide opportunities for special needs students.

The entire department embraced this program and everyone came together to provide these students with the best possible experience we could offer.



Fire safety superheroes recognized by Markham Fire staff

HERO Program

Many people perished in home fires were overcome by smoke while trying to escape. Having a home fire escape plan is one of the best ways to ensure you and your loved ones get out safely. During the 2019 Fire Prevention Week, Markham Fire and Emergency Services launched the new HERO program in partnership with four local businesses to encourage all employees to be a fire safety superhero.

Creating a home escape plan is a quick, easy but important step to keep themselves and those around them safe from fire. The participating businesses encouraged employees to submit a copy of their home escape plan for a prize.

Winners who submitted their home escape plan were selected by Markham Fire and Emergency Services staff and formally recognized as superheroes.

Fire Prevention Week Puck Drop

Markham Fire and Emergency Services had the chance to perform the ceremonial puck drop at center ice before a Markham Royals home game. Fire staff were also present before the game to promote Fire Prevention Week.





PROTECTION

Keeping Markham residents safe is accomplished on many levels – from offering fire safety education to fighting fires. Our protection also extends to fire prevention. Providing fire protection to our residents is a key component of the services we provide. The Fire Prevention team inspects Markham buildings on a regular basis to ensure they meet the current fire code regulations. Our team works side by side with property owners to ensure they explore every avenue possible for compliance - legal action is a last resort. Our prevention team consistently performs inspections in a thorough and respectful manner. We also review pre-construction site plans to ensure that any new building being built in Markham meets the most current fire regulations and that these regulations are adhered to during the construction and occupancy phases. Our dispatchers are trained professionals who are available 24 hours a day, seven days a week to take your information and ensure that fire trucks respond as quickly as possible when an emergency arises. Our staff handle thousands of calls every year and treat each of them with the same urgency and professionalism.

Fire Prevention

Fire Prevention Officers have expert knowledge about the Fire Code and its application. Their knowledge and good judgment is called upon to make assessments and decisions about the fire and life safety in the buildings in our community. These decisions may involve immediate threats to life, building closures, and fire and environmental issues. Fire prevention officers ensure fire protection systems in buildings operate, enabling people to evacuate safely in the event of an emergency. They contribute greatly to public safety.

Our Plans Examiners review and comment on plans and specifications submitted to the Fire Services for compliance with Provincial Acts and Regulations such as the Fire Protection and Prevention Act (FPPA), the Ontario Fire Code, the Ontario Building Code, Municipal By-laws and other related fire and life safety standards. They also conduct comprehensive fire prevention inspection/surveys and acceptance tests of fire protection and life safety systems for all classes of buildings and occupancies in the City.



Fire Prevention staff was at various locations in Markham to raise funds for Ronald McDonald House during McHappy Day









In 2019, the members of the Fire Prevention Division worked diligently to accomplish this mission by engaging in the following activities:

- 1500 property inspections and related activities were conducted and 3000 re-inspections where conducted to maximize the safety of people in existing buildings.
- 182 plans were reviewed and 67 inspections were conducted with the Building Department to ensure new fire protection and life safety systems were properly installed.
- 156 fire safety presentations were delivered by Fire Prevention and Suppression staff to promote fire safety lessons and training to people ranging from children to seniors, from office staff to factory workers, and from residents to businesses
- 93 files where opened producing 226 inspections of accessory apartments to make sure people were safe in their own homes.



Communications

Communications plays a critical role in assisting Markham residents with emergency and non-emergency service requests. The team, ranging in years of experience from 1 to 30, handled over 60,000 incoming and outgoing telephone calls to assist Markham residents in 2019. Of these, over 7,400 emergency responses were generated and managed by the Communications Division.

The Alarm Room Operator is the first point of emergency contact for someone who is often having one of the worst days of their lives. These members of the team have to be compassionate and empathetic, yet able to be firm enough on the telephone to get key information from callers during stressful circumstances, to be able to generate the proper response to the emergency. Listening and interpretive skills are of the utmost importance, as is the ability to work as a part of the team, with the goal of providing whatever assistance is possible to those in need.

Communications also liaises with allied agencies including police, ambulance, utilities and neighboring departments working together to provide a coordinated and effective response.

In 2019 we welcomed Jennifer Wagner and Shelley Marshall to the Communications Division.





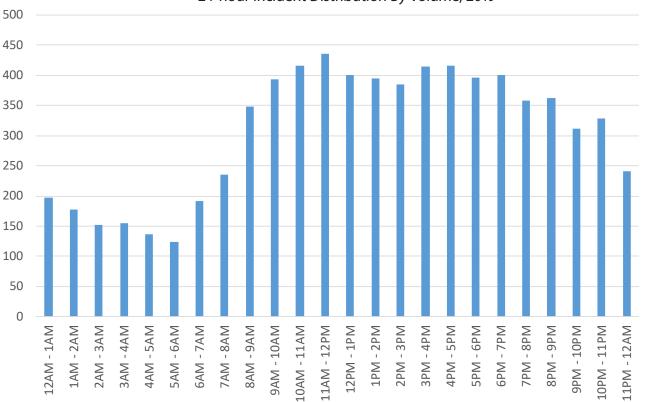


Mayor Scarpitti presented the Long Service Award to members of Communications Division

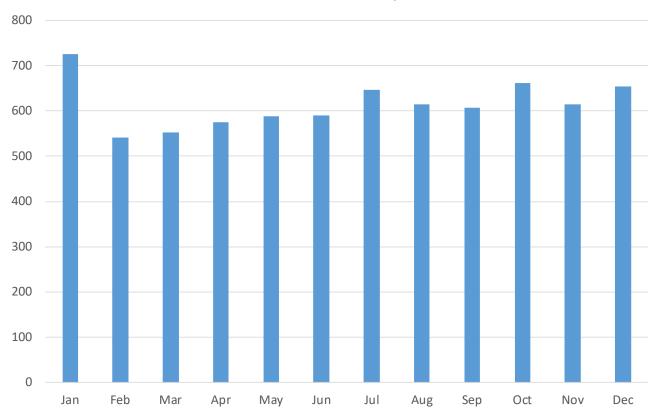
Dispatch Supervisor Janet Clarry (25 years) Alarm Room Operator Chris Lawton (30 years)

Alarm Room Operator / Firefighter Shelley Marshal (30 years)

24-hour Incident Distribution By Volume, 2019



12-month Incident Distribution By Volume, 2019



Departures

The City of Markham appreciated your dedication and the services you have provided to its citizens to keep the community safe.



