

## General Committee Minutes

**Meeting Number: 3**  
**February 4, 2019, 12:00 PM - 3:00 PM**  
**Canada Room**

Roll Call	Mayor Frank Scarpitti	Councillor Karen Rea
	Deputy Mayor Don Hamilton	Andrew Keyes
	Councillor Jack Heath	Councillor Amanda Collucci
	Regional Councillor Joe Li	Councillor Khalid Usman
	Regional Councillor Jim Jones	Isa Lee
	Keith Irish	
	Reid McAlpine	
Regrets	Councillor Alan Ho	
Staff	Andy Taylor, Chief Administrative Officer	Gord Miokovic, Manager, System Engineering
	Trinela Cane, Commissioner of Corporate Services	Eddy Wu, Manager, Operations & Maintenance
	Brenda Librecz, Commissioner of Community & Fire Services	Anna Antoniadis, Certification & Compliance Coordinator
	Catherine Conrad, City Solicitor and Acting Director of Human Resources	Vincent Feng, QMS Coordinator
	Phoebe Fu, Director of Environmental Services	Bryan Frois, Chief of Staff
		Josh Machesney, Election & Committee Coordinator

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### 1. CALL TO ORDER

The General Committee meeting convened at the hour of 12:19 PM with Regional Councillor Jack Heath in the Chair.

### 2. EDUCATION & TRAINING SESSION

#### 2.1 STANDARD OF CARE FOR DRINKING WATER QUALITY MANAGEMENT STANDARD (DWQMS)/ SAFE DRINKING WATER LEGISLATION TRAINING (5.3)

Brenda Librecz, Commissioner, Community & Fire Services, introduced the item. She explained that City of Markham Council has a statutory duty of oversight of

the City of Markham's drinking water system, and to ensure that all staff and Members of Council comply with legislative requirements related to municipal drinking water systems.

Phoebe Fu, Director, Environmental Services, introduced Larry Moore, Trainer, Walkerton Clean Water Centre.

Larry Moore facilitated the training session and delivered an interactive PowerPoint presentation regarding the Standard of Care for Drinking Water Quality Management Standard and Safe Drinking Water Legislation Training.

The following topics were reviewed and discussed:

- Section 19 of the *Safe Water Drinking Act* (SWDA) regarding duty and liability of operating authorities of municipal drinking water systems;
- City of Markham's Drinking Water Quality Management System (DWQMS) for the management of the distribution system, monitoring, testing and response to incidents in accordance with SWDA and related legislation;
- Role of Council, Top Management (as defined in the Act) and staff;
- Risk assessment & risk management;
- Case studies of drinking water system failures:
  - Walkerton, ON;
  - North Battleford, SK;
  - Flint, MI; and,
- Case study of Stratford's water system emergency response success.

A test was administered to all in attendance with 100% of the participants passing.

The following Members of Council were in attendance and took the mandatory training: Mayor Frank Scarpitti, Deputy Mayor Don Hamilton, Regional Councillor Jack Heath, Regional Councillor Joe Li, Regional Councillor Jim Jones, Councillor Keith Irish, Councillor Reid McAlpine, Councillor Karen Rea, Councillor Andrew Keyes, Councillor Amanda Collucci, Councillor Khalid Usman, Councillor Isa Lee.

The following members of Staff were in attendance and participated in the training: Andy Taylor, Chief Administrative Officer, Brenda Librecz, Commissioner, Community & Fire Services, Trinela Cane, Commissioner, Corporate Services, Catherine Conrad, City Solicitor, Phoebe Fu, Director, Environmental Services, Jawaid Khan, Manager Water/Wastewater, Shipra Singh, Manager Infrastructure Capital Planning, Rob Muir, Manager, Stormwater.

The following staff were in attendance to observe: Eddy Wu, Manager O&M, Gord Miokovic, Manager SE, Anna Antoniadis, Coordinator Certification & Compliance, Vince Feng, Coordinator QMS, Irene Weiss, Administrative Assistant to Phoebe Fu.

Council requested for the book 'Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils' to be provided once available.

Moved By Mayor Frank Scarpitti  
Seconded By Isa Lee

1) That the presentation entitled "Standard of Care for Drinking Water Quality Management Standard (DWQMS)/ Safe Drinking Water Legislation Training" by Larry Moore, Trainer, Walkerton Clean Water Centre, be received.

**Carried**

### **3. ADJOURNMENT**

The Special General Committee meeting adjourned at 3:25 PM.

Moved By Regional Councillor Jim Jones  
Seconded By Councillor Khalid Usman

1) That the Special General Committee meeting be adjourned.

**Carried**