

## General Committee Minutes

**Meeting Number: 9**  
**April 23, 2019, 1:00 PM - 3:00 PM**  
**Council Chamber**

Roll Call	Mayor Frank Scarpitti	Councillor Reid McAlpine (left at 3:16PM)
	Deputy Mayor Don Hamilton (left at 3:40PM)	Councillor Karen Rea
	Regional Councillor Jack Heath	Councillor Andrew Keyes
	Regional Councillor Joe Li (left at 2:48PM)	Councillor Amanda Collucci
	Regional Councillor Jim Jones	Councillor Khalid Usman
	Councillor Keith Irish	Councillor Isa Lee (left at 3:40PM)
	Councillor Alan Ho (left at 3:08PM)	
Staff	Andy Taylor, Chief Administrative Officer	Joel Lustig, Treasurer
	Trinela Cane, Commissioner, Corporate Services	Kimberley Kitteringham, City Clerk
	Brenda Librecz, Commissioner of Community & Fire Services	Martha Pettit, Deputy City Clerk
	Arvin Prasad, Commissioner Development Services	Brian Lee, Director, Engineering
	Catherine Conrad, City Solicitor and Acting Director of Human Resources	Josh Machesney, Elections & Committee Coordinator

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### 1. CALL TO ORDER

The General Committee meeting convened at the hour of 1:13 PM with Regional Councillor Jack Heath in the Chair.

Mayor Frank Scarpitti offered his condolences on behalf of Members of General Committee for the victims of the series of bombings in Sri Lanka over Easter weekend. He also took a moment to acknowledge the one year anniversary of the van attack on

Yonge Street in Toronto. A moment of silence was held to remember the victims of both tragedies.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

**3. APPROVAL OF PREVIOUS MINUTES**

**3.1 MINUTES OF THE APRIL 8, 2019 GENERAL COMMITTEE (16.0)**

Moved by Regional Councillor Jim Jones

Seconded by Councillor Amanda Collucci

1. That the minutes of the April 8, 2019 General Committee meeting be confirmed.

**Carried**

**4. DEPUTATIONS**

There were no deputations.

**5. COMMUNICATIONS**

**5.1 YORK REGION COMMUNICATIONS (13.4)**

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Karen Rea

1. That the communication dated March 28, 2019 from York Region regarding Comments on Proposed Amendment 1 to Growth Plan be received for information purposes.

**Carried**

**6. PETITIONS**

There were no petitions.

**7. CONSENT REPORTS - FINANCE & ADMINISTRATIVE ISSUES**

**7.1 AWARD OF RFP 196-R-18 SUPPLY AND DELIVERY OF WHEELED CURBSIDE GREEN BIN CONTAINERS (7.12)**

Moved by Councillor Reid McAlpine

Seconded by Councillor Amanda Collucci

1. That the report entitled “Award of RFP 196-R-18 Supply and Delivery of Wheeled Curbside Green Bin Containers” be received; and,
2. That the Contract for the supply and delivery of wheeled curbside green bin containers be awarded to the highest ranked / lowest priced bidder “Nova Products o/a Peninsula Plastics Ltd ” in the annual amount of \$112,731.76 inclusive of HST; and,
3. That the 2019 award amount of \$112,731.76 inclusive of HST be funded from Operating account number 770-773-4132 “Green Bins For Resale”; and,
4. That the remaining budget in the amount of \$17,268.24 be reported as part of the 2019 operating budget year-end variance and reduced from the 2020 Operating Budget; and,
5. That Staff be authorized to exercise the option to renew the contract for three (3) additional years (2020-2022) subject to the Consumer Price Index for Canada (“CPI”) (September to September) and Council approval of the 2020 to 2022 Operating budget as follows;
  - Year 1 (2020) \$112,731.76 (Incl. of HST) + CPI Index
  - Year 2 (2021) \$112,731.76 (Incl. of HST) + CPI Index
  - Year 3 (2022) \$112,731.76 (Incl. of HST) + CPI Index; and further,
  - That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

**7.2 STAFF AWARDED CONTRACTS FOR THE MONTHS OF FEBRUARY AND MARCH 2019 (7.12)**

Moved by Councillor Karen Rea

Seconded by Councillor Reid McAlpine

1. That the report entitled “Staff Awarded Contracts for the Months of February and March 2019” be received; and,

2. That Staff be authorized and directed to do all things necessary to give effect to this resolution

**Carried**

### **7.3 2019 FIRST QUARTER INVESTMENT PERFORMANCE REVIEW (7.0)**

Moved by Councillor Reid McAlpine

Seconded by Councillor Karen Rea

1. That the report dated April 23, 2019 entitled "2019 First Quarter Investment Performance Review" be received; and,
2. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **8. PRESENTATION - FINANCE & ADMINISTRATIVE ISSUES**

### **8.1 2018 UNITED WAY CAMPAIGN CHEQUE PRESENTATION (12.2.6)**

Andy Taylor, Chief Administrative Officer, introduced the item and congratulated the United Way volunteers who were in attendance. Mr. Taylor recognized the co-chairs of the United Way, City of Markham Chapter.