Firefighter Phil Harrison 29 Years of Service



Firefighter
Dave Job
29 Years of Service



Firefighter Steve Hollands 29 Years of Service



Firefighter
Phil Eades
28 Years of Service



Firefighter Harold Wideman 32 Years of Service



Captain Jim Jenkins 29 Years of Service



Captain Ron Yakeley 33 Years of Service



Captain Blaine Dobson 32 Years of Service



Platoon Chief Scott Daniel 32 Years of Service



Captain Barry Vesh 30 Years of Service



Training Officer Glenn Ambrose 30 Years of Service



District Chief Marty Coutts 30 Years of Service



Firefighter
Ken Fisher
33 Years of Service



Fire Staff Serving on McHappy Day



Digital fire display board installed in front of fire stations



1932 Rugby leading the Fire crew at the Santa Claus Parade



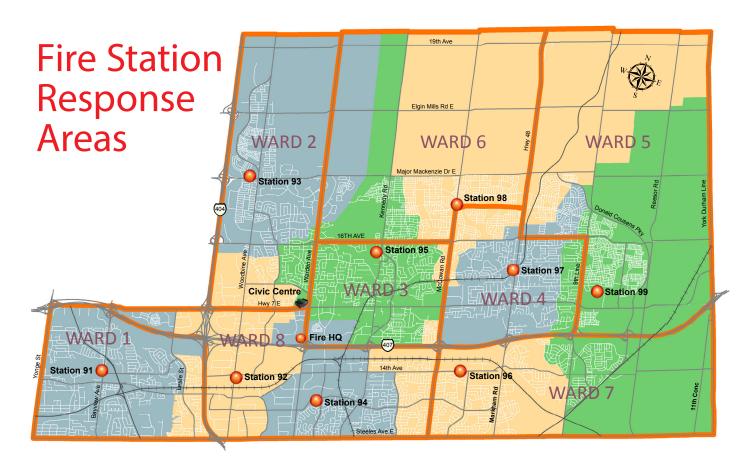
Fire safety message on City zambonis to promote home fire escape plan



Fire Chief Decker and Ward 6 Councillor Collucci presenting a certificate of appreciation to a local business



Markham Fire staff at the 2019 Canadian Firefighters Memorial Ceremony



Station 91

7801 Bayview Ave.

Station 94

7300 Birchmount Rd.

Station 97

209 Main St., Markham

Station 92

10 Riviera Dr.

Station 95

316 Main St., Unionville

Station 98

650 Bur Oak Ave

Fire HQ

8100 Warden Ave.

Station 93

2930 Major MacKenzie Dr.

Station 96

5567 14th Ave.

Station 99

3255 Bur Oak Ave.





Report to: General Committee Meeting Date: July 6, 2020

SUBJECT: Water and Wastewater Asset Ownership Agreement

PREPARED BY: Eddy Wu, ext. 2445

RECOMMENDATION:

1) That the report "Water and Wastewater Asset Ownership Agreement" be received; and,

- That the Mayor and Clerk be authorized to execute an agreement between the City and The Regional Municipality of York (the "Region") to govern the ownership of water and wastewater assets as described in this report, provided that the form of such agreement is satisfactory to the Commissioner of Community & Fire Services and the City Solicitor; and,
- 3) That the Director of Environmental Services be authorized to accept the conveyance and to convey ownership of minor water and wastewater assets to and from the Region to the satisfaction of the Director of Environmental Services; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

EXECUTIVE SUMMARY:

Not applicable

PURPOSE:

The purpose of this report is to request authority from Council:

- (a) for the Mayor and Clerk to execute an agreement between the City and the Region to govern the ownership of Regional and City water and wastewater infrastructure (the "Water and Wastewater Asset Agreement"); and
- (b) to delegate to the Director of Environmental Services the authority to accept the conveyance and to convey ownership of minor water and wastewater assets to and from the Region pursuant to the terms of the Water and Wastewater Asset Agreement.

The Water and Wastewater Asset Agreement will establish the following:

- (a) The process for delineating the ownership boundary between Regional and City water and wastewater infrastructure;
- (b) the requirements for the transfer of asset ownership; and
- (c) access rights over Regional Water and Wastewater Infrastructure and local water and wastewater infrastructure.

BACKGROUND:

Water / Wastewater linear infrastructure within the Regional Municipality of York are separated into two (2) tiers. The Region is responsible for the supply, treatment, transmission, and storage of water within its respective municipal boundaries, while the Local Area Municipality (LAM) is responsible for the distribution of this treated water to its municipal drinking water system users. The City's water and wastewater systems are interconnected to the Region's water and wastewater systems at different locations within the City's boundaries. Ownership of these water and wastewater systems between the City and the Region is uncertain in some locations. Due to number of uncertainties, staff at the Region and the City have reached an agreement on the terms of a Water and Wastewater Asset Agreement to govern the following:

- (a) the process for delineating the ownership boundary between Regional and City water and wastewater infrastructure;
- (b) the requirements for the transfer of asset ownership; and
- (c) access rights over Regional Water and Wastewater Infrastructure and local water and wastewater infrastructure.

OPTIONS/ DISCUSSION:

1. Process to delineate ownership

Regional and the City's Environmental Services staff have established criteria for determining where and how the ownership of assets should be demarcated.

For the water system, the delineation point is on the watermain coming out from the Regional water chamber, about one meter outside of the chamber wall. For the wastewater system, the delineation point is at the outside wall of the Regional manhole where the City's sewer connects to.

Staff is in the process of evaluating each location where Region and City assets are connected. At the writing of the report staff has reviewed 36 of the 113 identified water connections, and 62 of the 143 identified wastewater connections.

Once the demarcation of ownership is agreed upon for each location, staff at the City and the Region will both sign the connection location drawings. All the signed drawings will be maintained by the Region and accessible through the Region and the City's GIS system. This will allow staff to have the information available immediately in order to manage issues as they arise.

2. Requirements for transfer of asset ownership

Proposed Minor Transfers for locations completed from the Demarcation Exercise:

From the delineate ownership exercise completed to date, there are number of assets currently owned by the Region that should be owned by the City and vice versa. Staff recommend that the ownership of these assets be transferred at this time.

The assets proposed to be transferred are minor in nature and include for example small sections of pipe or a sanitary manhole. They do not comprise the entire water chamber or a length of watermain. The proposed transfer of assets would have little impact on the overall number of City's assets.

For the confirmed locations that require transfer, staff has conducted the field inspection at each of the demarcation point to ensure the asset are in acceptable condition. As a result, there will not be any net financial impact associated with the proposed exchange of assets.

Staff recommends that the Director of Environmental Services be authorized to accept the conveyance and to convey ownership of minor water and wastewater assets to and from the Region based on the outcomes of the demarcation exercise which is a technical process.

Future Transfers Outside of Demarcation Exercise:

A list of future asset transfers outside of this immediate demarcation exercise has been proposed that comprise mostly of Regional assets. They comprise of assets that the Region no longer wants to maintain due to changes in their water and/or wastewater systems but would be beneficial to the City if the City assumed ownership. These assets are larger in scale than the minor assets proposed to be transferred as part of the demarcation exercise. An example of such larger scale asset transfer is the Peter Street watermain ownership transfer that took place in 2019.

For future transfers of Regional asset to City, staff will assess whether there is a benefit to the City of assuming ownership of assets from the Region on a case-by-case basis. Staff will assess:

- If the asset is needed
- If there are value added
- Financial analysis (operations and maintenance, life cycle impact)

If the transfer is deemed warranted and beneficial, City/Region staff will be seek approval from respective Councils to complete the asset transfer.

3. Access Rights

The Region and the City will both need to enter on to each other's property to conduct work on their water and wastewater assets. Such work includes capital rehabilitation or emergency responses and repairs.

The proposed Water and Wastewater Asset Agreement include terms and conditions governing access to City-owned and Region-owned property to conduct work.

