



Development Services Committee Agenda

Meeting Number 3

February 10, 2020, 9:00 AM - 4:00 PM

Council Chamber

Please bring this Development Services Committee Agenda to Council on February 25, 2020.

Pages

1. CALL TO ORDER
2. DISCLOSURE OF PECUNIARY INTEREST
3. APPROVAL OF PREVIOUS MINUTES
 - 3.1 DEVELOPMENT SERVICES COMMITTEE MINUTES – JANUARY 27, 2020 (10.0) 7
 1. That the minutes of the Development Services Committee meeting held January 27, 2020, be confirmed.
 - 3.2 SPECIAL DEVELOPMENT SERVICES COMMITTEE MINUTES (TRANSPORTATION WORKSHOP – EDUCATION & TRAINING SESSION) – JANUARY 22, 2020 (10.0) 24
 1. That the minutes of the Special Development Services Committee (Transportation Workshop – Education & Training Session) meeting held January 22, 2020, be confirmed.
 - 3.3 DEVELOPMENT SERVICES PUBLIC MEETING MINUTES – JANUARY 21, 2020 (10.0) 28
 1. That the minutes of the Development Services Public Meeting held January 21, 2020, be confirmed.
4. PRESENTATIONS
5. DEPUTATIONS
6. COMMUNICATIONS

7. PETITIONS

8. CONSENT REPORTS - DEVELOPMENT AND POLICY ISSUES

- | | | |
|-----|--|----|
| 8.1 | UNIONVILLE SUB-COMMITTEE MINUTES - JANUARY 23, 2020 (10.0) | 31 |
| | 1. That the minutes of the Unionville Sub-Committee meeting held January 23, 2020, be received for information purposes. | |
| 8.2 | PUBLIC ART ADVISORY COMMITTEE MINUTES - AUGUST 20, 2019 AND SEPTEMBER 25, 2019 (16.0) | 35 |
| | 1. That the minutes of the Public Art Advisory Committee meetings held August 20, 2019 and September 25, 2019, be received for information purposes. | |
| 8.3 | VARLEY-MCKAY ART FOUNDATION OF MARKHAM MINUTES - SEPTEMBER 9, 2019, OCTOBER 28, 2019 AND DECEMBER 9, 2019 (16.0) | 43 |
| | 1. That the minutes of the Varley-McKay Art Foundation of Markham meetings held September 9, 2019, October 28, 2019 and December 9, 2019, be received for information purposes. | |
| 8.4 | FLATO MARKHAM THEATRE ADVISORY BOARD MINUTES - FEBRUARY 25, 2019, APRIL 29, 2019, MAY 27, 2019, SEPTEMBER 23, 2019, OCTOBER 28, 2019 AND NOVEMBER 25, 2019 (16.0) | 57 |
| | 1. That the minutes of the Flato Markham Theatre Advisory Board meetings held February 25, 2019, April 29, 2019, May 27, 2019, September 23, 2019, October 28, 2019 and November 25, 2019, be received for information purposes. | |
| 8.5 | CYCLING AND PEDESTRIAN ADVISORY COMMITTEE (CPAC) MINUTES - MAY 16, 2019, JUNE 20, 2019, SEPTEMBER 19, 2019, OCTOBER 17, 2019, NOVEMBER 21, 2019 AND DECEMBER 12, 2019 (16.34) | 79 |
| | 1. That the minutes of the Cycling and Pedestrian Advisory Committee (CPAC) meetings held May 16, 2019, June 20, 2019, September 19, 2019, October 17, 2019, November 21, 2019 and December 12, 2019, | |

be received for information purposes.

9. PRESENTATIONS - CULTURE AND ECONOMIC DEVELOPMENT ISSUES

9.1 30TH WORLD HAKKA CONFERENCE, KUALA LUMPUR, MALAYSIA SUMMARY AND RESULTS (10.16) 105

S. Tam, ext. 3883

1. That the presentation entitled "30th World Hakka Conference, Kuala Lumpur, Malaysia Summary and Results", be received.

9.2 MARKHAM'S PARTICIPATION IN ACCE'S 2019 BUSINESS MISSION TO CHINA NOVEMBER 4-10, 2019 SUMMARY AND OUTCOMES (10.16) 122

S. Tam, ext. 3883

1. That the presentation entitled "Markham's Participation in ACCE's 2019 Business Mission to China November 4-10, 2019 Summary and Outcomes", be received.

9.3 CANADA INDIA BUSINESS FORUM NEW DELHI AND MUMBAI - NOVEMBER, 2019 SUMMARY AND OUTCOMES (10.16) 140

C. Kakaflikas, ext. 6590

1. That the presentation entitled "Canada India Business Forum New Delhi and Mumbai - November, 2019 Summary and Outcomes" be received.

10. REGULAR REPORTS - DEVELOPMENT AND POLICY ISSUES

10.1 RECOMMENDATION REPORT AUTHORIZATION FOR SUBMISSION OF A MINOR VARIANCE APPLICATION BY KING SQUARE LIMITED ON THE LANDS MUNICIPALLY KNOWN AS 9390 WOODBINE AVENUE (WARD 2) (10.12) 151

A. Crompton, ext. 2621

1. That the report entitled "Authorization for Submission of a Minor Variance Application by King Square Limited on the lands municipally known as 9390 Woodbine Avenue (Ward 2)", dated February 10, 2020, be received; and,
2. That in accordance with the provisions of subsections 45(1.4) of the *Planning Act, R.S.O. 1990, c.P.13*, as amended, the Owner shall through this Resolution, be permitted to apply to the Committee of Adjustment for variances from the provisions of Zoning By-law 2019-

35, before the second anniversary of the day on which the by-law was approved by Council; and further,

3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

10.2 **RECOMMENDATION REPORT APPLICATIONS FOR OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS SUBMITTED BY KINGSBERG WARDEN DEVELOPMENTS INC. TO PERMIT AN 8-STOREY, 91 UNIT RESIDENTIAL BUILDING ON THE LANDS**

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MUNICIPALLY KNOWN AS 3882 HIGHWAY 7 EAST (WARD 3) (10.3, 10.5)

A. Crompton, ext. 2621

1. That the report entitled “RECOMMENDATION REPORT, Applications for Official Plan and Zoning By-law Amendments submitted by Kingsberg Warden Developments Inc. to permit an 8-storey, 91 unit residential building on the lands municipally known as 3882 Highway 7 East (Ward 3)”, dated February 10, 2020, be received; and,
2. That the Official Plan Amendment application submitted by Kingsberg Warden Developments Inc., to amend the 2014 Official Plan, be approved, and that the draft Official Plan Amendment attached as Appendix ‘A’ be finalized and enacted without further notice; and,
3. That the Zoning By-law Amendment application submitted by Kingsberg Warden Developments Inc., to amend Zoning By-law 118-79, as amended, be approved and that the draft Zoning By-law Amendment attached as Appendix ‘B’ be finalized and enacted without further notice; and,
4. That in accordance with the provisions of subsection 45 (1.4) of the *Planning Act, R.S.O. 1990*, as amended, the Owner shall through this Resolution, be permitted to apply to the Committee of Adjustment for a variance from the provisions of Zoning By-law 2020-XXX, before the second anniversary of the day on which the by-law was approved by Council; and further,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

11. **REGULAR REPORTS - TRANSPORTATION AND INFRASTRUCTURE ISSUES**

11.1 **AWARD OF RFP 195-R-19 CONSULTING ENGINEERING SERVICES FOR A MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT STUDY FOR ELGIN MILLS ROAD FROM PRINCE REGENT STREET TO MCCOWAN ROAD (WARDS 2, 5 AND 6) (5.7)**

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A. Crickmay, ext. 2065 & M. Illic, ext. 2136

1. That the report entitled “Award of RFP 195-R-19 Consulting Engineering Services for a Municipal Class Environmental Assessment Study for Elgin Mills Road from Prince Regent Street to McCowan Road (Wards 2, 5 and 6)”, be received; and,
2. That the Contract for RFP 195-R-19 Consulting Engineering Services for a Municipal Class Environmental Assessment Study for Elgin Mills Road from Prince Regent Street to McCowan Road be awarded to the highest ranked lowest priced bidder, Cole Engineering Group Limited in the amount of \$482,292.64, inclusive of HST; and,
3. That a 10% contingency in the amount of \$48,229.26, inclusive of HST, be established to cover any additional costs to deliver the Municipal Class EA Project and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
4. That an allowance in the amount of \$61,056.00, inclusive of HST, be established for permits and additional fees that may be required as part of the study; and,
5. That the Engineering Department Capital Administration Fee in the amount of \$71,242.01, inclusive of HST, be transferred to Revenue Account 640-998-8871 (Capital Admin Fees); and,
6. That the project cost of \$662,819.91 (\$482,292.64 + \$48,229.26 + \$61,056.00 + \$71,242.01) inclusive of HST, be funded from capital account 640-101-5699-19033 (Elgin Mills Municipal Class Environmental Assessment Study) with budget available of \$567,000; and
7. That the budget shortfall in the amount of \$95,819.91 (\$567,000 - \$662,819.91) be funded from the Development Charges Reserve; and
8. That the Regional Municipality of York be informed of Council’s decision; and further
9. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

12. MOTIONS

13. NOTICES OF MOTION

14. NEW/OTHER BUSINESS

*As per Section 2 of the Council Procedural By-Law, "New/Other Business would generally apply to an item that is to be added to the **Agenda** due to an urgent statutory time requirement, or an emergency, or time sensitivity".*

15. ANNOUNCEMENTS

16. ADJOURNMENT

Information Page

Development Services Committee Members: All Members of Council

Development and Policy Issues

Chair: Regional Councillor Jim Jones

Vice-Chair: Councillor Keith Irish

Transportation and Infrastructure Issues

Chair: Deputy Mayor Don Hamilton

Vice-Chair: Councillor Reid McAlpine

Culture and Economic Development Issues

Chair: Councillor Alan Ho

Vice-Chair: Councillor Khalid Usman

Development Services meetings are live video and audio streamed on the City's website.

Alternate formats for this document are available upon request.

Consent Items: All matters listed under the consent agenda are considered to be routine and are recommended for approval by the department. They may be enacted on one motion, or any item may be discussed if a member so requests.

Please Note: The times listed on this agenda are approximate and may vary; Council may, at its discretion, alter the order of the agenda items.

**Development Services Committee is scheduled to recess for
lunch from approximately 12:00 PM to 1:00 PM**

**Note: As per the Council Procedural By-Law, Section 7.1 (h)
Development Services Committee will take a 10 minute recess after
two hours have passed since the last break.**



Development Services Committee Minutes

Meeting Number 2

January 27, 2020, 9:30 AM - 3:00 PM

Council Chamber

Roll Call	Mayor Frank Scarpitti (left at 11:00 AM) Deputy Mayor Don Hamilton Regional Councillor Jack Heath (left at 2:11 PM) Regional Councillor Joe Li (arrived at 11:43 AM) Regional Councillor Jim Jones Councillor Keith Irish	Councillor Alan Ho (arrived at 10:20 AM) Councillor Reid McAlpine Councillor Karen Rea Councillor Andrew Keyes Councillor Khalid Usman Councillor Isa Lee
Regrets	Councillor Amanda Collucci	
Staff	Andy Taylor, Chief Administrative Officer Arvin Prasad, Commissioner, Development Services Trinela Cane, Commissioner, Corporate Services Brenda Librecz, Commissioner, Community & Fire Services Claudia Storto, City Solicitor and Director of Human Resources Biju Karumanchery, Director, Planning & Urban Design Graham Seaman, Director, Sustainability & Asset Management	Stephen Chait, Director, Economic Growth, Culture & Entrepreneurship Loy Cheah, Senior Manager, Transportation Lilli Duoba, Manager, Natural Heritage Bryan Frois, Chief of Staff Stephen Lue, Manager, Central District Francesco Santaguida, Assistant City Solicitor Scott Chapman, Election & Council/Committee Coordinator

Alternate formats for this document are available upon request

1. CALL TO ORDER

The Development Services Committee meeting convened at the hour of 9:34 AM in the Council Chamber with Regional Councillor Jim Jones presiding as Chair. Councillor Alan Ho assumed the Chair at 2:11 PM for Culture and Economic Issues, No. 11.1.

Deputy Mayor Don Hamilton assumed the Chair at 2:59 for Notices of Motion. Regional Councillor Jim Jones re-assumed the Chair at 3:06 PM.

Development Services Committee recessed at 11:21 AM and reconvened at 11:35 PM.

Development Services Committee recessed at 12:30 PM and reconvened at 1:18 PM.

2. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3. APPROVAL OF PREVIOUS MINUTES

3.1 DEVELOPMENT SERVICES COMMITTEE MINUTES – DECEMBER 9, 2019 (10.0)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Keith Irish

1. That the minutes of the Development Services Committee meeting held December 9, 2019, be confirmed.

Carried

3.2 DEVELOPMENT SERVICES PUBLIC MEETING MINUTES – DECEMBER 3, 2019 (10.0)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Keith Irish

1. That the minutes of the Development Services Public Meeting held December 3, 2019, be confirmed.

Carried

4. PRESENTATIONS

4.1 PRESENTATION OF SERVICE AWARDS (12.2.6)

Mayor Frank Scarpitti, members of Development Services Committee, and senior staff recognized the following members of staff for their years of service to the City of Markham:

Victor Shum, Mechanical Engineer, Building Standards, 30 years

Fred Rich, Manager Strategy & Insurance Risk Management, Financial Services, 25 years

Kelly Pickering, Fire Mechanic, Fire & Emergency Services, 20 years

Kevin Ross, Manager, Development Finance & Payroll, Financial Services, 15 years

Lynda Davis, Administrative Assistant, Engineering, 10 years

Ying Zong, CARE Training Coordinator, Legislative Services & Communications, 10 years

Mary Creighton, Director, Recreation Services, Recreation Services, 10 years

Karen Rea, Councillor, Mayor and Council, 5 years

Amanda Collucci, Councillor, Mayor and Council, 5 years

Cristin Miller, Supervisor, Zoning, Building Standards, 5 years

Michael Blackburn, Senior Communications Advisor, Legislative Services & Communications, 5 years

Adam Carpino, Facility Operator II, Milliken Mills C.C., Recreation Services, 5 years

5. DEPUTATIONS

There were no deputations.

6. COMMUNICATIONS

There were no communications.

7. PETITIONS

There were no petitions.

8. CONSENT REPORTS - DEVELOPMENT AND POLICY ISSUES

8.1 HERITAGE MARKHAM COMMITTEE MINUTES – DECEMBER 11, 2019 AND JANUARY 8, 2020 (16.11)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Khalid Usman

1. That the minutes of the Heritage Markham Committee meeting held December 11, 2019 and January 8, 2020, be received for information purposes.

Carried

8.2 DEVELOPMENT SERVICES SUB-COMMITTEE (EMPLOYMENT LAND CONVERSIONS) MINUTES – OCTOBER 18, 2019, OCTOBER 30, 2019, NOVEMBER 8, 2019 AND DECEMBER 3, 2019 (10.0)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Khalid Usman

1. That the minutes of the Development Services Sub-Committee (Employment Land Conversions) meetings held October 18, 2019, October 30, 2019, November 8, 2019 and December 3, 2019, be received for information purposes.

Carried

8.3 INFORMATION REPORT 2019 FOURTH QUARTER UPDATE OF THE STREET AND PARK NAME RESERVE LIST (10.14, 6.3)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Khalid Usman

1. That the report titled 'Information Report 2019 Fourth Quarter Update of the Street and Park Name Reserve List', be received; and,
2. And that Council approve the revised Street and Park Name Reserve List set out in Appendix 'A' attached to this report.

Carried

8.4 REQUEST FOR DEMOLITION-DETACHED GARAGE 195 MAIN STREET NORTH, MARKHAM VILLAGE, DP 19 140818 (16.11, 10.13)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Khalid Usman

1. That the staff report entitled “Request for Demolition-Detached Garage, 195 Main Street North, Markham Village, DP 19 140818”, dated January 27, 2020 be received; and,
2. That Council approve the proposed demolition of the existing non-heritage detached garage at 195 Main Street North, which is located in the Markham Village Heritage Conservation District; and further,
3. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8.5 PRELIMINARY REPORT-KIANIK HOME DEVELOPMENT INC. APPLICATIONS FOR AN OFFICIAL PLAN AND ZONING BY-LAW AMENDMENT TO PERMIT A CONDOMINIUM TOWNHOUSE DEVELOPMENT 347 MAIN STREET NORTH, MARKHAM VILLAGE FILE NO. PLAN 19 123553 (10.3, 10.5)

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Khalid Usman

1. That the report titled “Preliminary Report-Kianik Home Development Inc., Applications for an Official Plan Amendment and Zoning By-law Amendment to permit a Condominium Townhouse Development, 347 Main Street North, Markham Village, File No. PLAN 19 123553”, dated January 27, 2020, be received;

Carried

9. PRESENTATIONS - DEVELOPMENT AND POLICY ISSUES

9.1 CORNELL ROUGE NATIONAL URBAN PARK GATEWAY STUDY FINAL REPORT (10.0, 6.3)

Arvin Prasad, Commissioner, Development Services, introduced the item.

Lilli Duoba, Manager, Natural Heritage, delivered a presentation on the Cornell Rouge National Urban Park Gateway Study, including an overview of the study area context, objectives, and vision for the Cornell Rouge National Urban Park

Gateway. Next steps in the implementation process, including key priorities for major stakeholders, were identified in the staff report recommendations.

Ana Espinosa, SVN Architects & Planners, consultant for the City of Markham, addressed the Committee and delivered a presentation on the proposed streetscape concept plan and implementation framework for the Gateway area, including an overview of the proposed streetscape and pedestrian realm design enhancements, as well as key feedback and challenges identified by stakeholders through the community consultation process.

The Committee discussed the following relative to the Cornell Rouge National Urban Park Gateway Study Final Report:

- Integration of the historic Locust Hill schoolhouse with the Rouge National Urban Park trail network and overall design vision of the Gateway;
- Configuration of the future extension of the Rouge National Urban Park north-south trail through the Gateway;
- Ensuring appropriate design integration of future developments immediately outside the study area into the overall design of the Gateway through coordination with landowners;
- Exploring potential use of roundabouts, where safe and appropriate, to facilitate movement of traffic;
- Integration of street cycling and pedestrian infrastructure along Highway 7 with trail networks accessible from Reesor Road;
- Designing for separated pedestrian sidewalks and cycling lanes in place of multi-use pathways, where feasible;
- Providing recognition and commemoration of First Nations peoples through public art and public realm architecture;
- Potential relocation of the historic Locust Hill train station back to Locust Hill for adaptive reuse;
- Utilizing protected intersection design for ensuring safety of pedestrians and cyclists;
- Ensuring provision of sufficient parking facilities and transportation options for visitors to the Rouge National Urban Park;

- Continuing to consult and engage with Infrastructure Ontario regarding opportunities for strategically located provincial landholdings within the Gateway;
- Challenges in managing commuter traffic volume and speeds along Highway 7 through Locust Hill, including the potential need for a future bypass corridor or alternate route;
- Ensuring connectivity and accessibility to all parts of the Gateway through trail design and protected mid-block pedestrian crossings; and,
- Consulting with Parks Canada to ensure year-round programming and attractions required to support the Gateway a destination.

Moved by Regional Councillor Jack Heath

Seconded by Councillor Andrew Keyes

1. That the presentation entitled ‘Cornell Rouge National Urban Park Gateway Study Final Report’, dated January 27, 2020 be received.

Carried

9.2 MARKHAM CENTRE SECONDARY PLAN UPDATE (10.3)

Arvin Prasad, Commissioner, Development Services, introduced the item.

Stephen Lue, Manager, Central District, delivered a presentation on the Markham Centre Secondary Plan Update study, including an overview of the expanded area context, study vision and objectives, and proposed work plan. Members of Committee were provided with a 3D model fly-through demonstration of the study area.

John Gladki, Gladki Planning Associates, and Ken Greenberg, Greenberg Consultants Inc., consultants for the City of Markham, addressed the Committee and provided members of an overview of the preliminary SWOT analysis conducted for the Markham Centre Secondary Plan Update study area. Key features of existing development conditions as well as strategic opportunities for future development were identified and discussed.

The Committee discussed the following relative to the Markham Centre Secondary Plan Update:

- Suggested expansion of the study area boundaries to explore integrated redevelopment opportunities for:

- Adjacent lands located on the east side of Kennedy Road north of Highway 407 and including properties up to the BMW dealership as these properties have significant development potential and are within walking distance of the Unionville GO Station;
- Adjacent lands located on the north side of Highway 7 extending to the northernmost boundary of existing multi-residential developments from Warden Avenue across to Kennedy Road;
- Lands located east of the railway tracks along Main Street Unionville South currently included within the boundaries of the Main Street Unionville Community Vision Plan;
- Lands located along Highway 7 west of Rodick Road, including those occupied by SmartCentre Markham Woodside;
- Preserving the existing sense of place within Markham Centre;
- Ensuring sufficient housing options and community amenities appropriate for families and children within the high-density urban conditions of Markham Centre;
- Exploring opportunities to enhance the integration of the Markham Civic Centre with future developments in Markham Centre while preserving existing amenity space;
- Exploring redevelopment opportunities for the lands located around the IBM Software Lab, including potential opportunities to connect Enterprise Boulevard with the private IBM service road;
- Potential integration of the Hilton Suites proposal within the vision of the Secondary Plan;
- Urban design strategies for managing climate conditions to encourage all-season active street use by pedestrians;
- Exploring opportunities to enhance the streetscapes and pedestrian realm of Highway 7 within Markham Centre, including potential redesign of the existing block structure; and,
- Strategies to reduce surface parking in Markham Centre, including redevelopment of existing surface parking supply and exploring the feasibility of a paid parking authority as part of a City-wide parking strategy.

Moved by Councillor Reid McAlpine

Seconded by Deputy Mayor Don Hamilton

1. That the presentation by Mr. Stephen Lue, Manager, Central District, John Gladki, Gladki Planning Associates and Ken Greenberg, Greenberg Consultants Inc. entitled “Markham Centre Secondary Plan Update” be received.

Carried

10. REGULAR REPORTS - DEVELOPMENT AND POLICY ISSUES

10.1 FINAL REPORT CORNELL ROUGE NATIONAL URBAN PARK GATEWAY STUDY (WARD 5) (10.0, 6.3)

Moved by Regional Councillor Jack Heath

Seconded by Councillor Andrew Keyes

1. That the staff report entitled ‘Final Report: Cornell Rouge National Urban Park Gateway Study’, dated January 27, 2020, be received; and,
2. That the Cornell Rouge National Urban Park Gateway Study Final Report be endorsed as a framework for the creation of a pedestrian-focused Gateway connecting Cornell Centre and the Rouge National Urban Park; and,
3. That the City engage Cornell landowners and agencies through the Markham Sub-Committee in a block planning and land use exercise for lands within Cornell Centre between Donald Cousens Parkway and Rouge National Urban Park to determine appropriate land uses, built form and streetscape design to achieve the Gateway vision; and,
4. That the City create a working group to include senior staff from the City, Ministry of Transportation, York Region and Parks Canada to review opportunities to advance streetscape improvements along Highway 7 and Reesor Road and explore a multi-year design, funding and implementation strategy for a pedestrian/cycling access bridge over Highway 7; and,
5. That the City work with senior staff from Parks Canada and report back on opportunities for tourism-related activities that will economically support the Gateway for the Rouge National Urban Park; and further,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

10.2 MONARCH BERCZY GLEN DEVELOPMENT LTD. APPLICATION FOR DRAFT PLAN OF SUBDIVISION 19TM-18005 AND ZONING BY-LAW AMENDMENT TO PERMIT 159 DETACHED UNITS, 44 LANE BASED TOWNHOUSES, 84 BACK-TO-BACK TOWNHOUSES, 28 STREET TOWNHOUSES AND ONE HERITAGE DWELLING AT 3319 ELGIN MILLS ROAD EAST (WARD 2) FILE NO. SU/ZA 18 181743 (001).

MATTAMY WALMARK DEVELOPMENT LTD., MATTAMY (MONARCH) LTD., E.M.K. CONSTRUCTION LTD. AND TREELAWN CONSTRUCTION LTD. APPLICATION FOR DRAFT PLAN OF SUBDIVISION 19TM-18004 AND ZONING BY-LAW AMENDMENT TO PERMIT 257 DETACHED UNITS, 264 LANE BASED TOWNHOUSES, 110 BACK-TO-BACK TOWNHOUSES AND 97 STREET TOWNHOUSES AT 10521 WOODBINE AVENUE (WARD 2) FILE NO. SU/ZA 18 181743 (002) (10.7, 10.5)

Biju Karumanchery, Director, Planning & Urban Design, introduced the staff report.

Elizabeth Howson, Macaulay Shiomi Howson, consultant for the applicants, addressed the Committee and delivered a presentation on development applications, including an overview of the area context, composite development plan, and key design features of the proposal. Andrew Sjogren and Phillip Santana, Mattamy Homes, were in attendance to provide an overview of the proposed geo-exchange community energy system.

The Committee discussed the following relative to the applications:

- Relative cost efficiencies associated with geo-exchange energy compared to conventional heating and cooling systems;
- Opportunities to leverage the adoption of solar energy provisions;
- Configuration of the proposed trail through the valley lands and integration with future trail networks in the Future Urban Area;
- Configuration of the proposed plan of subdivision and potential opportunities to enhance access to the valley lands and connectivity between the community through reconfiguration of the road network;
- Potential construction of an off-leash dog area within the designated valley lands;
- Potential dedication of a certain number of back-to-back townhouse units as purpose-built rental;

- Capacity of the proposed parking spaces per unit to accommodate homeowners; and,
- Minimizing fencing, except where required for safety purposes, to enhance integration between the community and valley lands.

Moved by Councillor Alan Ho

Seconded by Councillor Isa Lee

1. That the report titled “RECOMMENDATION REPORT, Monarch Berczy Glen Development Group Ltd., Applications for Draft Plan of Subdivision 19TM-18005 and Zoning By-law Amendment to permit 159 detached units, 44 lane based townhouses, 84 back-to-back townhouses, 28 street townhouses, two residential part lots and one heritage dwelling at 3319 Elgin Mills Road East (Ward 2) and Mattamy Walmark Development Ltd., Mattamy (Monarch) Ltd., E.M.K. Construction Ltd. and Treelawn Construction Ltd., Applications for Draft Plan of Subdivision 19TM-18004 and Zoning By-law Amendment to permit 257 detached units, 264 lane based townhouses, 110 back-to-back townhouses, 97 street townhouses and 16 residential part lots at 10521 Woodbine Avenue (Ward 2)”, be received; and,
2. That the record of the Public Meeting held on June 18, 2018, regarding the Applications for a Draft Plan of Subdivisions, and Zoning By-law Amendment by Monarch Berczy Glen Development Group Ltd. (19TM-18004) and Mattamy Walmark Development Limited, Mattamy (Monarch) Ltd., E.M.K. Construction Ltd. and Treelawn Construction Ltd. (19TM-18005), at 3319 Elgin Mills and 10521 Woodbine Avenue, be received; and,
3. That in accordance with the provisions of subsections 45 (1.4) of the Planning Act, R.S.O. 1990, c.P.13, as amended, the Owners shall through this Resolution, be permitted to apply to the Committee of Adjustment for a variance from the provisions of the accompanying Zoning By-law, before the second anniversary of the day on which the by-law was approved by Council; and,
4. That staff be authorized to finalize the content of the zoning by-law amendment with the applicants, in consultation with applicable public agencies and in accordance with this report; and,
5. That the draft Zoning By-law Amendment attached as Appendix ‘A’ submitted by Monarch Berczy Glen Development Ltd. and Mattamy Walmark Development Limited, Mattamy (Monarch) Ltd., E.M.K. Construction Ltd. and Treelawn Construction Ltd., to amend Zoning By-law 177-96, as

amended be brought forward to a future Council meeting and enacted without further notice once the by-law has been finalized; and,

6. That Draft Plans of Subdivision 19TM-18004 and 19TM-18005 submitted by Monarch Berczy Glen Development Ltd. and Mattamy Walmark Development Limited, Mattamy (Monarch) Ltd., E.M.K. Construction Ltd. and Treelawn Construction Ltd., be approved subject to the conditions outlined in Appendix 'B' and Appendix 'C'; and,
7. That the Director of Planning and Urban Design, or his designate, be delegated authority to issue draft approval, subject to the conditions set out in Appendix 'B' and Appendix 'C' and as may be amended by the Director of Planning and Urban Design; and,
8. That the draft plan approval for Draft Plan of Subdivisions 19TM-18004 and 19TM-18005 will lapse after a period of three (3) years from the date of Council approval in the event that a subdivision agreement is not executed within that period; and,
9. That Council assign servicing allocation for up to 1053 dwelling units for Draft Plan of Subdivisions 19TM-18004 and 19TM-18005; and further,
10. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

11. REGULAR REPORTS - CULTURE AND ECONOMIC DEVELOPMENT ISSUES

11.1 REQUEST FOR PROPOSAL (RFP) FOR THE MARKHAM MIX PHASE ONE CALL FOR INVESTOR INTEREST MARKETING PACKAGE (10.16)

Stephen Chait, Director, Economic Growth, Culture & Entrepreneurship, introduced the item and provided members of Committee with an overview of the staff report and key project deliverables reflected in the Terms of Reference.

There was discussion regarding the scope of the RFP as well as the proposed phasing of the project. The Committee consented to postpone a decision on the staff recommendations to a future meeting, and requested that staff provide members with further information on the project.

Moved by Councillor Reid McAlpine

Seconded by Deputy Mayor Don Hamilton

1. That the Report dated January 27, 2020 entitled “Request For Proposal (RFP) for The Markham MiX Phase One Call for Investor Interest Marketing Package” be received; and,
2. That Council approve the terms of reference and direct staff to release a Request for Proposal (RFP); and,
3. That the cost of The Markham MiX Phase One Call for Investor Interest Marketing Package be funded from within the approved Markham Innovation Exchange budget account 610-101-5699-20290 at a maximum cost of \$250,000 inclusive of HST impact; and further,
4. That Staff be directed to do all things necessary to give effect to this resolution.

Postponed

12. MOTIONS

There were no motions.