Members of the United Way, City of Markham Chapter, presented the United Way with a cheque in the amount of \$86,000.

Mayor Frank Scarpitti congratulated United Way volunteers and thanked them for their hard work on the 2018 campaign on behalf of Members of General Committee.

## **9. PRESENTATION - LAND, BUILDING & PARKS CONSTRUCTION ISSUES**

### **9.1 PUBLIC WORKS FACILITY EXPANSION (8.6)**

Morgan Jones, Director, Operations, was in attendance to deliver a PowerPoint presentation regarding the Public Works Facility Expansion.

Moved by Councillor Andrew Keyes

Seconded by Councillor Karen Rea

1. That the presentation entitled "Public Works Facility Expansion" be received.

**Carried**

## **10. REGULAR REPORTS - FINANCE & ADMINISTRATIVE ISSUES**

### **10.1 2018 CONSOLIDATED FINANCIAL STATEMENTS (7.0)**

Joel Lustig, Treasurer, introduced Kevin Travers, KPMG LLP, external auditor for the City of Markham.

Sandra Skelcher, Manager, Financial Reporting & Payroll, was in attendance to deliver a PowerPoint presentation regarding the 2018 Consolidated Financial Statements.

Mr. Travers delivered a PowerPoint presentation regarding the 2018 Consolidated Financial Statements audit findings.

**General Committee consented to add an additional confidential matter to the confidential agenda regarding personal matters about an identifiable individual, including municipal or local board employees.**

**General Committee resolved into a confidential session at 1:58 PM.**

**Only Members of Council and the Committee Clerk were present for the discussion on this item.**

**General Committee rose from the confidential session at 2:01 PM.**

Moved by Deputy Mayor Don Hamilton

Seconded by Councillor Keith Irish

1. That the presentation titled “2018 Consolidated Financial Statements” be received; and,
2. That the report titled “2018 Consolidated Financial Statements” be received; and,
3. That Council approve the draft Consolidated Financial Statements of The Corporation of the City of Markham (the City), the City of Markham Public Library (the Library), Community Boards, Business Improvement Areas (BIAs) and Investment in Markham Enterprises Corporation (MEC), for the fiscal year ended December 31, 2018; and,
4. That Council authorize Staff to publish the final audited Statements for the fiscal year ended December 31, 2018 upon receiving the Independent Auditors’ Report; and,
5. That the KPMG LLP Audit Findings Report for the year ended December 31, 2018 be received; and,

6. That this matter be forwarded to Council for adoption on April 30, 2019; and further,
7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

Moved by Deputy Mayor Don Hamilton  
Seconded by Councillor Keith Irish

- 1. That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matter: personal matter about an identifiable individual, including municipal or local board employees.**

**Carried**

Moved by Deputy Mayor Don Hamilton  
Seconded by Councillor Keith Irish

- 1. That General Committee rise from the Confidential Session and continue in Open Session.**

**Carried**

## **10.2 ADVISORY BOARD AND COMMITTEE (ABC) REVIEW FOR THE 2018-2022 TERM OF COUNCIL (16.0)**

Martha Pettit, Deputy City Clerk, delivered a PowerPoint presentation regarding the Advisory Boards & Committees (ABC) Review for the 2018-2022 Term of Council.

Members of General Committee discussed the ABC appointment process.

Moved by Mayor Frank Scarpitti  
Seconded by Regional Councillor Jim Jones

- 1. That the report titled “Advisory Board and Committee (ABC) Review for the 2018-2022 Term of Council” be received; and,**
- 2. That Council maintain the ABCs as outlined in Appendix “E”; and,**

3. **That the following Advisory Committees be re-classified as Organizing Committees effective immediately: Canada Day Committee, Doors Open Markham Committee, Markham-Milliken Children’s Festival Committee, Santa Claus Parade Committee; and,**
4. **That the decision to amalgamate or dissolve the ABCs as outlined in Appendix “F” as of June 30, 2019 be referred to the May 6, 2019 General Committee meeting; and,**
5. **That the composition of the Appointment Committee be maintained & that this Committee conduct interviews for the Heritage Markham Committee, Committee of Adjustment, & the Library Board; and, that the decision on how interviews will be conducted for all remaining ABCs be referred to the May 6, 2019 General Committee meeting, and,**
6. **That once a decision is made on the amalgamation or dissolution of ABCs, Council extend its sincere thanks to all citizen appointees & City staff liaisons of impacted ABCs for their contribution to Markham over the years; and,**
7. **That the following Councillors be appointed to Markham ABCs as follows:**

<b>Name of Committee</b>	<b>Council Members to be appointed for the 2018-2022 Term</b>
Advisory Committee on Accessibility	Councillor Isa Lee
Animal Care Committee	Defer to May 6, 2019 General Committee
Appointment Committee	Mayor Frank Scarpitti Deputy Mayor Don Hamilton Regional Councillor Jack Heath Regional Councillor Jim Jones Regional Councillor Joe Li
Box Grove Community Centre Board	Councillor Khalid Usman
Canada Day Celebration Working Group	Councillor Amanda Collucci Councillor Khalid Usman