FINANCIAL CONSIDERATIONS

There is no financial implication for the minor asset transfers proposed to be conducted as part of the demarcation exercise. The future larger scale asset transfers proposed to be conducted outside of the demarcation exercise will be evaluated on an individual basis. A full financial analysis will be conducted to assess the financial impact to the City prior to such transfer.

HUMAN RESOURCES CONSIDERATIONS

Not applicable

ALIGNMENT WITH STRATEGIC PRIORITIES:

A clearer demarcation of ownership of Regional and City assets will improve the level of municipal service being provided by staff. It will eliminate the confusion between the two parties so that the responsible party can promptly respond to issues that arise.

BUSINESS UNITS CONSULTED AND AFFECTED:

The Legal Services Department has reviewed this report and their comments have been incorporated.

RECOMMENDED BY:

Phoebe Fu, P.Eng.
Director, Environmental Services

Brenda Librecz Commissioner, Community and Fire Services

ATTACHMENTS:

Not applicable



COVID-19 – Financial Impact Update

General Committee July 6, 2020



Agenda

- 1. Financial Assistance Update
- 2. Economic Update
- 3. Property Tax Payment Status
- 4. 2020 Final Property Tax Bills
- 5. Year-End Projections
- 6. Payroll Cost Comparison
- 7. Cash Flow Update
- 8. Recommendations



1. Financial Assistance Update – Gas Tax

The following statements were released regarding the Federal Government's June 1st announcement to accelerate the Federal Gas Tax payments to Municipalities from July & November to one payment in June.

- The Federation of Canadian Municipalities (FCM) stated "This modest, preliminary measure may help some municipalities with immediate liquidity issues. But to be clear: this is not new money."
- Mayor Frank Scarpitti stated "Although we appreciate the advancement of this gas tax funding to one payment, it does not address the serious financial crisis and shortfalls we currently face with permanent revenue loss and increased costs due to the COVID-19 pandemic."

Gas Tax is not new money; however, it will help to maintain a positive cash flow



1. Financial Assistance Update – Federal Government

- On June 5th, the Prime Minister announced \$14 billion in funding for the Provinces to help them reopen their economies, as part of a safe restart agreement providing:
 - 10 days of paid sick leave for workers,
 - protective gear for front-line health workers and businesses,
 - o access to child care; and
 - funding for municipal governments to help keep city services like transit and community programs running
- The Premier of Ontario indicated that the \$14 billion falls far short of what's required to address the "massive need"; the Province has a \$23 billion deficit problem on its own

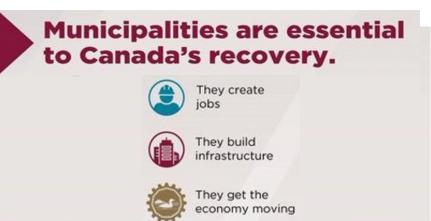
Municipalities are unsure of how this funding will be allocated or provide assistance





1. Financial Assistance Update – FCM





- Municipalities still face \$10-15 billion in non-recoverable losses
- A federal restart plan can lead to a solution protecting the frontline services and recovery Canadians need but only if it meets the bottom-line requirements listed





1. Financial Assistance Update – AMO, LUMCO, GTHA

- AMO, LUMCO, and GTHA Mayors all responded to the Prime Minister's June 5th announcement, stating:
 - Canada's \$14 billion package of support for Provinces and Territories is not clear on how much of the funding is allocated to support communities
 - The package is not enough to address the funding crisis municipalities are facing
 - Only alternatives to Federal/Provincial funding support are property tax increases, service disruptions, or reduction of services
 - o Federal & Provincial capital investments to municipalities will help rebuild the economy
- On June 22, the GTHA Mayors & Chairs issued a joint statement on the successful restart and reopening of the economy, and the need for financial assistance from the Federal and Provincial governments

In-year service cuts are a possibility, if financial relief from higher levels of government is not forthcoming quickly



1. Financial Assistance Update – RBC Economics

An economic study carried out by RBC Bank titled 'Canadian City Finances Ailing from COVID-19', offers several key opinions on what municipalities will need, to weather the current pandemic:

- Municipal budget shortfalls could top \$12 billion in 2020
- Financial support to municipalities from Ottawa has not been sufficient
- Ottawa and Provincial governments have much larger budgets and borrowing capacity than municipalities
- To prevent significant tax increases or deep spending cuts will require funding from the Federal and Provincial governments
- Municipalities should find some workable cost reductions

"To prevent significant tax increases or deep spending cuts, Federal and Provincial governments will need to provide more help, perhaps even non-repayable support"



2. Economic Update

- The Bank of Canada overnight lending rate
 - During March the overnight lending rate dropped from 1.75% to 0.25%
- Canadian Dollar
 - o March 20th \$0.689 US dollars, June 17th \$0.739 US dollars
- Inflation, CPI (StatsCan)
 - May 2020 (compared to May 2019): Ontario -0.4% (with energy), 1.0% (without energy)
- Job Market (StatsCan)
 - March and April 3 million jobs lost, May 290,000 jobs added back
- Unemployment Rate
 - May 2020 Canada 13.7%, Ontario 13.6%
- Gasoline (StatsCan) Toronto (per litre)
 - February: \$1.11, March: \$0.86, April: \$0.79, May: \$0.91 (June > \$1.00 per litre)



3. Property Tax Payment Status

June Year to Date

- 93.0% of regular instalment taxes collected (Feb, Mar)
- 98.1% of pre-authorized tax payments (PTP) collected (4, 6, and 11 month plans)

94.5% of total taxes <u>have been</u> collected to date (compared to **96.7%** in prior years)

June PTP instalment

- In June, the only PTP payments received are from the 11 month residential instalment plan
- Collected 95.8% of the expected \$13.22M tax revenue for June

Key indicator will be the July and August residential instalments and October and November non-residential instalments



4. 2020 Final Tax Bills (Residential)

The 2020 final tax bills for residential properties were issued on June 8, 2020.

A total of 105,563 property tax bills were issued totaling \$282.4M;

- 1. 70.6%, or **74,558** accounts are on a **regular instalment plan**, with due dates on July 6th & August 5th
 - Anticipated instalments total \$97.6M for July and \$98.6M for August

- 2. 29.4% or 31,005 accounts are part of the Pre-authorized Tax Payment Program (PTP)
 - Anticipated installment amount totaling \$86.2M by year-end

The 2020 final tax bills for **non-residential** properties <u>will be</u> issued by August 31st, 2020