13. NOTICES OF MOTION

13.1 CREATING A COMPETITIVE ECONOMY / RAIL INTEGRATED COMMUNITIES (RICs)

Regional Councillor Jim Jones addressed the Committee and announced the following Notice of Motion for placement on the next Development Services Committee meeting agenda:

Moved by Regional Councillor Jim Jones

Seconded by Regional Councillor Joe Li

Whereas City of Markham planning strives to create complete, mixed-use, high-density, Rail Integrated Communities (RICs) at its rail stations as part of its development objectives to create a competitive and balanced economy, high quality of life, walkable communities, reduced commuter times, reduced gridlock, and reduced carbon footprint; and,

Whereas Rail Integrated Communities (RICs) are key to changing development patterns by creating mixed-us high-rise communities at GO Transit, subway and 407 Transitway stations; and,

Whereas Rail Integrated Communities (RICs) present the opportunity to incorporate 20 per cent affordable housing into these areas by re-purposing the 407 hydro corridor transmission lands and GO Transit station parking lots; and,

Whereas Rail Integrated Communities (RICs) allow the development of autonomous vehicle First Mile/Last Mile strategy at transit stations; and,

Whereas the Province of Ontario has indicated that future GO Transit, subway, and 407 Transitway development will be based on re-purposing the lands to their highest and best use in partnership with the private sector development industry, investors, and pension funds; and,

Whereas Vancouver's Canada Line currently has 150,000 boardings per day with two-car driverless electric trainsets, 40-50m station platforms, and a frequency of 18 trains per hour; and,

Whereas the Richmond Hill GO line has 10,500 boardings per day with 10 car double-decker trainsets; and,

Whereas the Stouffville and Barrie GO lines have 18,000 boardings per day with 12-car double-decker trainsets with 300m station platforms; and further,

Whereas the GO rail transit network is an underperforming government asset, as almost all of the GO stations in the Greater Toronto Area (GTA) are predominantly parking lots filled with cars that significantly contributed to the 11 billion dollars of lost economic productivity by gridlock, and the GO Transit network does not have enough stations surrounded by office, retail, and residential development nor enough frequency of rail transit service, and each GO Transit corridor should be planned to achieve ridership of 200,000 boardings per day for the Stouffville, Richmond Hill, and Barrie lines;

Therefore, be it resolved:

1. That current and future stations in the three GO rail transit corridors in York Region be strategically planned as complete Rail Integrated Communities (RICs) (i.e., as scalable, attractive rail integrated communities throughout York Region that could include district energy, central garbage collection systems, utility corridors, Internet of Things, and urban vertical farming which could create communities that reduce the cost of living by 20-30 per cent); and,
2. That the Government of Ontario and Metrolinx be requested to support the re-purposing of the GO Transit lines throughout York Region, transitioning them to more subway-style services with shorter electric trainsets, shorter station

platforms, more rail stations with a frequency of 3-5 minutes service in peak times and 6-12 minute service in non-peak times; and,

3. That Metrolinx be requested to complete upgrades to the GO rail network, allowing all Rail Integrated Communities (RICs) to have similar functionality, scalability, and be spatially planned; and,
4. That all station areas included in the attached rail transit station map be included in York Region's Municipal Comprehensive Review; and,
5. That financing for these stations be from development charges, up-zoning, repurposing land, condo transit fee uplift, investors, pension fund investments, and Tax Increment Financing (TIF); and,
6. That the Province of Ontario be requested to support the development of scalable, Rail Integrated Communities (RICs) throughout York Region; and,
7. That a copy of this resolution be forwarded to the councils of the City of Richmond Hill and City of Vaughan for their endorsement and partnership in achieving these objectives; and further,
8. That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliott, Deputy Premier and Minister of Health; the Honourable Rod Phillips, Minister of Finance; the Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Stephen Lecce, Minister of Education; the Honourable Caroline Mulroney, Minister of Transportation & Francophone Affairs; the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks; the Honourable Greg Rickford, Minister of Energy, Mines, Northern Development and Indigenous Affairs; the Honourable Todd Smith, Minister of Children, Community and Social Services; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Laurie Scott, Minister of Infrastructure Ontario; all Members of Parliament and Members of Provincial Parliament in the Regional Municipality of York; and the Council of the Regional Municipality of York.

14. NEW/OTHER BUSINESS

14.1 CHANGES TO THE 2020 COUNCIL AND STANDING COMMITTEE CALENDAR (16.0)

Arvin Prasad, Commissioner, Development Services, addressed the Committee and requested that a special meeting of Development Services Committee be scheduled for Tuesday, February 11, 2020 for agenda management purposes.

Development Services Committee consented to endorse the authorization of a Special Development Services Committee meeting to be held on Tuesday, February 11, 2020 from 8:30 AM - 11:00 AM. The Committee further consented to modify the time for its meeting scheduled for Monday, February 10, 2020 from 9:30 AM - 3:00 PM to 9:00 AM - 4:00 PM.

Moved by Councillor Isa Lee

Seconded by Councillor Keith Irish

1. **That the February 10, 2020 Development Services Committee meeting time be changed to 9:00 am - 4:00 pm; and,**
2. **That a Special Development Services Committee meeting be scheduled for Tuesday, February 11, 2020 from 8:30 am - 11:00 am.**

Carried

15. ANNOUNCEMENTS

There were no announcements.

16. CONFIDENTIAL ITEMS

Moved by Councillor Alan Ho

Seconded by Deputy Mayor Don Hamilton

That, in accordance with Section 239 (2) of the *Municipal Act*, Development Services Committee resolve into a confidential session at 3:07 PM to discuss the following matters:

Carried

16.1 DEVELOPMENT AND POLICY ISSUES

16.1.1 DEVELOPMENT SERVICES COMMITTEE CONFIDENTIAL MINUTES - DECEMBER 9, 2019 (10.0) [Section 239 (2) (e) (f) (e)]

Development Services Committee confirmed the December 9, 2019 confidential minutes.

16.1.2 ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE - GEOEXCHANGE-BASED COMMUNITY

**ENERGY SYSTEM PILOT PROJECT UPDATE (WARDS 2 AND 6)
(5.0)[Section 239 (2) (f)]**

Development Services Committee consented to place this item on the February 11, 2020 confidential Council agenda for consideration.

**16.1.3 LITIGATION OR POTENTIAL LITIGATION, INCLUDING
MATTERS BEFORE ADMINISTRATIVE TRIBUNALS,
AFFECTING THE MUNICIPALITY OR LOCAL BOARD; [Section
239 (2) (e)]**

**ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT
PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY
FOR THAT PURPOSE; [Section 239 (2) (f)] – YONGE STEELES
SECONDARY PLAN APPEAL AND MEDIATION (8.0)**

Development Services Committee received a verbal update on this matter.

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Karen Rea

That the Development Services Committee confidential session adjourn at 3:19 PM.

Carried

17. ADJOURNMENT

Moved by Councillor Isa Lee

Seconded by Councillor Keith Irish

That the Development Services Committee meeting adjourn at 3:21 PM.

Carried



Special Development Services Committee Minutes

Meeting Number 1

January 22, 2020, 9:00 AM - 12:00 PM

Council Chamber

Roll Call	Mayor Frank Scarpitti	Councillor Karen Rea
	Deputy Mayor Don Hamilton	Councillor Andrew Keyes
	Regional Councillor Joe Li	Councillor Amanda Collucci (left at 12:14 PM)
	Regional Councillor Jim Jones	Councillor Khalid Usman (left at 12:14 PM)
	Councillor Keith Irish (left at 12:36 PM)	Councillor Isa Lee
	Councillor Reid McAlpine	
Regrets	Regional Councillor Jack Heath	Councillor Alan Ho
Staff	Andy Taylor, Chief Administrative Officer	Biju Karumanchery, Director, Planning & Urban Design
	Arvin Prasad, Commissioner, Development Services	Bryan Frois, Chief of Staff
	Trinela Cane, Commissioner, Corporate Services	Loy Cheah, Senior Manager, Transportation
	Brenda Librecz, Commissioner, Community & Fire Services	Francesco Santaguida, Assistant City Solicitor
	Brian Lee, Director, Engineering	Scott Chapman, Election & Council/Committee Coordinator

Alternate formats for this document are available upon request

1. CALL TO ORDER

The Special Development Services Committee meeting convened at the hour of 9:22 AM in the Council Chamber with Deputy Mayor Don Hamilton presiding as Chair.

2. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3. TRANSPORTATION WORKSHOP - EDUCATION & TRAINING SESSION

3.1 INTRODUCTION AND PURPOSE OF WORKSHOP

Brian Lee, Director, Engineering, addressed the Committee and introduced the day's session as a follow-up to direction provided by Development Services Committee to staff at its October 29, 2019 meeting. Mr. Lee provided members of Committee with an overview of the session objectives and introduced the guest speakers and other Regional staff in attendance.

3.2 YORK REGION'S GROWTH STRATEGY AND PLANNING CONTEXT

Paul Freeman, Chief Planner, York Region, was in attendance and delivered a presentation on York Region's Growth Planning Strategy, including an overview of the regional population and employment growth forecasts to 2041, provincial land use policy context, key planning objectives and principles, and areas of future major development.

3.3 MARKHAM'S GROWTH STRATEGY AND PLANNING CONTEXT

Arvin Prasad, Commissioner, Development Services, delivered a presentation on the City of Markham's Growth Planning Strategy, including an overview of the key planning principles and objectives reflected in Markham's Official Plan, population and employment growth forecasts to 2031, and key areas of future development.

3.4 AN EXPERT'S VIEW ON LAND USE & TRANSPORTATION PLANNING

Ian Lockwood, Toole Design Group, was in attendance and delivered a presentation on the relationships between land-use planning and transportation, and the importance of minimizing long-distance trips through public transit use and street design. Case studies of initiatives undertaken in various North American cities were discussed.

The Committee discussed and inquired as to the following:

- Strategies for increasing public transit use in advance of major enhancements to transit infrastructure (marginal increase);
- Relieving traffic congestion through High Occupancy Vehicle (HOV) lanes compared to dedicated public transit lanes;

- Strategies for reducing car use and parking supply at major transit stations, such as paid parking;
- Strategies for managing motorist behaviour and mitigating the negative impacts of traffic infiltration (traffic route transfers) on local residential streets, controlling speed rather than volume;
- Infrastructure requirements for implementing parallel network redundancies, including changes in street patterns and additions to the network over time to allow for more direct routing;
- Justification for additional lane for buses and HOVs on 16th Avenue;
- Planning and designing streets through a community vision rather than future traffic demand forecasts alone;
- Strategies for restoring established arterial roads as vibrant multi-use streets; and,
- Strategies for designing streets that encourage active transportation in variable climate conditions.

3.5 YORK REGION TRANSPORTATION PLANNING

Brian Titherington, Director of Transportation and Infrastructure Planning, York Region, was in attendance and delivered a presentation on York Region's Transportation Strategy. Mr. Titherington provided members of Committee with an overview of the regional transportation network, current travel patterns and challenges, key considerations in transportation investment, and the transportation planning objectives reflected in the York Region Transportation Master Plan. Key projects and initiatives in York Region's 10-Year Roads and Transit Capital Construction Program were identified.

3.6 MANAGING TRANSPORTATION DEMAND IN MARKHAM

Loy Cheah, Senior Manager, Transportation, delivered a presentation on the City of Markham's transportation vision as reflected in Markham's Official Plan, including an overview of travel patterns and challenges in Markham, key objectives in transportation planning, and key projects and initiatives.

3.7 QUESTIONS AND ANSWERS

There was discussion on the following matters relative to the presentations:

- Projects and programs being undertaken by York Region outside of the 10-Year Capital Construction Program;
- Potential future extension of the Donald Cousens Parkway from Major Mackenzie Drive to Highway 48;
- Feasibility and challenges of transportation design alternatives to the proposed widening of 16th Avenue; and,
- Enhancing integration between regional transit systems.

3.8 WRAP UP & NEXT STEP

Brian Lee, Director, Engineering, advised that a staff recommendation report giving due consideration to the discussions from today's session will be presented at a future Development Services Committee meeting.

4. ADJOURNMENT

Moved by Mayor Frank Scarpitti

Seconded by Regional Councillor Jim Jones

That the Special Development Services Committee meeting adjourn at 12:44 PM.

Carried



Development Services Public Meeting Minutes

Meeting Number 1
January 21, 2020, 7:00 PM - 10:00 PM
Council Chamber

Roll Call	Mayor Frank Scarpitti Deputy Mayor Don Hamilton Regional Councillor Jack Heath Regional Councillor Jim Jones Councillor Keith Irish Councillor Reid McAlpine	Councillor Karen Rea Councillor Andrew Keyes Councillor Amanda Collucci Councillor Khalid Usman Councillor Isa Lee
Regrets	Regional Councillor Joe Li	Councillor Alan Ho
Staff	Trinela Cane, Commissioner, Corporate Services Brenda Librecz, Commissioner, Community & Fire Services Biju Karumanchery, Director, Planning & Urban Design Morgan Jones, Director, Operations Graham Seaman, Director of Asset Management & Sustainability Sally Campbell, Manager, East District	Stephen Corr, Senior Planner, Planning & Urban Design Renee England, Senior Manager, Facilities Assets Colby Brygidyr, Project Manager, Facilities Assets Laura Gold, Council/Committee Coordinator Scott Chapman, Election & Council/Committee Coordinator

Alternate formats for this document are available upon request

1. CALL TO ORDER

The Development Services Public Meeting convened at the hour of 7:00 PM in the Council Chamber with Councillor Keith Irish presiding as Chair.

2. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3. DEPUTATIONS

There were no deputations.

4. REPORTS

4.1 CITY INITIATED ZONING BY-LAW AMENDMENT APPLICATION TO PERMIT OPEN STORAGE AND OFFICE USE AS PART OF A PROPOSED OPERATIONS YARD AT 10192 9TH LINE (WARD 5) FILE: ZA 19 142029 (10.5)

The Public Meeting this date was to consider a City initiated Zoning By-law amendment application to permit open storage and office use as part of the proposed operations yard at 10192 9th Line (Ward 5) File PLAN 19 142029.

The Committee Clerk advised that 70 notices were mailed on December 30, 2019, and a Public Meeting sign was posted on December 20, 2019. One written submission expressing concerns was received regarding this proposal.

The Committee Clerk advised that notice was published in the Markham Economist and Sun, Markham Page on January 9, 2020.

Stephen Corr, Senior Planner, East District gave a presentation regarding the proposal, the location, surrounding uses and outstanding issues.

Morgan Jones, Director of Operations, City of Markham, and Applicant of this development proposal provided a presentation regarding the proposal, location, surrounding uses and outstanding issues.

There were no comments from the audience with respect to this application.

Committee provided the following feedback on the development proposal:

- Requested that the aesthetics of the operations yard be considered in its design, including adding an entrance feature, having a modern design, and having natural screening to minimize visual impact;
- How noise and possible salt contamination will be addressed;
- Noted that the Rouge National Park could possibly be expanded into areas of the site in the future;
- Suggested that the majority of the community was in support of the new operations yard.

Staff did not foresee any major noise issues with this development proposal, but a noise study is being conducted to identify any potential issues. Similarly, an Agricultural Impact Study and other Environmental studies will be conducted to address any potential issues with the proposed development, including managing the salt storage to protect water runoff. The strategy for addressing these concerns will also be reviewed as part of the technical review of the Site Plan applications.

Staff also advised that Parks Canada was notified regarding this development proposal, and that no concerns identified.

Moved by Councillor Andrew Keyes

Seconded by Councillor Amanda Collucci

1. That the written submission from Domenic Conforti, Ninth North Developments Inc. to the January 21, 2020 Development Services Public Meeting, regarding the Zoning By-Law Amendment Application to permit open storage and office use as part of a proposed operations yard at 10192 9th Line (Ward 5) File Number: ZA 19 142029, be received.
2. That the Information Memorandum titled "Information Memorandum, City Initiated Zoning By-law Amendment Application to permit Open Storage and Office Use as part of Proposed Operations Yard at 10192 9th Line (Ward 5)", be received; and,
3. That the record of the Public Meeting held on January 21, 2020, with respect to the proposed Zoning By-law Amendment application submitted by the City of Markham, File PLAN 19 142029, be received; and further,
4. That the proposed Zoning By-law Amendment application submitted by the City of Markham, File PLAN 19 142029, be approved and that the by-law be finalized and enacted without further notice.

Carried

5. ADJOURNMENT

Moved by Regional Councillor Jack Heath

Seconded by Regional Councillor Jim Jones

That the Development Services Public Meeting adjourn at 7:27 PM.

Carried



Unionville Sub-Committee Minutes

**January 23, 2020, 7:00 PM - 9:00 PM
Canada Room**

Committee Members	Deputy Mayor Don Hamilton Councillor Reid McAlpine Councillor Amanda Collucci	Regional Councillor Jim Jones (Ex-Officio) Councillor Keith Irish (Ex-Officio)
Regrets	Councillor Alan Ho	
Staff/Guests	<u>Staff</u> Regan Hutcheson, Manager, Heritage Scott Chapman, Election and Committee Coordinator <u>Guests</u> Andrew Johnson, Cosburn Giberson Landscape Architects	<u>Historic Unionville Community Vision Representatives</u> Harry Eaglesham Rob Kadlovski Kimberley Kwan Sylvia Morris Wes Rowe Joska Zerci

1. CALL TO ORDER

The Unionville Sub-Committee meeting convened at the hour of 7:04 PM in the Canada Room with Deputy Mayor Don Hamilton presiding as Chair.

At the request of the Chair, the committee clerk provided an overview of the modifications to Markham City Council's committee governance structure made by Council at its February 26, 2019 meeting. It was noted that planning and development matters previously under the mandate of the former Historic Unionville Community Vision Committee will be considered by the Unionville Sub-Committee. The Terms of Reference for the Unionville Sub-Committee was discussed, including the Sub-Committee composition and rules regarding quorum and voting procedure. It was noted that community representatives of the former Historic Unionville Community Vision Committee may vote on items listed under the "Historic Unionville Community Vision" section of the agenda during meetings where such matters are under consideration, but do not count towards quorum.

2. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3. HISTORIC UNIONVILLE COMMUNITY VISION

3.1 APPROVAL OF THE PREVIOUS MINUTES OF THE FORMER HISTORIC UNIONVILLE COMMUNITY VISION COMMITTEE

Moved by Rob Kadlovski
Seconded by Sylvia Morris

That the minutes of the former Historic Unionville Community Vision Committee meeting held June 19, 2019, be approved.

Carried

3.2 MAIN STREET UNIONVILLE COMMERCIAL CORE STREETSCAPE MASTER PLAN 2020 DRAFT FINAL STUDY REPORT

Regan Hutcheson, Manager, Heritage, addressed the Sub-Committee and introduced the 2020 Draft Final Study Report for the Main Street Unionville Core Streetscape Master Plan. Mr. Hutcheson reviewed the key findings of the consultation process and case study analyses undertaken in 2019, and outlined the next steps in the study process.

Andrew Johnson, Cosburn Giberson Landscape Architects, consultant for the City of Markham, addressed the Sub-Committee and delivered a presentation on the Main Street Unionville Core Streetscape Master Plan Study, including an overview of the study context, existing street conditions, preferred streetscape concept and design details, and a capital cost summary of the various streetscape treatment options identified in the staff report.

Members of the Unionville Sub-Committee and community representatives for the Historic Unionville Community Vision discussed the following relative to the Draft Final Study Report:

- Minimizing potential impacts and disruptions of design implementation construction on Main Street businesses and emergency service vehicle access;
- Exploring the feasibility of incorporating infrastructure for an automatic waste collection system as part of the streetscape design implementation process;

- Relative lifecycle replacement and operational maintenance costs of the various streetscape concepts, including the additional costs associated enhanced treatments amortized over 20-40 years;
- Ensuring use of treatment materials resilient to winter maintenance operations;
- Configuration and need for on-street parking, and potential strategies for ensuring continuous circulation of on-street parking;
- Confirming the status of any pending development applications that could adversely impact streetscape enhancements and potential opportunities to coordinate the timing of design implementation to mitigate risks;
- Anticipated timetable for initiation and completion of the detailed design phase;
- Securing upgrades to electrical transformers and any other public utilities as necessary through the detailed design phase;
- Ensuring sufficient protective sidewalk buffering between pedestrians and motorists through street trees, light standards, and other design conditions, as appropriate;
- Confirming the value of additional tree canopy and ensuring appropriate placement and species selection of street trees to provide appropriate buffering and shading while mitigating potential vulnerability to urban conditions and obstructed visibility of storefronts;
- Ensuring consistent and appropriate design, spacing, and serviceability of street light standards, including the need for design coordination regarding potential lifecycle replacements of existing light standards along Main Street between Highway 7 and the rail tracks;
- Continuing to explore the feasibility of cross-street string lighting for winter theming;
- Potential extension of the design treatments to include the areas immediately adjacent to the intersection of Main Street and Carleton Road, including the Varley Art Gallery of Markham;
- Investigating potential engineering and traffic control improvements at the intersection of Main Street/Victoria Avenue/concession laneway
- Considering consistent design treatment of parking lay-bys immediately adjacent to the design area on Station Lane and Victoria Avenue;

- Considering the application of consistent wayfinding standards with local and regional parks and trail network through coordination with York Region and Parks Canada;
- Potential opportunities to incorporate infrastructure for future Smart City pilot initiatives, including WiFi and 5G;
- Potential reconfiguration and resurfacing of stairway area on the east side of Main Street, including wayfinding and signage for integrating the stairway with the entrance to the Rouge Valley trail; and,
- Potential use of alternative street furniture, such as wooden antique benches.

The Sub-Committee and Historic Unionville Community Vision community representatives consented to endorse Enhanced Treatment Option #6 as outlined in the draft study report and incorporating the feedback provided, where feasible, and recommended that the report and recommendation be referred back to staff for further consideration. It was suggested that staff present members of Development Services Committee with additional information, including enhanced visual renderings and specific budgetary figures regarding the relative lifecycle replacement and operational maintenance costs associated with the recommended treatment concept.

Moved by Councillor Reid McAlpine

Seconded by Rob Kadlovski

1. That the Unionville Sub-Committee recommends the endorsement of Modified Concept #2 and Enhanced Treatment Option #6 as outlined in the Main Street Unionville Commercial Core Streetscape Master Plan 2020 Draft Final Study Report; and,
2. That the Sub-Committee's recommendation be referred back to Development Services Commission staff for further consideration and a future recommendation report to Development Services Committee.

Carried

4. ADJOURNMENT

The Unionville Sub-Committee meeting adjourned at 9:02 PM.



**MARKHAM PUBLIC ART ADVISORY COMMITTEE
YORK ROOM, MARKHAM CIVIC CENTRE**

Minutes

Meeting No. 2

Tuesday, August 20, 2019

6:00 p.m.

PRESENT

Members

Stephen Lusk, Chair
Bill Pickering
Ardy Reid
Ken Wightman

Guest

Helena Grdadolnik, Consultant

REGRETS

Taleen Der Haroutiounian
Adam Keung
Rahul Shastri
Alina Tarbhai
Julie Tiefenbach
Jenny Tung
Councillor Reid McAlpine

Staff

Stephen Chait, Director of Economic Growth,
Culture and Entrepreneurship
Niamh O'Laoghaire, Manager, Varley Art Gallery
Yan Wu, Public Art Coordinator
Bev Shugg Barbeito, Committee Coordinator

1. CALL TO ORDER

The Public Art Advisory Committee was called to order at 6:01 pm with Stephen Lusk presiding as Chair.

2. DECLARATION OF PECUNIARY INTEREST

None was declared.

3. CHANGES OR ADDITIONS TO THE AGENDA

The agenda was accepted as distributed.

**4. ADOPTION OF THE MINUTES OF THE MARKHAM PUBLIC ART
ADVISORY COMMITTEE MEETINGS HELD ON APRIL 11, 2019**

As there was no quorum, adoption of the minutes was deferred to the next meeting.

5. BUSINESS ARISING FROM THE MINUTES

None was reported.

6. PUBLIC ART UPDATES

Niamh O’Laoghaire and Yan Wu reported on the following public art projects:

Aaniin Community Centre

Production of the large top and lighting fixtures is underway; installation is anticipated for late fall 2019.

Downtown Markham Public Art Installation

It was reported that delays have occurred in the negotiations relating to the transfer of the additional piece of land the City requires from the developer to install the work. Markham has approved the fabrication of the work and its storage for up to two years. Markham has also assured the artist that the work will be installed, even if installation at another site becomes necessary.

Rizal Statue

It was reported that the statue of Dr. Jose P. Rizal has been completed and installed at Boxgrove Community Park. The official unveiling of the statue was scheduled as part of a parade and celebration for the Filipino community to celebrate Filipino Independence Day. Donors have contributed funds for future maintenance of the work.

7. PUBLIC ART MASTER PLAN

Helena Grdadolnik, the consultant selected through a Request for Proposal (RFP) process to develop a Public Art Master Plan, presented a draft public art master plan.

Ms. Grdadolnik reminded Committee members of feedback obtained about a proposed vision for public art in Markham through meetings with internal and external stakeholders, the steering committee, this committee, senior staff, Mayor Scarpitti and Markham Council, and residents who attended a public workshop held in March 2019. The feedback received has formed the basis for “Making Our Mark: Markham’s Public Art Master Plan.

Ms. Grdadolnik briefly advised that the principal recommendations, which make up the proposed Markham’s Public Art Master Plan, include:

- Updating the vision, objectives, guiding principles and definitions within the City of Markham Public Art Policies, Markham Municipal Projects and Private Sector;
- Consolidating the current five contribution options into one single stream: the Markham Public Art Acquisition Reserve Fund;
- Updating Markham Public Art Policy relating to funding investments, including contributions from the capital budget of major City capital projects and private development projects, establishing an annual municipal operating funding for the Public Art Program through the Accommodation Tax, and encouraging partnerships and private donations;
- Adopting the Public Art Site Selection criteria, types and sites;
- Updating Markham Public Art Policy relating to art acquisitions, including procurement and assessing donations and gifts;

- Updating Markham Public Art Policy including the governance process.

Ms. Grdadolnik reviewed the proposed vision, objectives and guiding principles:

- Vision: Innovative Public Art will highlight the city's unique characteristics and create new experiences through which local residents and visitors can engage with each other and the rich surroundings in Markham.
- Objectives:
Each public art project will meet at least two of the following objectives:
 - Inspire people to live in, work in, visit and invest in Markham.
 - Celebrate the diverse cultures and heritage in Markham from multiple points of view.
 - Connect residents to Markham's built and natural environment.
- Guiding Principles:
It is proposed that the City of Markham's Public Art Program will follow the following guiding principles:
 - Community education and engagement
 - Cultivation of the local arts sector - in a wide variety of art forms and practices
 - Artistic excellence and innovation
 - Protection of artists' integrity; fair pay for artists who retain their copyright and moral rights
 - Professionalism, fairness and equity in processes
 - Sustainability and responsibility of the program
 - Accessibility and geographic reach of the collection
 - Stewardship of the collection

Case studies within the proposed plan showed how existing examples in other communities are relevant to Markham and how Markham could build on its public art program.

Ms. Grdadolnik presented proposed criteria for public art site selection:

- Meeting City of Markham's strategic and planning goals
- Distribution and variety
- Public activity and use
- Transportation access to site
- Site capacity and appropriateness

These proposed criteria would allow Markham staff to identify appropriate sites for public art.

Ms. Grdadolnik reviewed the proposed site categories:

- Key Existing City Sites, Gateways And Heritage Areas, such as Pan Am Centre Plaza, Markham Civic Centre and Future Civic Square, and Varley Art Gallery Courtyard
- Major Parks and Facilities Projects, such as Angus Glen Community Centre and Victoria Square Community Centre
- Community Parks and Trails, such as Rouge River Trails Markham Centre (Birchmount Park), Rouge National Park trails, and Milne Dam Conservation Park
- Streetscape and Transit, such as Highway 7 transit stops and Main Street Unionville Streetscape

- Major Urban Developments, such as Gallery Square, Movieland Markham, and Remington Centre

She also reviewed a map indicating proposed public art sites for the Public Art Plan period of 2020-25, and other sites proposed for the period beyond 2025.

Committee members discussed the site categories and the associated preferred public art approaches for each, processes for acquisition of public art, donation policies and processes, and funding for the plan. They recommended that

- for financial sustainability, the proposed plan would need to clearly state that City funding would be needed to fund the operating budget to cover costs for staffing
- acceptance of donations be a nuanced process and include a general statement that the process would be consistent with Markham's conflict of interest policies and procedures
- criteria for selection of public art sites include engagement of the community who live in and around the proposed site.

Committee members were advised that Markham Clerks Office would develop terms of reference for the Markham Public Art Advisory Committee, including the roles for Markham Council, Committee members, and Art Selection panels; future Committee members will be selected per City policies and procedures. When discussing Committee roles, it was recommended that the role of providing feedback on the Public Art budget and long range planning be included.

It is expected that the proposed Markham Public Art Master Plan will be presented to Markham Council in October 2019. It was reported that the proposed Markham's Public Art Master Plan, including its proposed policies, procedures and budget, would provide the roadmap to achieve the vision for public art in Markham and relieve Council from day-to-day decision-making related to future public art projects.

Committee members expressed support for the proposed plan. Ms. Grdadolnik advised that additional input from Committee members would be welcome until the end of August 2019.

8. NEXT MEETING DATE

The next meeting of the Public Art Advisory Committee will be held at 6:00 pm on Wednesday, September 25, 2019.

9. ADJOURNMENT

The Markham Public Art Advisory Committee adjourned at 8:15 pm.



**MARKHAM PUBLIC ART ADVISORY COMMITTEE
YORK ROOM, MARKHAM CIVIC CENTRE**

Minutes

Meeting No. 3

Wednesday, September 25, 2019

6:00 p.m.

PRESENT

Members

Stephen Lusk, Chair
Taleen Der Haroutiounian
Dawn Kay
Adam Keung
Bill Pickering
Ardy Reid
Julie Tiefenbach
Councillor Reid McAlpine

REGRETS

Angelo Serrentino
Rahul Shastri
Alina Tarbhai
Jenny Tung
Ken Wightman
Stephen Chait, Director of Economic Growth,
Culture and Entrepreneurship

Guest

Helena Grdadolnik, Consultant

Staff

Niamh O'Laoghaire, Manager, Varley Art Gallery
Yan Wu, Public Art Coordinator
Bev Shugg Barbeito, Committee Coordinator

1. CALL TO ORDER

The Public Art Advisory Committee was called to order at 6:03 pm with Stephen Lusk presiding as Chair. He welcomed Dawn Kay as a new member to the Committee and introductions were made.

2. DECLARATION OF PECUNIARY INTEREST

None was declared.

3. CHANGES OR ADDITIONS TO THE AGENDA

The agenda was accepted as distributed.

4. ADOPTION OF THE MINUTES OF THE MARKHAM PUBLIC ART ADVISORY COMMITTEE MEETINGS HELD ON APRIL 11, 2019 AND ON AUGUST 20, 2019

It was

Moved by Bill Pickering
 Seconded by Ardy Reid

That the minutes of the Markham Public Art Advisory Committee meetings held on April 11, 2019 and on August 25, 2019, be approved as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

None was reported.

6. PUBLIC ART UPDATES

Niamh O'Laoghaire and Yan Wu reported on the following public art projects:

Aaniin Community Centre

Yan Wu briefly reviewed the history of the project to date. Production of the large top garden is on schedule; installation is anticipated for late fall 2019.