Cedar Grove Community Centre Board	Regional Councillor Jack Heath Councillor Andrew Keyes
Cemetery Board	Defer to May 6, 2019 General Committee
Cycling & Pedestrian Advisory Committee	Deputy Mayor Don Hamilton Councillor Reid McAlpine Councillor Isa Lee
Doors Open Markham Working Group	Councillor Andrew Keyes Councillor Reid McAlpine
Environmental Advisory Committee	Regional Councillor Joe Li
Flato Markham Theatre Advisory Board	Councillor Alan Ho Councillor Keith Irish
Friends of the Markham Museum Board	Councillor Andrew Keyes Councillor Karen Rea
German Mills Community Centre Board	Councillor Keith Irish
Heintzman House Community Centre Board	Councillor Keith Irish
Markham-Milliken Children's Festival Working Group	Councillor Amanda Collucci Councillor Isa Lee Councillor Khalid Usman
Markham Sports Hall of Fame Committee	Mayor Frank Scarpitti
Markham Village Train Station Community Centre Board	Councillor Karen Rea



Mayor's Youth Council	Councillor Isa Lee Councillor Khalid Usman
Public Art Advisory Committee	Councillor Reid McAlpine
Public Library Board	Deputy Mayor Don Hamilton Councillor Keith Irish Councillor Andrew Keyes
Race Relations Committee	Councillor Isa Lee
Santa Claus Parade Working Group	N/A
Seniors Advisory Committee	Councillor Amanda Collucci Councillor Keith Irish
Varley-McKay Art Foundation of Markham	Councillor Reid McAlpine
Victoria Square Community Centre Board	Councillor Alan Ho

8. **That Staff be authorized & directed to do all things necessary to give effect to this resolution.**

**Carried**

## **11. REGULAR REPORTS - COMMUNITY SERVICE ISSUES**

### **11.1 WATER RELATED BY-LAW UPDATE AND CONSOLIDATION (2.0 & 5.3)**

Gord Miokovic, Manager, Systems Engineering, was in attendance to speak to the Water Related By-law update and consolidation.

Moved by Councillor Andrew Keyes

Seconded by Councillor Isa Lee

1. That the report entitled "Water Related By-law Update and Consolidation", dated April 23, 2019, be received; and,

2. That the proposed Water Use By-law, as described in this report and in the form set out in Attachment “A” be approved and enacted; and,
3. That the four new Waterworks Fees as described in this report be approved, and that an amendment to By-law No. 2002-276 “Fee By-law”, as amended, be approved and enacted in the form set out in Attachment “B”; and,
4. That an amendment to By-law No. 2016-84 “AMPS By-law for Non-Parking Offences”, as amended, be approved and enacted in the form set out in Attachment “C”; and,
5. That an amendment to By-law No. 2012-137 “Licensing, Permit and Service Fees By-law”, as amended, be approved and enacted in the form set out in Attachment “D”; and,
6. That each of the Director of Environmental Services and the Director of Engineering be authorized to execute agreements (i.e. “Water Service Connection Installation Agreement”) for the construction of Water Service Connections with property owners under section 6.1.1 of the Proposed Water Use By-law to the satisfaction of the Director of Environmental Services or the Director of Engineering ; and further,
7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

## **12. MOTIONS**

There were no motions.

## **13. NOTICES OF MOTION**

There were no notices of motions.

## **14. NEW/OTHER BUSINESS**

There was no new / other business.

## **15. ANNOUNCEMENTS**

There were no announcements.

## **16. CONFIDENTIAL ITEMS**

Moved by Councillor Andrew Keyes

Seconded by Councillor Karen Rea

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters:

**Carried**

### **16.1 FINANCE & ADMINISTRATIVE ISSUES**

#### **16.1.1 GENERAL COMMITTEE CONFIDENTIAL MINUTES - MARCH 25, 2019 (16.0) [Section 239 (2) (b) (c) (d)]**

The March 25, 2019 Confidential General Committee minutes were approved.

#### **16.1.2 A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD ) (8.2) [Section 239 (2) (c)]**

**General Committee consented to refer this item directly to the April 30, 2019 Council agenda.**

#### **16.1.3 LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS (11.0) [Section 239 (2) (d)]**

**General Committee consented to refer this item directly to the April 30, 2019 Council agenda.**

### **16.2 LAND, BUILDING & PARKS CONSTRUCTION ISSUES**

#### **16.2.1 A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD 2) (8.2) [Section 239 (2) (c)]**

**General Committee consented to refer this item directly to the April 30, 2019 Council agenda.**

**16.2.2 A PROPOSED OR PENDING ACQUISITION OR DISPOSITION  
OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD  
2) (8.2) [Section 239 (2) (c)]**

**General Committee consented to placing this item on the April 30,  
2019 Council agenda for consideration.**

**17. ADJOURNMENT**

The General Committee meeting adjourned at 4:10 PM.

Moved by Councillor Andrew Keyes  
Seconded by Councillor Khalid Usman

1. That the April 23, 2019 General Committee be adjourned.

**Carried**