5. Year-End Projections

Physical distancing ends:	August 31st	December 31st		
1. TAX FUNDED COVID-RELATED PROJECTIONS (\$Millions)				
1 Recreation revenue loss	(15.23)	(19.60)		
2 Recreation expenditure savings	8.34	12.86		
3 Redeployment of staff savings (Recreation to Operations)	0.52	0.68		
4 Culture revenue loss	(2.91)	(3.76)		
5 Culture expenditure savings	1.46	2.31		
6 Library revenue loss	(0.71)	(0.80)		
7 Library expenditure savings	1.69	3.46		
8 Investment income	(3.00)	(3.00)		
9 Waived penalty and interest to December 31st	(2.77)	(2.77)		
10 Legislative services revenue loss	(2.40)	(2.63)		
11 Finance and supplemental tax revenue loss	(1.72)	(2.67)		
12 Crossing guard contract savings	0.24	0.53		
13 Staff recruitment strategy	0.60	0.75		
14 Additional COVID related expenditures	(1.98)	(2.35)		
NET DEFICIT RELATED TO COVID	(17.86)	(16.98)		
2. NON-TAX FUNDED COVID-RELATED PROJECTIONS (\$Millions)				
1 Deferred stormwater fee	(9.70)	(9.70)		
2 Suspended MAT tax	(3.30)	(3.30)		
3 Maintained water/wastewater rate at 2019 level and reduced usage	(2.25)	(3.55)		
NET DEFICIT RELATED TO COVID	(16.35)	(16.55)		
TOTAL TAX AND NON-TAX FUNDED DEFICIT COVID PROJECTIONS (1+2)	(34.21)	(33.53)		

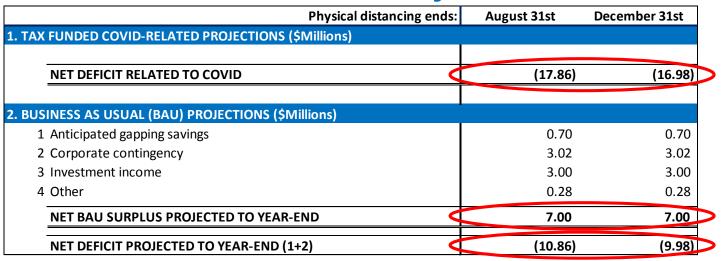
May 2020 results are in line with staff forecasts



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5. Year-End Projections



May 2020 results are in line with staff forecasts

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6. Payroll Cost Comparison

May 2020 vs. May 2019

STAFF CATEGORY	May 2020		May 2019		VARIANCE 2020-2019 INCR/(DECR)		VARIANCE 2020-2019 INCR/(DECR)	
PAYROLL	GROSS SALARY (\$M)	EMPLOYEES (No.)	GROSS SALARY (\$M)	EMPLOYEES (No.)	GROSS SALARY (\$M)	EMPLOYEES (No.)	GROSS SALARY	EMPLOYEES
Full Time	\$7.78	1,090	\$7.76	1,093	\$0.03	(3)	0.3%	(0.3%)
Part time	\$0.81	204	\$2.18	1,619	(\$1.36)	(1,415)	(62.7%)	(87.4%)
TOTAL	\$8.60	1,294	\$9.93	2,712	(\$1.34)	(1,418)	(13.5%)	(52.3%)

Comparing May 2020 to May 2019, the City paid 87.4% fewer part time employees

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7. Cash Flow Update

- A cash flow model has been developed to run different scenarios, including length of quarantine period, and residents' and businesses' willingness to pay taxes
- Assuming an 80% tax collection rate, City would be in a \$100M negative cash position at year end. For every further 10% reduction in taxes collected in 2020, year end cash balances would be decreased by a further \$40-45M.
- This will provide direction as to when the City will need to sell investments or borrow.
- Staff have secured a temporary borrowing facility with the City's financial institution to bridge potential cash flow shortfalls. This will likely be required starting in December, until taxpayers begin making arrears payments in 2021.

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8. Recommendations & Next Steps

- 1. That the presentation entitled COVID-19 Financial Impact Update be received; and,
- 2. That the City Treasurer report back to Council on August 25; and further,
- 3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.





"Best of the Best 2" Markham's Diversion Strategy 2020-2023

General Committee July 6, 2020



Presentation Overview

- 1. Purpose
- 2. "The Best of the Best" Markham's Roadmap to 80% Diversion 2013-2016
- 3. "The Best of the Best 2" Guiding Principals
- 4. Proposed Enhancements
 - Curbside Services
 - ii. Multi-residential Improvements
 - iii. Single Use Plastics Reduction
 - iv. Recycling Depot Improvements
 - v. Updated Zero Waste Policy
 - vi. Expand Electronics Recycling Opportunities
 - vii. Enhanced Promotion & Education
 - viii. Supplementary Service Improvements
 - ix. Super Mailbox Recycling
 - x. Specialized Diversion Programs





Presentation Overview (cont.)

- Waste Management at Events 5.
- Waste Management in Recreation facilities 6.
- Waste Management in Administrative Buildings 7.
- Waste Management in Parks 8.
- 9. Summary
- 10. Recommendations





1. Purpose

"The Best of the Best 2" – is the next phase of Markham's corporate waste diversion strategy to be implemented from 2020 - 2023 with a target of 85% municipal diversion

The Waste Diversion Committee and Staff engaged in the following process:

Performed comprehensive review of all City waste management and diversion programs

Found opportunities
to support and align
with BMFT,
greenMarkham and
York Region's SM4RT
Living Plan

Developed
consolidated list of
initiatives and program
improvements
designed to help
achieve 85% diversion



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2. "The Best of the Best" Markham's Roadmap to 80% Diversion 2013-2016

- "The Best of the Best" Markham's Roadmap to 80% Diversion was a three-year strategy approved in 2012 to increase diversion to 80%
- It featured key initiatives such as:
 - Clear bags for garbage
 - Textile recycling
 - Curbside ban on electronics
 - Expanded leaf & yard material collection
 - Zero Waste in Schools
- The strategy increased diversion from 74% to 82%
- Markham's textile recycling program recognized with 3 significant awards



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3. "The Best of the Best 2" Diversion Strategy Guiding Principles



VISION

"The Best of the Best 2" diversion strategy is designed to ensure Markham continues to be a provincial and national leader in waste management through the implementation and improvement of diversion programs that are socially, environmentally and economically responsible

TARGET

The newly proposed waste management initiatives and diversion program improvements outlined in "The Best of the Best 2" are intended to align with both Corporate and regional strategies to help achieve a goal of 85% diversion

85 %





i. Curbside Enhancements

Blue Box Recycling

- No additional items due to future Provincial regulations
- City to retail only larger blue box (80L) at recycling depots and community centers to increase capacity
- Review damaged blue box and green bin replacement fee
- Continued public education directed at minimizing bagged recycling and other major contaminants

Green Bin Organics

- Offer residents ability to purchase 70-120L larger size Green Bins at recycling depots (full cost recovery)
- Require cart tipper equipment on co-collection vehicles (in RFP)
- Continue contamination reduction to reduce mixing of materials in co-collection vehicles
- Outreach program on use and maintenance of back yard composters
- Promote use of Green Bin and leaf and yard collection instead of composters
- Amend Waste By-law to address abandoned back yard composters

Clear Bag Garbage

- Current landfill bans on: packaging polystyrene, textiles, e-waste, batteries
- Potential items to ban include:
- toilets/sinks (collected as porcelain in new contract)
- infant car seats (accepted at recycling depots for recycling fee)
- mattresses
- Retail approved clear bags and clear "kitchen bags" at recycling depots to address affordability and reduce use of non-clear / tinted garbage bags





ii. Multi-residential Improvements

Revise design criteria for new high rise developments to require 3 separate chutes to increase 3 stream diversion

Increase letter of credit securities for developments being built with a three-stream sorting system (diverter)

Partner with York Region on in-sink grinder pilot at 18 Water Street

Pilot access control monitoring technology for multi-residential sites with a centralized recycling room to increase participation