Berczy Statue

The unveiling of the statue occurred on September 9, 2017. It was reported that cracks, which have occurred due to the settling of the ground where the statue is installed, will be repaired. Public Art Coordinator Yan Wu will contract with a supplier to execute this work, paid for out of Public Art funds as the one-year warranty on the work has expired.

Downtown Markham Public Art Installation

It was reported that the project is currently on hold due to negotiations relating to the transfer of the additional piece of land the City requires from the developer to install the work. Markham has approved the fabrication of the work and its storage for up to two years, pending installation.

7. PUBLIC ART MASTER PLAN

Helena Grdadolnik, the consultant selected through a Request for Proposal (RFP) process to develop a Public Art Master Plan, presented updates to the draft public art master plan which had been presented to the Committee at the August 20, 2019 meeting. Committee members provided feedback at that meeting and additional input could be provided until the end of August 2019.

Ms. Grdadolnik also received feedback from Markham departments, such as Urban Design, Engineering, Corporate Services, Community Services and Development Services. She reviewed the revisions which were made to incorporate feedback received, ensure clarity of intent, dovetail provisions in the plan with the existing public art policy, provide connections to Destination Markham initiatives, incorporate wording to accurately reflect Markham's processes, clarify roles of staff and the process of public art acquisition.

Ms. Grdadolnik reviewed the Implementation Plan indicating proposed sites for the Public Art Plan period of 2020-24, including:

- Pan Am Center Plaza (2020)
- Main Street Unionville Streetscape (2020) – temporary project while the streetscape master plan progresses;
- Digital Art (2022) – site(s) to be determined; Digital Art would identify Markham as the High Tech Capital of Canada and for public art to be a gateway marker on or near transportation corridors;
- Seasonal Artwork in Trails and City Parks across all Wards (2021 and every second year afterward)
- Varley Art Gallery Courtyard (2022) likely a sculpture work; there may be potential for future fundraising through a combination of partnerships, sponsorships and government programs; this may also be a corridor for tourism.
- Walking Routes (2022-2024) two or three projects to provide local artists with mentorship opportunities to enhance skills and increase experience;
- Rouge River Trails/Markham Centre (2022-2024) likely a combination of longer term and seasonal artwork.

The Committee expressed interest in immediately moving with the Pan Am Centre Plaza project to be funded from the Public Art Reserve Fund. It was advised that the Main Street Markham Village Gateway project was removed from the Implementation Plan because work is already underway. Committee members discussed the site categories and recommended that projects for Seasonal Artwork in Trails and City Parks and for Walking Routes be evenly distributed among all Markham Wards.

It was reported that, because of uncertainty related to implementation of Bill 108, the proposed Markham Public Art Master Plan may not be presented to Markham Council in October 2019 as originally planned.

Committee members expressed support for the proposed final draft, as presented.

It was

Moved by Taleen Der Haroutiounian
 Seconded by Julie Tiefenbach

That the Markham Public Art Advisory Committee endorse to Markham Council the proposed public art master plan entitled "Making Our Mark: Public Art Master Plan 2020-2024, Final Draft September 2019", as presented.

CARRIED

Markham Public Art Advisory Committee
September 25, 2019
Page 4 of 4

It was

Moved by Julie Tiefenbach
Seconded by Dana Kay

That the Markham Public Art Advisory Committee endorse to Markham Council the proposed Implementation Plan for the plan entitled “Making Our Mark: Public Art Implementation Plan 2020-24, Final Draft September 2019”, as presented.

CARRIED

It was

Moved by Bill Pickering
Seconded by Taleen Der Haroutiounian

That the Markham Public Art Advisory Committee recommend to Markham Council the immediate implementation of the Pan Am Centre Plaza plan to be funded from the current Public Art Reserve Fund.

CARRIED

Niamh O’Laoghaire thanked Helena Grdadolnik for her dedication and efforts in drafting the proposed public art master plan entitled “Making Our Mark: Public Art Master Plan 2020-24, Final Draft September 2019”.

8. COMMUNICATIONS PLAN

The Committee discussed ways to engage Corporate Communications to develop a sustainable communications plan to inform Markham residents about public art initiatives. Councillor McAlpine offered to discuss potential strategies with Corporate Communications.

9. NEXT MEETING DATE

The next meeting of the Public Art Advisory Committee was tentatively set for 6:00 pm on Wednesday, December 4, 2019.

10. ADJOURNMENT

It was

Moved by Taleen Der Haroutiounian
Seconded by Adam Keung

That the Markham Public Art Advisory Committee adjourn at 7:59 pm.

CARRIED

VARLEY- MCKAY ART FOUNDATION OF MARKHAM**September 9, 5:00 p.m.****Varley Art Gallery****MINUTES****Attendance:**

Board of Directors Present: Amin Giga, Acting Chair , Craig McQuat, Vice-Chair, John Ingram, Mathew Reilly , Edie Yeomans, Joseph Schmidt, Carolyn Le Quere,

Staff: Niamh O’Laoghaire, Director, Varley Art Gallery, Francesca Dauphinais, Cultural Development Officer Laura Gold, Council/Committee Coordinator

Observer:

Regrets: Terrence Pochmurski, Chair, and Howard Back, and Lisa Joy-Facey

Agenda Item	Discussion	Action Item
1. Call to Order	The Varley-McKay Art Foundation of Markham convened at 5:03 pm with Amin Giga presiding as Chair.	
2. Disclosure of Pecuniary Interests	None.	
3. Additions/Changes to the Agenda	None.	
4. Approval of the Minutes	<p>Moved by Edie Yeomans Seconded by John Ingram</p> <p>That the May 27, 2019, Varley-McKay Art Foundation of Markham Minutes be approved as presented.</p> <p style="text-align: right;">Carried</p>	

Varley-McKay Art Foundation of Markham

September 9, 2019

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Agenda Item	Discussion	Action Item
5. Business Arising from Minutes	The review of the action items was deferred to the next meeting.	
6. Director's Report	<p>Niamh O'Laoghaire, Director of the Gallery presented the Director's Report. The full report was circulated to the Board. Some of the highlights of the report included:</p> <p><u>Strategic Plan</u> A copy of the Gallery's draft Strategic Plan 2019 -2023 was provided to the Board for information purposes. The Foundation will be requested to endorse the plan in principle at a future Board meeting. The plan will then be brought forward to Council for approval.</p> <p>It was suggested that the Plan should reflect the City's new Strategic Plan and the Integrated Leisure Plan.</p> <p><u>Grants</u> The Varley's application to the Young Canada Works Program to support a six-month education assistant position was successful. A grant for \$19,000 to be used towards a 2020 exhibition project-involving artist Karen Tam has also been received from the Canada Council for the Arts.</p> <p>The Varley is also working on a multi-year grant from the Canada Council Catalyst and investigating the possibility of applying for a Department of Canadian Heritage's Cultural Spaces grant.</p> <p><u>Public Art</u> It is anticipated that City's Public Art Plan will go to Council for approval in mid to late October.</p>	

Varley-McKay Art Foundation of Markham

September 9, 2019

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Agenda Item	Discussion	Action Item
	<p>The City recently added a monument to Philippine National Hero Dr. Jose P. Rizal to its public art collection.</p> <p><u>Exhibitions</u> Exhibition Tout-Monde: Markham will open to the public on Saturday, September 14, 2019. As described in the brochure “<i>The exhibit seeks to engage with [current] discourse about encountering and representing the other</i>”.</p> <p><u>Public Program and Events</u> An update on the Gallery’s programs and events was provided.</p> <p><u>Discussion</u> The Foundation briefly discussed the <i>William J. Withrow School Visits Bursary</i>. Directors were encouraged to tell teachers about the bursary. This year the Gallery has been flexible in its issuing of the bursary, as the program is in its first year.</p>	
<p>7. Development Officer Report</p>	<p>Francesca Dauphinais, Cultural Development Officer presented the Development Officer Report. A copy of the report was included with the agenda package. The report included an update on: volunteers; grant applications; the Rouge: Varley Gala; the new Varley-McKay Art Foundation of Markham website, and the Partnership – Blossom and Bloom. The following was discussed:</p> <p><u>Rouge: Varley Gala</u> There have been 77 tickets sold to date for the Gala. The Foundation needs to sell 7 to 10 more tables to reach its target of selling 250 tickets.</p>	
<p>8. Sub-Committee Reports</p>	<p>A. <u>Rouge: Varley Gala Committee 2018 -</u></p> <p>An update on this item was presented under the Development Officer Report.</p>	

Varley-McKay Art Foundation of Markham

September 9, 2019

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Agenda Item	Discussion	Action Item
	<p>B. <u>Vintages at the Varley</u> This year's event will be held on Friday, April 17, 2019. The Sub-Committee is trying to get more catering sponsored for this year's event.</p> <p>It was noted that the City is compiling a booklet of all the City's sponsorship opportunities. It was suggested that the Foundation's sponsorship opportunities be added to this book.</p> <p>C. <u>Development Committee</u> No report was provided.</p> <p>D. <u>Volunteer Committee</u> No report was provided.</p>	
9. Financial Report	Amin Giga, Treasurer presented the Foundation's Statement of Financial Position, as of August 31, 2019.	
10. New Business	The Directors were encouraged to sell tickets for the 2019 Gala.	
11. Next Meeting Date	<p>The Director of the Gallery advised that in addition to its AGM the Foundation is required to have a minimum of six meetings per year based on its Memorandum of Understanding (MOU).</p> <p>The next meeting of the Foundation will be held on Monday, October 28, 2019 at 6:00 PM.</p>	
12. Adjournment	The Varley-McKay Art Foundation of Markham adjourned at 6:25 PM.	

Varley-McKay Art Foundation of Markham

September 9, 2019

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List of Action Items

Action	Meeting Date	Member Responsible for Completion of Task	Status
1. Report back on whether a Director is required to be appointed to the role of Secretary under the <i>Corporations Act</i> .	May 27, 2019	Terrence Pochmurski and Craig McQuat	
2. Review the Memorandum of Understanding and suggest updates where required.	May 27, 2019	Terrence Pochmurski and Craig McQuat	

VARLEY- MCKAY ART FOUNDATION OF MARKHAM

Monday, October 28, 2019

Varley Art Gallery

5:00 P.M. – 7:00 P.M.

MINUTES**Attendance:**

Board of Directors Present: Edie Yeoman, John Ingram, Terrence A. Pochmurski, Craig McOuat, Amin Giga, James Schmidt, Lisa-Joy Facey

Staff: Niamh O’Laoghaire, *Director, Varley Art Gallery*, Francesca Dauphinais, *Cultural Development Officer*, Amanda Schmidt, *Special Events Coordinator* and Anna Lee, *Committee Coordinator*

Regrets: Howard A. Back, Matthew Reilly, Carolyn Le Quere, Councillor Reid McAlpine

Item	Discussion
1. Call to Order	The Varley-McKay Art Foundation of Markham convened at 5:10 PM.
2. Disclosure of Pecuniary Interest	None.
3. Changes or Additions to the Agenda	Sub-Committee Reports: Rouge: Varley Gala Committee 2019 report to be given by Francesca Dauphinais, not Amin Giga.
4. Approval of the Minutes	Moved by John Ingram Seconded by Craig McOuat That the Minutes from the September 9, 2019 Varley-McKay Art Foundation of Markham Board Meeting be adopted as presented. <div style="text-align: right;">CARRIED</div>

Item	Discussion
5. Director’s Report	Rouge Varley Gala - congratulations to everyone on a fantastic evening. The evening was executed smoothly without any apparent issues. The food and dancing were a great hit with attendees and having it on a Friday instead of a weekday encouraged people to enjoy the evening longer. Acquisition - Thank you to the Acquisitions Committee and the Varley-McKay Foundation Board for the newest acquisition of the Frederick Horsman Varley, A.R.C.A. Portrait of Kathleen. This piece was purchased for less than anticipated and fits in very well in our collection and into our mandate. It is in good condition and a very welcomed addition to the Gallery.

Support Request - Varley would like to request support in the amount of \$50,000, \$300 more than the 2019 request of \$49,700. The Director's Report has a Summary Request Chart, along with the 2020 exhibitions chart. More information on the 2020 programs will be provided at the end of the month.

OAAG Awards – Varley Art Gallery has been shortlisted for two 2019 Ontario Association of Art Galleries awards. The results will be announced at the OAAG Gala on Monday, November 25th, 2019 from 6PM-8PM at the Harbourfront Centre Theatre.

Staffing - Keltie Laidlaw, Programs Assistant, will be very much missed as she will be leaving the Varley. Interviews for the position began on October 24th and we are hoping to fill the role in the next few weeks.

Sarina Luchetta, Education Coordinator, is pursuing an intensive UEx course for 10 weeks. Former Education Assistant, Alessandra Pozzuoli, is available to fill the role during Sarina's absence.

We have hired Tracy Kong in an Education Assistant role a couple of weeks ago with the grant received from Young Canada Works (YCW) program to support this 6-month position.

Public Art – City's Public Art Master Plan has been completed and presented to the Development Services Commission. Certain aspects need to be adjusted and we will present the adjusted plan to the Development Services Committee in the new year.

Public Programs and Events – It has been a busy fall season with many events that took place. There are fewer upcoming events for the remainder of the year.

Education Programs are going very well. School bookings are going extremely well and the William J. Withrow School Visits Bursary is being used to subsidize trips to the Varley.

Facilities – The new courtyard sign is up – more people are noticing us and realizing we are an art gallery. We are now looking to get window deco's and banners to match as we can use up to 25% of windows according to the heritage bylaws.

The accessibility washroom door stopped working a week before an event the first week of October. The door was fixed by an external supplier for close to \$5,000.

Funding request – have decision made and approved in the first meeting of new year - \$300 difference from last year. We can handle this as a board over email between now and the first meeting of the new year to respond to the funding request. Approve in December meeting.

<p>6. Development Officer Report</p>	<p>Government Grants – We received \$16,730 from the Government of Canada as reimbursement for the Canada Summer Jobs grant program for summer of 2019.</p> <p>Rouge: Varley Gala – The event went well, without any apparent major challenges. We had 223 registered guests and with the layout, art exhibit and dance floor, we had a full room. Amanda Schmidt, Special Events Coordinator, was a great helper before and during the gala, especially with the walkie talkies. We are still processing some payments for the silent auction due to closing it after some guests had already left. In the future, the silent auction will be closed earlier to ensure most guests are present for payment and pickup. Unsold items will be put up on an online store or perhaps saved for the Vintages at Varley event. The net revenue from the gala is higher than last year as we were able to cut down on our initial costs. We will hold next year's Gala on a Friday – we are waiting to hear back from the hotel about availability.</p> <p>Work Plan for September-October 2019 – follow-up gestures for the Rouge: Varley Gala. We will create and send an online questionnaire as part of a big eblast to catch demographics and helps us to get information on other creative elements we can bring in. An ad will be placed in the Markham Economist and Sun to thank our sponsors and donors. The website will also be updated to include list of those who contributed. Thank you letters will be sent to everyone, involved, as well as tax receipts to donors and social media post-event acknowledgements.</p> <p>Volunteers for the winter session programs, events and activities are being scheduled.</p> <p>Vintages at the Varley: South African Wines – Planning and promotion of this event will begin.</p> <p>William J. Withrow Visits Bursary – promotion and use of this bursary is going very well. This bursary is used for any groups that require the bursary, not just schools, but community groups, senior groups, etc.</p> <p>MOTION to honour Howard Back's contribution to the Varley-McKay Art Foundation and the Varley Art Gallery (25 years of service) by naming and scribing an acquisition in honour of Howard Back.</p> <p>Moved by Edie Yeoman Seconded by Craig McOuat</p> <p style="text-align: right;">CARRIED</p> <p>Amanda Schmidt, Special Events Assistant, shared her reflections on her time here (September-October 2019) assisting with the Varley Gala, amongst other tasks. Her last day will be on Friday, December 13th, 2019.</p>
<p>7. Sub-Committee Reports</p>	<p>a) Rouge Gala Committee Report provided by Francesca Dauphinais (see Development Officer's Report above)</p>

	<p>b) Vintages at the Varley Report provided by Francesca Dauphinais (see Development Officer's Report above)</p> <p>c) Development Committee No report provided.</p> <p>d) Volunteer Committee No report provided.</p>
8. Financial Report	<p>Financial Report provided by Amin Giga.</p> <p>Numbers are relatively the same and donations are relatively similar (to-date) from last year. Fundraising activities – the numbers will go up once the Gala amount is included. There will be a fuller picture during next meeting as it will be closer to end of year. Total revenue will be very similar to last year and everything is stable with no real surprises and no worries.</p>
9. New Business	Avery warm welcome to Lisa-Joy, our newest member.
10. Next Meeting Date	The next meeting of the Varley-McKay Art Foundation of Markham will be held on December 9 th , 2019, 5 p.m. at TBC.
11. Adjournment	<p>On a motion from the Board the meeting of The Varley-McKay Art Foundation of Markham adjourned at 6 p.m.</p> <p>Moved by John Ingram Seconded by Amin Giga</p> <p style="text-align: right;">CARRIED</p>

VARLEY- MCKAY ART FOUNDATION OF MARKHAM

December 9, 5:00 p.m.

Black Smith Bistro

MINUTES

Attendance:

Board of Directors Present: Terrence Pochmurski, Chair, Councillor Reid McAlpine, John Ingram, Joseph Schmidt, and Carolyn Le Quere

Staff: Niamh O’Laoghaire, Director, Varley Art Gallery, Francesca Dauphinais, Cultural Development Officer, Amanda Schmidt, Assistant, Culture and Economic Development, Laura Gold, Council/Committee Coordinator

Observer:

Regrets: Amin Giga, Craig McQuat, Mathew Reilly, Edie Yeomans, and Lisa Joy-Facey

Agenda Item	Discussion	Action Item
1. Call to Order	The Varley-McKay Art Foundation of Markham convened at 5:20 pm without quorum with Terence Pochmurski presiding as Chair.	
2. Disclosure of Pecuniary Interests	None.	
3. Additions/Changes to the Agenda	None.	
4. Approval of the Minutes	The approval of the Minutes was deferred to the next meeting, as there was no quorum.	
5. Business Arising from Minutes	Committee briefly discussed the following action items: <ul style="list-style-type: none"> • Past Board Member Recognition Program –A recognition event is being held on Thursday, December 12, 2019 to honour Howard Back’s service on the Foundation. Some of Mr. Back contributions to 	

Agenda Item	Discussion	Action Item
	<p>the Gallery include: 1) working on the execution of the Kathleen McKay estate; 2) being one of the original directors of the Foundation; and 3) previously serving as Chair of the Foundation.</p> <ul style="list-style-type: none"> • Update of Memorandum of Understanding (MOU) – The Chair met with the Director of the Gallery to discuss the required updates to the MOU. Most of the edits are administrative in nature, for example updating the number of Councillors from two to one, changing “Town” to “City”, and updating the Foundation’s sub-committees. The revised MOU will be presented to the Foundation at the next meeting. • Credit Card for the Foundation – Councillor Reid McAlpine offered to speak with the Treasurer regarding getting a credit card for the Foundation if the Development Officer continues to struggle to obtain a credit card. • Raffle License – The Committee Clerk was requested to inquire why the Foundation is not eligible to be issued a raffle license. • Funding Request – The Foundation needs to respond to the Director of the Gallery regarding her funding request. 	<p>Present revised MOU at the next meeting – Terrence Pochmurski</p> <p>Inquire why the Foundation is not eligible to be issued a raffle license - Committee Clerk</p> <p>Respond to the Director of the Gallery’s funding request - Foundation</p>

Varley-McKay Art Foundation of Markham

December 9, 2019

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Agenda Item	Discussion	Action Item
6. Director's Report	<p>Niamh O'Laoghaire, Director of the Gallery provided the following Director's Report:</p> <ul style="list-style-type: none"> • The Varley Art Gallery was nominated for two Ontario Association of Art Galleries awards, and has received one of the awards; • The Gallery's kitchen is currently being renovated; • Extra work stations are being added to the second floor; • An update on events was provided. 	
7. Development Officer Report	<p>Francesca Dauphinais, Cultural Development Officer presented the Development Officer Report. Some of the highlights of report included:</p> <p><u>Rouge: Varley Gala</u></p> <ul style="list-style-type: none"> • The net revenue for the 2019 Gala was \$27,381; • A two year contract was signed with the Toronto Marriot to hold the 2020 and 2021 Galas; • Looking at using Givergy to digitalize the auction at the Gala; • Reviewed the Gala survey results. <p><u>Vintages at the Varley: South African Wines</u></p> <ul style="list-style-type: none"> • Event to be held on April 17, 2020; • Targeting 150 guests; • Will be getting some or all of the wine donated by a South African wine distributor; • Received cocktail tables from the Theatre that can be used at the event; • Trying to get a cheese supplier to donate cheese to the event. <p><u>William J. Withrow School Visits Bursary</u></p> <ul style="list-style-type: none"> • Trying to get the word out in regards to the William J. Withrow School Visits Bursary; • Feedback on the school program has been good to date; 	

Varley-McKay Art Foundation of Markham

December 9, 2019

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Agenda Item	Discussion	Action Item
	<ul style="list-style-type: none"> Discussed holding a small event for teachers or school art coordinators to promote the bursary; Discussed whether the remaining funds from 2019 for the school visits should be carried over to 2020 – no decision was made. 	
8. Sub-Committee Reports	<p>A. <u>Rouge: Varley Gala Committee 2018 -</u></p> <p>An update on this item was presented under the Development Officer Report.</p> <p>B. <u>Vintages at the Varley</u></p> <p>An update on this item was presented under the Development Officer Report.</p> <p>C. <u>Development Committee</u></p> <p>No report was provided.</p> <p>D. <u>Volunteer Committee</u></p> <p>No report was provided.</p>	
9. Financial Report	No report was provided.	
10. New Business	No report was provided.	
11. Next Meeting Date	The next meeting of the Foundation will be held on Monday, January 20, 2020 at 5:00 PM. The Foundation's meeting schedule for the year will be presented at this meeting.	
12. Adjournment	The Varley-McKay Art Foundation of Markham adjourned at 6:25 PM. An informal holiday gathering was held after the board meeting.	

Varley-McKay Art Foundation of Markham

December 9, 2019

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List of Action Items

Action	Meeting Date	Member Responsible for Completion of Task	Status
1. Inquire why the Foundation is not eligible to be issued a raffle license	December 9, 2019	Laura Gold	
2. Present revised Memorandum to the Board.	December 9, 2019	Terrence Pochmurski and Craig McQuat	
3. Respond to the Director of the Gallery's funding request	December 9, 2019	Foundation	
4. Continue to work on getting a credit card for the Foundation,	December 9, 2019	Francesca Dauphinais, and Terrence Pochmurski	

FIRST MEETING OF THE YEAR 2019
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM
Canada Room, Civic Centre
Monday, February 25th, 2019

MINUTES

ATTENDANCE:

Present

Stephen Timms, Chair
Aleem Israel
Diane Lai
Ron Minken
Srinka Wallia
Amy Woods

Staff

Eric Lariviere
Scott Hill
Andrew Rosenfarb
Helen Mah

Regrets

Councillor Amanda Collucci
Sueelyn Cheong
Anne Gilligan
Deborah Jestin
Justin Reid
Sophia Sun
Debbie Watson

Guests

Steve Lusk

The meeting convened at the hour of 5:40 p.m. with Stephen Timms in the Chair.

1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS

- welcome to the meeting

2.0 DECLARATION OF PECUNIARY INTEREST

- none declared

3.0 AGENDA REVIEW, ADDITIONS/CHANGES

- none

4.0 ADOPTION OF MINUTES

Moved by Amy Woods
Seconded by Diane Lai

THAT the minutes of the Flato Markham Theatre Advisory Board meeting of Monday, November 26th, 2018, be approved.

Carried.

5.0 GENERAL MANAGER'S REPORT – ITEMS ARISING

- approved new ticketing system plus HR resource
 - includes our own website
 - better fundraising
 - will significantly improve CRM, database, and digital marketing
- unprecedented success of the Gala – deferred \$100K
- fiscal year – balanced P/L
- \$3.6 million operation with City subsidy @ 21%

6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION

6.1 Appointments of Chair and Vice Chair of the Advisory Board

- Aleem Israel is stepping down as Vice Chair

Moved by Aleem Israel
Seconded by Amy Woods

THAT Stephen Timms be appointed Flato Markham Theatre Advisory Board Chair for the year 2019.

Carried.

Moved by Ron Minken
Seconded by Srinka Wallia

THAT Diane Lai be appointed Flato Markham Theatre Advisory Board Vice-Chair for the year 2019.

Carried.

- a quorum for this meeting is unclear and will be reviewed; a quorum is 50% of membership plus one

6.2 Governance: 2019 Standing Committees and Task Forces

- deferred to the next meeting

6.3 2019 Advocacy Plan Discussion

- information & education event at the Theatre for Council
- better if done by the Board
- create a strategy for advocacy
- engage the new Council members
- create measurable outcomes
- Amy Woods and Srinka Wallia to lead Task Force
- start as an agenda item for a Council meeting – Eric to check

6.4 2019 Business Priorities

7.0 WORKING COMMITTEE AND TASK FORCE REPORTS

7.1 Strategic Plan Committee – Stephen Timms, Chair

Markham Foundation for Performing Arts Update

- requires Council approval for incorporation
- Directors to be Justin Reid, Aleem Israel, and Khalid Usman
- ask for charitable organization status
- to be announced in either September or at the Gala

7.2 Fundraising and Sponsorship Committee – Ronald Minken, Chair

- can confirm 2018-2019 at \$322K
- two-tier sponsor recognition
- promote the Foundation once it is approved, ideally when the season starts or at the Gala
- Alectra sponsorship at \$5K

7.3 Gala Committee – Srinka Wallia

- the date of Saturday, November 16th has been confirmed
- in the process of finalizing the Hilton agreement
- the artist will be announced next week

7.4 Markham Performing Arts Awards Task Force – Diane Lai, Chair

- set a meeting date for the task force
- set a date for the event itself
- tabled recommendations then board votes

8.0 NEW BUSINESS

- no new business

9.0 DATE OF NEXT MEETING

- Monday, March 25th, 2019; 5:30 p.m.
- Canada Room, Civic Centre

10.0 ADJOURNMENT

- 6:50 pm

SECOND MEETING OF THE YEAR 2019
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM
Canada Room, Civic Centre
Monday, April 29th, 2019

MINUTES

ATTENDANCE:

Present

Stephen Timms, Chair
Aleem Israel
Deborah Jestin
Diane Lai
Srinka Wallia
Amy Woods

Staff

Eric Lariviere
Scott Hill
Andrew Rosenfarb
Debbie Watson

Regrets

Suelyn Cheong
Anne Gilligan
Ron Lynn
Ronald Minken
Justin Reid
Sophia Sun

The meeting convened at the hour of 5:40 p.m. with Stephen Timms in the Chair.

1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS

- favorite meeting of the year – big reveal of 19-20 Diamond Season lineup
- confirmed that there was a quorum at the meeting of February 25th, 2019

2.0 DECLARATION OF PECUNIARY INTEREST

- none declared

3.0 AGENDA REVIEW, ADDITIONS/CHANGES

- none

4.0 ADOPTION OF MINUTES

- deferred to the next meeting due to the lack of a quorum

5.0 GENERAL MANAGER'S REPORT – ITEMS ARISING

- new branding and design now moving quickly
- have approvals from all staff levels
- to Development Services Committee on May 13th, then should go to Council
- had two meetings with Councillors; another one set for this Friday
- still working on the Foundation
- in the process of implementing the new ticketing system; switching in September
- received 50 applications for the new box office coordinator; on board in June
- all budgets have been approved
- ended our season last week; ticket sales were similar to last year
- Markham Performing Arts Awards event September 10th
- Heather Reading forwarded artist suggestions
- Feasibility Study on hold
- overall, a very good year so far

6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION

6.1 2019 Working Committees and Task Forces

- deferred to the next meeting
- need more people on the Gala Committee
- Amy Woods agreed to join; should Anne Gilligan be on as well?

6.2 Markham Foundation for Performing Arts Update

- nothing to report at this time

6.3 2019-2020 Diamond Season / Discovery Presentation

- 35th season of brilliant performances

7.0 WORKING COMMITTEE AND TASK FORCE REPORTS

7.1 Strategic Plan Committee – Stephen Timms, Chair

- advocacy part of this Committee
- hold a Council open house and presentation to create awareness and understanding of the contributions of the theatre

- to be held prior to the Foundation vote
- key topics:
 - theatre milestones
 - diversity impact
 - community impact
 - future plans
- bring the story to life by incorporating videos/visuals, testimonials/success stories, where possible
- incorporate impactful business numbers as part of the story
- other advocacy considerations are:
 - sponsor recognition – end of season thank you e-mail; invitation to the performing arts awards event or to the season launch
 - potential donors - invitation to the performing arts awards event; add something to the event that highlights the impact on youth

7.2 Fundraising and Sponsorship Committee – Ronald Minken, Chair

- can confirm that IBM has renewed its support of youth tix @ \$10K

7.3 Gala Committee – Srinka Wallia

- will be meeting with the Hilton
- color scheme is rose, gold and champagne
- Kate's Garden is doing the centrepieces again
- want “unique experiences” for the silent auction
- UHS will be performing again this year
- Justin Reid has agreed to be the auctioneer

7.4 Markham Performing Arts Awards Task Force – Diane Lai, Chair

- nominees are –
 - professional – Canada's Ballet Jorgen
 - community group – Markham at the Movies (10th Anniversary)
 - partner – Asian Television Network (ATN)
 - ambassador (new category) – Alex and Alicia Chiu

8.0 NEW BUSINESS

- no new business

9.0 DATE OF NEXT MEETING

- Monday, May 27th, 2019; 5:30 p.m.
- Canada Room, Civic Centre

10.0 ADJOURNMENT

- 7:00 pm

**THIRD MEETING OF THE YEAR 2019
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM
Canada Room, Civic Centre
Monday, May 27th, 2019**

MINUTES

ATTENDANCE:

Present

Stephen Timms, Chair
Councillor Alan Ho
Anne Gilligan
Councillor Keith Irish
Deborah Jestin
Diane Lai
Ron Lynn
Justin Reid
Sophia Sun
Srinka Wallia
Amy Woods

Regrets

Aleem Israel
Ronald Minken

Staff

Scott Hill
Eric Lariviere
Andrew Rosenfarb
Debbie Watson

Guests

Lia Baird

The meeting convened at the hour of 5:30 p.m. with Stephen Timms in the Chair.