Develop program to increase diversion of home delivery packaging

Explore opportunities to pilot emerging waste systems and collection technologies in new development areas

Review the eight grandfathered multi-residential buildings currently receiving private waste collection and receiving tax rebate

Amend refuse by-law and use development powers to compel property management staff and condo boards to provide semi-annual recycling education to residents and provide evidence of training to City

Continue to expand textile recycling and E-waste recycling opportunities to multi-residential sites





iii. Single Use Plastics Reduction

Reported to Council with Phase 1 targets and enforcement plan:

Ban packaging styrofoam in Q4 2020

Community-wide education program to raise awareness

Eliminate
single use
plastics at City
facilities

Research and develop possible single-use plastics bylaw for Phase 2





iv. Recycling Depot Improvements

Revamp all internal and external recycling depot signage

Provide internet connectivity at recycling depots to allow for:

- Automated transaction reporting and inventory control
- Digital visitor tracking
- Wireless surveillance

Expand accepted materials:

- E-waste (see next slide)
- Coffee pods (pilot)

Review all Depot operations including:

- Milliken Depot hours and accepted materials
- New Depot location in Future Urban Area





v. Review & Update Zero Waste Policy

Perform comprehensive review and update the City's Zero Waste Policy (planned for Q1 2021)

vi. Expand Electronics recycling opportunities

Expand locations that accept E-waste including recycling depots and private businesses

Partner with local
E-waste recycler to
provide standardized Ewaste collection bins for
Civic Facilities and multires (similar to textile
program containers)





Alignment with BMFT, greenMarkham and Neighbourhood Strategy

External Outreach

Promote & educate on City waste programs, policy & compliance and new diversion initiatives:

- Photo imaging to proactively address improper set-outs/complaints
- Mobile App & ReCollect software (collection schedule/"What Goes Where?" tool
- Annual Mission Green newsletter, quarterly e-newsletter, info for Councillor newsletters

Internal Outreach

Promote & educate Staff/vendors on corporate Zero Waste Policy

e-Newsletter, posters, group staff education seminars and training modules





viii. Supplementary Service Improvements

ix. Super Mailbox Recycling

x. Specialized Diversion Programs

Incorporate ceramics recycling program under White Goods collection appointment program for toilets and sinks

Mandatory placement of mailbox recycling bins in all wards

Pilot use of cigarette
butt containers in public
spaces (York Region
Transit stops, Creative
Outdoor Advertising
bins) and provide
education

Explore by-law + fine banning scavenging of appliances containing chlorofluorocarbons (CFCs, i.e. freon) – certified haulers only

Review possible bin and lid improvements to minimize contamination from public waste, pet waste

Pilot dog waste collection system at condo/multi residential development





5. Waste Management at Events

Corporate Communications identified the following strategies to reduce contamination and improve waste diversion at City & community events

- Explore offering organic collection for "after hours" events
- Explore "Green Team" liaison and develop information package to assist event organizers interested in working with volunteers to improve diversion/reduce contamination
- Explore the deployment of additional water bottle re-fill stations
- Ensure vendor adherence to the corporate Zero Waste Policy
- Provide additional education to event vendors concerning single-use plastics
- Perform annual assessment of event-related initiatives to ensure continuous improvement





6. Waste Management in Recreation Facilities

Recreation identified the following strategies to reduce contamination and improve waste diversion at the City's community facilities

- Ensure all "recycling stations" have proper bins that are designed to accept recycling, organics and garbage
- Develop refreshed signage to be more explicit about 'what goes where'
- Work with vendors and rentals to ensure adherence to corporate Zero Waste Policy (i.e. no single-use plastics)







7. Waste Management at Administrative Buildings

Sustainability & Asset Management identified the following strategies to reduce contamination and improve waste diversion at the Civic Centre and 8100 Warden

- S&AM to place recycling compactor in parking garage at Civic Centre - reduce collection frequency and costs, and eliminate dumping
- Continue to monitor proper end sorting by contracted cleaners
- Support Waste Management to continually audit all recycling stations and provide ongoing internal education
- Review supply sourcing to reduce contamination ie washroom brown paper towels







8. Waste Management in Parks

Operations identified the following strategies to reduce contamination, litter, illegal dumping and improve waste diversion in City parks and public space

- Engage By-laws to address dumping of household waste in park bins and Moloks
- Pilot the elimination of waste receptacles in parks and require users to take waste home to determine effectiveness
- Work with Waste Management to educate residents on how to properly load Blue Boxes to reduce wind-blow litter and to bring pet waste home for disposal in green bin







9. Summary

- By moving forward with "The Best of the Best 2", Markham will maintain its leadership role and continue to demonstrate the City's commitment to environmental sustainability
- This multi-year approach (2020 2023) will allow Staff to work towards a target 85% municipal diversion and improved customer service
- Staff will report back to Council concerning:
 - Any anticipated financial impacts for initiatives and program improvements
 - Updates on strategy implementation



BUILDING MARKHAM'S FUTURE TOGETHER 2020 – 2023 Strategic Plan



10. Recommendations

- 1. That the presentation entitled "The Best of the Best 2" Markham's Diversion Strategy 2020-2023 be received; and,
- That Council endorse "The Best of the Best 2" Markham's Diversion Strategy 2020-2023 and the initiatives and programs outlined in the strategy that form the basis of Markham's multi-year plan to attain 85% municipal diversion; and,
- 3. That Staff report back to Council concerning any anticipated financial impacts for initiatives and program improvements and updates on strategy implementation; and,
- 4. That a copy of the presentation be forwarded to York Region and the Local municipalities for their information; and further,
- 5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.



Report to: General Committee Meeting Date: Monday, June 15, 2020

SUBJECT: City of Markham Older Adult Strategy Update

PREPARED BY: Jason Tsien, Community Recreation Manager, Recreation Services

RECOMMENDATION:

1) That the report entitled "City of Markham Older Adult Strategy (OAS) Update" be received; and,

- 2) That staff report annually on the status of the OAS actions; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

This report is to update Council on the progress of Markham's Older Adult Strategy (Attachment A).

BACKGROUND:

Approved by Council in the Fall of 2017, the OAS provides a roadmap on how the City of Markham will respond to a growing older adult population over the next 10 years. Since the OAS was approved, there has been ongoing work to address its recommendations. Outcomes and status of work will be discussed in this report.

The OAS focuses exclusively on the programs and services that the City of Markham is responsible for delivering to local residents.

As result of collaboration between the City and York Region there are considerable common linkages between the OAS and the York Region Seniors Strategy. Communication **challenges** and **barriers to participation in programs and services** are themes that are important elements of both the OAS and the York Region Seniors Strategy.

Demographic modelling identified that the Older Adult population within Markham is expected to grow by 123% over the next ten years. Older adults are the fastest growing segment of Markham's population. This trend will continue over the next decade, as population growth amongst older adults continues to outpace that of youths and adults.

OPTIONS/ DISCUSSION:

The Older Adult Strategy serves as a roadmap with respect to municipal policies, service delivery, design standards and community partnerships, in order to improve age-friendliness for all Markham residents. The OAS is intended to ensure that programs and services delivered by the City are appropriately aligned with the dynamic needs of older adults in Markham. The OAS also intends to promote accessibility and equity for older adults in order to encourage Markham residents to remain physically and mentally active, healthy and engaged in their community.