1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS

- explained what was happening regarding the short board meeting and the public meeting re the Markham Foundation for the Performing Arts

2.0 DECLARATION OF PECUNIARY INTEREST

- none declared

3.0 AGENDA REVIEW, ADDITIONS/CHANGES

- none

4.0 ADOPTION OF MINUTES

Moved by Diane Lai

Seconded by Justin Reid

THAT the minutes of the Flato Markham Theatre Advisory Board meetings of Monday, February 25 and Monday, April 29, 2019, be approved.

Carried.

5.0 GENERAL MANAGER'S REPORT – ITEMS ARISING

- committees and task force Chairs have been determined
- sent e-mails to 12,000 ticket buyers, stakeholders, and City senior staff re tonight's public meeting
- legislation requirement
- will e-mail the staff report and business plan to those who want it
- had to change the founding members to the Chief Administrative Officer, Treasurer, and Director, Economic, Growth, Culture & Entrepreneurship
- the nominating committee will include Justin Reid and Aleem Israel
- going to DSC on June 10th
- hope to be able to announce at the Gala

6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION

public meeting re the Markham Foundation for the Performing Arts to start at 6:00 pm

7.0 WORKING COMMITTEE AND TASK FORCE REPORTS

7.1 Strategic Plan Committee – Stephen Timms, Chair

- nothing to report at this time

7.2 Fundraising and Sponsorship Committee – Ronald Minken, Chair

- Justin Reid had a very productive meeting with the Mayor regarding a new theatre; more positive than expected
- the Mayor basically said he wanted a new space
- the number of children being turned away from the summer camps is being noticed
- the importance of the Foundation is to raise money while the City will help look for a site

- the next step is to identify the right Federal program
- former MP Pierre Pettigrew is going to meet with the Mayor, who is very enthusiastic and committed to the cause
- Independent MP Jane Philpott has approached the Mayor about available funds
- it is not expected that there will be any help from the Province
- the triggers will be the Federal Government then the name

7.3 Gala Committee – Srinka Wallia

- trying to get auction items have met with the Hilton and Kate's Garden
- hoping that the wine pops works better than last year; each board member is asked to bring 2 bottles of wine or cash and the committee will buy it for you

7.4 Markham Performing Arts Awards Task Force – Diane Lai, Chair

- hope to choose the artist by the end of June
- date is Tuesday, September 10th
- will create a fun program

8.0 NEW BUSINESS

- no new business

9.0 DATE OF NEXT MEETING

- Monday, June 24th, 2019; 5:30 p.m.
- Canada Room, Civic Centre

10.0 ADJOURNMENT

- 5:50 pm

**FOURTH MEETING OF THE YEAR 2019
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM
Canada Room, Civic Centre
Monday, September 23rd, 2019**

MINUTES

ATTENDANCE:

Present

Stephen Timms, Chair
Councillor Keith Irish
Deborah Jestin
Diane Lai
Kathy McCarty
Ken MacDonald
Carrie Sally
Sophia Sun
Amy Woods

Regrets

Suelyn Cheong
Councillor Alan Ho
Anne Gilligan
Aleem Israel
Ron Lynn
Ronald Minken
Justin Reid
Srinka Wallia
Andrew Rosenfarb

Staff

Scott Hill
Eric Lariviere
Debbie Watson

Guests

Monica Pain
Jewel Lofsky

The meeting convened at the hour of 5:40 p.m. with Stephen Timms in the Chair.

1.0 **CALL TO ORDER AND CHAIR'S OPENING REMARKS**

- welcome back after the summer break
- introduction of the three new board members
- the existing board members are totally dedicated
- there will be a future orientation session for the new members

2.0 **DECLARATION OF PECUNIARY INTEREST**

- none declared

3.0 **AGENDA REVIEW, ADDITIONS/CHANGES**

- none

4.0 **ADOPTION OF MINUTES**

Moved by Amy Woods
Seconded by Deb Jestin

THAT the minutes of the Flato Markham Theatre Advisory Board meetings of Monday, April 29th, 2019 and Monday, May 27th, 2019, be approved.

Carried.

5.0 **GENERAL MANAGER'S REPORT – ITEMS ARISING**

- great summer; activated three strategic initiatives
- new ticketing system, which was supported at all levels of the City
- superstars on the team; went above and beyond to make it happen within the time frame
- as a manager, it was great to watch the team, which was spectacular
- congratulations to the whole team
- Linda Stott (marketing and box office coordinator) really stepped up, as did Kayla VanZon (marketing lead, Interkom) to get the website done on time
- they will be making a presentation at the next meeting
- the new branding was implemented; gets great attention and positive response
- the new web site is very seamless, user friendly, enhancing customer experience
- the 2019-2020 Diamond season starts this week
- since the implementation of AudienceView, 60% of ticket sales are on-line sales
- the Mayor and Bent Jorgen will be at the opening night of Anne of Green Gables - The Ballet
- budget is on target
- Q. from Councillor Irish: is the increase in rental rates and fees causing a lull in rentals?
 - In general, it has a noticeable impact on rentals
 - commercial clients are reducing the number of days they use
 - some clients do not renew
 - community groups are going to other venues – impact noticed this last summer
 - there has been a bit of a pushback; will feel it next year
 - increase was based on the market but were and are even more the most expensive vs. comparable venues in the GTA.
 - clients are looking at other facilities that are larger and cheaper
 - schools have limited money they can charge the parents

- we are at the limit of what we can charge
- there was a huge salary increase
- re: drama camps fees: we are still growing and benefiting of a robust waiting list, but accessibility is getting closer to only wealthy parents being able to afford the cost
- the situation needs to be closely monitored, hopefully we can get where we want to be budget-wise
- how effective is advertising on Diamond Season ticket sales?
 - sometimes hard to gauge; nonetheless results are positive, it is the goal to have a better handle on direct return through increasing the use of digital platforms
 - some shows need major marketing campaigns – it is a very competitive and complex environment, in addition to the fragmentation of the media platforms, and the diversity of the population
 - we have to push the envelope and continue to take calculated risks in order to engage people in culture

6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION

6.1 State of the Discovery Program

- Eric recognize Monica Pain, Discovery Coordinator, who has done a spectacular job in going through a major team transition, as we had to change the entire camp leadership team
- an e-mail from Aleem was read, which was a great testimonial
- very meaningful program
- Diane's daughter also went, and loved it after being apprehensive at first
- great numbers and an overall satisfaction rate of 98%
- increased enrollment by almost 70 campers

7.0 WORKING COMMITTEE AND TASK FORCE REPORTS

7.1 Strategic Plan Committee – Stephen Timms, Chair

- Foundation incorporation moving forward
- start to activate governance
- appoint a Nomination Committee
- officially announced at the MPAA's, and to be reaffirmed at the Gala

7.2 Fundraising and Sponsorship Committee – Ronald Minken, Chair

- nothing to report at this time

7.3 Gala Committee – Deb Jestin, Chair

- meal is almost finalized; there will be a dessert with the new logo
- wine raffle is an easy, quick sell
- UHS is again playing at the Hilton and then in the theatre lobby
- still selling corporate sponsor tables at a minimum of \$5,000
- \$115,000 gross revenue at this point
- a lot of work to organize
- Justin is going to be the auctioneer, but we need an MC

7.4 Markham Performing Arts Awards Task Force – Diane Lai, Chair

- an amazing event which was highly attended
- people stayed to the very end
- the awards were lovely
- our way of celebrating performing arts in Markham
- the most difficult part is picking the winners
- a few minutes of silence for Kerry Stratton was a very thoughtful gesture

8.0 NEW BUSINESS

- no new business

9.0 DATE OF NEXT MEETING

- Monday, October 28th, 2019; 5:30 p.m.
- Canada Room, Civic Centre

10.0 ADJOURNMENT

- 7:05 pm

**FIFTH MEETING OF THE YEAR 2019
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM
Canada Room, Civic Centre
Monday, October 28th, 2019**

MINUTES

ATTENDANCE:

Present

Stephen Timms, Chair
Anne Gilligan
Councillor Alan Ho
Councillor Keith Irish
Aleem Israel
Ron Lynn
Kathy McCarty
Ken MacDonald
Ronald Minken
Carrie Sally
Sophia Sun
Srinka Wallia
Amy Woods

Regrets

Suelyn Cheong
Deborah Jestin
Diane Lai
Justin Reid

Staff

Scott Hill
Eric Lariviere
Andrew Rosenfarb
Debbie Watson

Guests

Linda Stott
Kayla van Zon

The meeting convened at the hour of 5:30 p.m. with Stephen Timms in the Chair.

1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS

- last meeting before the Gala
- special guests – Linda Stott and Kayla van Zon
- new board members reintroduced themselves

2.0 DECLARATION OF PECUNIARY INTEREST

- none declared

3.0 AGENDA REVIEW, ADDITIONS/CHANGES

- none

4.0 ADOPTION OF MINUTES

Moved by Amy Woods

Seconded by Srinka Wallia

THAT the minutes of the Flato Markham Theatre Advisory Board meeting of Monday, September 23rd, 2019, be approved.

Carried.

5.0 GENERAL MANAGER'S REPORT – ITEMS ARISING

- strategic initiatives activated –
 - new brand identity
 - Markham Foundation for the Performing Arts
 - new website – www.markhamtheatre.ca
 - new ticketing system – AudienceView
- Foundation Nomination Committee met to define governance and recruit founding members
- will look into resuming the feasibility study for a new theatre complex
- starting to work on pre-approved 2020 capital projects; have had great City support
- big one – HVAC replacement – will require that the theatre be closed for a couple of months during the fall of 2021
- the Diamond Season is going well, an early highlight was the Ontario premiere of Anne of Green Gables, great success at all levels
- at this point, overall ticket sales are approximately 15% above last year
- a lot of work has been done over the last couple of years in creating the Foundation, which is a major milestone; incorporation is now completed; request for charitable status has been activated.
- Question about the process and criteria in renting to commercial promoters: some promoters rent the theatre on the same basis as the other clients; however, due to the number of seats, FMT is not an attractive proposition for commercial ventures. Content is usually not a criteria, as long as the content is legal, and not against City policies, they can rent.
- HR questions: we are having trouble retaining specialised stage technicians i.e. lighting designers and house managers because we are losing them to the private sector (better pay) or other municipal venues (for most of the other municipal venues, it is our understanding that other venues have more full time tech staff than we do)
- We have the same situation with house managers; we train them and they go elsewhere.

6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION

6.1 New CRM and Ticketing System; new Web Site – Linda Stott, Kayla van Zon

- Linda and Kayla gave a presentation regarding the changes that have been made over the last few months (see attached)
- it is a beautiful website
- the Board loves every part of the outcome

7.0 WORKING COMMITTEE AND TASK FORCE REPORTS

7.1 Strategic Plan Committee – Stephen Timms, Chair

- nothing to report at this time

7.2 Fundraising and Sponsorship Committee – Ronald Minken, Chair

- the focus has been on the Gala and Foundation
- all sponsors have been renewed; they are very loyal supporters

7.3 Gala Committee – Deb Jestin, Chair

- still looking for bottles of wine and silent auction donations
- did a menu tasting and the meal has been chosen
- auction items are coming in but there is room for more
- still have 10 tables to sell
- Justin Reid will be doing the live auction
- the MC is Lloyd Robertson, former notorious CTV news anchor.

7.4 Markham Performing Arts Awards Task Force – Diane Lai, Chair

- nothing to report at this time

8.0 NEW BUSINESS

- Stephen Timms will be stepping down at the end of his term
- he is not just walking away; there should be a task force for advocacy of the Board after the Foundation is in place

9.0 DATE OF NEXT MEETING

- Monday, November 25th, 2019; 5:30 p.m.
- Canada Room, Civic Centre

10.0 ADJOURNMENT

- 7:00 pm

**SIXTH MEETING OF THE YEAR 2019
FLATO MARKHAM THEATRE ADVISORY BOARD
CITY OF MARKHAM
Canada Room, Civic Centre
Monday, November 25th, 2019**

MINUTES

ATTENDANCE:

Present

Stephen Timms, Chair
Councillor Keith Irish
Aleem Israel
Deborah Jestin
Diane Lai
Kathy McCarty
Carrie Sally
Sophia Sun
Srinka Wallia
Amy Woods

Regrets

Suelyn Cheong
Councillor Alan Ho
Anne Gilligan
Ron Lynn
Ken MacDonald
Ron Minken
Justin Reid

Staff

Scott Hill
Eric Lariviere
Andrew Rosenfarb
Debbie Watson

Guests

Jewell Lofsky

The meeting convened at the hour of 5:35 p.m. with Stephen Timms in the Chair.

1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS

- the gala was absolutely outstanding

2.0 DECLARATION OF PECUNIARY INTEREST

- none declared

3.0 AGENDA REVIEW, ADDITIONS/CHANGES

- none

4.0 ADOPTION OF MINUTES

Moved by Srinka Wallia

Seconded by Diane Lai

THAT the minutes of the Flato Markham Theatre Advisory Board meeting of Monday, October 28th, 2019, be approved.

Carried.

5.0 GENERAL MANAGER'S REPORT – ITEMS ARISING

5.1 Governance

- new theatre complex – waiting for budget to be reactivated
- feasibility study would then be slated for 2020
- Foundation – application for charitable status submitted to CRA; could take up to a year to receive approval
- meeting to frame nomination recruitment to be held in January, after which the Foundation Board can be created
- could be in place by the next gala

5.2 Programs

- programs are going well
- \$700K in ticket sales for the first time ever
- Canadian premier of SNAP!
- great diverse attendance from all over the GTA – 2,200 at 5 shows
- received a lot of positive comments
- had large Asian media press exposure
- targeted social media and grassroots marketing campaigns to the Korean community
- hired a digital production team to make a testimonial video Friday, which was on-line by Saturday morning; never done by us before but it went really smoothly
- hosted our third relaxed performance which included our first school outreach event
- very rewarding results – 140 at the school matinee and 127 at the public evening performance
- received amazing feedback
- have 3 dates set aside for next year
- unfortunately the need for this type of performance is growing because the number of people diagnosed keeps increasing
- are looking at grant possibilities for next year; could also look for sponsors
- the fact that we are taking the lead in the autism project is a win/win situation

- should be part of the component of the theatre
- getting media coverage is tough, however
- the number of performances in 2019 vs. 2018 is down because clients are cutting back on the number of dates in order to try and save money
- renting is becoming more financially difficult due to rate increases
- there have been large increases in staff rates

5.3 Results as of October 31st, 2019

- P&L YTD has a small unfavorable variance vs. budget because the gala was allocated in October rather than November

6.0 PRIORITY ITEMS – PRESENTATION AND DISCUSSION

6.1 2019-2020 Capital Projects – Andrew Rosenfarb

- Andrew gave a presentation of both completed projects and those currently underway
- pre-approved 2020 projects have already started
- the value of capital projects is trending around a million dollars per year
- 2019 = \$1.3 million
- the replacement of the HVAC system is over \$2 million but the result will be the use of a lot less energy
- the City has been very supportive in helping maintain our assets
- they have also been very proactive in supporting our wish to be on the top of new technologies

7.0 WORKING COMMITTEE AND TASK FORCE REPORTS

7.1 Strategic Plan Committee – Stephen Timms, Chair

- as earlier reported, the Foundation work is currently underway

7.2 Fundraising and Sponsorship Committee – Ronald Minken, Chair

- nothing to report at this time

7.3 Gala Committee – Deb Jestin, Chair

- overall pleased with how it went; the team did an amazing job
- the Hilton was not available at the regular time, however they were very helpful and the place looked gorgeous
- there is always room for improvement, i.e. tighten up the timing of the speeches next year
- Tom Cochrane was amazing, and the meet and greet went very well
- having the kids perform was important because people can see the impact of their donations; they were the highlight of the dinner
- the value of the pledges was disappointing but they were also a little awkward
- getting big donations for the live auction is the hardest part; bring back a professional auctioneer
- there were less people at the dinner than last year but November is a more difficult time to get corporations to purchase tables
- the fundraising environment is not getting any easier

7.4 Markham Performing Arts Awards Task Force – Diane Lai, Chair

- nothing to report at this time

8.0 NEW BUSINESS

- the Chair and Co-Chair will be appointed at the January meeting
- there should be a task force created to decide the mandate of the board after the Foundation is in place

9.0 DATE OF NEXT MEETING

- Monday, January 27th, 2020; 5:30 p.m.
- Canada Room, Civic Centre

10.0 ADJOURNMENT

- 6:40 pm



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, MAY 16, 2019
CIVIC CENTRE – YORK ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Paul Salvo
Anthony Ko
Steve Glassman
Elisabeth Tan
Deputy Mayor, Don Hamilton
Councillor, Reid McAlpine

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk

Agencies:

Barry Martin, Accessibility Advisory Committee
Reena Mistry, YRDSB & YRCSB

Regrets:

Zain Khan
Gerry Shaw
Janet Jones

The Cycling and Pedestrian Advisory Committee convened at 7:13 p.m. with David Rawcliffe, presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

Move up item 8.1 when new Councillor, Reid McAlpine arrives.

3. REVIEW OF STATUS OF CPAC WORK ITEMS AND CPAC wiki

No comments.

4. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON April 18, 2019

Moved by Peter Miasek
Seconded by Steve Glassman

That the minutes from April 18, 2019 Cycling & Pedestrian Advisory Committee meeting was reviewed and approved.

Carried

5. PERTINENT INFORMATION FROM GUEST SPEAKERS

None.

6. BUSINESS ARISING FROM LAST MEETING

6.1 Age Friendly Streets & Community

Elisabeth Tan delivered a presentation on age-friendly streets & community. She further discussed the importance to adopt Vision Zero. Peter Miasek mentioned that York Region is preparing a Pedestrians and Cyclists Safety Improvements Report to be released in June. He suggested CPAC to put forward a deputation at the June 13 York Region Committee of the Whole meeting.

Moved by Peter Miasek
Seconded by Barry Martin

That the Cycling & Pedestrian Advisory Committee make a deputation at the June 13 Committee of the Whole meeting to support York Region the adoption of Vision Zero.

Carried

6.2 Accessibility Motion

Barry Martin put forth a motion approved at a recent Advisory Committee on Accessibility (ACA) meeting and requested CPAC endorsement.

Motion from ACA:

That the Advisory Committee on Accessibility (ACA) recommend to the Cycling & Pedestrian Advisory Committee that a portion of the Rouge Valley Trail be built barrier free with an Accessible Park; and,

That if approved, the ACA approve all technical requirements for a barrier free trail and accessible recreational park in accordance with an Ontario Regulated Integrated Accessible Standards Act, with consideration of providing activities for all ages and levels of abilities.

Moved by Barry Martin
Seconded by Peter Miasek

That the Cycling & Pedestrian Advisory Committee endorsed the motion from ACA.

Carried

6.3 Arterial Road Widening Updates

Steve Glassman reported that he received an email from York Region stating that the Region is not interested in joining CPAC to hire a consultant and explore alternatives to arterial road widenings. Steve will respond back to the email to acknowledge and thank York Region. In addition, in the email response, to request that CPAC continues to be involved in the future EA studies and design work.

Moved by David Rawcliffe
Seconded by Peter Miasek

That the \$5000 from the 2019 CPAC budget earmarked as CPAC's portion to hire a consultant on alternatives to arterial road widening, be released back to the budget for general use.

Carried

6.4 Bike Counter data

Staff presented the locations of the bike counters for 2019, and will continue to request 2018 bike counter data from York Region staff.

7. **STANDING ITEMS & ONGOING PROJECTS**

7.1 City's Ongoing AT Project Updates

Staff presented updates on various AT projects, including John St. MUP, Green Lake Road Diet Pilot, Sidewalk Completion Program, Sidewalk Construction, Cross-ride design on Markham Road, AT Website, Rouge Valley Trail, and Markham Centre Trail.

7.2 School Programs & Pilots - Update

Reena Mistry announced that York Region District School Board is successful in obtaining \$60,000 from the Ontario Active Travel to School to extend the pilot until June 2020. She is working with schools, City staff and CPAC to brainstorm how the pilot program can be improved. She also mentioned that customized signage and sidewalk stencils have been implemented and can be found at some of the pilot schools.

7.3 Active Transportation Master Plan (ATMP) - Updates

Staff provided an update of the project and mentioned that several pop-up sessions are scheduled for end of the month, including Unionville Festival. Staff also encouraged all CPAC members to complete the survey on the project website.

7.4 Reports to Council

None.

7.5 EA Updates

None.

7.6 Markham Cycling Day

Staff provided an update of the event and announced that AVIVA is the title sponsor this year. Staff and the Subcommittee is also currently planning a community bike ride through the Rouge Valley Trail in June.

7.7 Cycling Gaps Committee Update

Peter reported that the Gaps Committee will meet to review and provide an updated list of gaps for the Active Transportation Master Plan. Peter will circulate the list and invited all members to participate.

8. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

8.1 Introduction of new Councillors to CPAC

Deputy Mayor introduced and welcomed new Councillor of Ward 3 – Reid McAlpine who replaced Councillor Ho on the Committee. He also announced that Councillor Isa Lee is assigned to CPAC.

8.2 Alternate Pathway to avoid Kennedy Road

Councillor McAlpine reported that section of Rouge Valley Trail below Kennedy Road often gets flooded, especially after heavy rainfall. He is working with Operations to resolve the problem by scoping an alternate route westward from Kennedy Road & Austin Drive intersection.

8.3 Jane's Walk recap

Paul Salvo provided a summary of two Jane's Walk events this year. They were held on May 4th (Thornhill) and May 5th (Market Village) with a total of 56 attendees (one day was

raining). Paul mentioned that this is a growing event and he is looking for more walk leaders next year.

8.4 Markham Bike Hub with TCAT

Steve Glassman and Anthony Ko are the CPAC representatives on the Markham Cycles advisory committee. Steve confirmed that a bike hub coordinator has been hired. He will continue to update the Committee as the project progresses.

8.5 Bike Month

Staff announced a Smart Commute Bike to Work bike ride is scheduled on May 27th, and invited all members to attend.

8.6 CPAC's Goals/Priorities over next 4 years

David suggested CPAC members to put together a document that outlines new ideas and goals from the current Committee to the incoming Committee (i.e. new members) and Council. Further discussion to continue at the next meeting.

8.7 Any Other/New Business

Peter inquired about the timing of an updated cycling and trail map. Staff reported that the current bike map will be updated by end of this year.

9. **AGENDA ITEMS FOR THE NEXT MEETING**

- Update on deputation to York Region re: Pedestrian & Cyclist Safety Improvement Report
- Markham Bike Hub update
- Bike counters data (Fall 2019)

10. **ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:00 P.M.



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, JUNE 20, 2019
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Anthony Ko
Steve Glassman
Elisabeth Tan
Gordon Lawson
Daniel Yeung
Deputy Mayor, Don Hamilton
Councillor, Reid McAlpine
Councillor Ward 8, Isa Lee

Regrets:

Paul Salvo
Zain Khan
Gerry Shaw
Janet Jones

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk

Agencies:

Barry Martin, Accessibility Advisory Committee
Reena Mistry, YRDSB & YRCSB

Guest Speakers:

Yvonne Verlinden, The Centre for Active
Transportation
Midhat Malik, The Centre for Active
Transportation
Chantelle Campbell-Shozberg, CultureLink
(Settlement and Community Services)

The Cycling and Pedestrian Advisory Committee convened at 7:13 p.m. with David Rawcliffe, presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

None.

3. REVIEW OF STATUS OF CPAC WORK ITEMS AND CPAC wiki

No comments.

4. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON May 16, 2019

Moved by Peter Miasek
Seconded by Daniel Yeung

That the minutes from May 16, 2019 Cycling & Pedestrian Advisory Committee meeting was reviewed and approved.

Carried

5. PERTINENT INFORMATION FROM GUEST SPEAKERS

5.1 Markham Cycles at Milliken Mills C.C.

Yvonne Verlinden (Project Manager), Midhat Malik (Bike Hub Coordinator), and Chantelle Campbell-Sholzberg (CultureLink) delivered a presentation on “Incubating Cycling in Markham and a Bike Host program”. A Federal Grant Application for this program was submitted in September 2018 to Environment and Climate Change Canada, with a letter of support from CPAC. Funding was awarded in February 2019 where Milliken Mills Community Centre was chosen as the Bike Hub. A Launch Party is scheduled on July 3, 2019. Peter thanked Yvonne and Midhat, and suggested that everyone make an effort to reach out to more people through media to promote this initiative. Councillor McAlpine and Councillor Lee will promote in their newsletters or media resources.

6. BUSINESS ARISING FROM LAST MEETING

6.1 CPAC Goals/Priorities over next 4 years

David reiterated that CPAC should have written document or letter that sets out CPAC goals and ideas to pass on as a transition document or a guide of directions to any new members or new committee.

7. STANDING ITEMS & ONGOING PROJECTS

7.1 City’s Ongoing AT Project Updates

Staff presented updates on various AT projects, including updates on the Green Lane Road Diet Pilot and Feasibility study of Trail Connections. Member also asked that the current Cycling Map be renamed to “Cycling and Trails Maps” and Barry request that the map also include accessibility features.

7.2 School Programs & Pilots - Update

Reena Mistry gave an update on the York Region District School Board's Ontario Active Travel to School pilot that will run until June 2020. She has requested feedback from schools on signage and pavement marking to the program with more ideas to further promote walking/cycling to school. Peter announced that there will be a new pilot project at John McCrae School from September to June. For one a day a week (Wednesday), the pick-up/drop-off loop will be closed off to encourage students walking to/from school.

7.3 Active Transportation Master Plan (ATMP) - Update

Staff provided an update of the project. Next round of consultation will be in the Fall. Staff encouraged all CPAC members to share the project link with everyone.

7.4 Reports to Council

None.

7.5 EA Updates

None.

7.6 Markham Cycling Day

Staff announced a community bike ride through the Rouge Valley Trail on June 21, 2019 in partnership with Station Ski & Ride.

7.7 Cycling Gaps Committee Update

Peter reported that the Gaps Committee have identified more gaps to add to the list of gaps for the Active Transportation Master Plan. The Subcommittee will consolidate the list and provide that to the project consultant for review.

7.7 Pedestrian & Cyclist Safety Improvements

Peter announced that at the last CPAC meeting, there was a motion for CPAC to make a deputation at the York Transportation Services Committee on June 13, 2019, in support of the Age-Friendly presentation (by Elisabeth Tan) for the adoption of "Vision Zero". They will be meeting with Deputy Mayor Hamilton and Councillor Collucci on July 8 for further discussions.

8. **INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS**

8.1 Meeting Dates 2019

Staff provided a reminder of remaining Committee Meeting dates in 2019: September 19th, October 17th, November 21st and December 12th (last of 2019).

8.2 Budget 2020

Staff presented a preliminary Budget Request for 2020 related to Active Transportation. Staff reminded CPAC that these figures have not yet been approved by Council.

Moved by Peter Miasek
Seconded by Reena Mistry

That Staff consider a budget item as bridge funding for the Markham Cycle Hub and Active School Travel program (after the federal funding has been all spent) in the appropriate amount for Council to consider.

Carried

Moved by Peter Miasek
Seconded by Anthony Ko

That Staff consider an appropriate amount on the budget list for a detailed design of 2 to 5 gaps from the Gaps List.

Carried

8.3 York Region Bike Counter data

Peter requested that CPAC review bike counter data list (from DSC presentation in April) for further discussions.

8.4 Milliken Children's Festival, August 24th – CPAC booth

Last year CPAC had a booth at the Markham Children's Festival to promote Cycling Day. The Subcommittee members are looking for volunteers to help out at the booth again this year.

8.5 Any Other/New Business

None

9. **AGENDA ITEMS FOR THE NEXT MEETING**

- Lake to Lake Trail Update from York Region
- Markham Centre Trails update

10. **ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:06 P.M.



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, SEPTEMBER 19, 2019
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Anthony Ko
Steve Glassman
Daniel Yeung
Gordon Lawson
Paul Salvo
Deputy Mayor, Don Hamilton
Councillor, Reid McAlpine
Councillor Ward 8, Isa Lee

Regrets:

Elisabeth Tan
Zain Khan
Gerry Shaw

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk
Laura Gold, Councils/Committees Coordinator

Agencies:

Barry Martin, Accessibility Advisory Committee
Reena Mistry, YRDSB & YRCSB
Diana Kakamousias, York Region

Guest Speakers:

Yvonne Verlinden, TCAT
Midhat Malik, Markham Cycles
Marvin Macaraig, Scarborough Bike Hub

The Cycling and Pedestrian Advisory Committee convened at 7:06 p.m. with David Rawcliffe, presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS TO AGENDA

Item 8.1 was up on the agenda to be discussed first.

3. REVIEW OF STATUS OF CPAC WORK ITEMS AND CPAC wiki

No comments.

**4. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY
COMMITTEE MEETING HELD ON June 20, 2019**

Moved by Peter Miasek
Seconded by Anthony Ko

That the minutes from June 20, 2019 Cycling & Pedestrian Advisory Committee meeting was reviewed and approved.

Carried

5. PERTINENT INFORMATION FROM GUEST SPEAKERS

5.1 Markham Cycles at Milliken Mills C.C.

Yvonne Verlinden (Project Manager), Midhat Malik (Bike Hub Coordinator), and Marvin Macaraig (Scarborough Bike Hub) provided an update of the Markham Cycles Bike Hub program since its launch in July. As the initial grant will end in March 2020, a funding proposal was presented and discussed. An estimated budget of \$160,000 is required to sustain the program. To date, a funding of only \$30,000 from York Region Waste Division is committed to Markham Cycles for 2020. Deputy Mayor and Councillor McAlphine will discuss this funding request with the CAO.

Moved by Peter Miasek
Seconded by Paul Salvo

That CPAC strongly endorses that Markham Cycles continues to provide services to Markham residents and recommends Council, at a minimum, to match the York Region's funding of \$30,000 to support the program.

Carried

6. BUSINESS ARISING FROM LAST MEETING

None.

7. STANDING ITEMS & ONGOING PROJECTS

7.1 City's Ongoing AT Project Updates

Staff presented updates on various AT projects, including John St. MUP, Trail Feasibility Study, Sidewalk Completion Program, Active Transportation Website, Rouge Valley Trail, and Markham Centre Trail.

7.2 School Programs & Pilots - Update

Reena Mistry gave an update on the Active Travel to School pilot that will run until June 2020. It was discussed that the pilot project will be expanded to include Tier 5 and Tier 6 at John McCrae P.S.

The issue of winter maintenance was also discussed. There is consideration to incorporate piloting winter maintenance of trail at selected Active School Travel pilot schools. School Board will continue to explore this with Operations staff for their input. It was suggested the pedestrian counters be used to quantify trail usage as input for winter maintenance request.

7.3 Active Transportation Master Plan (ATMP) - Updates

Staff provided an update of the ATMP and the progress made since June. Staff are working on the second round of public consultation in mid-October. As requested, there will be a full workshop with the project consultant dedicated for CPAC. It was suggested that the workshop to take place at the next CPAC meeting.

7.4 Reports to Council

None.

7.5 EA Updates

None.

7.6 Markham Cycling Day

None.

7.7 Cycling Gaps Committee Update

None.

7.8 York Region

York Region staff provided updates on the Lake to Lake Trail and the South York Greenway Corridor. It was suggested the design of Lake to Lake trail along Leslie is inconsistent and has a negative impact for cyclists. York Region Staff was requested to bring back more information on this.

7.9 Pedestrian and Cyclist Safety Measures

Peter Miasek reported that following the deputation in June, a meeting with York Region Staff was scheduled in July to explore various proposed measures. The Region has committed to

safety study of the McCowan corridor, testing of advanced pedestrian detection, and speed limit review of Highway 7. Peter will continue to monitor and report back on the issue.

8. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

8.1 CPAC Members and Chair/Vice-Chair Appointment

Staff provided an overview of the roles of the Chair and Vice-Chair. In reviewing the terms of existing and new members, it was suggested that an election be held to select a Chair and Vice-Chair in an open and periodical process.

After some discussion, it was suggested that the Chair and Vice-chair elections be held at the next meeting as some members were absent. Member who are interested in nomination should contact staff. Staff also mentioned that appointments of the new members will be confirmed at the September 24 Council meeting. In addition to that, a set quorum of 9 was requested.

Member thanked David as Chair for his contributions in that role.

Extension of Meeting time

Moved by Peter Miasek
Seconded by Anthony Ko

That CPAC continue its meeting beyond 9pm for another 15 minutes to complete as many or all of the Agenda items.

Carried

8.2 Budget 2020

Staff presented a list of 2020 proposed budget items related to active transportation.

8.3 E-scooters

Peter Miasek reported that Ontario Ministry of Transportation is exploring the policy framework for the use of e-scooters with the release of a RFP document for commenting. City of Toronto is also planning to start a pilot.

8.4 Any Other/New Business

None

9. AGENDA ITEMS FOR THE NEXT MEETING

- Workshops
- Chair & Vice-Chair Elections

ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:15 P.M.



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, OCTOBER 17, 2019
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

Peter Miasek, Vice Chair
Daniel Yeung
Elisabeth Tan
Gordon Lawson
Paul Salvo
Steve Glassman
Deputy Mayor, Don Hamilton
Councillor Ward 3, Reid McAlpine
Councillor Ward 8, Isa Lee

Regrets:

David Rawcliffe, Chair
Zain Khan
Gerry Shaw
Anthony Ko
Barry Martin, Accessibility Advisory Committee
Diana Kakamousias, York Region
Reena Mistry, YRDSB & YRCSB

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Anna Lee, Committee Clerk

Agencies:

N/A

Guest Speakers:

Trevor Jenkins, IBI Group
Molly McGrail, IBI Group
Zibby Petch, IBI Group
Joe Cimer, Local Cycling Club, Fat Gits
John Zoratto, Local Cycling Club, Fat Gits

The Cycling and Pedestrian Advisory Committee convened at 7:04 p.m. with Peter Miasek, presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS OF AGENDA

Moved by Deputy Mayor, Don Hamilton
Seconded by Councillor, Reid McAlpine

That the Agenda be accepted as is.

Carried

3. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON September 19, 2019

Moved by Deputy Mayor, Don Hamilton
Seconded by Steve Glassman

That the minutes from September 19, 2019 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

4. PERTINENT INFORMATION FROM GUEST SPEAKERS

4.1 “Fat Gits” Mountain Bike Club

Joe Cimer, representing Fat Gits, a local cycling club, requested that the Committee endorse the club as a community group. Joe explained that the club needs to have formal community group status in order to participate in the Unionville Olde Tyme Christmas Parade in December 2019. The club would like to participate to support and give exposure to the existing trail system. A banner could be made for the Parade that can also be used in future events.

Moved by Deputy Mayor, Don Hamilton
Seconded by Councillor, Reid McAlpine

That CPAC endorse Fat Gits as a community group, subject to staff review.

Carried

5. BUSINESS ARISING FROM LAST MEETING

5.1 New Members & Elections Updates

Staff presented a draft motion to Council requesting to increase the maximum number of members for CPAC from 21 to 25. The Committee reviewed it and suggested the following word changes (as shown in underline) to the draft motion.

“...25 in an attempt to ~~improve broader~~ broaden member representation based on broad representation of people from all wards...”

Moved by Deputy Mayor, Don Hamilton
Seconded by Councillor, Reid McAlpine

That the amended proposal to increase CPAC members is presented to Council.

Carried

5.2 Active Transportation Master Plan Workshop

Zibby Petch (IBI Group) presented an overview and background of the Master Plan. The IBI Group then facilitated three breakout sessions including: Cycling Network, Pedestrian Priority Areas and Programming and Outreach.

Extension of Meeting time

Moved by Deputy Mayor, Don Hamilton
Seconded by Councillor, Reid McAlpine

That CPAC continue its meeting beyond 9pm for another 20 minutes to discuss Agenda item 7.1.

Carried

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

7.1 Accelerated Road Widenings – City Workshop

Steve Glassman provided background to a planned road widening workshop for Council. The purpose of the workshop is to educate Council on the pros and cons of road-widening, as well as to explore alternatives to alleviate traffic issues. Staff are working to obtain a 3rd party expert to participate in the discussions. The workshop is aimed to occur by mid/end of November. Staff also indicated that the workshop is designed for information purposes, the actual discussion will take place at a separate DSC meeting.

Carried

ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:20 P.M.

Moved by Deputy Mayor, Don Hamilton
Seconded by Steve Glassman

Carried



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, NOVEMBER 21, 2019
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

Peter Miasek, Vice Chair
Elisabeth Tan
Gordon Lawson
Steve Glassman
Anthony Ko
Gerry Shaw
Daniel Yeung
Deputy Mayor, Don Hamilton
Councillor Ward 3, Reid McAlpine

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk

Agencies:

Diana Kakamousias, York Region
Barry Martin, Accessibility Advisory Committee
Reena Mistry, YRDSB & YRCSB

Regrets:

David Rawcliffe, Chair
Councillor Ward 8, Isa Lee

Guest Speakers:

Jill Kelly, Walk in the Park

Guest:

Roman Komarov

The Cycling and Pedestrian Advisory Committee convened at 7:11 p.m. with Peter Miasek, presiding as Chair.

1. DISCLOSURE OF INTEREST

None disclosed.

2. APPROVAL/MODIFICATIONS OF AGENDA

Moved by Deputy Mayor, Don Hamilton
Seconded by Elisabeth Tan

That the Agenda be accepted as is.

Carried

3. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON October 17, 2019

Moved by Deputy Mayor, Don Hamilton

Seconded by Barry Martin

That the minutes from October 17, 2019 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

4. PERTINENT INFORMATION FROM GUEST SPEAKERS

4.1 “Park People” - Walk in the Park Program

Jill Kelly from Park People delivered a presentation on the “Walk in the Park” program. Park People is a national charity working to improve park and open spaces and their usage by seniors. With the recipient of a \$ 75K grant from the Ministry of Seniors and Accessibility, the program has been expanded to Mississauga, Brampton and Markham. The program will recruit and offer free training and an honorarium to senior leaders, and support them with their walk events and outreach. The Walk in the Park program in Markham started in October 2019, and it is anticipated that the training session will take place in January 2020.

Jill asked that the Committee and City help promote this new program. Once the program flyer is finalized, it will be circulated to all members.

The Ministry funding expires in March, 2020. Fundraising by Park People is underway.

5. BUSINESS ARISING FROM LAST MEETING

5.1 New Members & Elections Updates

Staff is continuously working with Clerk’s Department to confirm the appointment of new members to the Committee. The chair and vice-chair elections would be deferred until there is a full committee with all new and returning members confirmed.

6. STANDING ITEMS & ONGOING PROJECTS

6.1 City’s Ongoing AT Project Updates

Staff presented updates on a number of AT projects, including Trail Feasibility Study, sidewalk program, Bike Share Study, Cycling & Trail Map, Rouge Valley Trail, and Markham Cycles.

It was requested that a timeline be established for the Cycling & Trail Map, with March 2020 suggested for completion. Staff will review and report back in early 2020.

It was also requested that staff brief CPAC on the Rouge Valley Trail (RVT) signage plan. The Region is establishing standards for wayfinding, consistent with AODA. Consideration should be given to establishing consistent wayfinding across the entire City, not just the RVT

6.2 School Program and Pilots

Reena Mistry reported that a media launch took place on October 23rd at John McCrae Public School for the launch of the Active School Pilot Program. She pointed out a number of Committee members and City staff were in attendance to support to program.

Also, Reena proposed placing a large external banner at each AST pilot school. This will be a great way to promote the program, and they could be reused at future school events. The cost is estimated to be \$1000, and Reena requested that CPAC sponsor half of the cost with the School Boards, which would be \$500 from 2019 CPAC budget.

There was a brief discussion of a pilot for winter trail maintenance led by Operations, and the potential to work with school sites. General Committee has directed staff to undertake research on costs.

A member noted that walking access to Roy Crosby School was dangerous due to no sidewalk or traffic calming on Southdale Drive. Issue to be further discussed at next meeting.

Moved by Deputy Mayor, Don Hamilton
Seconded by Elisabeth Tan

That the Cycling & Pedestrian Advisory Committee contribute \$500 from its 2019 budget towards the purchase of these banners, subject to funds availability in its budget.

Carried

6.3 Active Transportation Master Plan (ATMP) - Updates

Staff presented updates of the ATMP and mentioned upcoming pop-ups sessions details. All members are reminded to visit project website to get up-to-date information.

6.4 Reports to Council None.

6.5 E.A. - Updates

Staff announced two upcoming open houses for York Region Kennedy Road EA Study on November 25th at Milliken Mills Community Centre and December 2nd at Markham Pan Am Centre. All members are invited to attend.

6.6 Markham Cycling Day

Staff provided a recap of this year's Markham Cycling Day that took place on September 22nd. This included new features added to the event, participation rates, sponsorship & expenditure, and general comments for next year's event. A special thank-you was extended to all volunteers,

members of the Markham Cycling Day Committee and City staff who contributed to another successful event this year.

6.7 Cycling Gaps

None.

6.8 York Region Projects

Staff shared and provided a summary of three recent York Region reports that were presented to Committee of Whole meeting on October 3, 2019, including the York Region Readiness for Transportation Technology Advancements, Automated Speed Enforcement, and 2019 Annual Collision Statistics Report.

6.9 **Arterial Road Widenings**

Staff reported that the Council education session on road-widening is scheduled for January 2020, and the date and agenda have not been confirmed. It was mentioned that Ian Lockwood is being considered as a potential keynote speaker.

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

7.1 Budget Updates – AT related

Staff provided a list of proposed AT projects under the 2020 budget request, which was approved by the Budget Committee. Deputy Mayor provided an update of the budget discussion. The budget list is pending General Committee's approval.

Funding for Markham Cycles Community Hub, if approved, would be outside this budget process.

7.2 Cycling Facility Selection Discussion

Staff solicited the Committee's feedback on building multi-use pathways versus separated cycle tracks in Markham. This stemmed from a recent Kennedy Road EA discussion. Staff highlighted the considerations of speed, traffic volume, cost, the future of ebikes/escooters, aging population, right-of-way width and etc. in planning for future AT infrastructure. CPAC members expressed the need to separate pedestrians and cyclists where possible, especially along regional corridors. If the available space is not wide enough, the design could narrow the width of the cycle track or revert to a multi-use pathway with a painted line to divide cyclists and walkers.

Extension of Meeting time

Moved by Peter Miasek, Vice-Chair
Seconded by Elisabeth Tan

That CPAC continue its meeting beyond 9pm for another 15 minutes to complete Agenda items 7.2 to 7.4.

Carried

7.3 Highway 7/Unionville Main Street and Enterprise/Bill Crothers

Deferred to the next meeting. Staff reported that there is a development application pending at Bill Crothers.

7.4 Other Business

The annual Holiday dinner is usually held on the December meeting for the year. It suggested that this dinner be deferred to the January meeting when the new members join the Committee.

8. AGENDA ITEMS FOR THE NEXT MEETING

- Hwy 7/Unionville Main and Enterprise/Bill Crothers
- Southdale Drive

ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:16 P.M.



**CYCLING AND PEDESTRIAN
ADVISORY COMMITTEE**

**THURSDAY, DECEMBER 12, 2019
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Elisabeth Tan
Steve Glassman
Anthony Ko
Paul Salvo
Councillor Ward 8, Isa Lee
Colin Cassar – New Member
Doug Wolfe – New Member
Amit Arora – New Member
Jozsef Zerczi – New Member

Staff:

Fion Ho, TDM Coordinator, Transportation
Loy Cheah, Senior Manager, Transportation
Karen Ho Tom, Committee Clerk

Agencies:

Barry Martin, Accessibility Advisory Committee
Reena Mistry, YRDSB & YRCSB

Regrets:

Deputy Mayor, Don Hamilton
Councillor Ward 3, Reid McAlpine
Gordon Lawson
Gerry Shaw
Daniel Yeung
Zain Khan

The Cycling and Pedestrian Advisory Committee convened at 7:09 p.m. with David Rawcliffe, presiding as Chair.

Chair announced and welcomed 5 newly appointed members to the Committee. 4 of the new members attended this meeting, including Colin Cassar, Doug Wolfe, Amit Arora and Jozsef Zerczi. Staff to share google wiki link with new members.

1. DISCLOSURE OF INTEREST

None disclosed.

Clerk announced that Conflict disclosures must be in writing pursuant to Committee Rules prior to meeting.

2. **APPROVAL/MODIFICATIONS OF AGENDA**

Agenda be accepted, with the addition of Item 6.2.

3. **MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON November 21, 2019**

Moved by Peter Miasek
Seconded by Steve Glassman

That the minutes from November 21, 2019 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

4. **PERTINENT INFORMATION FROM GUEST SPEAKERS**

None.

5. **BUSINESS ARISING FROM LAST MEETING**

5.1 Areas of Concern (3)

Staff provided updates of three (3) areas of concern that were brought to their attention recently.

A. Bill Crothers and Enterprise

There are currently 50 to 150 students from Bill Crothers S.S. who are crossing Enterprise Road at mid-block to get to/from school. The situation is most prominent in the afternoon where parents park and pick-up at the PanAm Centre parking lot south of Enterprise Road.

There was discussions around crossing guards, transit stops on YMCA Blvd, signage, speed reduction, PXOs and a pending development application that would include a traffic signal at the discussed location.

Staff will review all options through a detailed analysis, and will report back.

B. Unionville Main Street and Highway 7

The bike lanes on Unionville Main Street currently runs from Enterprise Blvd to Highway 7, with no connectivity north of Highway 7. Due to this disconnection, York Region will not install any cycling pavement marking through the intersection due to safety concerns.

The Committee suggested designating Unionville Main St (north of Hwy7) a shared bike lane as a receiving bicycle facility, with potentially reducing speed limit to 30 kph and adding more signage. Staff to review recommendation with York Region.

C. Southdale Drive and McCowan Road

There is concern at the intersection and left-turns due to the plaza on the west side of McCowan Road. Staff suggested that the intersection is being reviewed by York Region through the McCowan EA Study.

6. STANDING ITEMS & ONGOING PROJECTS

6.1 City's Ongoing AT Project Updates

Staff reported that the sidewalk program will be implemented within the next 2 years. All information related to the sidewalk program is made available to the public on the Markham website, which will be launched by end of December.

6.2 School Program and Pilots

Reena Mistry reported that she is working with Peter Miasek and York Region on developing a program to fund bike racks for schools. This is similar to the bike rack program currently in place at Peel Region. There was a meeting with York Region on December 10 and York Region was supportive of the program. It is anticipated for the program to take place in 2021.

6.5 E.A. - Updates

Staff reported on Kennedy Road EA Study and that Staff provided written comment to York Region requesting separated pedestrian and cycling facilities on Kennedy Road where possible.

6.9 Pedestrian and Cycling Safety

Elisabeth Tan introduced the Road-widening and Vision Zero Subcommittee to new members. It was suggested that the issues and discussions related to road-widening and vision zero should be kept separated. The Chair mentioned having a motion, if necessary, for discussion at the next meeting.

7. INFO ITEM/NEW BUSINESS/ANNOUNCEMENTS

7.1 Winter Trail Maintenance Pilot

Staff shared an item that was presented to Council on November 18 related to trail winter maintenance. Based on public survey results, Council directed staff to identify potential opportunities and risks for a pathway maintenance pilot by winter of 2020-2021. Staff is currently working with Operations staff and School Board to review possible pathway and trail locations throughout Markham.

These were discussions around trail surface and pathway for commute and leisure. Staff encouraged Committee members to provide suggestions for Staff's reviews.

7.2 Intersection Signalization – Prioritization and List

Staff shared a list of 13 intersections that would warrant signalization. Staff intends to complete one intersection per year, but will work with local Councilors to confirm. Committee members are to review list and provide comments to Staff.

7.3 Traffic Signal Progression Corridor

Staff provided an update on traffic signal synchronization along the Denison Road (Markham Rd to Woodbine) and Markham Road (Highway 7 to Major Mac) corridors, except York Region intersections, to create a "green wave". This aims to improve traffic flow and reduce driver impatience and potential accidents when traffic flow is optimized. It was also noted that congestion on Markham Rd (Hwy 7 to Bullock) due to left turns is an issue.

7.4 Special DSC Meeting on Transportation

Staff announced that the Special DSC Meeting on Transportation is scheduled on January 22nd at 9am. The meeting is aimed to address planning, growth and strategies on road widenings. Ian Lockwood is invited as a guest speaker, as well as staff from York Region and City of Markham, to present different views on road widenings. CPAC members are invited to attend.

7.5 E-Scooter Pilot in Ontario

Staff announced the Ministry of Transportation recently announced a 5-year electric scooter pilot framework in Ontario starting January 1 2020. City staff will continue to monitor and participate in discussions with other GTAH municipalities as it progresses, and will update CPAC/Council where necessary. York Region staff is taking a report to Regional Council in January.

7.5 2020 AT/CPAC Workplan

Staff reviewed the 2019 CPAC Budget and discussed CPAC workplan for 2020. Staff to distribute the annual business plan to all members for review.

8. **AGENDA ITEMS FOR THE NEXT MEETING**

- New Year / Holiday Celebration – celebration is at 6pm, and meeting starts at 7pm as usual
- York Region Updates: Bike Share study
- New members and Chair/Vice-Chair Elections

ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:01 P.M.

30th World Hakka Conference, Kuala Lumpur, Malaysia Summary and Results

**February 10, 2020
Development Services Committee**

30th World Hakka Conference

Kuala Lumpur, Malaysia - October 16-21, 2019

- The World Hakka Conference, held every two years in different countries, is a prestigious global event for the international Hakka community.
- In October 2017, supported by the City of Markham, the “Hakka Canadian Association” was awarded the hosting rights for the 31st World Hakka Conference in Markham in 2021.
- It will be the first World Hakka Conference ever hosted in Canada.
- 2,000 to 3,000 global Hakka business and community leaders are expected.
- In April 2019, Council approved that Markham be represented by Mayor Frank Scarpitti, Regional Councillor Joe Li and Sandra Tam, Senior Business Development Officer at the 30th World Hakka Conference in Kuala Lumpur, Malaysia from October 16-21. 2019.

Business Trip Objectives

- To introduce Markham, the host city for the next World Hakka Conference to the attendees at the 30th World Hakka Conference
- To support Hakka Canadian Association, official organizer for the 31st World Hakka Conference in Markham in 2021
- To observe and share best practices with previous World Hakka Conference organizers
- To promote attendance at the 31st World Hakka Conference in Markham
- To solicit support for the 31st World Hakka Conference in Markham.
- To raise Markham's profile internationally

Canadian Delegation Overview

Total: 52 members -

- **City of Markham**
 - Mayor Frank Scarpitti, Lead of the delegation
 - Regional Councillor Joe Li
 - Sandra Tam, Senior Business Development Officer
- **Honorary Consul of Malaysia in Toronto**
- **Senior Executives representing 10 Hakka groups in GTA, west Canada and New York:**
 - Hakka Canadian Association, 31st World Hakka Conference organizer
 - Established Hakka associations in the GTA area (Tsung Tsin Association of Ontario, Toronto Hakka Heritage Alliance, Toronto Hakka Conference, Ganzhou Hakka Association of Canada)
 - West Canada: Canada United Hakka Association, Vancouver Tsung Tsin Association, Canadian Longyan Fellowship Association, The Chinese Benevolent Association of Vancouver
 - President, Vice President and members of New York Hakka Conference



Canadian Delegation at the 30th World Hakka Conference

Kuala Lumpur World Hakka Conference Overview

- October 18-20, 2019, Kuala Lumpur
- Organizer: Federation of Hakka Associations of Malaysia (68 member associations)
- Participants: over 2,500 representatives of 158 Hakka associations from China, Canada, US, France, Taiwan, Britain, Mexico, Singapore, Thailand, South America and Africa, etc.



30th World Hakka Conference Program & Publications

Summary of Meetings in Kuala Lumpur

High profile program -

- **Welcome Dinner**
- **Opening Ceremony** – Guest of Honour: Prime Minister of Malaysia, YAB Tun Dr. Mahathir Bin Mohamad
- **Award Presentation:** “Global Outstanding Hakka Personality” and “Outstanding Malaysian Hakka” Awards
- **Global Hakka Leaders’ Forum**



Opening Ceremony and Award Presentation

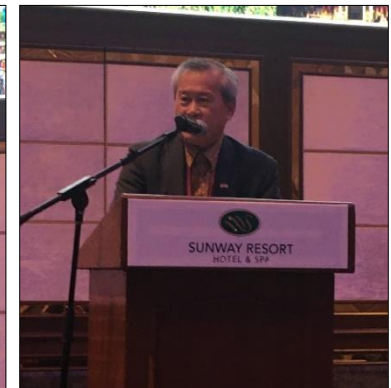


Summary of Meetings – Cont'd

- **Chief Delegates Luncheon** co-hosted by City of Markham and Hakka Canadian Association
 - Over 300 global Hakka business and community leaders attended
 - Markham successfully promoted as a major innovation and cultural centre in Canada



Markham bi-lingual video and Destination Markham videos presented to Chief Delegates



Mayor Scarpitti and Regional Councillor Li delivered keynote address at the Chief Delegates Luncheon

Summary of Meetings – Cont'd

- **World Hakka Conference Chief Delegates' Meeting**
 - Attended by world's leading Hakka association representatives
 - 123 representatives from 16 Hakka associations/groups from different countries
 - Exchanged best practices in advancing World Hakka Conference goals
 - A new “World Hakka Conference Coordination Committee” was set up



Regional Councillor Joe Li provided updates about the 31st World Hakka Conference in Markham in 2021



Mayor Scarpitti representing Markham at the World Hakka Conference Chief Delegates' Meeting

Summary of Meetings – Cont'd

- **30th World Hakka Conference Gala**
 - Attended by over 2,500 participants
 - Fusion of traditional Hakka and Malaysian cuisines served
 - Hakka heritage and culture celebrated: folk songs, dances and musical performed by Hakka artists from Shenzhen, Ruijin, Ganzhou etc.
 - Malaysian culture showcased: Peranakan Nyonya fashion shows, dances and choir



Traditional Hakka Rice Wine Celebration Ceremony



Performance by the Federation of Hakka Associations of Malaysia Choir

Summary of Meetings – Cont'd

- **30th World Hakka Conference Gala**
 - Young Hakka talents highlighted
 - World Hakka Conference theme song presented



Traditional Malaysian dances



Mayor Scarpitti and the World Hakka Conference theme song producers



Mayor Scarpitti, Dato' Ir. Steve Chong, Conference Chair, and Guest of Honour, Deputy Prime Minister Malaysia YAB Dato' Seri Dr. Wan Azizah Binti Dr. Wan Ismail at the Conference Dinner

Summary of Meetings – Cont'd

- **World Hakka Conference Flag Handover Ceremony**

- Mayor Scarpitti and Regional Councillor Joe Li accepted the World Hakka Conference Official Seal and Flag on behalf of the Hakka Canadian Association
- Markham officially became the hosting city for the 31st World Hakka Conference in 2021
- Markham and the 31st World Hakka Conference was promoted to the 2,500 gala attendees



World Hakka Conference Seal and Flag



Markham promoted at the World Hakka Conference Gala

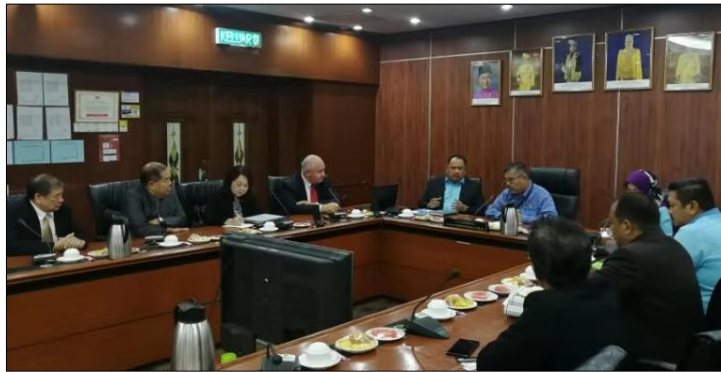
Summary of Meetings – Cont'd

Discussion of Markham Investment Opportunities:

- City of Seremban Municipal Council
- ASEAN-China Economic and Trade Promotion Association (ACETP), Malaysia



Dato' Tee Eng Hak, Dato Ng Kek Kiong, Presidents of ACETP, Malaysia proposed programs to foster bi-lateral trade between Canada and Malaysia



Meeting with City of Seremban Mayor YB Datuk Haji Zazali Bin Salehudin and Senior Officials



Mayor Scarpitti at City of Seremban Council

Summary of Meetings – Cont'd

Site Visits:

- Subang Olives Residences
- High Commission of Canada in Malaysia – Her Excellency Julia Bentley, High Commissioner and her team
- Sunway Group – awards winning community developer established in 1974; operates in 50 locations worldwide; ranked as one of the top 3 conglomerates in Malaysia; focuses on sustainable development



Business Meeting with Dato' Chew Chee Kin, President, Sunway Group, facilitated by Henry Lee, Hon. Malaysian Consul in Toronto



Canadian International Matriculation Program offered at Sunway University



Tour of Sunway University and Sunway Hospital

Positive Mission Outcomes

- Markham investment opportunities promoted to 300+ global Hakka business leaders at the Chief Delegates Luncheon
- Markham's cultural diversity and sustainable growth showcased to 2,500+ conference participants during the Conference and Gala
- Made business connection with potential investors
- Built relations with Canadian Trade Commissioners for future investment leads



Markham promotional videos presented at Chief Delegates luncheon

Mayor Scarpitti interviewed by Malaysian media and CCTV



Positive Mission Outcomes Cont'd

- Learned best practices that ensure conference success
- 31st World Hakka Conference in Markham, 2021 well promoted to over 2,500 participants
 - presence of political leaders (Mayor Scarpitti and Regional Councillor Li) proved to be exceptionally effective
 - video, printed materials and on social media
- Strengthened support by Hakka associations in Canada – offered to assist in planning and organizing the conference

Dato' Steve Chong,
President, The
Federation of Hakka
Associations of
Malaysia shared best
practices about
organizing World Hakka
Conference



Canadian Delegation
proudly on stage during
the World Hakka
Conference Flag
Handover Ceremony



Positive Mission Outcomes Cont'd

- Identified and met key World Hakka Conference supporters and donors
- Successful in soliciting committed donors
- Made connections with overseas Hakka leaders, e.g. Meizhou, Longnan and Yingde Hakka leaders agreed to lead large delegations to attend the 31st World Hakka Conference in Markham in 2021
- Meizhou and Longnan agreed to send cultural delegations to perform at the 31st World Hakka Conference

Zhang Ying Hong, Vice Chairman of Meizhou Federation of Returned Overseas Chinese committed to supporting World Hakka Conference in Markham



Mayor Scarpitti and Regional Councillor Joe Li met major donors from Hong Kong, China and Malaysia, etc.



Follow-Up Actions

- Internal debrief to share observations and discuss recommendations
- Request Hakka Canadian Association to develop critical path and budget in preparing the World Hakka Conference in Markham
- Maintain engagement in the planning and organizing of the 31st World Hakka Conference – Staff (Economic Development and other Dept as required) to participate in regular Organizing Committee meetings to provide input and to report back
- Support Hakka Canadian Association in its efforts to outreach to potential partners and Federal and Provincial funders
- Maintain contact with potential investors who are interested in investment opportunities in Markham
- Maintain contact with Canadian Trade Commissioner Service and Ontario Commercial Officers for bi-lateral trade opportunities



Markham's Participation in ACCE's 2019 Business Mission to China November 4-10, 2019 Summary and Outcomes

**February 10, 2019
Development Services Committee**

Background

- On September 9, 2019 Council approved Senior Business Development Officer to travel to China to participate in the business delegation organized by the Association of Chinese Canadian Entrepreneurs (ACCE).
- The ACCE delegation seeks to support its members to explore business opportunities in the China market by exhibiting in the 2nd China International Import Expo (CIIE), November 4-10, 2019 in Shanghai.

Mission Objectives

- To showcase Markham as the High-Tech Capital of Canada
- To promote Markham's strong tech and knowledge-based business sectors
- To help build and strengthen international business relationships and investment and trade opportunities for Markham
- To gain market intelligence and leverage business opportunities in China

The Mission



Mission Leaders:

- Kevin Au-Yeung
President, ACCE;
Founder, InnoVision Inc.
- Sandra Tam
Senior Business Development Officer,
City of Markham;
VP - International Partnership, ACCE

Delegation Members:

- Jackey Jan, CN Global
- Allan Sum, Highwide International
- William Cheng, Highwide International
- Tom Yu, Tom Brothers Financial
- Karen Ng, Executive Director, ACCE

2nd China International Import Expo (CIIE) November 5-10, 2019, Shanghai

World's first and largest import-themed national level expo

- Representatives from 181 countries & regions (France, Greece, India, Italy, Jamaica, Jordan, Malaysia, Russia, Thailand, Czech Republic etc.
- More than 500,000 registered professional visitors (7,000 overseas buyers)
- More than 3,800 foreign companies exhibited.
- A total of 71.13 billion US Dollars worth of tentative deals, up 23 % year on year
- By noon on Nov 10, the exhibition had received more than 910,000 visitors
- More than 270,000 sq.m. of business exhibition area

- Info provided by CIIE



A Night view of the CIIE venue –
National Exhibition and Convention Centre, Shanghai

Canadian Exhibitors – Quebec, Saskatchewan, British Columbia & Ontario

Booth:
Avalon Dairy, B.C.