The Markham Older Adult Strategy represents a proactive policy response to better manage the growing proportion of older adults in Markham. The OAS has been undertaken to help ensure that the City is prepared to address prevailing trends and future challenges related to this aging population segment in Markham.

OAS – VISION AND MISSION STATEMENTS

The vision statement reflects the **desired outcome of the OAS**. The vision statement presented below reflects **where Markham aspires to be in 5 – 10 years**, with respect to the delivery of programs and services for older adults.

VISION

Markham – a leading Age-Friendly Community in Canada – is responsive to older adult citizens and promotes independence, respect, innovation, diversity and community engagement.

The mission statement indicates the role that will be performed by the City. The mission reflects how the City of Markham will work towards achieving the OAS vision.

MISSION

The City of Markham will ensure that spaces, programs and services are inclusive, flexible and accessible for older adult citizens of all backgrounds and abilities.

AGE FRIENDLY CITIES AND COMMUNITIES:

The preparation of the Markham OAS directly supports both, the World Health Organization ('WHO') Age Friendly Cities and Communities initiative, and the Ontario Seniors' Secretariat ('OSS') Age Friendly Communities initiative, which were established to guide communities in taking steps to become more age-friendly.

Friendly Community ('AFC') framework (World Health Organization, 2007). As illustrated in Figure 1-3, these dimensions are generally related to the programs and services delivered by local (i.e. City of Markham) or regional (i.e. York Region) government partners. Housing and Transportation services in Markham are administered by York Region, therefore, the OAS is principally concerned with the remaining six age-friendly community dimensions.

MARKHAM Social Participation York Region **MARKHAM** Housing Social Inclusion Civic Participation York Region **Age-Friendly MARKHAM** Transportation Communities Communication & Information **MARKHAM** Spaces & Buildings (<mark>M</mark>ARKHAM **MARKHAM**

Figure 1-1: Eight Dimension of Age-Friendly Communities

MARKHAM'S OLDER ADULT STRATEGY - FOCUS AREAS

The following six focus areas form the basis for the overall OAS, they represent **priorities** identified by older adults in Markham during the development of the plan and align to the Age Friendly Communities dimensions. The six focus areas for the OAS are:

- 1. Community Support Services
- 2. Outdoor Spaces & Buildings
- 3. Social Participation
- 4. Respect & Social Inclusion
- 5. Social & Civic Participation
- 6. Communications & Information













Status Update of the Older Adult Strategy

The following is a summary of the work that has been completed and the ongoing projects that support the recommendations of the approved 10 year Older Adult plan.

Focus Area 1 : – Community Support Services

GOAL: The City of Markham will work collaboratively with local agencies, community organizations, private businesses, citizens and other community partners to ensure that a broad range of community support services are available across Markham.

There are 3 outcomes and 8 actions in this area. Key highlights:

- 1.1 Ensuring a coordinated delivery model to improve the clarity of roles of community support services resulting in increased access for older adults in Markham
 - **Actions completed** Databases compiled of senior services and seniors groups which is used to connect local senior groups with local and provincial grant opportunities and used as solicit feedback through surveys.
- 1.2. Ensuring that community support services for older adults in Markham are easy to identify
 - **Delayed due to COVID-19** Consolidate and Identify City of Markham program and services and Regional services into new dedicated older adult website that will be launched Fall 2020. Information is consolidated ready for posting on the website.
- 1.3. Improving the affordability of community support services available for older adults in Markham
 - **Actions completed and ongoing** The Celebrate Markham Seniors Club funding stream provides \$40,000 annually to local agencies and senior clubs to support programming and services to older adults in the community.

Focus Area 2 – Outdoor Spaces & Buildings

GOAL: The City for Markham will ensure that there is equitable access to City roads, trails, pathways, parks and facilities for older adult residents through the implementation of sustainable community planning and infrastructure management.

There are 3 outcomes with 14 actions in this area. Key highlights:

2.1 Improving the quality of coverage of seating notes throughout the City

Actions completed - full inventory of benches and seating nodes in Markham parks.

Ongoing - There are a total of 2,139 benches of which 85% have been upgraded. Conversion continues as benches through lifecycle program

Completed - New City bench standard with back rest (19" high) and arm rest in the middle to meet age friendly guidelines.

Ongoing - Improvements to park areas for shade and seating are being undertaken through lifecycle replacements , park renaissance program and through new park design. Examples of completed work:

- Installation of new shaded structure along with additional seating nodes at Armadale C.C New Cornell Community Park & Box Grove Community Park designed with seating nodes with shade.
- Tree canopies planted in 8 parks, along playgrounds and trails to provide shade relief for users. Another 8 parks will receive additional tree canopies in 2020.

2.3 Align with Age Friendly practices to effective manage facilities and infrastructure in Markham for all residents

Actions Completed – Spaces for Older Adults with facilities: Opened Aaniin Community Centre with amenities catered to older adults in the community. All community centres provide spaces for older adult programs, clubs and drop in programs.

Actions ongoing – When undertaking facility retrofits projects (the projects will exceed AODA compliance standards. Projects Completed:

New Milliken Mills Universal Change Rooms, Aaniin C.C., Morgan Pool are fully accessible.

Actions completed – Markham Development Services and York Region development services have aligned site plan reviews to consider Older Adult and senior requirements when approving plans.

Focus Area #3 – Social Participation

GOAL: The City of Markham will encourage social participation and community engagement by delivering programs and services that reflect the dynamic needs and expectations of older adult residents.

There are 4 outcomes and 17 actions in this area: Key highlights:

3.1 Delivering clear, concise communication about new social, leisure, education and recreation programs to a diverse audience

Ongoing - Program information for older adults is now provided to residents in a consistent print and online format. Both formats look the same.

Completed - Worked with local senior clubs to establish program schedule format on the new dedicated older adult's website.

Delayed Due to COVID-19 - New dedicated website for older adults will provide a single window of information for changes in programming schedules

3.2 Increasing the variety and flexibility of social, leisure, education and recreation programs.

Completed and Ongoing - Coordination with 5 older adult clubs in the delivery of new recreational programs including cultural interest areas for older adults at City operated facilities during the daytime and evening. (IE: Angus Glen Older Adults Club – Filmmaking, MOTM – Chinese Calligraphy, etc.)

Completed - Installed signage for adult exercise equipment in local parks: Simonston Park, John Button Park, Monarch Park, Alma Walker Park, E.B.F. Robinson Park, Wismer Park, Featherstone Park, Highgate Par

Completed – Developed a new identification system for programs for Older Adult programs that indicates if the program is "Active" or "Passive" programming to help older adults of all physical and cognitive abilities to make

- appropriate selections. Older Adult Clubs supported this initiative as well and are using the same identification system". The wording is felt to be more inclusive and does not segregate programs based on age.
- **Ongoing** Partnering with paramedical services of York Region to improve home checkout and outreach program to help seniors identify local programs.
- Completed Shinrin Yoku signage program, where older adults can take self-guided forest therapy walks at Springdale Park, Rouge River C.C. & Park, Toogood Pond Park and Pomona Mills Park.
- 3.3 Improve the affordability of social, leisure, education and recreation programs
 - **Completed** Develop and implement city-wide seniors membership, that will allow access to multiple seniors clubs—will be fully implemented Fall 2020
 - Ongoing Report back to Council in Fall 2020 on a new Ability to Pay model in partnership with York Region.