Booth:
Canadian National Railway



Booth:
Saskatchewan



International Exhibitors

8 Exhibition Zones:

1. Sci-Tech, Life Sciences
2. Automobile
- 3 & 4. Advanced Manufacturing,
Engineering and Machinery
5. Medical Equipment &
Health Care Products
6. Quality Life
7. Trade in Services
8. Food and Agricultural Products



Professional Services Exhibitor: Deloitte



Consumer Products Exhibitor: LVMH



Innovation showcased:
A flying car from Slovakian
company Klein Vision Ltd
unveiled during 2019 CIIE



Supply Chain Management Pavilion: UPS

Key Activities

- Canadian CIIE Business Market Briefing & Business Networking Reception
 - Co-hosted by Canadian Chamber of Commerce in Shanghai and Canadian Consulate General in Shanghai
- Business Matching Meetings
 - Co-ordinated by Bank of China, CIIE official strategic partners.
- Special Markham Presentation Session
- Shaanxi Procurement & Investment Introduction Meeting
- Hubei Large State-Owned Enterprises Fair
- China (Nanjing) Cross-Border E-Commerce Import/Purchasing Meeting

Key Activities Cont'd

- Meeting at Consulate General of Canada in Shanghai
 - Attended by Douglas Bingemen, Consul & Trade Commissioner, and Trade Commissioners Albert Lee, Emily Yao & Viola Zhu
- Meeting with Ontario Senior Commercial Officer in Shanghai
Feifei Ding
- Special reception hosted by Canada-Zhejiang Province Chamber of Commerce
- Meeting with Shanghai Tommy Capital and Investment Co.

Mission Outcomes - Markham Promoted in China and Internationally



Participants learned with interest
Markham's business opportunities

ACCE Booth in the
Trade & Services
Areas



Looping Markham promotional video
at booth



Mission Outcomes – Raised Markham Profile in China, Canada and Internationally (China Daily, CCTV, Social Media)

CHINA DAILY

GLOBAL EDITION 中国日报 THURSDAY, NOVEMBER 14, 2019

Canadian companies embrace expo in Shanghai

By RENA LI in Toronto
renali@chinadailyusa.com

Canadian companies enthusiastically promoted their products at the recent China International Import Expo (CIIE) in Shanghai.

St Genève, manufacturer of luxury bed linens and down products, based in British Columbia, made its debut at the second CIIE.

"This is a fantastic opportunity for consumers to stop in and experience our Canadian-made luxury in person," said Michael Place, vice-president of design for St Genève. "We have demonstrated our products, and team members were available to explore the huge Chinese market."

The CIIE welcomed 910,000 visitors as deals worth \$71.13 billion were signed as the expo, which exceeded last year's totals.

More than 3,800 foreign companies participated in the expo's business exhibition, and at least 391 new products, technologies or services made their global or regional debuts.

Canadian companies also are anticipating better trade relations with China in the future.

Graham Shantz, president of the Canada-China Business Council, said there were more than 60 Canadian companies attending, twice as many as last year.

"CIIE is a welcome sign that China continues to open up its economy to Canada, and Canadian exporters, traders and investors shall cherish the access to the massive Chinese market," said Shantz, adding that it is important for Canada to join with China in defending global trade and multilateralism.

Canadian lobster has been well received in China in recent years. The industry has seen strong demand for Canadian seafood products and expects good business to continue with Chinese importers.

The lobster industry presented at CIIE after participating in the China Fisheries and Seafood Expo in Qingdao earlier in November.

"We anticipate continued strong demand as Canadian lobster products are introduced and marketed throughout China and transportation links improve and increase," Geoff Irvine, executive director at the Lobster Council of Canada, told China Daily.

Canadian lobster exports have boomed amid US trade tensions with China. The exports to China through June already were approaching 33 million pounds (14.97 million kg), nearly as much as all of 2018.

The Association of Chinese Canadian Entrepreneurs (ACCE), Canada's national Chinese Canadian business association, sent its first trade group to CIIE, representing Ontario.

"This is a milestone for us to showcase at CIIE. It provided us a vision of Canada-China trade relations and helped us build a much better strategy for next year. Our members have expressed high interest to attend next year again," said Kevin Au-Yeung, president of ACCE.

By participating in ACCE's business delegation, the city of Markham also got the opportunity to strengthen international business relations and find trade opportunities, said Sandra Tam, Markham's senior business development officer.

"CIIE provides an excellent opportunity for Markham to be showcased as the 'High-Tech Capital of Canada' and a preferred location for investment," said Tam.

Bilateral merchandise trade with China totals nearly \$100 billion annually, having nearly doubled in the last decade, according to Statistics Canada. That makes China the second largest trading partner of Canada after the United States.

Mission Outcomes – Gained Market Intelligence



Market Debrief and Canadian CIE Business Networking Reception co-hosted by Canadian Consulate General and Canadian Chamber of Commerce in Shanghai



Special meeting with Canadian Senior Trade Commissioners at Canadian Consulate General in Shanghai



Meeting with Ontario Senior Commercial Officer in Shanghai

Mission Outcomes – Yield Business Leads and Opportunities for Delegates



Delegate Highwide International signed Intention Agreement with new partner at 2019 CIIE



Delegate CN Global signed Cooperation Agreement with Chinese buyer

Mission Outcomes – Made Business Connections

One-on-one business matching meetings facilitated by Bank of China



Delegates were able to get useful contacts at the business matching sessions

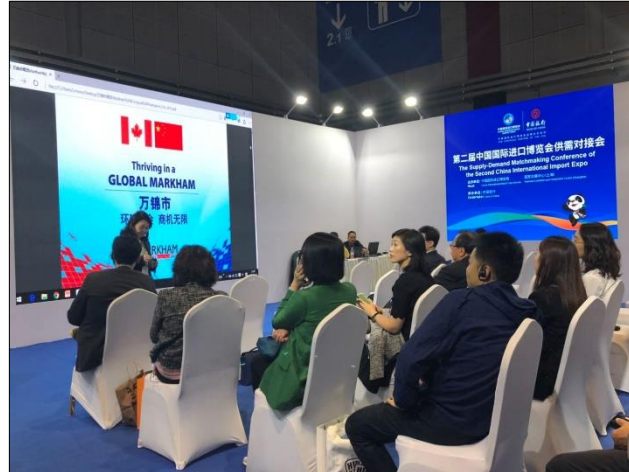
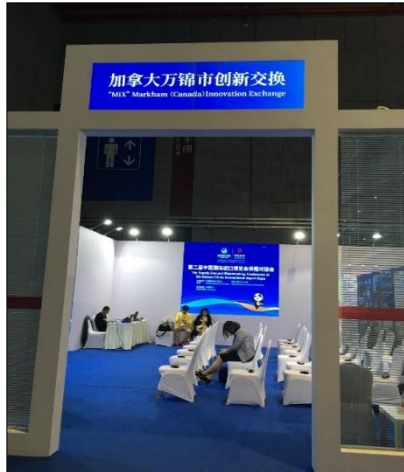


7 one-on-one business meetings scheduled for City of Markham



CN Global commended the business matching session provided invaluable results to the trip

Mission Outcomes – Markham Promoted as a Premier Location for Investment



Markham offered a unique opportunity to present on its competitive edge, attended by over 50 targeted audience

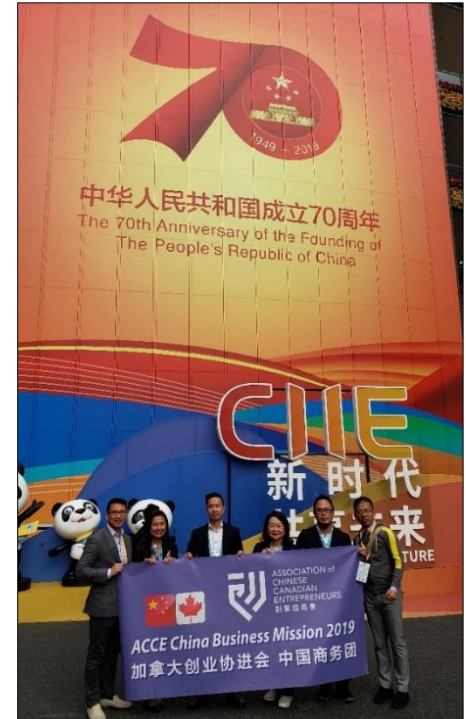
Mission Outcomes – Strengthened Business Ties



Networking dinner hosted by Canadian Zhejiang Chamber of Commerce

Positive Delegates Feedback

- *“This is a milestone for ACCE, although a smaller first attempt, it was considered a very fruitful experience, that will help us build a much better strategy for next year. I am impressed to receive immediately the verbal confirmation from everyone in the delegation that they will be attending next year again!”*
~ Kevin Au-Yeung, President, Association of Chinese Canadian Entrepreneurs
- *“It was definitely a very worthwhile experience as this was a massive showcase of China's ability to host one of the biggest and best trade expos in the world. William and I were able to secure a couple of MOUs to potentially develop mutually benefitting business relationships with our China counterparts.”*
~ Allan Sum, Highwide International
- *“I am very happy with the results of the trip...and will definitely sign up again to participate in the 2020 CIIE.”*
~ Jackey Jan, CN Global Distribution



Follow Up Actions

- Participate in internal and external debriefs
- Markham to follow up on potential leads generated
- Markham to continue collaborating with Canadian and Ontario Trade Commissioners in Shanghai to support local businesses expansion to China and to attract foreign direct investment
- ACCE mission to attend 3rd CIIE in 2020 will explore other cities in China
- ACCE is soliciting delegates and will be registering for larger exhibition space at the 3rd CIIE in 2020

Canada India Business Forum New Delhi and Mumbai - November, 2019 Summary and Outcomes

Presentation to Development Services Committee
February 10, 2019

Purpose

- To represent the City of Markham and the Canada-India Business Council (C-IBC) at the C-IBC Annual Business Forum in Mumbai in collaboration with the Confederation of Indian Industry (CII)



- To represent the City of Markham at the Indo-Canadian Business Chamber (ICBC) annual business forum in New Delhi



Objectives

- Promote Markham as a prime investment opportunity for India-based investors and business leaders
- Build on prior economic development initiatives and relationships including those with the Canadian Trade Commissioner Service and Ontario International Trade and Investment Office
- Represent Canada-India Business Council
- Support Markham companies and partners doing business in India

Itinerary

- Sat Nov 16 Depart Pearson
- Sun Nov 17 Arrive New Delhi (evening)
- Mon Nov 18 Meetings
- Tues Nov 19 Indo Canadian Business Chamber conference
(evening depart for Mumbai)
- Wed Nov 20 Meetings
- Thurs Nov 21 Canada-India Business Council Forum
- Fri Nov 22 Meetings/Depart Mumbai (evening)
- Sat Nov 23 Arrive Pearson

Conference Participants

- More than 300 industry, government, and post-secondary education participants at ICBC Forum in New Delhi
- More than 400 industry, government, and post-secondary education participants at C-IBC Forum in Mumbai



Conference Speakers

- Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Right Honourable Stephen Harper, Harper and Associates
- David Agnew, President Seneca College
- Nadir Patel, High Commissioner for Canada to India
- Annie Dubé, Consul General of Canada to India
- Deval Desai, VP and Country Head Magna International



Summary of Meetings/Events

- 10 Business seminars/plenaries including Seneca MOU signing with Thakur Institute of Management Studies & Research



Summary of Meetings/Events cont'd

- 5 One on One Business meetings
- 6 Business networking receptions including:
 - Canada India Business Council Board of Directors dinner with S. Aiyar, author and political and economic analyst and Invest in Canada
 - Indo Canada Business Chamber Business Lunch
 - C-IBC Forum India market briefing
 - C-IBC Forum business luncheon
 - C-IBC Forum business networking dinner



Outcomes – Building the Markham Brand

- Strengthened relationships with investment channels (Canadian and Ontario Trade Commissioners, Invest in Canada Hub, Canada-India Business Council, Deloitte, ICICI Bank, KPMG, etc.)



- Engaged with post-secondary institutions active in Markham and India including York University and Seneca



Outcomes – Building the Markham Brand



markham.ca/business



Markham Must-Reads



**Markham
Innovates**
Your go-to source
for business news
stories & community
development updates



**Markham
Economic
Profile 2019**
Business & demographic
highlights for Canada's
most diverse city

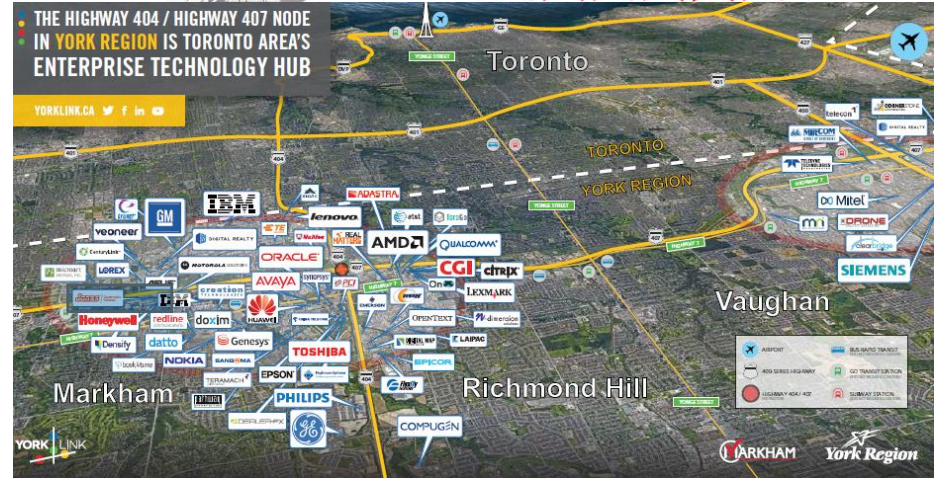


**Annual Report
2018**
Highlighting Markham's
achievements



**Markham Life
Magazine**
Connecting you to
everything
Markham

markham.ca/publications



Follow-on Actions

- Host 2 Indian business groups expected to visit in first quarter 2020
- Follow up on potential investment leads and with investment channels
- Follow up on with Markham companies NOVO Plastics and LEA regarding expansion opportunities
- Continue with Canada-India Business Council Board and related business networking and relationship-building in the GTA
- Meeting with Indian Consul General to Canada, Ms. Apoorva Srivastava



Report to: Development Services Committee

Meeting Date: February 10, 2020

SUBJECT: RECOMMENDATION REPORT

Authorization for Submission of a Minor Variance
Application by King Square Limited on the lands municipally
known as 9390 Woodbine Avenue (Ward 2)

PREPARED BY: Amanda Crompton, ext. 2621
Planner II

RECOMMENDATION:

- 1) That the report entitled “Authorization for Submission of a Minor Variance Application by King Square Limited on the lands municipally known as 9390 Woodbine Avenue (Ward 2)”, dated February 10, 2020, be received;
- 2) That in accordance with the provisions of subsections 45(1.4) of the *Planning Act, R.S.O. 1990, c.P.13*, as amended, the Owner shall through this Resolution, be permitted to apply to the Committee of Adjustment for variances from the provisions of Zoning By-law 2019-35, before the second anniversary of the day on which the by-law was approved by Council; and
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

This report recommends that King Square Limited (the “Owner”) be permitted to apply to the Committee of Adjustment for a variance from the provisions of Zoning By-law 2019-35 before the second anniversary of the day on which the by-law was approved by Council.

BACKGROUND:

The approximately 2.09 ha (5.2 ac) subject lands are located on the northwest corner of Woodbine Avenue and Markland Street, municipally known as 9390 Woodbine Avenue (See Figure 1).

The subject lands contain a three-storey, 31,899 square metre shopping centre with 1,373 parking spaces. Construction of the shopping centre was completed in April 2019. In September 2019, the Plan of Standard Condominium was registered, creating and delineating the common elements and transferrable commercial units. Currently, occupancy of the condominium units within the King Square Shopping Centre is ongoing.

In March 2019, site-specific Zoning By-law 2019-35 was approved by Council to introduce a variety of additional permitted uses, including a ‘Recreational Establishment’ use to a maximum gross floor area (GFA) of 450 square metres. At the time, the 450 square metre ‘Recreational Establishment’ use was sought by the Owner to facilitate operation of an indoor playground.

PROPOSAL:

As outlined in a letter dated December 24, 2019 from the Owner's agent, KLM Planning Partners Inc. (see Appendix 'A' attached), the Owner wishes to submit a Minor Variance Application to seek relief from the 450 square metre GFA limit for a 'Recreational Establishment' use on the subject lands. As shown on Appendix 'B' attached, the Owner's proposal is for a 'Recreational Establishment' use of up to 2,128 square metres. However, as per Section 45(1.3) of the Planning Act, R.S.O. 1990, c.P.13 (the 'Planning Act'), an application for a variance from the provisions of a by-law is not permitted before the second anniversary of the day on which the by-law was amended, unless Council has declared by resolution that such an application is permitted. Since site-specific Zoning By-law 2019-35 was approved in March 2019, authorization from Council is required to permit the requested Minor Variance Application.

REGULATORY CONTEXT:**Bill 73 "Smart Growth for Our Communities Act, 2015"**

On December 3, 2015, the Province of Ontario enacted Bill 73 "Smart Growth for Our Communities Act, 2015", which amended the Planning Act and the Development Charges Act, 1997. Several changes to the Planning Act came into force on July 1, 2016. One of the changes to the Planning Act is the introduction of a two year moratorium (or "freeze") on three types of amendments, subject to Council's discretion to provide relief from the prohibition:

1. Amendments of a new Official Plan;
2. Amendments of a new comprehensive Zoning By-law; and
3. Minor variances of a by-law that has already been amended for the land, building or structure.

The focus of this report is on the Planning Act change that prohibits applying for a minor variance of a by-law for two years following the passing of an owner-initiated zoning by-law amendment (item 3 above), unless permitted by Council resolution, as detailed below:

Section 45 (1.2)

Subsection (1.3) applies when a by-law is amended in response to an application by the owner of any land, building or structure affected by the by-law, or in response to an application by a person authorized in writing by the owner. 2015, c. 26, s. 29 (2).

Section 45 (1.3)

Subject to subsection (1.4), no person shall apply for a minor variance from the provisions of the by-law in respect of the land, building or structure before the second anniversary of the day on which the by-law was amended. 2015, c. 26, s. 29 (2).

The only exception to this rule is where Council has declared by resolution, pursuant to Section 45 (1.4) of the Planning Act that an application can proceed. Section 45 (1.4) of

the Planning Act allows Council to exempt by resolution a specific application, class of applications, or applications generally from the two year moratorium:

Section 45 (1.4)

Subsection (1.3) does not apply in respect of an application if the council has declared by resolution that such an application is permitted, which resolution may be made in respect of a specific application, a class of applications or in respect of such applications generally. 2015, c. 26, s. 29 (2).

DISCUSSION AND CONCLUSION:

Since the enactment of Bill 73 and the subsequent amendments to the Planning Act, the Planning and Urban Design Department have implemented an approach that assumes no Minor Variance Applications are permitted before the second anniversary of the day on which the by-law was amended, unless Council has declared by resolution that such an application is permitted. Staff can, and have, included a resolution in Recommendation Reports to permit Minor Variance Applications within two years of the enactment of an amending by-law. However, in this instance, the resolution was not requested by the Owner.

At the time of the passing of Zoning By-law 2019-35, the Owner's agent signed a Declaration Form which read "I am aware that no applications for minor variance for the subject property will be permitted within two (2) years of Council enactment of the zoning by-law amendment, without Council authorization of such application".

Given that the subject lands are occupied by a shopping centre with many individual non-residential condominium units, the space and use requirements of future tenants may change, triggering the need for Minor Variance Applications. In this case, a potential tenant of the King Square Shopping Centre is seeking a larger indoor playground facility and/or an indoor badminton facility.

Staff recommend that Council authorize the Owner to apply to the Committee of Adjustment for variances from the provisions of Zoning By-law 2019-35, before the second anniversary of the day on which the by-law was approved by Council. Any Minor Variance Application submitted for the subject lands will go through the standard review process, which involves an evaluation by Staff of the appropriateness of the Minor Variance Application, through the lens of the four tests set out by Section 45(1) of the *Planning Act*, and a decision by the Committee of Adjustment.

FINANCIAL CONSIDERATIONS:

Not applicable.

HUMAN RESOURCES CONSIDERATIONS:

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES:

Not applicable.

BUSINESS UNITS CONSULTED AND AFFECTED:

Not applicable.

RECOMMENDED BY:

Biju Karumanchery, MCIP, RPP
Director of Planning & Urban Design

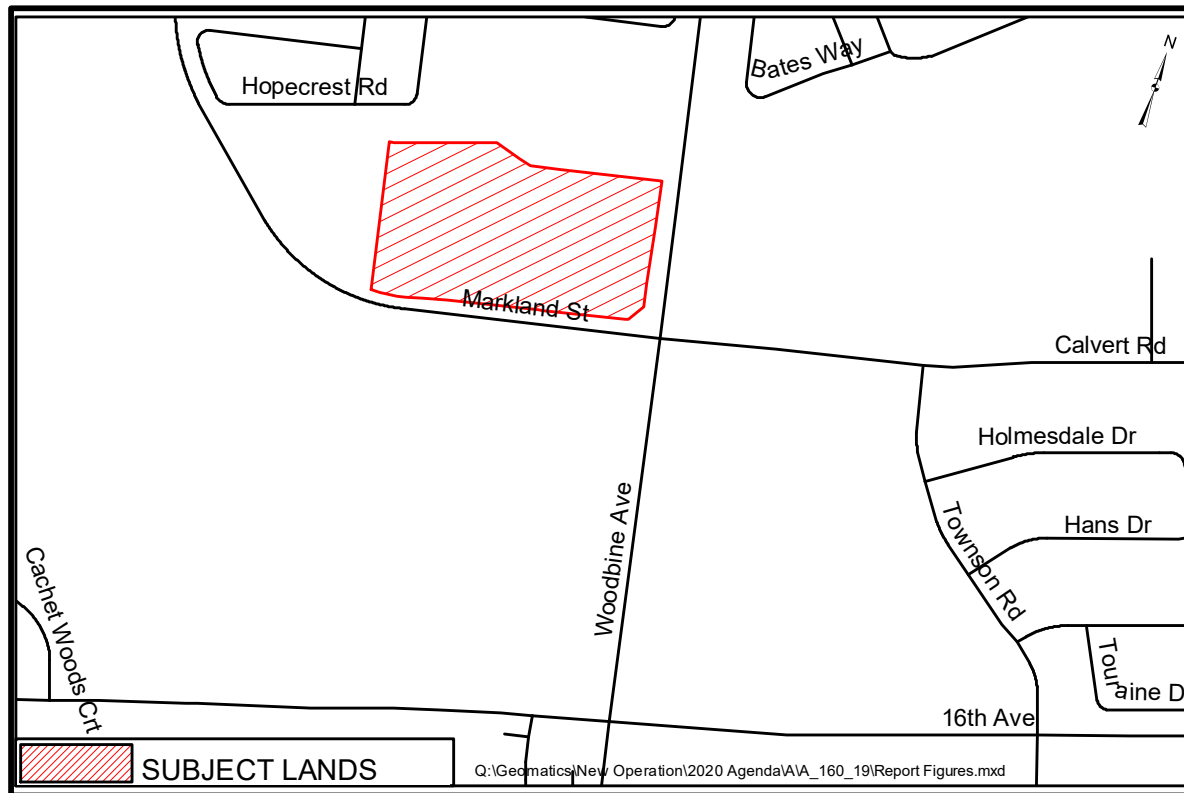
Arvin Prasad, MCIP, RPP
Commissioner of Development Services

ATTACHMENTS:

Figure 1: Location Map

Appendix A: Letter from KLM Planning Partners Inc.

Appendix B: Minor Variance Sketch – Proposed Recreational Use





Appendix 'A'



Page 156 of 192
64 Jardin Drive, Unit 1B
Concord, Ontario
L4K 3P3
T. 905.669.4055
F. 905.669.0097
klmplanning.com

P-2943

December 24, 2019

City of Markham
Development Services Committee
101 Town Centre Boulevard
Markham, Ontario
L3R 9W3

ATTENTION: Development Services Committee

**RE: Minor Variance Application – Recreational Establishment Use
King Square - 9390 Woodbine Avenue
Markham Ontario, L6C 0M5
Related File: ZA 18 176569**

Members of Committee,

On behalf of our client King Square Ltd., and with respect to the above noted lands, KLM Planning Partners Inc. is pleased to submit for your consideration this request for a resolution to allow processing of a Minor Variance application by Markham's Committee of Adjustment.

The subject lands presently contain a three-storey, 31,899 square metre shopping centre with 1,373 parking spaces. A variety of uses are permitted within the shopping centre, however occupancy of the individual non-residential condominium units is ongoing, which presents some uncertainty as to anticipated user size within the development.

A site-specific zoning by-law (2019-35) was approved on March 19, 2019 which introduced a variety of additional permitted uses including "Recreational Establishment" use to a maximum GFA of 450 square metres. The recreational establishment use was sought to facilitate a potential indoor playground operation whose space requirements have since changed, and who now require an area of up to 2,128 square meters of GFA to accommodate their business. An indoor badminton facility is also being considered as an alternate or joint tenant. In review of the site-specific by-law, the materials leading to its approval, and location of the proposed use and the range of surrounding uses within the development, it is apparent that the maximum floor area for the playground (recreational) use was informed by the unit size shown at the time.

A parking memo (appended) has been prepared by WSP to assess the potential parking impact of replacing the area previously intended for a banquet hall use with the recreational establishment use – the review determined that the change in use would result in a parking surplus of 151 parking spaces due to the

difference in applicable parking ratios per Markham's Parking By-law 28-97 (1 space per 9 sq.m for a banquet hall, vs. 1 space per 25 sq.m for a recreational establishment).

Given that the most recent site-specific zoning by-law (2019-35) was approved on March 19, 2019, no application for minor variance can be submitted before the 2nd anniversary of the day of passage per section 45(1.3) of the Planning Act, unless Council declares a resolution that the application is permitted. As such, this letter has been submitted requesting a council declaration permitting the submitted Minor Variance application to move forward.

Appreciating the time taken to consider the request. We trust the above is sufficient, please do not hesitate to contact the undersigned with any questions.

Yours truly,

KLM PLANNING PARTNERS INC.

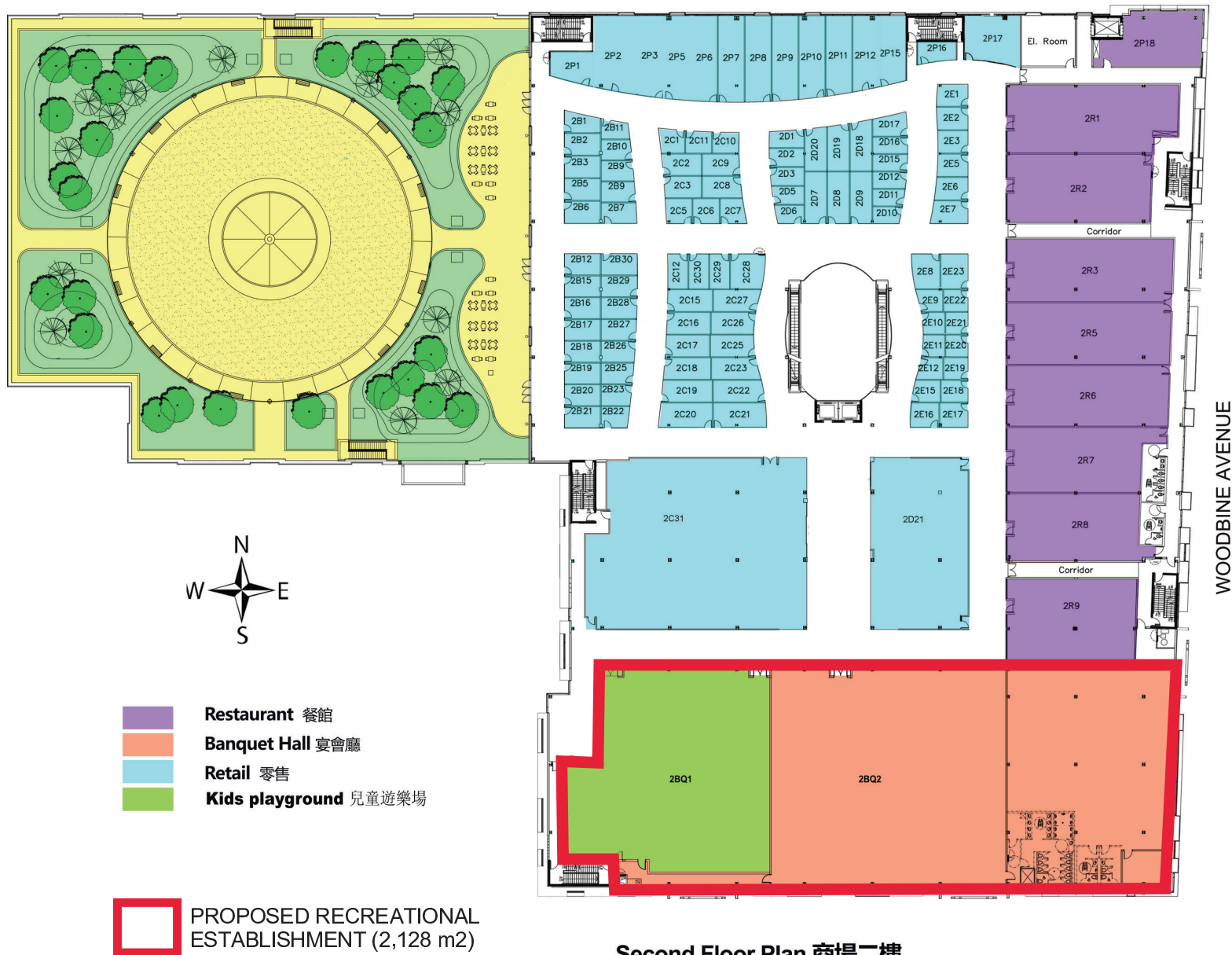


Billy Tung BES, MCIP, RPP
PARTNER



Marshall Smith, BES, PMP, MCIP, RPP
INTERMEDIATE PLANNER

Minor Variance Sketch - Proposed Recreational Use



Second Floor Plan 商場二樓



Report to: Development Services Committee

Meeting Date: February 10, 2020

SUBJECT: RECOMMENDATION REPORT

Applications for Official Plan and Zoning By-law Amendments submitted by Kingsberg Warden Developments Inc. to permit an 8-storey, 91 unit residential building on the lands municipally known as 3882 Highway 7 East (Ward 3)

PREPARED BY: Amanda Crompton, ext. 2621
Planner II

REVIEWED BY: Stephen Lue, MCIP, RPP, ext. 2520
Manager, Central District

RECOMMENDATION:

1. That the report entitled “RECOMMENDATION REPORT, Applications for Official Plan and Zoning By-law Amendments submitted by Kingsberg Warden Developments Inc. to permit an 8-storey, 91 unit residential building on the lands municipally known as 3882 Highway 7 East (Ward 3)”, dated February 10, 2020, be received;
2. That the Official Plan Amendment application submitted by Kingsberg Warden Developments Inc., to amend the 2014 Official Plan, be approved, and that the draft Official Plan Amendment attached as Appendix ‘A’ be finalized and enacted without further notice;
3. That the Zoning By-law Amendment application submitted by Kingsberg Warden Developments Inc., to amend Zoning By-law 118-79, as amended, be approved and that the draft Zoning By-law Amendment attached as Appendix ‘B’ be finalized and enacted without further notice;
4. That in accordance with the provisions of subsection 45 (1.4) of the *Planning Act, R.S.O. 1990*, as amended, the Owner shall through this Resolution, be permitted to apply to the Committee of Adjustment for a variance from the provisions of Zoning By-law 2020-XXX, before the second anniversary of the day on which the by-law was approved by Council; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

EXECUTIVE SUMMARY:

This report recommends approval of Official Plan Amendment and Zoning By-law Amendment applications submitted by Kingsberg Warden Development Inc. to provide for an eight-storey, 91-unit residential building on the lands municipally known as 3882 Highway 7 East.