Focus Area #4 – Respect & Social Inclusion

GOAL: The City of Markham will promote respect and social inclusion for older adult residents of by embracing diversity inclusivity and compassion, in order to create a more interconnected community.

There are 4 outcomes and 7 actions within this area. Key highlights:

- 4.1 Providing more opportunities for older adults to provide public input Completed Regular undertake feedback from older adults established an ongoing process to seek feedback through surveys to local senior groups/clubs. A recent example is the parks renaissance survey to local senior groups about priorities for older adults for shade and seating areas.
- 4.2 Ensuring that older adults continued to be recognized for their contributions in the local community

Ongoing - Annual Recognition Program : Seniors Hall of Fame Event undertaken to acknowledge the significant involvement and volunteer contributions to the City of Markham

4.4 Ensure that events hosted by the City are accessible and appealing to older adults in community

Ongoing – Seniors Focused Events undertaken: Annual Canada Day Senior's Luncheon, Seniors Chinese New Year, Armadale Senior's Club Diwali, Seniors Art Show at Thornhill Seniors Club.

Completed - Implemented new events: 2019 Seniors Health Fair and 2018 Crafts Fair at Aaniin C.C.

Meeting Date: Monday, June 15, 2020

Focus Area #5 – Civic Participation & Employment

GOAL: The City of Markham will demonstrate leadership with respect to employment and volunteerism by identifying opportunities for older adult residents to work/volunteer with the City and community partners to make a meaningful impact in the local community.

There are 2 outcomes and 5 actions within this area. Key highlights:

5.1. Advocates to increase awareness of skills, knowledge and life experiences of older adults, so that older adults can make meaningful ongoing contributions to the local community

Completed - Development of a centralized location where volunteer agencies and service organizations can post volunteer opportunities for older adults in the local community- City of Markham's Volunteer portal - Better Impact Volunteering system.

Ongoing - Implementation of intergenerational programs and opportunities (IE: Aaniin C.C. partnership with Middlefield Seniors Club – senior volunteers in indoor playground program for preschoolers)

Completed - Volunteer opportunities for older adults have been added to the City's Volunteer System from local senior clubs who are adding current club volunteer opportunities.

Completed - Developed a training program for volunteers in local senior clubs in the areas of for Emergency First Aid + AED.

5.2. Ensuring that there is adequate representation from older adults on boards and committees.

Ongoing - Process has commenced to ensure the recruitment of older adults is undertaken to ensure they are represented on City boards and committees.

Focus Area # 6 – Communication & Information

GOAL: The City of Markham will deliver communication in multiple formats to ensure that all residents have unencumbered access to information about the programs and services available in the community.

There are 4 outcomes and 15 actions for this area. Key highlights:

- 6.1 Coordinating a centralized, interactive database of programs and services from all community partners that deliver services to older adults

 Delayed due to COVID-19 New dedicated older adults website to be launched in Fall 2020 will include the following functions:
 - ❖ Centralize municipal information resources
 - ❖ Listing of local and regional community services
 - ❖ A search feature that will allow older adults to find information easily
 - ❖ Program schedule for City programs and the 5 older adult clubs
- 6.2. Connecting with local residents using communications that are clear and understandable for all audiences

Completed and Ongoing: Consultation and outreach to local senior groups and Seniors Advisory Committee on a regular basis to seek input on variety issues and opportunities.

Completed: All information and communications delivered by the City will meet AODA compliance standards.

6.3 Ensuring that communications and information distributed by the City are accessible

Delayed due to COVID-19 - Consistent communication available in print and electronic will be achieved when new dedicated older adult website is launched in Fall 2020.

Completed and Ongoing – Expansion of communications to seniors: Installed local community message boards in designated spaces in the following parks: : Aaniin C.C., Berzcy Park North, Cornell C.C., German Mills, Milliken Mills C.C., Ray Street Park and Victoria Square C.C

6.4. Ensuring customer service standards address older adult needs

Completed and Ongoing: Developed training module for City staff to enhance customer service to older adult residents

OLDER ADULT – AGE DEFINITION

Prior to the development of the Older Adult Program there was no consistency among City departments or programs concerning the age requirement for eligibility for subsidized programs and services for older adults.

In order to maintain consistency across all departments, Council approved a recommendation from staff to standardize the definition of older adults across all City departments to all residents who are **65 years of age or older**.

The benefits of standardizing the age definition of older adults across all departments at the City of Markham, at 65+ years of age, will help to minimize confusion and improve the clarity of communications for older adults. Furthermore, 65+ is consistent with the social policy framework defined in the York Region Seniors Strategy. Using a 65+ age definition for older adults would also be consistent with other nearby municipalities in the Greater Toronto Area (e.g. Vaughan, Richmond Hill, Mississauga), which have recently undertaken strategic planning exercises related to older adults.

.Since the approval of the OAS, city staff have been working with presidents from the five City-partnered senior clubs (Thornhill Senior Club, Older Adult in Action, Angus Glen Older Adults Club, Milliken on the Move and Armadale Older Adults Club) to align the age definition of seniors in all Recreation programs to be 65+ years and older. Alignment will take place in 2021, when the current senior club agreement expires. The new standard of 65 years of age will be applied to the new senior club agreement.

CONCLUSIONS

All departments with a service delivery interaction with older adults have been engaged in the implementation of the OAS. Implementation of the 10 year strategy commenced in 2018 with good progress and review done on all of the actions areas. As noted above

many actions require ongoing engagement and there are also many changes already made that address how we deliver and what we deliver to our older adults. A key deliverable related to accessing information in a one-window format has been a key focus that is a partnership with York Region and community partners. Unfortunately, due to COVID19 there is a delay to the final stages of implementation of that key action - it will be undertaken in the fall of 2020 with the creation of an Older Adult website. Working corporately on the OAS will continue to occur and will result in advancement of the actions over the next few years. Staff will undertake an annual report on the results and status of the actions.

FINANCIAL CONSIDERATIONS

There is no direct financial impact with the approval of this Older Adult Strategy at this time. Pending approval of the Ability to Pay model, which will require additional work, a funding strategy may need to be developed. Staff will report back to Council on this in the future, prior to implementation.

HUMAN RESOURCES CONSIDERATIONS

Not applicable

ALIGNMENT WITH STRATEGIC PRIORITIES:

The development of the Markham Older Adult Strategy is a recommendation from the Integrated Leisure Master Plan.

BUSINESS UNITS CONSULTED AND AFFECTED:

Operations, Environment Services, Library, Clerks, Corporate Communication, By-Law, Culture, Planning, Recreation, Fire, Sustainability and Asset Management.

RECOMMENDED BY:

Mary Creighton
Director, Recreation Services

Brenda Librecz Commissioner, Community & Fire Services

ATTACHMENTS: Older Adult Strategy



Older Adult Strategy (OAS) 2020 Update

Agenda

- Older Adult Strategy Background
- Age Friendly Communities
- Status of Priorities/Actions

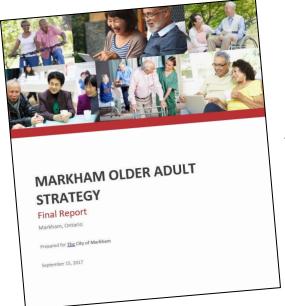
Q&A



BUILDING MARKHAM'S FUTURE TOGETHER 2020 – 2023 Strategic Plan



What is the Older Adult Strategy



- Establish goals, outcomes and recommended actions based on community input to make Markham an Age-Friendly Community
- Standardize the definition of older adults across all City departments to "All Residents who are 65+ years of age"
- 3. Explore an **Ability to Pay model** that would be used to determine eligibility for subsidized service based on resident's needs and financial capacity to pay for programs and services



BUILDING MARKHAM'S FUTURE TOGETHER 2020 – 2023 Strategic Plan



What is an Age Friendly Community

- Age-friendly communities promote healthy active aging by delivering policies, programs, services and spaces that help residents maintain their independence as they age (Ontario Seniors' Secretariat, 2015)
- Age-friendly communities share the following principles:
 - Recognize the wide range of capacities and resources of older adults
 - Flexibly respond to aging-related needs and preferences
 - Promote participation and contribution to community life
 - Respect lifestyle choices of older adults
 - Support vulnerable older adults





The OAS has focused on the following six dimensions of 'age friendly communities':



Community Support Services



Outdoor Spaces & Buildings



Social Participation



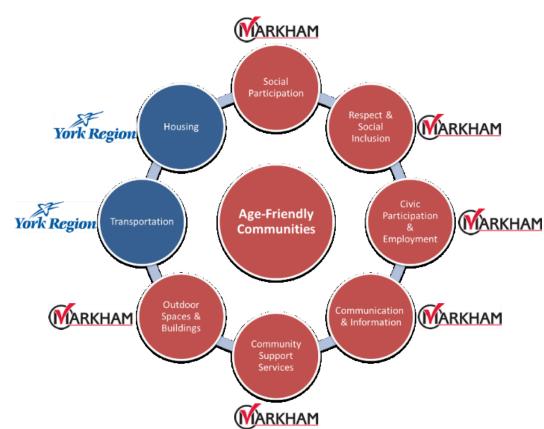
Respect & Social Inclusion



Civic Participation & Employment



Communication & Information











RESPECT &

SOCIAL

INCLUSION





COMMUNITY SUPPORT SERVICES

- 3 OUTCOMES
- 6 ACTIONS

OUTDOOR SPACES & BUILDINGS

- 3 OUTCOMES
- 8 ACTIONS

SOCIAL PARTICIPATION

- 4 OUTCOMES
- 15 ACTIONS
- 4 OUTCOMES
- 6 ACTIONS

CIVIC **PARTICIPATION & EMPLOYMENT**

- 2 OUTCOMES
- 3 ACTIONS

COMMUNICATION & INFORMATION

- 4 OUTCOMES
- 11 ACTIONS







Community Support Services

GOAL: The City of Markham will work collaboratively with local agencies, community organizations, private businesses, citizens and other community partners to ensure that a broad range of community support services are available across Markham





ABOUT THE CITY OF MARKHAM.	ARTS, CULTURE & LIERARY	SPORT & RECREATION	NEIGHBOURHOOD SERVICES	PER
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Community Support Services

Highlights:

- Completed Databases compiled of senior services and seniors groups which is used to connect local senior groups with local and provincial grant opportunities and used to solicit feedback through surveys opportunities.
- Ongoing The Celebrate Markham Seniors Club funding stream provides \$40,000 annually to local agencies and senior clubs to support programming and services to older adults in the community.







GOAL: The City for Markham will ensure that there is equitable access to City roads, trails, pathways, parks and facilities for older adult residents through the implementation of sustainable community

planning and infrastructure management











- Ongoing There are a total of 2,139 benches of which 85% have been upgraded. Conversion continues through lifecycle program.
- Completed Improvements to park areas for shade and seating are being undertaken through lifecycle replacements, park renaissance program and through new park design.
 - Tree canopies planted in 8 parks, along playgrounds and trails to provide relief for users. Another 8 parks will receive additional tree canopies in 2020
 - Installation of new shaded structure along with additional seating nodes at Armadale C.C and the New Cornell Community Park & Box Grove Community Park is designed with seating nodes with shade





Social Participation

GOAL: The City of Markham will encourage social participation and community engagement by delivering programs and services that reflect the dynamic needs and expectations of older adult residents













Social Participation

- Completed Coordination with 5 older adult clubs in the delivery of new recreational programs for older adults at City operated facilities during the daytime and evening. (IE: Angus Glen Older Adults Club – Filmmaking, MOTM – Chinese Calligraphy, etc.)
- Completed Developed a new identification system for programs for Older Adult programs that indicates if the program is "Active" or "Passive" programming to help older adults of all physical and cognitive abilities to make appropriate selections
- Completed Installed signage for adult exercise equipment in local parks: Simonston Park, John Button Park, Monarch Park, Alma Walker Park, E.B.F. Robinson Park, Wismer Park, Featherstone Park, Highgate Park







Respect and Social Inclusion

GOAL: The City of Markham will promote respect and social inclusion for older adult residents of by embracing diversity inclusivity and compassion, in order to create a more interconnected community.











Respect and Social Inclusion

- Ongoing –Seniors Focused Events undertaken: Annual Canada Day Senior's Luncheon, Seniors Chinese New Year, Armadale Senior's Club Diwali, Seniors Art Show at Thornhill Seniors Club
- Completed Implemented new events: 2019 Seniors Health Fair and 2018 Crafts Fair at Aaniin C.C.







Respect & Social Inclusion – 2019 Events



Canada Day Senior's Luncheon 2019 Seniors Health Fair at Aaniin C.C. 2018 Seniors Health Fair at Cornell C.C.

2018 Crafts Fair at Aaniin C.C.

AGOAC Chinese New Year Celebration

MOTM Chinese New Year Celebration



Annual Armadale Older Adults Club Diwali event 2019 Seniors Art Show at Thornhill Seniors Club







Civic Participation & Employment

GOAL: The City of Markham will demonstrate leadership with respect to employment and volunteerism by identifying opportunities for older adult residents to work/volunteer with the City and community partners to make a meaningful impact in the local community











Civic Participation & Employment

- Completed Provision of Emergency First Aid + AED training for volunteers in local senior clubs.
- Ongoing Implementation of intergenerational programs and opportunities (IE: Aaniin C.C. partnership with Middlefield Seniors Club – senior volunteers in indoor playground program for preschoolers)



Communication & Information

- New dedicated older adults website to be launched in Fall 2020 will include the following functions (delayed due to COVID19):
 - Centralize municipal information resources
 - Listing of local and regional community service agencies
 - A search feature that will allow older adults to find information easily
 - Program schedule for City programs and the 5 older adult clubs



Conclusions

- Implementation commenced in 2018 of the 10 year plan
- Corporate wide coordination with all departments involved in direct service to seniors and with those designing and developing new communities
- Dialogue with older adults continues on the implementation of the actions
- Progress is being made within the 6 Focus Areas of OAS
- Annual reporting of status will continue.



Q&A