The Official Plan Amendment proposes to redesignate the subject lands from 'Residential Mid Rise' to 'Residential High Rise' to allow for an increase in height and density. The Zoning By-law Amendment proposes to rezone the property to 'Residential Three (R3)' with site-specific development standards related to building height, maximum floor areas, separation distances, and the number of residential units.

Since the applications were first submitted in 2018, revisions to the proposed built form and massing were made to address comments from the public and City Staff. It is the opinion of Staff that the proposed Official Plan Amendment and Zoning By-law Amendment are appropriate and represent good planning. The proposal provides for infill residential development adjacent an existing transit route along an arterial road, in a manner that is compatible with the character and pattern of development in the surrounding area.

PURPOSE:

This report recommends approval of Official Plan Amendment and Zoning By-law Amendment applications (the "Applications"), submitted by Kingsberg Warden Developments Inc. (the "Owner"), to permit an eight-storey and 91-unit residential building, consisting of 143 underground parking spaces (the "Development").

BACKGROUND:

Subject Lands and Area Context

The 0.28 ha (0.7 ac) subject lands are located on the north side of Highway 7, east of Warden Avenue (the "Subject Lands"), as shown on Figure 1: Location Map. The Subject Lands have frontage of 38.4 m (126 ft) along Highway 7 East, a lot depth of approximately 147 m (482 ft), and currently contains a single-storey building occupied by the Markville Montessori Private School, as shown on Figure 2: Aerial Photo. The surrounding land uses include:

- North: existing single-detached dwellings and Tenbury Drive
- East: an existing place of worship
- South: high-rise residential developments (existing and proposed)
- West: an existing four-storey residential building

Application Process

- The Applications were deemed complete by staff on September 24, 2018
- The Development Services Committee ("DSC") received the Preliminary Report on December 11, 2018
- The Statutory Public Meeting was held on June 24, 2019
- The second submission was received by staff in November 2019

PROPOSAL:

Official Plan Amendment ("OPA")

The Owner proposes a residential building consisting of 91-units on the Subject Lands, as shown on Figure 3: Conceptual Plan. The OPA proposes to redesignate the subject lands from 'Residential Mid Rise' to 'Residential High Rise' and allow for an eight-storey

building with a maximum floor space index (“FSI”) of 3.36. The draft Official Plan Amendment is attached as Appendix ‘A’.

Zoning By-law Amendment (“ZBA”)

The ZBA proposes to delete the subject lands from By-law 75-98, as amended, incorporate the subject lands into By-law 177-96, as amended, and zone the subject lands ‘Residential Three (R3)’, with site-specific development standards related to building height, maximum floor areas, separation distances, and the number of residential units. The draft Zoning By-law Amendment is attached as Appendix ‘B’.

Since the initial submission of the Applications in September 2018, the Development has been revised by the Owner to address comments from the public and City Staff. Some key changes include the following:

- i) a reduced building height from 10-storeys with a mechanical penthouse (38.85 m) to eight-storeys without mechanical penthouse (29.5 m)
- ii) a corresponding reduced gross floor area (“GFA”) from 12,156 m² to 9,641 m² and density from 4.24 FSI to 3.36 FSI
- iii) an increased number of residential units from 80 to 91
- iv) an increased number of parking spaces from 120 to 143

The Owner expects to submit a future Site Plan Application in 2020 to facilitate the development of the Subject Lands.

PUBLIC CONSULTATION:

A Public Meeting was held on June 24, 2019. Matters with respect to the Applications were identified through written submissions and comments made by the public and DSC members. The following is a summary of the matters raised to date:

- concerns with the proposed building height and density, with impacts to privacy, shadow and screening on neighbouring properties
- concerns with connection to Tenbury Drive and the provision for sufficient on-site parking to eliminate overflow parking on neighbouring properties

The Discussion section of this report outlines how these comments have been addressed or considered.

PLANNING POLICY AND REGULATORY CONTEXT:

The Applications are subject to a planning policy framework established by the Province, Region of York and City of Markham under the *Planning Act, R.S.O. 1990*. The following section describes how the Applications meet the respective policies and regulations:

Provincial Policy Framework

Provincial Policy Statement, 2014 (the “2014 PPS”)

The 2014 PPS provides direction on matters of Provincial interest related to land use planning and development. These matters include building strong healthy communities

with an emphasis on efficient development and land use patterns, wise use and management of resources and protecting public health and safety.

The Subject Lands are located within a defined settlement area and designated for development in both the York Region and City of Markham Official Plans. Consistent with the policies of the 2014 PPS, the Development promotes infill intensification, which efficiently uses land, resources and infrastructure and supports alternative modes of transportation, including active transportation and transit. The Development would contribute to the mix of housing types in the area, which range from single-detached dwellings and townhouses to mid and high-rise buildings. Staff are satisfied that the Development is consistent with the 2014 PPS.

Growth Plan for the Greater Golden Horseshoe, 2019 (the “Growth Plan”)

The Growth Plan provides a framework for implementing the Province’s vision for building strong, prosperous communities within the Greater Golden Horseshoe to 2041. The premise of the Growth Plan is building compact, vibrant and complete communities, developing a strong competitive economy, protecting and wisely using natural resources and optimizing the use of existing and new infrastructure to support growth in a compact, efficient form.

The Subject Lands are located within the ‘Built-Up Area’, immediately north of an ‘Urban Growth Centre’ (Markham Centre), in the Growth Plan. The Growth Plan specifies minimum intensification targets to be accommodated in the delineated built-up area, with the objective of achieving complete communities that feature a mix of land uses and housing options, expanding convenient access to a range of transportation options, and fostering a compact built form and an attractive and vibrant public realm. Staff opine that the Development conforms to the Growth Plan as it promotes a range and mix of housing types, supports active transportation options, optimizes the use of existing infrastructure in a compact form.

The Planning Act

Section 45(1.3) of the *Planning Act* restricts a landowner from applying for a Minor Variance Application to the Committee of Adjustment within two years of the day on which a Zoning By-law comes into effect. It also permits Council to pass a resolution to allow an applicant to apply for a minor variance(s) within two years of the passing of a by-law.

The Owner requests that Council grant exemption from subsection 45(1.4) of the *Planning Act*, which will permit applications for minor variances within two years of enactment of the amending by-law attached as Appendix ‘A’. Staff have no objection to this request as the detailed site plan and building elevations are in the conceptual design stage and may be refined at the future Site Plan Application stage triggering a minor variance request. Staff will have the opportunity to review the appropriateness of any requested minor variances should such applications be made in the future. This provision is included in the Resolution of Council.

Regional Policy Framework

York Region Official Plan (the “2010 ROP”)

The Subject Lands are designated ‘Urban Area’ on Map 1 of the 2010 ROP, which permits a wide range of residential, commercial, industrial, and institutional uses. The 2010 ROP sets out a minimum of 40% of all residential development in York Region to occur within the built-up area as defined by the Province’s Built Boundary in the Growth Plan. The Development is infill that supports the use of existing infrastructure, including an arterial road and existing transit. Staff are satisfied that the Development conforms to the 2010 ROP.

City of Markham Policy Framework

Existing Official Plan Designation

The Subject Lands are currently designated ‘Residential Mid Rise’ in the City’s 2014 Official Plan (the “2014 Official Plan”), as partially approved on November 24, 2017 and updated on April 9, 2018. The ‘Residential Mid Rise’ policies permit a broad range of residential uses in buildings ranging in height from three to six-storeys, with a maximum overall density of 2.0 FSI. The ‘Residential Mid Rise’ policies include development criteria directing height and density away from low-rise designations to frontages along arterial and major collector roads. Where buildings are located adjacent to areas designated for low-rise development, the angular plane test must be met. The Subject Lands are also subject to site-specific policy 9.19.9e), which restricts building heights to a minimum of two-storeys and a maximum of 3.5-storeys.

Proposed Official Plan Amendment

Since the Development exceeds the maximum building height and density permissions of the ‘Residential Mid Rise’ designation, an OPA is required. The OPA application proposes to redesignate the Subject Lands to ‘Residential High Rise’ and allow for an eight-storey building with a maximum density of 3.36 FSI.

Existing Zoning By-law

The Subject Lands are currently zoned ‘Medium Density Residential One – Hold (RMD1 (H))’ by By-law 118-79, as amended by By-law 75-98 and applies to the Subject Lands and the lands to the west, which are occupied by the Ellington Park condominium, as shown on Figure 2: Aerial Photo and Figure 4: Area Context/Zoning. By-law 75-98 permits the following:

- apartments and a broad range of commercial uses, requiring the following:
 - a minimum front yard of 12 m (39 ft)
 - a minimum lot area of 0.75 ha (1.8 ac)
 - a minimum rear yard of 17 m (56 ft)
 - a minimum side yard of 12 m (39 ft)
 - a maximum building height of 7.5 m (25 ft) within 15 m (49 ft) of side lot line and within 25 m of a rear lot line
 - a maximum building height of 15 m for the remainder of the lot
 - a maximum density of 60 units per hectare (24 units per acre)
- A Holding (H) provision applies until such time as a Site Plan or equivalent Development Agreement is executed

Staff understand that at the time of By-law 75-98 approval, the Subject Lands were proposed to be included in what is now the Ellington Park condominium development.

Proposed Zoning By-law Amendment

A ZBA application is required to rezone the Subject Lands to 'Residential Three (R3)' with site-specific development standards related to building height, maximum floor areas, separation distances, and the number of residential units.

DISCUSSION:

The following section identifies how the matters raised throughout the Applications review process, including those raised at the Public Meeting, have been resolved, based on the following themes:

1. Height and Massing
2. Vehicular Access and Parking
3. Site Grading and Servicing

Height and Massing

Members of the public expressed concern with the proposed building height. Local residents noted potential built form impacts, such as privacy and shadow concerns, given the proximity of the Development to an established low-rise residential community to the north and Ellington Park Condominium to the west.

Since the original submission in 2018, the Owner revised the Development to reduce the building height from 10-storeys (38.85 m) to eight-storeys (29.5 m). The Owner terraced the building to minimize shadow and privacy impacts to the low-rise residential community to the north and Ellington Park Condominium to the west. The building steps down from the south (eight-storeys) to the north (two-storeys) to ensure the tallest portion of the building is located adjacent a major arterial road (Highway 7 East), and away from the low-rise residential neighbourhood to the north. The building also steps down from the east (eight-storeys) to the west (two and four-storeys), to minimize shadow and privacy impact to the residents of Ellington Park Condominium. Additionally, the design calls for enclosed balconies and reduced glass exteriors to further minimize privacy concerns.

The Shadow Impact Study prepared by Graziani and Corazza Architects and submitted by the Owner, shows acceptable shadow impact to the established low-rise residential neighbourhood to the north, the existing Ellington Park Condominium to the west, and the existing place of worship to the east. Furthermore, at the ground level, the Owner proposes a mix of landscape (mixed tree, shrub and meadow plantings) to provide appropriate screening of the Subject Lands from the surrounding adjacent properties. Staff will review the landscape plan details through the future Site Plan Application.

Vehicular Access and Parking

The Development includes one vehicular access to the Subject Lands, being a right-in right-out access along Highway 7 East. In letters dated October 26, 2018, and October 24,

2019, York Region recommended the addition of a second vehicular access to Tenbury Avenue. In response to the concerns raised by the neighbouring residents, the Owner does not propose a second vehicular access. However, to permit pedestrian porosity, the Development includes a pedestrian connection to Tenbury Avenue. As part of the review of the future Site Plan Application, the City and the Owner will engage York Region to resolve the vehicular access matter for the Subject Lands.

The Development meets the parking requirement standards of the Zoning By-law and therefore, the ZBA application does not contemplate an amendment to the parking standards. Two levels of on-site underground parking with 143 spaces will accommodate the residents and visitors and will eliminate overflow parking on neighbouring properties.

Site Grading and Servicing

Through the review of the Applications, representatives of the place of worship identified their concerns with grading and impacts on the lands to the east. Though Engineering staff anticipate no grading impacts on the surrounding properties, staff will review the details of this matter during the future Site Plan Application process. Furthermore, the Engineering Department has not identified any concerns with respect to the servicing allocation. Final approval of a Functional Servicing Report will occur through the future Site Plan Application process.

Future Site Plan Application

The development on the Subject Lands will require Site Plan Approval from the City of Markham. A Conceptual Plan (see Figure 3: Conceptual Plan) and perspective drawings (see Figure 5: Perspective-North East from Highway 7) were submitted in support of the OPA and ZBA applications to assist Staff with their review and evaluation; however, a formal Site Plan Application is required.

The future Site Plan Application process will include evaluation of the site plan layout, building elevations, landscape and tree planting, pedestrian connectivity, vehicular circulation and access, parking layout and location, interface with the surrounding existing and planned developments, sustainable initiatives, and parkland dedication or cash-in-lieu of parkland. The Owner anticipates submitting a Site Plan Application for the Subject Lands this year.

Exemption from Regional Approval

In a letter dated October 26, 2018, York Region delegated approval authority for the OPA to the City of Markham. In a letter dated October 24, 2019, the Region further indicated that there was no objection to approval of the OPA.

CONCLUSION:

It is the opinion of Staff that the proposed Official Plan Amendment and Zoning By-law Amendment are appropriate and represent good planning. The Development provides for infill residential intensification on the Subject Lands adjacent an arterial road with existing transit, and in a manner that is compatible with the character and pattern of development in the surrounding area. It is, therefore, recommended that the proposed amendment to the City's 2014 Official Plan, attached as Appendix 'A', and the proposed

amendment to Zoning By-law 118-79, as amended, attached as Appendix 'B', be approved.

FINANCIAL CONSIDERATIONS:

Not applicable.

HUMAN RESOURCES CONSIDERATIONS:

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES:

The Applications align with the City's strategic priorities of managing growth and municipal services to ensure safe and sustainable communities.

BUSINESS UNITS CONSULTED AND AFFECTED:

The Applications have been circulated to various departments and external agencies, and no concerns were identified on the proposed Official Plan Amendment or Zoning By-law Amendment. The requirements of the City and external agencies for development on the Subject Lands will be addressed through the future Site Plan Application process.

RECOMMENDED BY:

Biju Karumanchery, MCIP, RPP
Director of Planning & Urban Design

Arvin Prasad, MCIP, RPP
Commissioner of Development Services

ATTACHMENTS:

Figure 1: Location Map

Figure 2: Aerial Photo

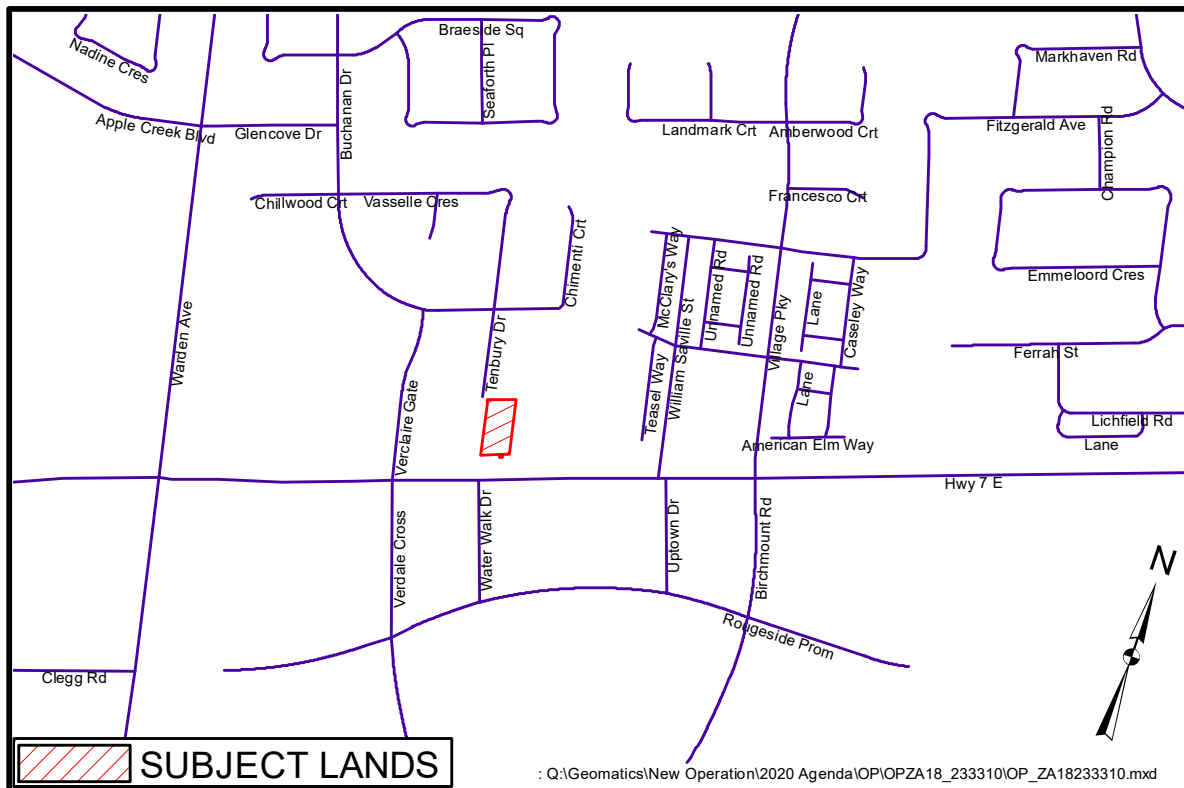
Figure 3: Conceptual Plan

Figure 4: Area Context/Zoning

Figure 5: Perspective Drawing

Appendix 'A': Draft Official Plan Amendment

Appendix 'B': Draft Zoning By-law Amendment





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AIR PHOTO 2018

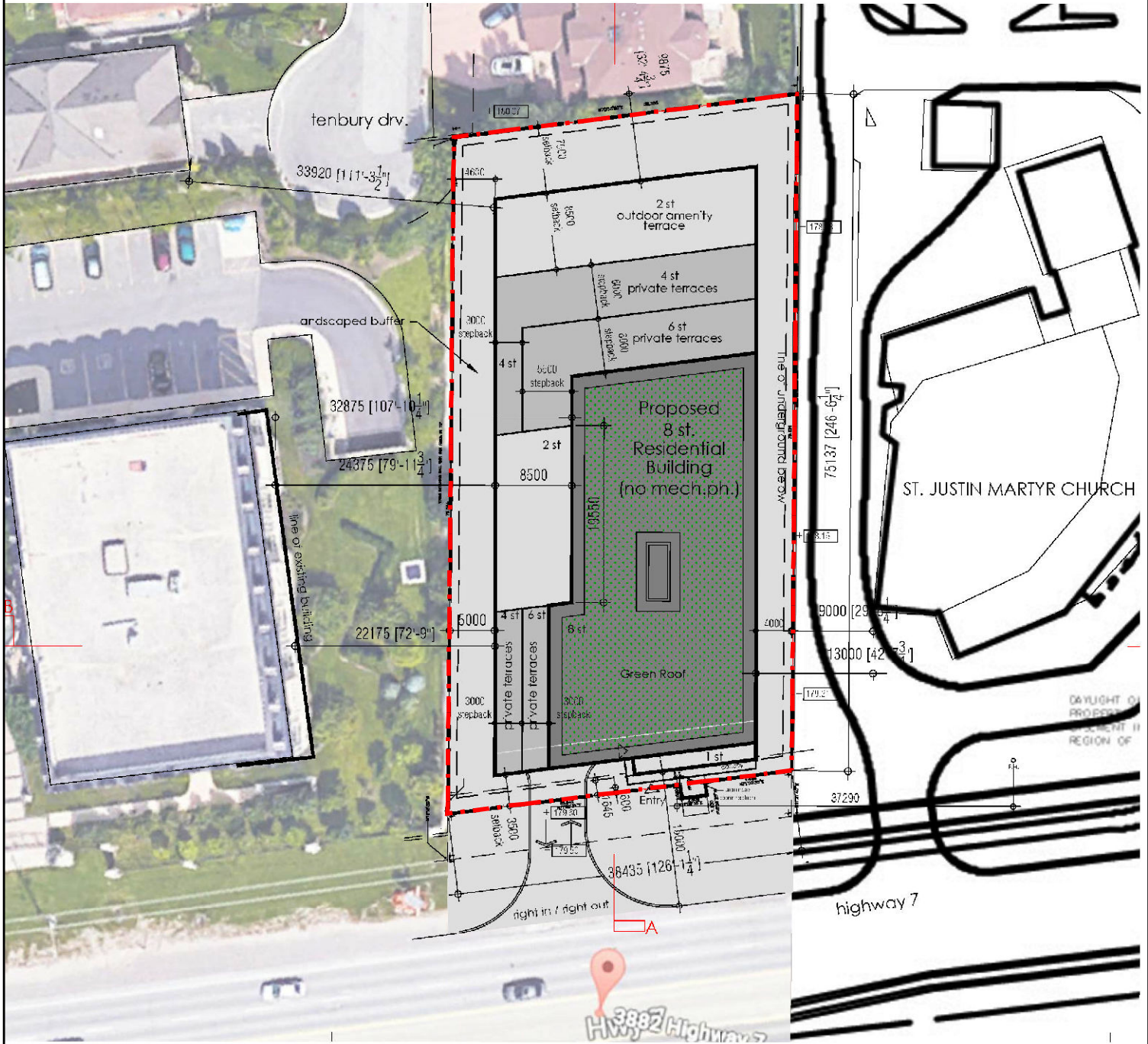
APPLICANT: KINGSBERG WARDEN DEVELOPMENTS INC.
3882 HIGHWAY 7

FILE No: OP/ZA 18233310(AC)

 SUBJECT LANDS

DATE: 15/01/20





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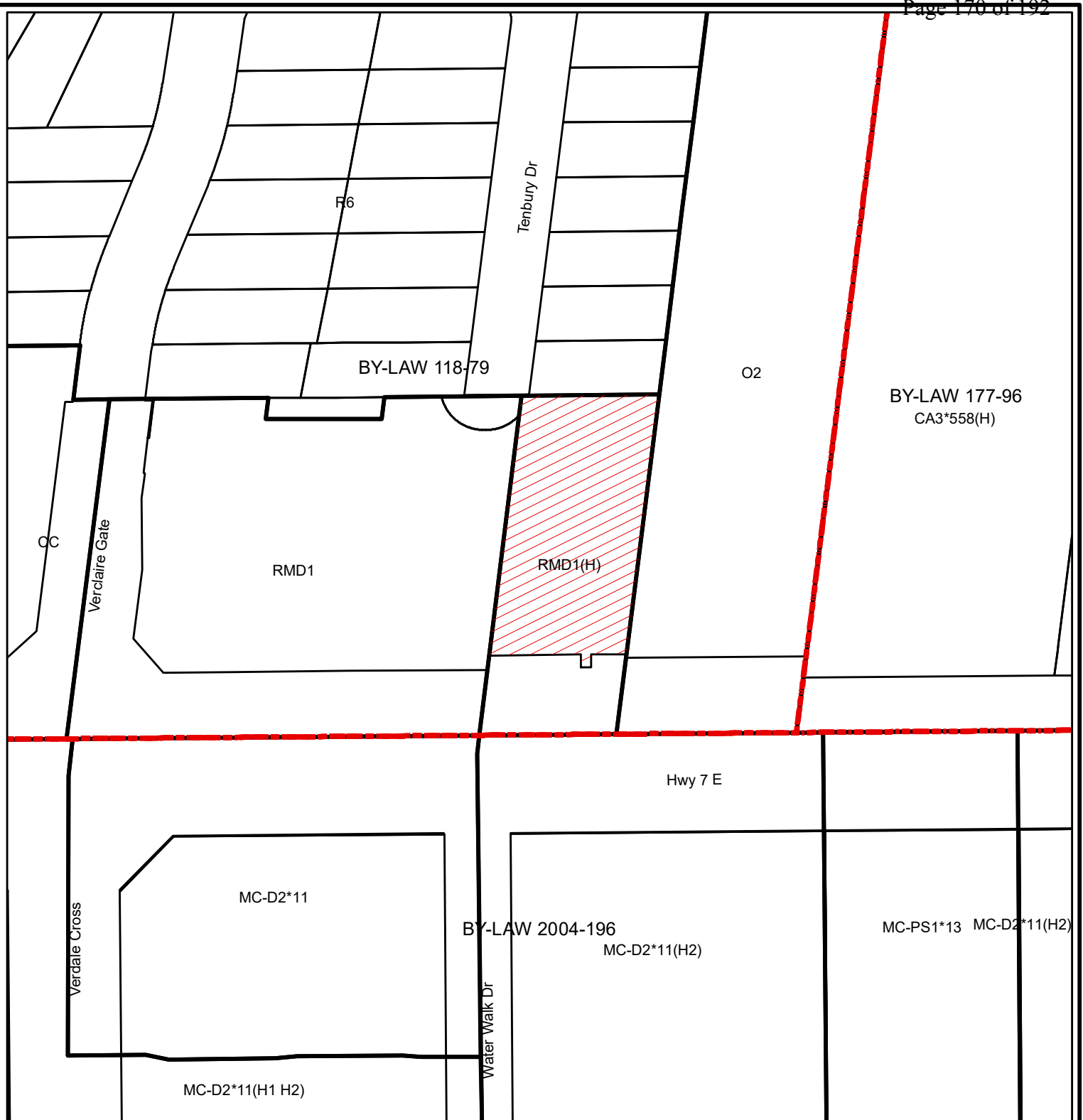
SITE PLAN

APPLICANT: KINGSBERG WARDEN DEVELOPMENTS INC.
3882 HIGHWAY 7

FILE No: OP/ZA 18233310(AC)

 SUBJECT LANDS

DATE: 15/01/20



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AREA CONTEXT/ZONING

APPLICANT: KINGSBERG WARDEN DEVELOPMENTS INC.
3882 HIGHWAY 7

FILE No: OP/ZA 18233310(AC)

 SUBJECT LANDS

DATE: 15/01/20



DEVELOPMENT SERVICES COMMISSION

Drawn By: RT

Checked By: AC

FIGURE No. 4





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PERSPECTIVE - NORTH EAST FROM HIGHWAY 7

APPLICANT: KINGSBERG WARDEN DEVELOPMENTS INC.
3882 HIGHWAY 7

FILE No: OP/ZA 18233310(SH)



Appendix 'A'

CITY OF MARKHAM

OFFICIAL PLAN AMENDMENT NO. XXX

To amend the City of Markham Official Plan 2014, as amended.

(Kingsberg Warden Developments Inc.)

February 2020

Appendix 'A'

CITY OF MARKHAM
OFFICIAL PLAN AMENDMENT NO. XXX

To amend the City of Markham Official Plan 2014, as amended.

This Official Plan Amendment was adopted by the Corporation of the City of Markham, By-law No. _____ - ____ in accordance with the Planning Act, R.S.O., 1990 c.P.13, as amended, on the ____ th day of February, 2020.

Kimberley Kitteringham
CITY CLERK

Frank Scarpitti
MAYOR

Appendix 'A'

THE CORPORATION OF THE CITY OF MARKHAM

BY-LAW NO. _____

Being a by-law to adopt Amendment No. XXX to the City of Markham Official Plan 2014, as amended.

THE COUNCIL OF THE CORPORATION OF THE CITY OF MARKHAM, IN ACCORDANCE WITH THE PROVISIONS OF THE PLANNING ACT, R.S.O., 1990 HEREBY ENACTS AS FOLLOWS:

1. THAT Amendment No. XXX to the City of Markham Official Plan 2014, as amended, attached hereto, is hereby adopted.
2. THAT this by-law shall come into force and take effect on the date of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS ____ DAY OF FEBRUARY, 2020.

Kimberley Kitteringham
CITY CLERK

Frank Scarpitti
MAYOR

Appendix ‘A’

CONTENTS

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2. IMPLEMENTATION AND INTERPRETATION.....10

3. SCHEDULE ‘A’..... 11

Appendix 'A'

DRAFT

PART I - INTRODUCTION

(This is not an operative part of Official Plan Amendment No. XXX)

Appendix 'A'

PART I - INTRODUCTION**1.0 GENERAL**

- 1.1** PART I - INTRODUCTION, is included for information purposes and is not an operative part of this Official Plan Amendment.
- 1.2** PART II - THE OFFICIAL PLAN AMENDMENT, including Schedule "A" attached thereto, constitutes Official Plan Amendment No. XXX to the Official Plan 2014, as amended. Part II is an operative part of this Official Plan Amendment.

2.0 LOCATION

The Amendment applies to lands comprising 0.28 hectares (0.70 acres) located on the north side of Highway 7 East, between Warden Avenue and Birchmount Road, as shown on Schedule "A" attached hereto. The lands are municipally known as 3882 Highway 7 East.

3.0 PURPOSE

The purpose of this Official Plan Amendment is to re-designate the subject lands from 'Residential Mid Rise' to 'Residential High Rise' to provide for a residential building with a maximum building height of 8 storeys. The amendment will also modify Section 9.19 to add a new site-specific policy applicable to the subject lands.

4.0 BASIS OF THIS OFFICIAL PLAN AMENDMENT

The subject lands are currently designed 'Residential Mid Rise' in the Official Plan 2014, and are subject to Area and Site Specific Policy 9.19.9 e), which restricts building heights to a maximum of 3.5 storeys.

This amendment will provide for an 8 storey residential building on the subject lands that is compatible with the character and pattern of development in the surrounding area. The proposal provides for residential intensification adjacent to an existing transit route along an arterial road (Highway 7 East). The proposed residential building steps down from 8 storeys on the north and west sides to ensure the tallest portion of the building is located adjacent to Highway 7 East, and away from the low rise residential neighbourhood to the north.

Appendix 'A'

DRAFT

PART II - THE OFFICIAL PLAN AMENDMENT

(This is an operative part of Official Plan Amendment No. XXX)

Appendix 'A'

PART II - THE OFFICIAL PLAN AMENDMENT

1.0 THE OFFICIAL PLAN AMENDMENT

- 1.1 Map 3 – Land Use of the Official Plan 2014, as amended, is hereby amended by re-designating the subject lands from 'Residential Mid Rise' to 'Residential High Rise', as shown on Schedule "A" attached hereto.
- 1.2 Section 9.19 of the Official Plan 2014, as amended, is hereby amended by:
- a) Amending Section 9.19.1 to add a reference to a new section 9.19.13 in Figure 9.19.1 as follows:

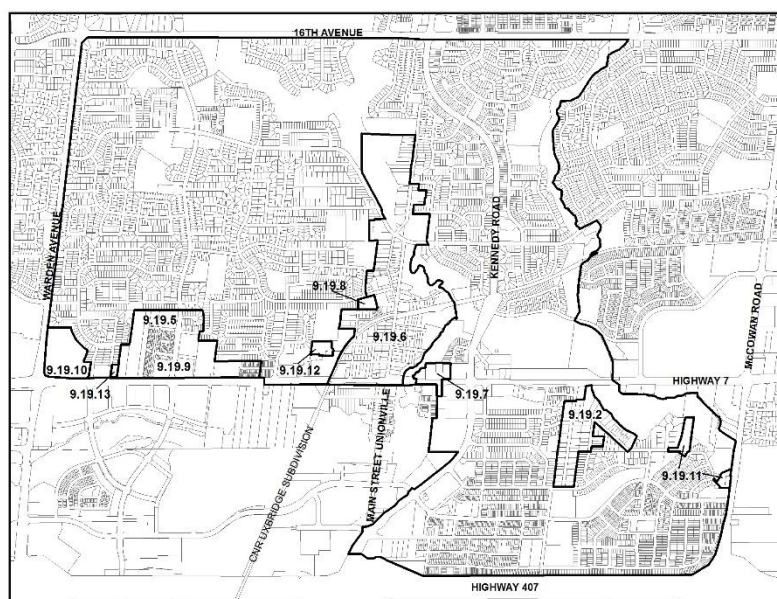


Figure 9.19.1

- b) Adding a new subsection 9.19.13 and Figure 9.19.13 as follows:

“9.19.13 3882 Highway 7 East

The following height and density provisions shall apply to the 'Residential High Rise' lands located at 3882 Highway 7 East as shown in Figure 9.19.13:

- a) The maximum building height shall be 8 storeys; and,
 b) The maximum *floor space index* is 3.8.

Appendix 'A'

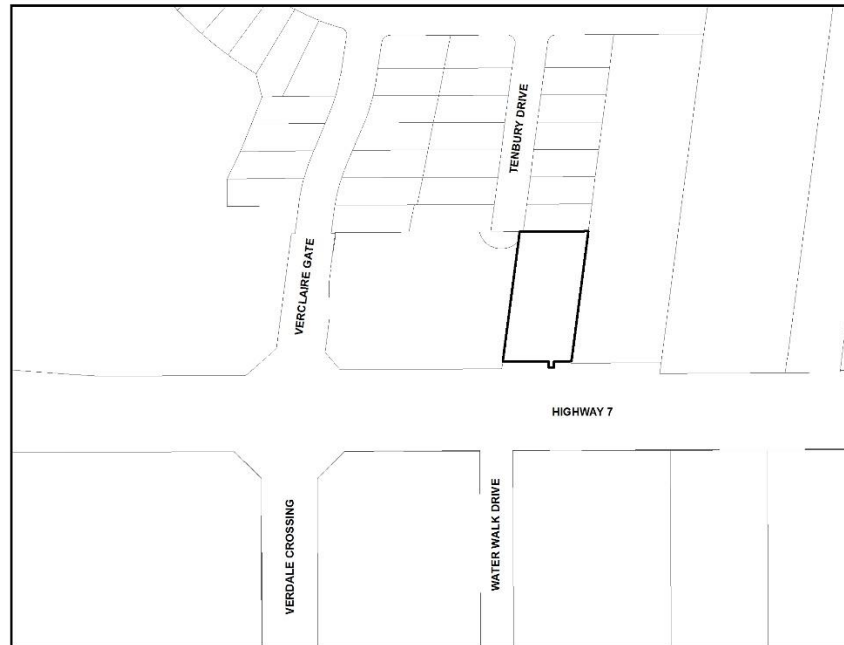


Figure 9.19.13”

- c) Removing the reference in Section 9.19.9(e) to 3882 Highway 7 East; and,
- d) Removing the hatching applied to 3882 Highway 7 East in Figure 9.19.9 as follows:



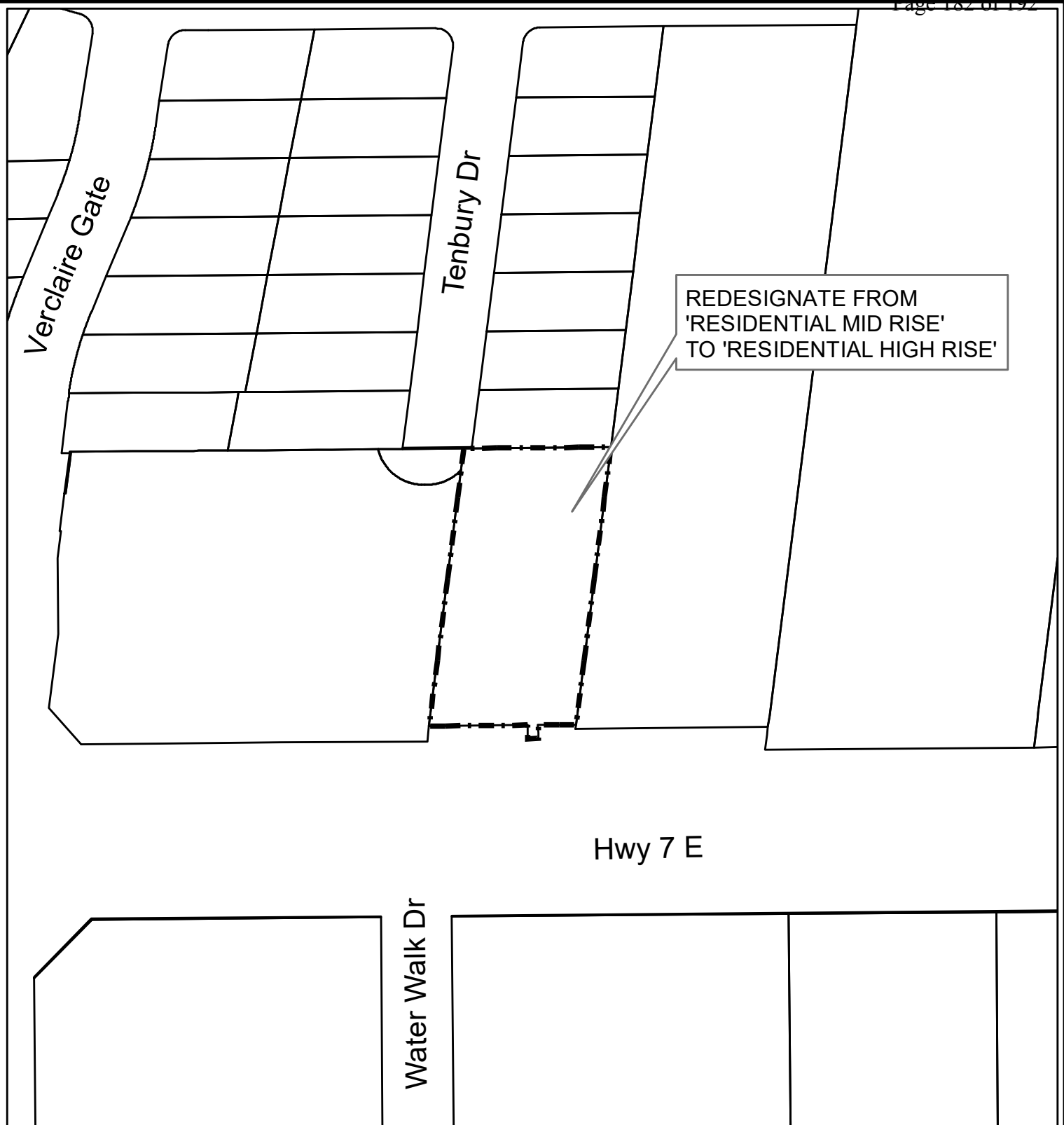
Appendix 'A'**2.0 IMPLEMENTATION AND INTERPRETATION**

The provisions of the City of Markham Official Plan 2014, as amended, regarding the implementation and interpretation of the Plan, shall apply in regard to this Amendment, except as specifically provided for in this Amendment.

This Amendment shall be implemented by an amendment to the Zoning By-law and Site Plan approval, in conformity with the provisions of this Amendment.

This Amendment to the City of Markham Official Plan 2014, as amended, is exempt from approval by the Region of York. Following adoption, notice of Council's decision will be given in accordance with the Planning Act, and the decision of Council is final if a notice of appeal is not received before or on the last day for filing an appeal.

Prior to Council's decision becoming final, this Amendment may be modified to incorporate technical amendments to the text and schedule(s). Technical amendments are those minor changes that do not affect the policy or intent of the Amendment. The notice provisions of Section 10.7.5 of the 2014 Markham Official Plan, as amended, shall apply.



AMENDMENT TO MAP 3 - LAND USE CITY OF MARKHAM OFFICIAL PLAN 2014, as amended

 BOUNDARY OF AREA COVERED BY THIS AMENDMENT





BY-LAW 2020-_____

A By-law to amend By-law 118-79, as amended by By-law 75-98
(to delete lands from the designated areas of By-law 118-79)
and to amend By-law 177-96, as amended
(to incorporate lands into the designated area of By-law 177-96)

The Council of The Corporation of the City of Markham hereby enacts as follows:

- 1. That By-law 118-79, as amended, is hereby further amended by deleting the lands shown on Schedule ‘A’ attached hereto, from the designated areas of By-law 118-79, as amended.
- 2. That By-law 177-96, as amended, is hereby further amended as follows:
 - 2.1 By expanding the designated area of By-law 177-96, as amended, to include additional lands as shown on Schedule ‘A’ attached hereto.
 - 2.2 By zoning the lands outlined on Schedule ‘A’ attached hereto

from:
Medium Density Residential One – Hold [RMD1(H)]
under By-law 118-79, as amended

To:
Residential Three (R3*645) Zone
under By-law 177-96
 - 2.3 By adding the following subsections to Section 7 – EXCEPTIONS:

Exception 7.645	Kingsberg Warden Development Inc. 3882 Highway 97	Parent Zone R3
File ZA 18 233310		Amending By-law 2020-XX
Notwithstanding any other provisions of By-law 177-96, the following provisions shall apply to the land shown on Schedule “A” attached to this By-law 2020-XX. All other provisions, unless specifically modified/amended by this section, continue to apply to the lands subject to this section.		
7.645.1 Special Zone Standards		
The following special zone standards shall apply:		
a)	The provisions of Table B5 shall not apply	
b)	Maximum <i>Floor Space Index (FSI)</i> – 3.8	
c)	Minimum required <i>rear yard</i> setback – 7.5 metres	
d)	Minimum required <i>front yard</i> setback – 1.6 metres	
e)	Minimum required <i>interior side yard</i> – 4.0 metres	
f)	Maximum <i>height</i> – 30.0 metres	
g)	Angular Plane means an imaginary line that originates from a <i>lot line</i> and inclines at an angle identified below, across the entire <i>lot</i> . No portion of a building or structure may extend above the angular plane i) <i>Rear lot line</i> – 45 degrees ii) <i>Westerly lot line</i> – 73 degrees	
h)	Notwithstanding g) ii) above, the maximum height of any portion of a building within 13.5 metres of the westerly side lot line, greater than 21.8 metres from the front lot line, and greater than 33.6 metres from the rear lot line, shall be 9.5 metres	

i)	the maximum number of <i>dwelling units</i> – 91
j)	Minimum <i>outdoor amenity space</i> of – 230 square metres
k)	Notwithstanding section 6.6.1.a.i, an architectural feature may encroach into the <i>required front yard</i> and be located 0.6 metres from the <i>front lot line</i>

3. SECTION 37 CONTRIBUTION

A contribution by the Owner to the City for the purpose of public art, in the amount of \$850.00 per residential unit in 2020 dollars, based on the total number of units, to be indexed to the Ontario rate of inflation as per the consumer price index (CPI), in accordance with Section 37 of the *Planning Act*, as amended, shall be required.

A contribution by the Owner to the City for the purposes of facilities, services, or matters, in accordance with Section 37 of the *Planning Act*, as amended, shall be required in the amount of \$160,000 in 2020 dollars, to be indexed to the Ontario rate of inflation as per the consumer price index (CPI).

Both payments shall be collected in accordance with the terms of an agreement to secure for the Section 37 contribution. Nothing in this section shall prevent the issuance of a building permit as set out in Section 8 of the *Building Code Act* or its successors.

Read and first, second and third time and passed on _____, 2020.

Kimberley Kitteringham
City Clerk

Frank Scarpitti
Mayor



EXPLANATORY NOTE

BY-LAW 2020-____
A By-law to amend By-law 177-96, as amended

Kingsberg Warden Development Inc.
PLAN 4295 PT LOT 5 AND EXP PLAN YR2204201 PARTS 3 AND 4
ZA 18 233310

Lands Affected

The proposed by-law amendment applies to 0.28 hectares (0.70 acres) of land on the north side of Highway 7 East, west of Warden Avenue, and municipally known as 3882 Highway 7 East.

Existing Zoning

By-law 118-79, as amended, currently zones the subject lands “Medium Density Residential One - Hold [RMD1 (H)]”.

Purpose and Effect

The purpose and effect of this By-law is to delete the subject lands from the designated area of By-law 118-79, as amended, amend By-law 177-96 to incorporate the subject lands into the designated area of By-law 177-96, and to rezone the subject lands as follows:

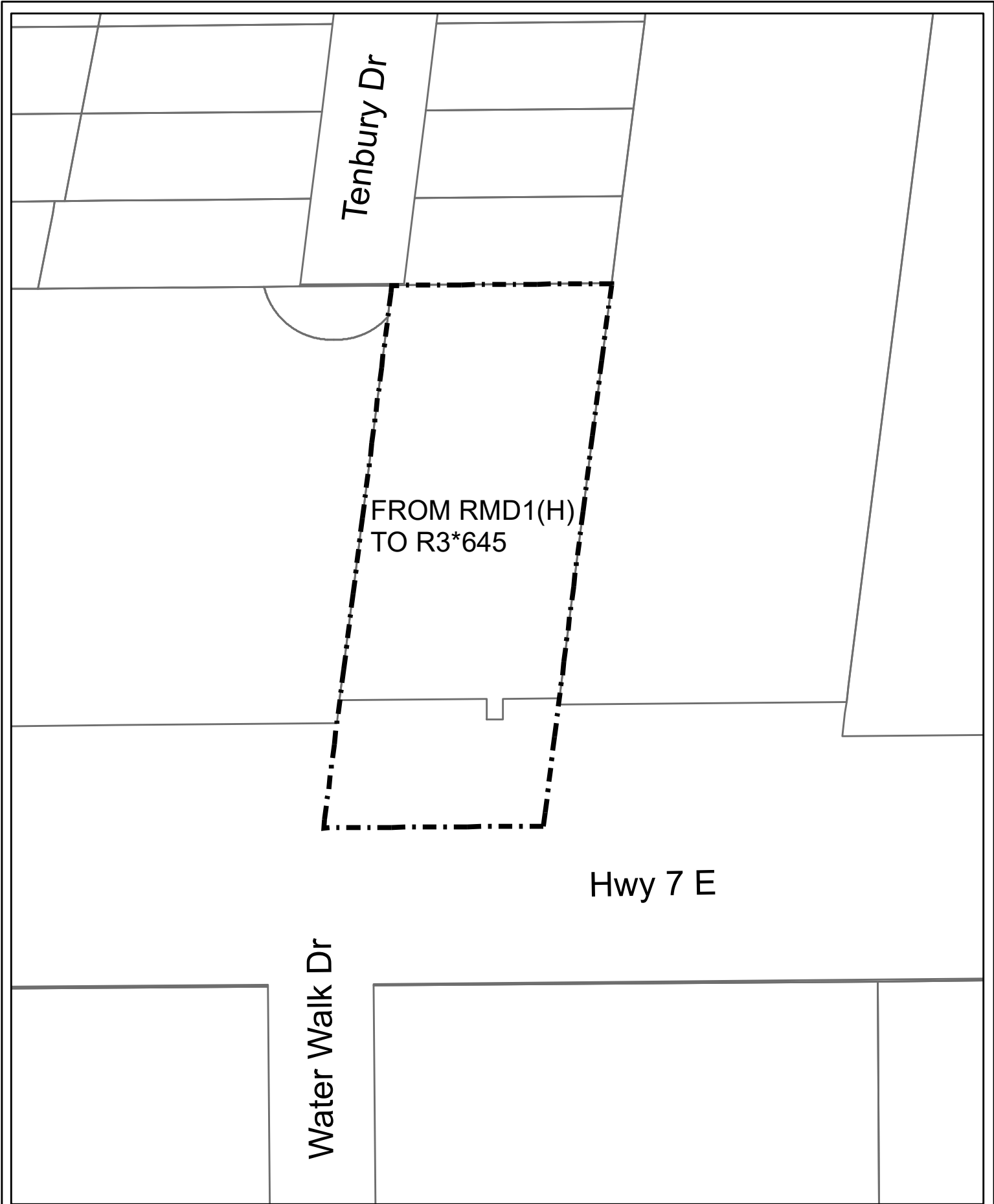
from:
Medium Density Residential One – Hold [RMD1 (H)]
under By-law 118-79, as amended

to:
Residential Three*645 (R3*645)
under By-law 177-96

in order to permit a residential development on the lands.



Note Regarding Further Planning Applications on this Property


The *Planning Act* provides that no person shall apply for a minor variance from the provisions of this by-law before the second anniversary of the day on which the by-law was amended, unless the Council has declared by resolution that such an application is permitted.

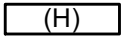



SCHEDULE "A" TO BY-LAW

AMENDING BY-LAWS 118-79 AND 177-96 DATED

-  BOUNDARY OF AREA COVERED BY THIS SCHEDULE
-  RMD1

 Medium Density Residential One
-  R3

 Residential Three
-  (H)

 Hold Provision
-  *No.

 Exception Section Number

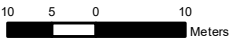


THIS IS NOT A PLAN OF SURVEY. Zoning information presented in this Schedule is a representation sourced from Geographic Information Systems. In the event of a discrepancy between the zoning information contained on this Schedule and the text of zoning by -law, the information contained in the text of the zoning by -law of the municipality shall be deemed accurate.

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DEVELOPMENT SERVICES COMMISSION



Drawn By: RT Checked By: AC DATE:22/1/2020

NOTE: This Schedule should be read in conjunction with the signed original By-Law filed with the City of Markham Clerk's Office



Report to: Development Services Committee

Meeting Date: February 10, 2020

SUBJECT: Award of RFP 195-R-19 Consulting Engineering Services for a Municipal Class Environmental Assessment Study for Elgin Mills Road from Prince Regent Street to McCowan Road (Wards 2, 5 and 6)

PREPARED BY: Andrew Crickmay, Senior Capital Works Engineer, Ext. 2065
Marija Ilic, Manager, Infrastructure and Capital Works, Ext. 2136

REVIEWED BY: Alain Cachola, Senior Manager, Infrastructure and Capital Works, Ext. 2711

RECOMMENDATION:

1. That the report entitled “Award of RFP 195-R-19 Consulting Engineering Services for a Municipal Class Environmental Assessment Study for Elgin Mills Road from Prince Regent Street to McCowan Road (Wards 2, 5 and 6)”, be received; and,
2. That the Contract for RFP 195-R-19 Consulting Engineering Services for a Municipal Class Environmental Assessment Study for Elgin Mills Road from Prince Regent Street to McCowan Road be awarded to the highest ranked lowest priced bidder, Cole Engineering Group Limited in the amount of \$482,292.64, inclusive of HST; and,
3. That a 10% contingency in the amount of \$48,229.26, inclusive of HST, be established to cover any additional costs to deliver the Municipal Class EA Project and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
4. That an allowance in the amount of \$61,056.00, inclusive of HST, be established for permits and additional fees that may be required as part of the study; and,
5. That the Engineering Department Capital Administration Fee in the amount of \$71,242.01, inclusive of HST, be transferred to Revenue Account 640-998-8871 (Capital Admin Fees); and,
6. That the project cost of \$662,819.91 (\$482,292.64 + \$48,229.26 + \$61,056.00 + \$71,242.01) inclusive of HST, be funded from capital account 640-101-5699-19033 (Elgin Mills Municipal Class Environmental Assessment Study) with budget available of \$567,000; and

7. That the budget shortfall in the amount of \$95,819.91 (\$567,000 - \$662,819.91) be funded from the Development Charges Reserve; and
8. That the Regional Municipality of York be informed of Council's decision; and further
9. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

The purpose of this report is to obtain Council approval to:

- Award contract 195-R-19 Consulting Engineering Services for a Municipal Class Environmental Assessment Study for Elgin Mills Road ("Elgin Mills EA Study") to Cole Engineering Group Limited ("Cole Engineering"), and
- Approve the increase in the 2019 Capital Budget 640-101-5699-19033 "Elgin Mills Road Municipal Class EA Project" in the amount of \$95,819.91, inclusive of HST, to be funded from the Development Charges Reserve

BACKGROUND:

With the anticipated development in the North District (formerly known as the Future Urban Area or FUA) or North Markham Future Urban Area ("NM FUA"), the following regional and municipal roads, and intersections are required to be built or widened in order to accommodate the projected population growth:

Table 1 - Roads

Road	Section	Jurisdiction
Elgin Mills Road	Victoria Square Boulevard to approximately 1000m east of Kennedy Road	currently Markham, future York Region
Warden Avenue	Major Mackenzie Drive to 19 th Avenue	York Region
Kennedy Road	Major Mackenzie Drive to Elgin Mills Road	York Region
19 th Avenue	Woodbine Avenue to Warden Avenue	Markham

Table 2 - Intersections

Intersection	Jurisdiction
Elgin Mills Road and Victoria Square Boulevard	York Region
Elgin Mills Road and Warden Avenue	York Region
Elgin Mills Road and Kennedy Road	York Region
Woodbine Avenue and 19 th Avenue	York Region

The North District will also require internal collector roads, which were identified in the FUA Conceptual Master Plan. The NM FUA landowners are currently undertaking a Schedule C Municipal Class EA Study to confirm that proposed NM FUA collector road network, including roads that will intersect with Elgin Mills Road.

In addition, the City of Markham (“City”) completed the Municipal Class Environmental Assessment Study for the entirety of Victoria Square Boulevard in 2018 and is currently undertaking detailed design for improvements of the road, including the intersection with Elgin Mills Road.

OPTIONS/ DISCUSSION:

The City completed the FUA Conceptual Master Plan Volume 2 – Transportation, Water, and Wastewater Master Plan in accordance with the Municipal Class Environmental Assessment, satisfying Class EA Phase 1 (Identify the Problem/Opportunity) and Class EA Phase 2 (Identify Alternative Solutions and Establish the Preferred Solution). The Elgin Mills Road corridor was included in the FUA Conceptual Master Plan (“CMP”) Volume 2.

With the City having completed Phase 1 and 2 of the EA Study for Elgin Mills Road (between Victoria Square Boulevard and 1000m east of Kennedy Road), the City is now carrying out the remaining Municipal Class EA Phases - Phase 3 (Identify Alternative Design Concepts for the Preferred Solution) and Phase 4 (Prepare an Environmental Study Report).

As the limit of the Elgin Mills EA Study extends easterly to McCowan Road and westerly to Prince Regent Street, Phases 1 through 4 will be completed for these sections under this study.

Bid Information (195-R-19)

Bid closed on	December 5, 2019
Number picking up bid document	14
Number responding to bid	8

Proposal Evaluation

The Evaluation Team was comprised of staff from the Engineering Department and facilitated by staff from the Procurement Department. The technical evaluation was based on pre-established evaluation criteria as outlined in the Request for Proposal: 5% qualifications and experience of the consulting firm, 15% qualifications and experience of the project manager and team, 15% demonstrated understanding of the project, 35% project methodology, schedule and work plan, and 30% price, totaling 100%.

Bidder	Total Score (out of 100)	Rank Results
Cole Engineering Group Ltd.	85	1

Note: Bid prices ranged from \$482,293 to \$937,102.75 (Incl. of HST).

Staff is recommending the highest ranked / lowest priced bidder as their proposal demonstrated their experience and capability to undertake projects of similar size and scope. They have a comprehensive understanding of the project requirements and provided a thorough methodology and work plan.

FINANCIAL CONSIDERATIONS

Budget available	\$ 567,000.00	640-101-5699-19033 Elgin Mills Road Municipal Class EA Project
Less cost of award	\$ 426,833.44 \$ 45,792.00 \$ 9,667.00 \$ 482,292.64 \$ 48,229.26 \$ 560,521.90 \$ 61,056.00 \$ 71,242.01 \$ 662,819.91	Consulting Services (Incl. of HST) Allowances* Provisional Items ** Bid Price (Incl. of HST) Contingency @ 10% Cost of Award (Incl. of HST) Permits / Additional Fees *** Engineering Admin Fees Total Project Cost
Budget remaining after award	(\$ 95,819.91)	*****

*The allowances will cover the requirement for any additional topographic surveys and legal surveys.

**The provisional items are for public facilitator services, preliminary foundation investigation and design report, and a structural design report.

***The permits and additional fees includes TRCA review fees, EA notifications and public meeting rentals, legal fees, as well as additional studies/analyses deemed necessary as a result of findings during the EA Study (i.e. additional boreholes, tree inventory, Phase II ESA, slope stability, etc.)

****Shortfall in the amount of \$95,819.91 will be funded from the Development Charges Reserve.

The original budget of \$567,000.00 was approved by Council on June 25, 2019 under the Elgin Mills Road Municipal Class Environmental Assessment Report. The approved budget was for a study area from Victoria Square Boulevard to 1000m east of Kennedy Road. After the project budget was approved, Staff was directed to change the scope by extending the study limit to McCowan Road.

HUMAN RESOURCES CONSIDERATIONS:

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES:

The proposed work for Elgin Mills Road will be required to accommodate the proposed development of the North District. The North District expansion will accommodate a portion of Markham's growth to 2031 as identified in the Markham Official Plan 2014 and York Region Official Plan 2010.

BUSINESS UNITS CONSULTED AND AFFECTED:

Finance department was consulted and their comments have been addressed in this report.

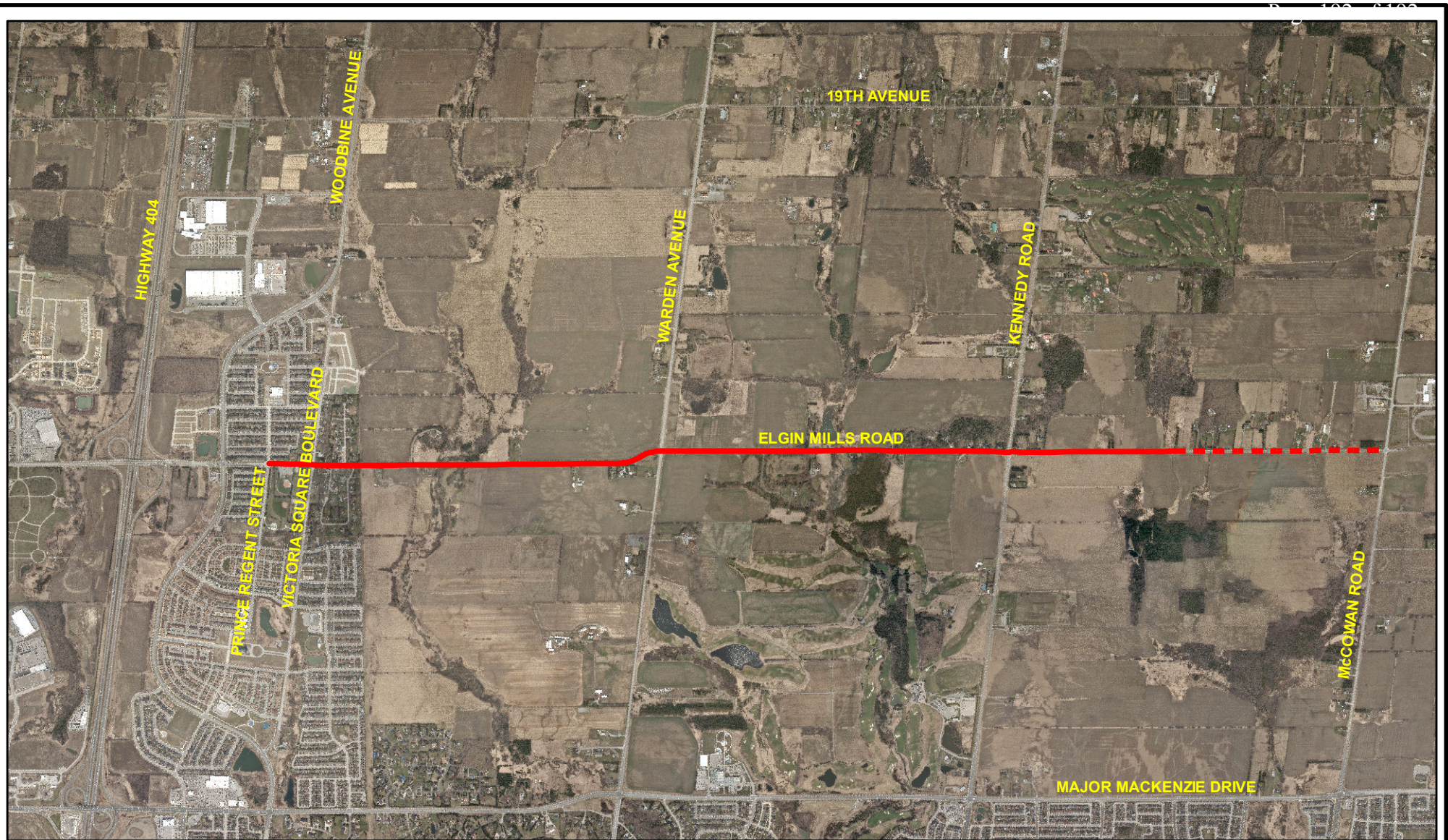
RECOMMENDED BY:

Brian Lee, P.Eng.
Director of Engineering

Arvin Prasad, MCIP, RPP
Commissioner, Development
Services

ATTACHMENTS:

Figure 1 – Study Map, Elgin Mills Road



ELGIN MILLS EA

 Prince Regent Street to 1000m east of Kennedy Road

 Extension to McCowan Road

